

**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**  
**May 26, 1994**  
**ANNUAL MEETING**

**I. CALL TO ORDER**

The annual meeting was called to order at 4:30 p.m. by Stanley Sitton, President. Members present: Mr. Sitton, Daniel Gaumer, Richard Lockmiller, Gary Pasek, David Pritts, and John Stengel. Absent: Janice Lambert, Edmund McClure, and Patricia Williams. Staff present: John Moorman and Linda Humphreys.

**II. ANNUAL REPORT TO THE ILLINOIS STATE LIBRARY**

The annual report to the Illinois State Library was reviewed. Mr. Stengel noted some corrections on page 4. Mr. Gaumer made a motion to approve and submit the report as corrected. The motion was seconded by Mr. Lockmiller and unanimously carried.

**III. ANNUAL REPORT OF THE CITY LIBRARIAN**

The annual report of the City Librarian was reviewed. Mr. Gaumer made a motion to approve and submit the report. The motion was seconded by Mr. Pasek and unanimously carried.

**IV. ANNUAL REPORT TO THE CITY COUNCIL**

The annual report to the City Council was reviewed. Mr. Pasek made a motion to approve and submit the report as amended. The motion was seconded by Mr. Gaumer and unanimously carried.

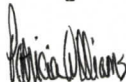
**V. NOMINATION OF OFFICERS FOR 1994/95**

Mr. Lockmiller proposed the following slate of officers for 1994/95: Mr. Stengel, President; Mr. Pasek, Vice-President; and Mr. Pritts, Secretary. Mr. Gaumer made a motion to close the nominations. The motion was seconded by Mr. Lockmiller and unanimously carried. Mr. Gaumer made a motion to approve the proposed slate of officers. The motion was seconded by Mr. Lockmiller and unanimously carried. The new officers will take effect July 1, 1994.

**VI. ADJOURNMENT**

Mr. Sitton adjourned the annual meeting at 4:20 p.m.

Respectfully submitted,



Patricia Williams, Secretary  
Decatur Public Library Board of Trustees

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

May 26, 1994

**I. CALL TO ORDER**

The monthly meeting was called to order at 4:21 p.m. by Stanley Sitton, President. Members present: Mr. Sitton, Daniel Gaumer, Richard Lockmiller, Gary Pasek, David Pritts, and John Stengel. Absent: Janice Lambert, Edmund McClure, and Patricia Williams. Staff present: John Moorman and Linda Humphreys. Others present: Ed Booth, Library attorney.

**II. APPROVAL OF MINUTES**

The minutes of the meeting of April 21, 1994 were approved as mailed.

**III. COMMUNICATIONS FROM THE PUBLIC**

Owen Balding addressed the Board on a variety of his concerns.

**IV. CITY LIBRARIAN'S REPORT**

The City Librarian's report was previously mailed.

Mr. Moorman reported that some of the statistics are continuing to decline.

Security problems were discussed at length. Mr. Moorman will assign the evening cleaning crew to help the staff get to their cars safely at 9:00 p.m. when there are no security guards.

Mr. Pasek made a motion to adjourn to closed executive session to discuss collective negotiating matters. The motion was seconded by Mr. Lockmiller and unanimously carried on roll call vote. The Board went into closed session at 4:39 p.m. The meeting was reconvened at 5:15 p.m.

**V. REPORTS OF COMMITTEES**

**Personnel, Policy, and Public Relations Committee:** The Committee met May 2, 1994. The process of evaluating the City Librarian will begin at the next meeting on June 6, 1994.

**Finance and Properties Committee:** Mr. Gaumer made a motion to approved the April bills. The motion was seconded by Mr. Pritts and unanimously carried on roll call vote.

The Committee met May 3, 1994. Problems have continued with the air conditioner compressors. A 3-phase protector has been added which will shut down the system when there are variations in the electrical power.

Bids were taken for a new telecommunications system. The two lowest bids were from Custom Communications and Executone. Although the actual bids were comparable, Custom Communications offered service at a much lower rate. Both systems have a one year warranty. Mr. Lockmiller made a motion to accept the bid of Custom Communications for \$16,560.75 to be paid from the library capital fund. The motion was seconded by Mr. Gaumer and approved with 5 yes votes and one abstention (Mr. Stengel).

Mr. Moorman has received a proposal from ADT for a security camera to monitor the main entrance. It was suggested that an additional camera be purchased for the lower level. This will be discussed at the Committee meeting in June.

The McNaughton rental collection continues to pay for itself. A comment was made that some of the materials are old. The collection should be checked quarterly and materials that have not circulated should be sent back. The collection could also be publicized more.

**Rolling Prairie:** Mr. Lockmiller attended the May meeting. The system offered Internet training on May 24 which some library staff attended. The system is beginning work on a new Long Range Plan for 1996-2001.

**Foundation:** The Foundation has not met.

**Friends of the Library:** The Friends met May 12, 1994. Mr. Gaumer reported that the Friends purchased a piece of art from the Gallery 510 spring show for the Library. The Friends agreed to purchase a computer network kiosk.

**Long Range Planning Committee:** The Friends met May 11 and will begin to develop a plan for renovation based on service needs.

## **VI. OLD BUSINESS**

There was no old business.

## **VII. NEW BUSINESS**

There was no new business.

## **VIII. ADJOURNMENT**

Mr. Sitton adjourned the meeting at 5:50 p.m.

Respectfully submitted,



Patricia Williams, Secretary  
Decatur Public Library Board of Trustees