

**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**  
**May 25, 1995**

**I. CALL TO ORDER**

The meeting was called to order at 4:30 p.m. by John Stengel, President. Members present: Mr. Stengel, Richard Lockmiller, Richard Mannweiler, Judi Moss, David Pritts, Stanley Sitton, and Ellen Spycher. Absent: Janice Lambert. Staff present: Joan Bauer, John Moorman, and Linda Humphreys.

**II. APPROVAL OF MINUTES**

The minutes of the meeting of April 20, 1995 were approved as mailed.

**III. COMMUNICATIONS FROM THE PUBLIC**

No one from the public was present.

**IV. CITY LIBRARIAN'S REPORT**

The City Librarian's report was previously mailed.

Mr. Moorman reported that the children's summer reading program will begin tomorrow. He expressed thanks to the various sponsors of the program.

Mr. Pasek has relocated and resigned his position on the Board of Trustees. Mrs. Spycher agreed to serve Mr. Pasek's position representing the Library Board on the Rolling Prairie Library System Board.

The closing of one of the large bookmobiles was discussed. Mr. Moorman said that the plan is to expand and serve areas that could not be served with only large units. The smaller bookmobile can go to areas that the large one could not. Also, the collection on the small bookmobile can be stop-specific. Mr. Moorman reported that he has had some telephone calls from concerned citizens, but that they have been pleased after he has explained the new approach to them.

**V. REPORTS OF COMMITTEES**

**Personnel, Policy, and Public Relations Committee:** Mr. Pritts reported that the Committee met May 1. Mr. Moorman is looking for possible facilities to house the library during renovation.

Mr. Lockmiller made a motion to adjourn to closed executive session to consider salary schedules for one or more classes of municipal employees. The motion was seconded by Mrs. Spycher and unanimously

carried on roll call vote. The Board went into closed session at 5:00 p.m. The meeting was re-convened at 5:20 p.m.

Mr. Pritts made a motion to increase the annual salary of the City Librarian to \$61,000 effective July 1, 1995. The motion was seconded by Mr. Mannweiler and unanimously carried on roll call vote. The Committee will complete the City Librarian's performance evaluation at their next meeting.

**Finance and Properties Committee:** The Committee met May 2, 1995. Mr. Moorman is conducting a survey to find out the location of children's rooms in various libraries. So far, seven out of ten were on the main floor.

The Library Board will meet with the City Council on July 24 to discuss funding options for the renovation.

Mr. Moorman asked the Committee about accelerating the long range plan and purchasing some new computers earlier than planned. Mr. Mannweiler made a motion to approve spending up to \$12,000 for computers and printers as discussed. The motion was seconded by Mr. Lockmiller and unanimously carried on roll call vote.

Regarding fines and fees, Mr. Moorman recommended that the library keep the same rates. He proposed reviewing the rates for videos and reserves in the next year.

Mr. Pritts made a motion to approved the April bills. Mr. Lockmiller suggested expanding the McNaughton collection, since it pays for itself and the newer books are usually not on the shelf. Mr. Moorman will discuss the McNaughton collection with appropriate staff. The motion to approve the bills was seconded by Mrs. Moss and unanimously carried on roll call vote.

**Rolling Prairie:** Mr. Lockmiller was not able to attend the meeting.

**Foundation:** The Foundation Board of Directors met May 11, 1995. Mr. Lockmiller reported that BLDD will be looking at a possible asbestos problem in the library. Safety concerns regarding the possible location of the children's room were discussed.

**Friends of the Library:** The Friends met May 11, 1995. Mrs. Spycher reported that the gift shop has not done as well as anticipated and is closing May 31. The trustees requested that a letter be written to the Friends thanking them for their hard work with the gift shop.

## **VI. AVENUES TO EXCELLENCE II**

No report this month.

## **VII. OLD BUSINESS**

There was no old business.

**VIII. NEW BUSINESS**

Mr. Sitton asked if there was a way the library could handle the informational portion of what the City Office on Aging has provided. Mr. Moorman will pursue this and report back to the Board.

Mr. Moorman reported that the day shelter for the homeless at the Salvation Army closed after only six weeks.

**IX. ADJOURNMENT**

Mr. Stengel adjourned the meeting at 5:55 p.m.

Respectfully submitted,

*Judi Mass*

David Pritts, Secretary  
Decatur Public Library Board of Trustees