

DRAFT

Decatur Public Library

Parking Lot and Outside Building Use Policy

Parking Lot Policy

The library parking lot is reserved for the use of library staff, staff of an entity(s) leasing space from the library, and the general public for the purpose of visiting either an entity(s) leasing space from the library or the library itself. The parking lot is not to be used by the public for parking while visiting off-premise locations. Library and lease entity(s) staff will identify vehicles with an assigned parking tag and will park only in areas designated by the Library Board of Trustees. Individuals not following parking lot policy may have their vehicles towed at their expense. The Library Board of Trustees may designate certain parking spaces within the lot for use by individuals visiting an entity(s) leasing space from the library. These may be so marked as per agreement(s) between the library and an entity(s) leasing space from the library.

The library reserves the right to make arrangements with an entity(s) for the use of the parking lot during off-premise events where downtown parking is at a premium. An example of such an event is the Decatur Celebration.

The library is not responsible for damages to any vehicle using the parking lot.

Grounds and Parking Lot Use Regulations

The Decatur Public Library grounds and parking lot are public spaces and the rights guaranteed by the United States Constitution to free assemblage and speech are honored. These regulations for conduct on the grounds and parking lot are established to promote a climate of respect and comfort for library users. These regulations prohibit the following:

- Skateboarding;
- Consumption of alcoholic beverages;
- Verbal or physical harassment of library users or individuals visiting a leased entity or library staff or staff of a leased entity;
- Defacement of, or damage to, buildings, equipment, grounds, or parking lot;
- Defacement of items on vehicles in the parking lot;
- Solicitation for the sale of goods or services;
- Pets, except guide dogs for the visually impaired; and,
- Picture taking without approval from library administration.