## ON SITE COLLECTION GUIDELINES AND CONTACT PERSONNEL

## MACON RESOURCES

Alissa Dozier 875-1910 CONTACT:

PHONE NUMBER: 875-1910

LIBRARY CARD NUMBER: 196-6149

Determine due date on calendar, approximately one month Select 40 books, mostly non-fiction(A). Sports, biography household, fitness, humor, etc. Fiction--include 2 or 3 mysteries and westerns. Use some Y fiction and an

occasional classic

Check out on individual card

Place in bags

Call day before to let them know books will be delivered and that a pick up will be made

## BIVENS-WHITTEN JUVENILE CENTER

No one person has been designated as a contact person CONTACT:

PHONE NUMBER: 424-0860

LIBRARY CARD NUMBER: 196-6164

Choose 40 books, a few J's and the rest Y and A. No weapons or violence. Mostly non-fiction

Add 25 or 30 donated paperbacks and old magazines. Put black marker "X" on pocket of these items. Mark corner of pocket BW. These books do not come back

Check out and put in box

Deliver every 4 weeks--call day before delivery

Return previous collection

## WEBSTER-CANTRELL HALL

Nancy Lane CONTACT:

PHONE NUMBER: 423-6961

LIBRARY CARD NUMBER: 215-0982

Determine due date--2 months from date of checkout Select 50 books, A and Y, mostly non-fiction. biography, fitness, humor, general. 2 or 3 mysteries

and westerns. No violence. Check out on facility's library card number

Call day before delivery to set a time