

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA
February 15, 1996 4:30 p.m.

- I. Call to Order - Judi Moss, Secretary
- II. Approval of Minutes
 - A. Meeting of January 18, 1996
- III. Communication from the Public
- IV. City Librarian's Report
 - A. Report from John Moorman
- V. Reports of Committees
 - A. Personnel, Policy, and Public Relations Committee
 - A. Meeting of February 5, 1996
 - B. Finance and Properties Committee
 - 1. Approval of Bills for January 1996
 - 2. No Meeting
 - C. Rolling Prairie Library System
 - 1. Report on February RPLS Board Meeting
 - D. Friends of the Library
 - 1. No Meeting
 - E. Foundation
 - 1. Meeting of January 18, 1996
- VI. Old Business
 - A. Discussion of the purchase of real property--
CLOSED EXECUTIVE SESSION
- VII. New Business
- VIII. Adjournment

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
January 18, 1996

I. CALL TO ORDER

The meeting was called to order at 4:30 p.m. by David Pritts, Vice President. Members present: Mr. Pritts, Janice Lambert, Mary Lee, Shirley Moore, Richard Mannweiler, Judi Moss, and Ellen Spycher. Absent: Stanley Sitton and John Stengel. Staff present: John Moorman and Linda Humphreys. Others present: Ed Booth, library attorney, and John Patterson, Herald and Review reporter.

II. APPROVAL OF MINUTES

The minutes of the meeting of January 9, 1996 were approved as mailed.

III. DISCUSSION OF NEW LIBRARY BUILDING

Mrs. Moore reported that there does not appear to be support from the City Council for a major renovation of the existing library building. The Council has, however, expressed interest in a new building for the library with partial funding through a bond issue.

Ms. Lee made a motion that the Board proceed as suggested by the City for the library building project, select an architect, secure options for a site, and put together the presentation schedule to be made to the City Council on March 4, 1996. The motion was seconded by Mr. Mannweiler and carried with six yes votes and one abstention (Mr. Pritts).

IV. SELECTION OF ARCHITECTURAL FIRM

Mrs. Lambert made a motion to adopt the following resolution: "Resolved that with regard to the selection of an architectural firm for the library building project, an emergency situation exists, an architectural firm must be selected in an expeditious manner, so that the requirements of Sections 4, 5 and 6 of the Local Government Professional Services Selection Act should be, and are, hereby waived." The motion was seconded by Ms. Lee and unanimously approved on roll call vote.

Mr. Moorman reported that he had checked references from the three firms who made presentations to the Board on January 9, 1996 as well as BLDD, Inc. While he felt that any of the firms could do the job, two firms had more experience in designing libraries. After discussion, Mrs. Moore made a motion to hire Pecsok, Randall, Lockwood & Van Allen of Indianapolis to do preliminary architectural work necessary for the City Council presentation on March 4. The motion was seconded by Mrs. Spycher and approved on roll call vote with six yes votes and one no vote (Mrs. Moss).

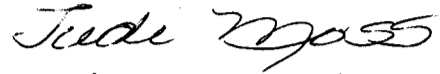
V. DISCUSSION OF THE PURCHASE OF REAL PROPERTY

Mrs. Spycher made a motion to adjourn to closed executive session to discuss the purchase of real property. The motion was seconded by Mrs. Moss and unanimously carried on roll call vote. The Board went into closed session at 5:35 p.m. The meeting was re-convened at 6:20 p.m.

VI. ADJOURNMENT

Mr. Pritts adjourned the meeting at 6:20 p.m.

Respectfully submitted,



Judi Moss, Secretary
Decatur Public Library Board of Trustees

City Librarian's Report

For the February 15, 1996 Meeting

of the

Decatur Public Library Board of Trustees

Due to the cancellation of the December 1995 meeting of the Library Board of Trustees and the special meeting of the Board held in January 1996, my report will be a summary of the past several months activities.

Work on the library roof has been completed. It is waiting an inspection from the roofing manufacturer. Once this inspection has been satisfactorily completed, we will receive the required warranty for the roof and the final payment on the project will be made.

The cold and snowy weather has played a role in library services the past two months. The main library closed early on one evening and the big bookmobile was brought in early on three Thursday evenings due to road conditions. In addition the Health Department stop was canceled twice because of staff shortages and equipment malfunctions.

Technical services is now cataloging all paperbacks that come in. This will enable library users to know what paperback titles we have in our collection. Division staff are also working on retrospective paperback cataloging with the end goal of having all paperback holdings in our on-line catalog for user access. During January Marsha Walters completed the X call number project. This project replaced all X call numbers in our MARC records with the correct call number for the item.

I have been encouraging Division Heads to visit other area libraries to see library operations and to visit with their counterparts at these institutions. During January, several Division Heads visited the Champaign Public Library and an upcoming visit is scheduled for the Lincoln Library in Springfield.

We continue to await release 2.5 from GEAC for our Libs 100+ system. The latest indication from GEAC is that we should be receiving this update by the end of March. With this upgrade, we will be able to

City Librarian's Report

February 15, 1996

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install the Children's Catalog in the Children's Area and will be able to pursue adding other databases to our on-line catalog. Some questions have arisen about fees for part of the upgrade, which we are currently discussing with GEAC.

The Circulation Division continues to report problems with frozen terminals at random times when the backup tape completes its run. They are working with GEAC and IBM to correct this situation and are making some headway at present. Beth Kent is working on an update to the Circulation Policy and Procedures Manual.

On Friday, December 22nd the switch over from the old large bookmobile to the newly renovated one took place. It was a smooth move due to the efforts of Karen Anderson, George Roberts and Dixie McGregor. Debbie Roberts, George's wife also volunteered for the move and helped load carts. When the weather improves this spring, there will be a formal open house for the renovated bookmobile. I also hope to have the bookmobile present for a library board meeting in the near future.

Karen Anderson reports that business is picking up at some of the small bookmobile stops. Young adult usage is increasing at the Jasper Trailer Park and Park City stops and the Fairview Plaza stop has seen an increase in adult usage. Schedule changes include the dropping of West Mound Apartment and Wilder Haven stops, an adjustment in the scheduled stop for Moundford Terrace to catch after school usage, and the addition of Stevenson School and Woodcrest Apartments to the stop schedule. During the first day of the Stevenson School stop 89 students registered for their first library card. Karen is also representing the Library at meetings of the Volunteer Division of HSAC. In addition she is investigating the cost of converting our database to CD-ROM format for use on the bookmobiles.

The first semester of the Family Literacy Grant has been successfully completed. The Library has worked with Richland Community College, Head Start and Baby TALK on this project. Our participation included

City Librarian's Report

February 15, 1996

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providing the Head Start Campus with a bookmobile stop three Monday nights per month for program participants and a library story-hour at the main library on the fourth Monday of each month. In addition, the Library served as the ordering agency for books for program participants. During the fall semester, 147 individuals checked out 338 items from the bookmobile. The project also saw a marked improvement in parent/child interaction and three parents passed their GED test with one parent recording an increase of 3.3 years in her reading level.

The Maintenance Division reports clearing a considerable amount of snow from the library sidewalks, the installation of a U.P.S. device on the basement LAN, finishing work on Bookmobile 547, the repairing of 61 video tapes, the repair of leaks to basement heat pipes, and replacing ballasts. Much of their work goes unnoticed, but it is not unappreciated. I continue to get comments from outsiders on how well our building looks. Owen Richardson and his staff are to be commended for their diligence in maintaining our facilities.

During the past month I have spent time working with Ed Booth on obtaining options on land for a possible new main library building and working with Mark R. Van Allen and Parke Randall of the firm Pecsok, Randall, Lockwood and Van Allen on cost estimates for the new building. I have chaired the nominating committee for the Downtown Decatur Council. From January 19th through January 25, I attended the Mid-Winter Meeting of the American Library Association where I was the Illinois Library Association's representative on the ALA Council, the governing body of the Association. I have also worked with Richard E. Thompson on an update to the Library's 1993 Space Needs Study.

Beth Kent reports that the Circulation Division is in the process of weeding and updating the borrowers registration file drawers. As a part of this process they are seeing that each registration card contains the necessary verified information. In addition they are taking advantage of the software enhancements found in Libs 100+ to bill cardholders who have only fine amounts on their record. This has resulted in many accounts becoming clear of all library charges.

City Librarian's Report

February 15, 1996

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The Children's Division continues its materials weeding project. During the past month 257 hardbacks and 345 paperbacks were removed from the collection. On January 3rd Katie Gross gave story hour programs at Southeast Elementary School to help kick off their winter reading program. On January 11th she gave a presentation to the parenting class at St. Thomas.

During the month the Children's Division recorded fourteen group visits. In addition a child care teacher from Richland Community College brought her independent study student for intensive instruction in using the library. Lap-sit programs had an attendance of 232 for eight programs with a high attendance of 69 at the program on January 26th. There were 32 Baby TALK contacts and 32 SPARK contacts during the month.

As of Tuesday, February 6, 1996 the Library had completed 77% of the fiscal year. Library encumbrances and expenditures stood at 75.2% of budget.

February 6, 1996

Mr. John Moorman, Director
Decatur Public Library
247 East North Street
Decatur, IL 62523

Dear Mr. Moorman,

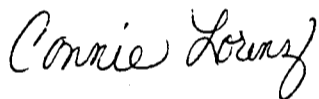
As an executive assistant at ZEXEL USA CORPORATION, I have found your library to be a great resource tool. My supervisor has delegated numerous research projects to me over the past several years and I usually begin my search with your research department. The library personnel I have worked with have always been professional and willing to "go the extra mile" for me. If they cannot immediately find the appropriate reference materials (usually automotive-related), they tell me who to contact. It has been a joy to work with people who care about their work.

Since I have had such good experiences with your organization, the Programs Chairperson at the PSI (Professional Secretaries International) Club recently asked me to contact the library regarding a speaker for our Tuesday, March 19 meeting. The meeting would start with a dinner at 6:00 p.m., at the Best Western Hotel on Pershing Road. After the dinner, the guest speaker would make a short (10-15 minute presentation). After the presentation, the guest would either leave or stay for our 30-minute club meeting. A speaker from your organization would find us a willing audience; the secretaries in our group are professionals who are always looking for resources to aid us in our careers. A presentation on Decatur's library resources would be appreciated by all of us.

Please contact me at work (362-6724) between the hours of 8:00 - 4:30, or at home (875-3592) after 5:00 in the evening. I realize that your staff members work long hours, but possibly one of your personnel would be willing to accept a dinner in exchange for a short speech. This would also be a good opportunity for the library to do some more public relations work. I'm a great fan of the library (my children and I spent many hours in the Children's Department--I still stop in there to say "hi" to the librarians!) and my hope is that a speaker from your organization would encourage other secretaries to use your facility's services.

Sincerely,

428-0546 FAX



Connie Lorenz

Library schedules 1/27.
storytime signup

DECATUR — Registration for preschool storytimes begins Thursday, Feb. 1 at the Decatur Public Library. Parents can enroll children ages 3 to 5 for the Feb. 19 to March 26 story session.

The program is free for families with a library card. Enroll at the Children's Department or call 424-2900, Ext. 29.

Children age 1 and 2 can attend Lap-Sit programs with their parents at the library on the second and fourth Friday of the month. Times are 9:30 a.m., 10:15 a.m., 11 a.m. and 7 p.m.

The Decatur Public Library is located at 247 E. North St.

As usual we had a
great time at
the library!

Thanks alot,
Mrs. Belden

Dear Katie,
your presentation for the
Becoming Better Parents was
outstanding! I would venture
to say that it was one of the first
literary programs for many of
these folks and they not only en-
joyed it, they learned from it.
I have raved about you
ever since.

Thanks, Jane

STATISTICAL REPORT
January 1996

TECHNICAL SERVICES

New book volumes added: 2,064
New book titles added: 1,026
AV titles added: 90
Volumes withdrawn: 1,445
Books mended: 1,071

PERSONNEL ACTIVITY:

1/30/96 Ken Banning hired as Library Driver (half-time)

CURRENT VACANCIES: Acquisitions Clerk II/Interlibrary Loan Clerk

COMPUTER DOWN-TIME FOR MONTH: 0

NEW PATRONS REGISTERED: 518 main + 44 extension = 562 total

PROFESSIONAL ASSISTS: this 12 months to date: 69,945
last 12 months to date: 70,859

PATRONS IN THE BUILDING: this 12 months to date: 339,260
last 12 months to date: 337,583

VOLUMES PURCHASED: this 12 months to date: 16,815
last 12 months to date: 18,316

VOLUNTEERS: 44 volunteers worked 236 hours

DECATUR PUBLIC LIBRARY
Monthly Circulation Statistics

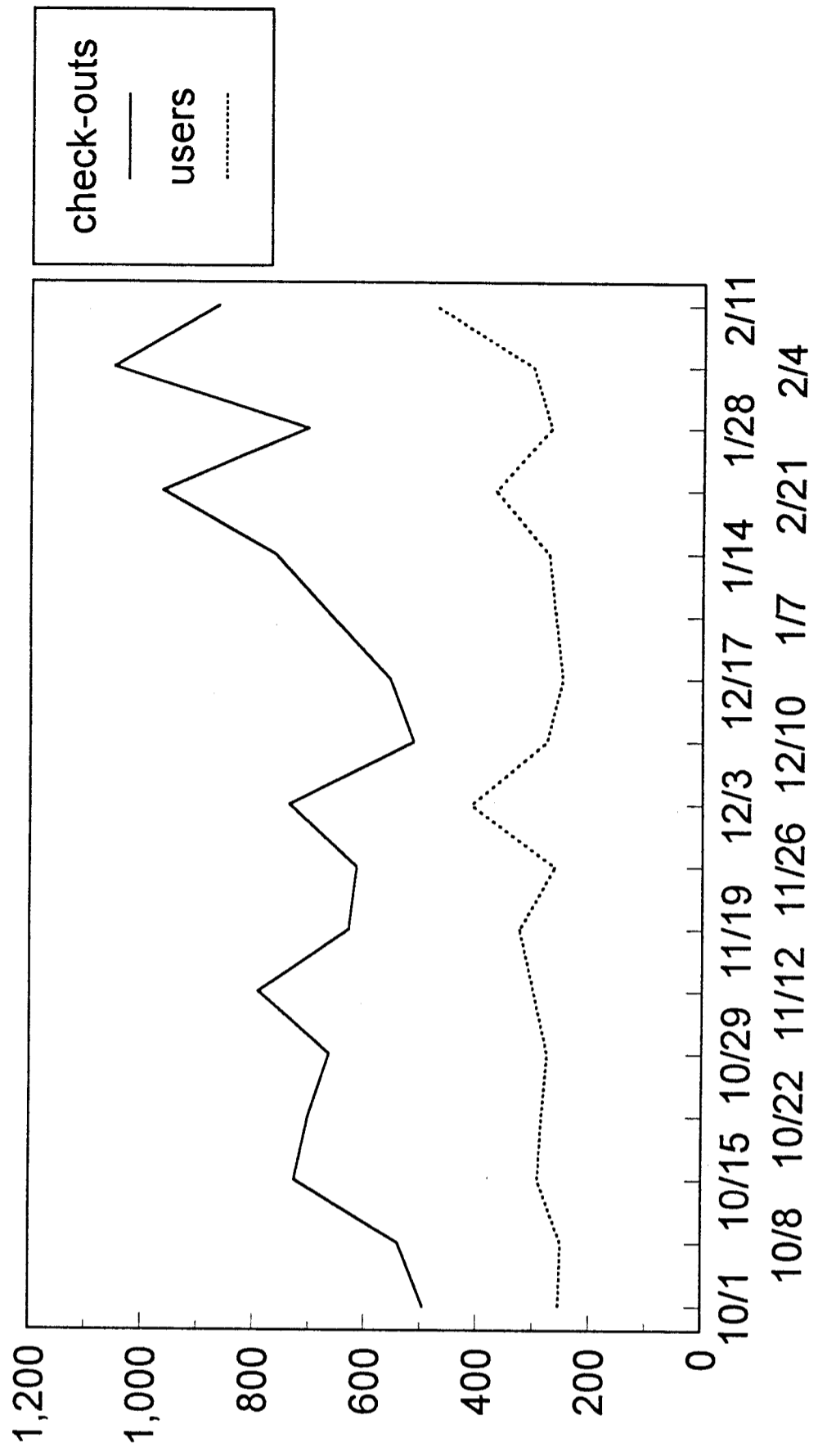
January 1996

Location	January 1996	January 1994**	% Change
CENTRAL LIBRARY, PRINT			
Adult	25,715	25,856	-0.6
Young Adult	1,052	1,513	-30.5
Children's	13,221	14,398	-8.2
TOTAL	39,988	41,767	-4.3
EXTENSION PRINT			
Bookmobile 547	0	5,128	-100.0
Bookmobile 548	8,131	4,915	65.4
Bookmobile 549	2,944	0	
Outreach	2,056	1,527	34.6
TOTAL	13,131	11,570	13.5
TOTAL PRINT	53,119	53,337	-0.4
NON-PRINT			
Videocassettes	6,947	7,801	-11.0
Audiocassettes	3,123	1,977	58.0
Recordings	2,110	1,458	44.7
TOTAL	12,180	11,236	8.4
Extension Non-print	763	748	2.0
TOTAL NON-PRINT	12,943	11,984	8.0
Renewals	963	413	133.2
TOTAL CIRCULATION	67,025	65,734	2.0

** figures for January 1995 not available because of switchover to new GEAC system on January 20, 1995.

Sunday Hour Statistics

1995/96



Decatur Public Library

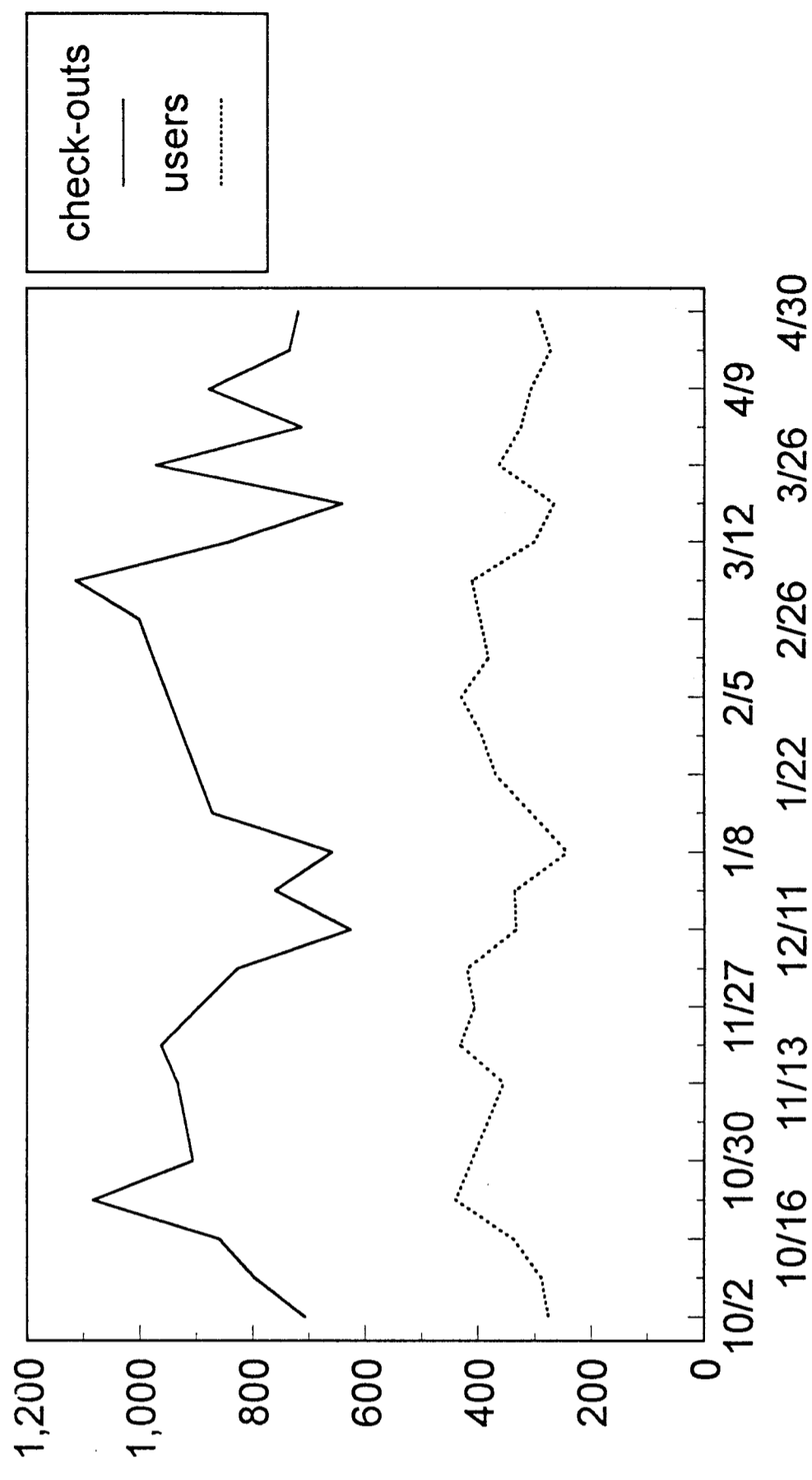
Sunday Hour Statistics

1995 - 1996

Date	Door Count	Checkouts	Checkins
October 1, 1995	253	494	437
October 8, 1995	249	539	837
October 15, 1995	290	725	1,017
October 22, 1995	283	701	1,039
October 29, 1995	274	663	803
November 5, 1995	305	896	563
November 12, 1995	NA	791	802
November 19, 1995	324	630	1,229
November 26, 1995	262	616	616
December 3, 1995	411	737	647
December 10, 1995	276	514	540
December 17, 1995	248	556	544
January 7, 1996	NA	661	512
January 14, 1996	273	764	852
January 21, 1996	368	965	641
January 28, 1996	270	705	731
February 4, 1996	303	1,053	1,086
February 11, 1995	478	866	500

Sunday Hour Statistics

1994/95



Decatur Public Library

Sunday Hour Statistics

1994 - 1995

Date	Door Count	Checkouts	Checkins
October 2, 1994	275	706	919
October 9, 1994	287	796	672
October 16, 1994	336	859	1,019
October 23, 1994	439	1,082	506
October 30, 1994	NA	906	641
November 6, 1994	NOT	AVAILABLE	
November 13, 1994	354	933	584
November 20, 1994	431	962	770
November 27, 1994	406	896	276
December 4, 1994	419	827	414
December 11, 1994	333	626	761
December 18, 1994	334	760	940
January 8, 1995	242	659	745
January 15, 1995	NA	871	700
January 22, 1995	368	NA	NA
January 29, 1995	392	NA	NA
February 5, 1995	428	NA	NA
February 19, 1995	380	NA	NA
February 26, 1995	NA	1,001	451
March 5, 1995	409	1,114	376
March 12, 1995	300	840	776
March 19, 1995	266	640	930
March 26, 1995	362	971	390
April 2, 1995	324	712	845
April 9, 1995	306	877	913
April 23, 1995	271	734	737
April 30, 1995	295	718	713



County of Macon
Chairman, Macon County Board

141 S. Main St., Room 212, Decatur, Illinois 62523 • Phone 217/424-1470 • Fax 217/424-1459

February 9, 1996

Decatur Public Library
Board of Directors
247 East North Street
Decatur, Illinois 62523

Ladies and Gentlemen:

There is a very important hearing coming up before the Macon County Board of Review on March 4, 1996 that could impact the future of your organization in a negative manner.

10 AM

The Staley property is being appraised at a much lower value than the Board of Review feels is realistic. The Board is going to deny the change but this will then be taken to the Property Tax Appeals Board in Springfield. It will be crucial for the County to have support for their position.

We urge you to have a representative present at this hearing. I understand you have already received a notice of this from the office of the Supervisor of Assessments. We are adding our comments to that notice so that everyone will be aware of the importance of this hearing.

If the appraisal that Staley is requesting is granted the County share alone will be reduced by approximately \$67,000.00 per year. You will be able to compute your own entity's loss should this become a reality. In these times we can ill afford to take that sort of cut in our resources.

Sincerely,

Joe A. McGlaughlin, Chairman
Macon County Board

Personnel, Policy, and Public Relations Committee
February 5, 1996

Mr. Pritts called the meeting to order at 4:00 p.m. Members present: Mr. Pritts, Shirley Moore, Stan Sitton, and Ellen Spycher. Absent: John Stengel. Staff present: John Moorman and Linda Humphreys.

Update on Lincoln materials: After much discussion, it was agreed that Mr. Moorman will prepare a draft press release to be included in the next Board packet regarding the library's Lincoln materials.

Proposed Internet access policy: There was considerable discussion about how to prepare guidelines for Internet use that allow access and prevent abuse. Access guidelines prepared by Mr. Moorman were reviewed. A procedural statement will be drafted and presented at the next Committee meeting.

Report on model airplane collection: Mr. Moorman reported that Leta Burch, former library staff artist, accepted a collection of model airplanes probably ten to fifteen years ago. She had no record or recollection of who donated the collection. It has been kept in boxes in library storage since it was donated. Mr. Moorman contacted the Children's Museum, but received no response. The museum at Southern Illinois University said that they would like to have the collection. Mrs. Moore made a motion to recommend to the Board that the collection be donated to the SIU museum. The motion was seconded by Mrs. Spycher and unanimously carried.

Discussion of the purchase of real property: Mrs. Spycher made a motion to adjourn to closed executive session to discuss the purchase of real property. The motion was seconded by Mrs. Moore and unanimously carried on roll call vote. The Committee went into closed session at 4:45 p.m. The meeting was re-convened at 5:20 p.m.

There was no further business. The meeting was adjourned at 5:20 p.m.

Respectfully submitted,

John A. Moorman, City Librarian

Decatur Public Library

Considering Transferring Hamand Lincoln Collection

To the Illinois State Historical Library

On February 12, 1921 the Decatur Public Library dedicated the Jane E. Hamand Abraham Lincoln Collection, the bulk of which was then housed in the Library's Lincoln room until the move of the Library to its current location in 1971. Miss Hamand was an Iowan and a collector of Lincolniana, especially items relating to the Rutledge family's connections with Abraham Lincoln. After the gift of her collection to the Decatur Public Library, she continued to monitor and donate to the collection until her death in the late 1930's.

At the time of the Library's move to its current location there was discussion concerning the future of the Hamand collection including its possible sale. Some items were deaccessioned and given to the Macon County Historic Sites Commission. These items, including 1860 and 1864 campaign pins and medals, now reside in the Macon County Historical Society Museum collection. The rest of the collection was placed in library storage where it remains to this day.

City Librarian John A. Moorman has been examining the status of the Hamand Collection because of his concern that items in the collection were not being handled according to proper archival procedures and there was no access available to the collection by scholars and others interested in the collection's contents. As a result of his examination, and concern that these valuable items be housed in proper archival conditions, something the Decatur Public Library cannot do with current financial and staff limitations, he has recommended to the Board of Library Trustees that the Hamand collection be transferred to the Illinois State Historical Library for addition to their Henry Horner Lincoln Collection, the largest repository of pre-presidential material concerning Abraham Lincoln.

The Board of Library Trustees is considering Mr. Moorman's recommendation and is soliciting comment from Decatur residents concerning this recommendation. Comment may be given to John A. Moorman at the Decatur Public Library 424-2900 extension 13 or by writing Board of Library Trustees, Decatur Public Library, 247 East North Street, Decatur, Illinois 62523-1128.

FOR PERIOD ENDING 1/31/96

DATE OF REQUEST	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
1/02/96	BAKER & TAYLOR CO	18.18	89581	02/96	BOOKS AND PERIODICALS
1/03/96	COMMERCIAL MAIL SERVICES	54.54	89582	03/96	POSTAGE AND PERIODICALS
1/03/96	DESIGN PRINTING & GRAPHICS	5,120.00	89623	03/96	BOOKS AND PERIODICALS
1/04/96	DESIGN PRINTING & GRAPHICS	120.00	89628	04/96	PRINTING AND BINDING
1/04/96	DUNKER ELECTRIC SUPPLY, INC	1,222.57	89630	04/96	MATERIALS TO MAINT BLDGS
1/04/96	DECATUR OVERHEAD DOOR	130.00	89631	04/96	SERV TO MAINT BUILDINGS
1/04/96	IRONS, LEVA	325.00	89635	04/96	TUITION REIMBURSEMENT
1/05/96	S & S SOFTWARE INTL.	554.00	89660	05/96	COMPUTER SOFTWARE EXPENSE
1/08/96	TREAS-CENTRAL GARAGE FD	155.46	89680	08/96	GASOLINE
1/09/96	TREAS-CENTRAL FUND	790.75	89693	09/96	POSTAGE SUPPLIES
1/09/96	TREAS-CENTRAL FUND	4.00	89693	09/96	POSTAGE SUPPLIES
1/09/96	TREAS-GENERAL FUND	4,188.78	89748	09/96	HOSPITAL AND MEDICAL INSURANCE
1/10/96	TREAS-GENERAL FUND	34.04	89749	10/96	GROUP LIFE INSURANCE
1/10/96	TREAS-MEDICAL INSURANCE	58.88	89749	10/96	UNEMPLOYMENT COMPENSATION
1/10/96	TREAS-NON MEDICAL INS	480.00	89749	10/96	WORKERS COMPENSATION
1/10/96	TREAS-NON MEDICAL INS	8,666.31	89750	10/96	RETIREMENTS-IMRF
1/10/96	TREAS-IMRF	13.20	89751	10/96	CONFERENCES AND OTHER TRAVEL
1/10/96	TREAS-PETTY CASH	19.87	89751	10/96	MATERIALS TO MAINT BLDGS
1/10/96	TREAS-PETTY CASH	3.47	89751	10/96	OFFICE SUPPLIES
1/10/96	TREAS-PETTY CASH	4.00	89751	10/96	BOOKS AND PERIODICALS
1/10/96	TREAS-PETTY CASH	8.00	89751	10/96	BOOKS AND PERIODICALS
1/10/96	TREAS-PETTY CASH	2,048.22	89815	10/96	BOOKS AND PERIODICALS
1/10/96	ARAMARK SERVICES, INC.	3,691.75	89817	10/96	BOOKS AND PERIODICALS
1/10/96	BAKER & TAYLOR CO	174.62	89818	10/96	BOOKS AND PERIODICALS
1/10/96	BAKER & TAYLOR CO	101.51	89819	10/96	BOOKS AND PERIODICALS
1/10/96	CONSOLIDATED COMMUNICATIONS	118.51	89825	10/96	TELEPHONE EQUIPMENT
1/10/96	DOWNTOWN DECATUR COUNCIL	2,890.87	89853	10/96	RENT TO MAINT BUILDINGS
1/10/96	OTTIS ELEVATOR COMPANY	60.97	89853	10/96	OFFICE SUPPLIES
1/10/96	STRICKLAND HAINES & ESSICK	90.00	89873	10/96	CONFERENCE AND OTHER TRAVEL
1/10/96	AMERICAN LIBRARY ASSOCIATION	67.50	89882	10/96	OTHER PROFESSIONAL SERVICES
1/10/96	CARR, GERALD	23.09	89882	10/96	TELEPHONE
1/10/96	AMERICAN TECH	22.50	89886	10/96	TELEPHONE
1/10/96	LUGARIS, PAUL	23.50	89886	10/96	SERV TO MAINT AUTO EQUIPMENT
1/10/96	LUGARIS, PAUL	14.34	89886	10/96	TO MAINT AUTO EQUIP
1/10/96	RIGSBY, ALAN	17.50	89890	10/96	OTHER PROFESSIONAL SERVICES
1/10/96	RECYLE, UMLIMITED INC	111.00	89891	10/96	SERV TO MAINT BUILDINGS
1/10/96	SLEETH, RICHARD G	135.00	89893	10/96	OTHER PROFESSIONAL SERVICES
1/10/96	STEELE, RICHARD DENNIS R	135.00	89894	10/96	OTHER PROFESSIONAL SERVICES
1/10/96	TREAS-GENERAL FUND	100.00	89900	10/96	OTHER PROFESSIONAL SERVICES
1/10/96	TREAS-GENERAL FUND	3,578.00	89900	10/96	OTHER PROFESSIONAL SERVICES
1/10/96	TREAS-OPERATING	331.90	89901	10/96	TRANSFERS TO GENERAL FUND
1/10/96	WILLIAM B. CANNON APPRAISALS	31.90	89903	10/96	MIS SERVICES
1/10/96	ZIM INCORPORATED	32.50	89906	10/96	OTHER PROFESSIONAL SERVICES
1/10/96	MARK INTERNATIONAL INC	169.98	89910	10/96	OFFICE SUPPLIES
1/10/96	METRO DECATUR CHAMBER	187.00	89913	10/96	BOOKS AND PERIODICALS
1/10/96	POLSTAR PRESS	29.57	89924	10/96	SMALL CAPITAL ITEMS
1/10/96	TRADE SERVICE CORPORATION	25.55	89924	10/96	OTHER PROFESSIONAL SERVICES
1/10/96	TREAS-PETTY CASH	8.49	89927	10/96	BOOKS AND PERIODICALS
1/10/96	TREAS-PETTY CASH	46.49	89927	10/96	AV-PHONE AND PC
1/10/96	TREAS-PETTY CASH	35.11	89927	10/96	CONFERENCE AND OTHER TRAVEL
1/10/96	TREAS-PETTY CASH	27.25	89927	10/96	OTHER PROFESSIONAL SERVICES
1/10/96	TREAS-PETTY CASH	27.25	89927	10/96	MATERIALS TO MAINT BLDGS
1/10/96	TREAS-PETTY CASH	39.00	89944	10/96	OFFICE SUPPLIES
1/10/96	TREAS-PETTY CASH	24.75	89944	10/96	BOOKS AND PERIODICALS
1/10/96	TREAS-PETTY CASH	8.65	89956	10/96	BOOKS AND PERIODICALS
1/10/96	TREAS-PETTY CASH	7.73	89957	10/96	BOOKS AND PERIODICALS
1/10/96	TREAS-PETTY CASH	67.73	89957	10/96	SERV TO MAINT AUTO EQUIPMENT
1/10/96	TREAS-PETTY CASH	14.40	89957	10/96	MATERIALS TO MAINT BLDGS
1/10/96	TREAS-PETTY CASH	90.00	89978	10/96	OFFICE SUPPLIES
1/10/96	TREAS-PETTY CASH	17.52	89978	10/96	CONFERENCE AND OTHER TRAVEL
1/10/96	TREAS-PETTY CASH	214.50	89981	10/96	SERV TO MAINT BUILDINGS
1/10/96	AMERICAN LIBRARY ASSOCIATION	60.00	90006	10/96	OTHER PROFESSIONAL SERVICES
1/10/96	ROOTER & LITTLE WORKS	40.00	90019	10/96	SERV TO MAINT EQUIP
1/10/96	RICHARDSON, OWEN	40.00	90025	10/96	OTHER PROFESSIONAL SERVICES
1/10/96	TREAS-MEDICAL INSURANCE	4,188.78	90025	10/96	OTHER PROFESSIONAL SERVICES
1/10/96	TREAS-NON MEDICAL INS	34.04	90026	10/96	HOSPITAL AND MEDICAL INSURANCE

FOR PERIOD ENDING 1/31/96

DATE OF REQUEST	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
1/24/96	TREAS-NON MEDICAL INS	58.88	90026	1/24/96	EMPLOYMENT COMPENSATION
1/24/96	TREAS-IMRF	8,724.34	90027	1/24/96	WORKERS COMPENSATION
1/26/96	HERALD & REVIEW	86.25	90054	1/26/96	BOOKS AND PERIODICALS
1/26/96	ILLINOIS DLCL USERS GROUP	30.00	90057	1/26/96	TRAINING AND SCHOOL
1/26/96	UNIV MICROFILM INTL	273.05	90062	1/26/96	BOOKS AND PERIODICALS
1/30/96	AUDIO BOOK CONNECTION	81.00	90082	1/30/96	OFFICE SUPPLIES
1/30/96	BECK'S ENGRAVING	48.75	90083	1/30/96	OFFICE SUPPLIES
1/30/96	CARR, GERALD	67.50	90087	1/30/96	PROFESSIONAL SERVICES
1/30/96	DLT ALUMNI ASSOCIATION	30.00	90088	1/30/96	MEMBERSHIP FEES
1/30/96	G. NEIL COMPANIES	34.93	90090	1/30/96	OFFICE SUPPLIES
1/30/96	HUGHES, WAYNE	67.50	90091	1/30/96	PROFESSIONAL SERVICES
1/30/96	ILLINI SUPPLY CO	61.31	90093	1/30/96	OFFICE SUPPLIES
1/30/96	MOORMAN, JOHN	223.14	90100	1/30/96	OTHER PROFESSIONAL SERVICES
1/30/96	QUALITY CASH REGISTER	202.50	90103	1/30/96	CONFERENCES AND OTHER TRAVEL
1/30/96	RIGSBY, PAUL	70.00	90104	1/30/96	SERV TO MAINT OFFICE EQUIP
1/30/96	RAVER, DOUGLAS	67.50	90105	1/30/96	OTHER PROFESSIONAL SERVICES
1/30/96	SLEETH, ALAN	135.00	90108	1/30/96	OTHER PROFESSIONAL SERVICES
1/30/96	T A BRINKOFFER & SONS, INC.	71.66	90109	1/30/96	OTHER PROFESSIONAL SERVICES
1/30/96	TORTORICE, DENNIS R	63.50	90111	1/30/96	ADVERTISING SUPPLIES
1/30/96	ULTASTATED OFFICE FURNISHINGS	95.91	90114	1/30/96	OFFICE SUPPLIES
1/17/96	AMERITECH	86.52	90130	1/17/96	TELEPHONE
1/24/96	BAKER & TAYLOR CO	1,331.60	90136	1/24/96	BOOKS AND PERIODICALS
1/23/96	BAKER & TAYLOR CO	6,109.19	90137	1/23/96	BOOKS AND PERIODICALS
1/23/96	BAKER & TAYLOR CO	1,195.88	90138	1/23/96	BOOKS AND PERIODICALS
1/30/96	BAKER & TAYLOR CO	1,182.27	90140	1/30/96	BOOKS AND PERIODICALS
1/30/96	BAKER & TAYLOR CO	758.27	90141	1/30/96	BOOKS AND PERIODICALS
1/29/96	BABY TALK INC.	275.00	90149	1/29/96	OTHER PROFESSIONAL SERVICES
1/30/96	BAKER & TAYLOR ENTERTAINMENT	1,751.15	90154	1/30/96	BOOKS AND PERIODICALS
1/30/96	BOOKMEN, INC.	65.22	90156	1/30/96	BOOKS AND PERIODICALS
1/16/96	CAPITALERLAND	104.91	90166	1/16/96	OFFICE SUPPLIES
1/25/96	CHILDREN BOOK COMPANY	217.00	90173	1/25/96	SMALL CAPITAL ITEMS
1/25/96	DAVIDSON TITLES INC.	221.85	90186	1/25/96	BOOKS AND PERIODICALS
1/25/96	DECATUR BUSINESS HISTORY BOOK	63.61	90189	1/25/96	BOOKS AND PERIODICALS
1/30/96	FACTS ON FILE	49.90	90209	1/30/96	BOOKS AND PERIODICALS
1/23/96	GAYLORD BROS	1,525.86	90220	1/23/96	BOOKS AND PERIODICALS
1/24/96	GENERAL BUSINESS SYSTEMS	2,482.82	90221	1/24/96	PRINTING AND BINDING
1/23/96	GENERAL BUSINESS SYSTEMS	148.80	90222	1/23/96	OFFICE SUPPLIES
1/16/96	HIGHSMITH CO., INC.	73.75	90223	1/16/96	POSTAGE SUPPLIES
1/23/96	AMERITECH	84.89	90224	1/23/96	OFFICE SUPPLIES
1/25/96	AMERITECH	797.23	90225	1/25/96	TELEPHONE
1/16/96	ILLINOIS POWER COMPANY	4,521.67	90230	1/16/96	ELECTRICITY
1/24/96	ILV COMMUNICATIONS, INC.	277.92	90231	1/24/96	BOOKS AND PERIODICALS
1/24/96	ILL STATE LIBRARY	240.52	90231	1/24/96	PRINTING AND BINDING
1/24/96	ILL STATE LIBRARY	50.00	90231	1/24/96	TELEPHONE
1/24/96	ILL STATE LIBRARY	36.79	90231	1/24/96	POSTAGE
1/24/96	JAN SAHRE SUPPLY CO., INC.	1,561.57	90233	1/24/96	RENTAL EQUIPMENT
1/24/96	LIVE WIRE MEDIA	322.15	90233	1/24/96	JANITORY SUPPLIES
1/24/96	LIBRARY OF AMERICA	74.95	90243	1/24/96	BOOKS AND PERIODICALS
1/24/96	LAWYERS CO-OPERATIVE PUBL	31.50	90248	1/24/96	BOOKS AND PERIODICALS
1/23/96	MR. VIDEO	262.00	90269	1/23/96	POSTAGE SUPPLIES
1/23/96	MR. VIDEO	384.00	90269	1/23/96	POSTAGE SUPPLIES
1/25/96	NATIONAL UNDERWRITER CO.	4,636.80	90273	1/25/96	TEMP PERSONNEL SERVICES
1/24/96	NOVA GALLERY OF ART & FRAMING	95.00	90279	1/24/96	BOOKS AND PERIODICALS
1/24/96	RANDOM HOUSE	80.00	90280	1/24/96	BOOKS AND PERIODICALS
1/11/96	STRIGLOS/HAINES & ESSICK	14.65	90325	1/11/96	OFFICE SUPPLIES

FOR PERIOD ENDING 1/31/96

DATE OF REQUEST	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
1/29/96	SCHOLASTIC INC	181.31	90334	1/31/96	BOOKS AND PERIODICALS
1/29/96	THOMAS Y. BEFLER PUBLISHER	91.93	90346	1/31/96	BOOKS AND PERIODICALS
1/16/96	TREAS-GENERAL FUND	522.32	90349	1/31/96	GAS
1/16/96	TOTAL PLASTICS	803.00	90352	1/31/96	PAINTING AND BINDING
1/16/96	TOTAL PLASTICS	36.95	90352	1/31/96	POSTAGE
1/24/96	WORLD BOOK EDUCATIONAL PRODUCT	559.00	90367	1/31/96	BOOKS AND PERIODICALS
1/24/96	WORLD BOOK HOUSE	17.79	90368	1/31/96	BOOKS AND PERIODICALS
1/24/96	WILLIAMS & WILKINS	53.52	90369	1/31/96	BOOKS AND PERIODICALS
TOTAL					116,521.90

FOR PERIOD ENDING 1/31/96

DATE OF REQUEST	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
1/25/96	BAKER & TAYLOR CO	129.22	90136	1/31/96	EXPENDITURES
TOTAL					129.22

ACCT. NO.	DESCRIPTION	MONTHLY ACTUAL	Y-T-D ESTIMATE	Y-T-D ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE	REAL
FUND BALANCE							
30001-000	BEGINNING FUND BALANCE	.00	202,570.00	310,409.85	286,153.00	24,256.85-	108
TOTAL		.00	202,570.00	310,409.85	286,153.00	24,256.85-	108
TAXES							
30100-107	PROPERTY TAX-LIBRARY	.00	1,600,792.50	2,026,654.79	2,134,390.00	107,735.21	95
TOTAL		.00	1,600,792.50	2,026,654.79	2,134,390.00	107,735.21	95
INTER GOVERNMENTAL REVENUE							
30200-104	REPLACEMENT TAX	33,354.18	112,500.00	143,813.16	150,000.00	6,186.84	95
30200-107	STATE GRANTS OR OTHER	.00	77,999.99	24,287.00	104,000.00	79,713.00	23
TOTAL		33,354.18	190,499.99	168,100.16	254,000.00	85,899.84	66
FINES AND FEES							
30500-509	LIBRARY FINES AND FEES	6,968.91	48,749.99	50,509.36	65,000.00	14,490.64	77
30500-510	LIBRARY NON-RESIDENT FEES	207.50	1,125.00	2,315.07	1,500.00	815.07-	154
30500-511	LIBRARY LOST AND DAMAGED BOOKS	361.68	3,000.00	3,266.50	4,000.00	733.50	81
30500-514	VERIFAX	307.35	1,312.50	1,899.00	1,750.00	149.00-	108
30500-515	RESERVES	2,119.89	6,375.00	7,582.83	8,500.00	917.17	89
TOTAL		9,958.33	60,562.49	65,572.76	80,750.00	15,177.24	81
INVESTMENT INCOME							
30700-101	INVESTMENT INTEREST	3,690.65	14,999.99	29,046.60	20,000.00	9,046.60-	145
TOTAL		3,690.65	14,999.99	29,046.60	20,000.00	9,046.60-	145
OTHER INCOME							
30800-805	CONTRIBUTIONS AND DONATIONS	576.95	750.00	2,665.99	1,000.00	1,665.99-	266
30800-899	MISCELLANEOUS INCOME	70.25	1,499.99	4,472.68	2,000.00	2,472.68-	223
TOTAL		647.20	2,249.99	7,138.67	3,000.00	4,138.67-	238
FUND TOTAL							
		47,650.36	2,071,674.96	2,606,922.83	2,778,293.00	171,370.17	93

OB	DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRGNT COMM
SALARIES & WAGES									
090	REGULAR SALARIES	1,337,215	77,569.56	835,232.07	1,002,911	501,982.93	.00	501,982.93	62.5
092	HOLIDAYS	0	10,174.46	46,541.31	0	46,541.31	.00	46,541.31	
094	OTHER LEAVE WITH PAY	0	2,282.35	7,457.76	0	7,457.76	.00	7,457.76	
096	SICK TIME	0	6,754.03	30,678.77	0	30,678.77	.00	30,678.77	
098	VACATION TIME	0	0	74,069.68	0	74,069.68	.00	74,069.68	
PERSONAL SERVICES									
101	OVERTIME	8,000	924.56	6,793.94	6,674	2,196.06	.00	2,196.06	75.3
102	TEMPORARY SALARIES	20,000	622.98	11,374.83	14,999	8,625.17	.00	8,625.17	56.9
104	RETIREMENT-IMRF	245,448	17,390.65	180,449.20	184,086	64,998.80	.00	64,998.80	73.5
111	GROUP LIFE INSURANCE	936	68.08	707.48	702	228.52	.00	228.52	75.6
112	HOSPITAL AND MEDICAL INSURANCE	107,205	8,377.56	82,867.58	80,403	24,337.42	.00	24,337.42	77.3
113	UNEMPLOYMENT COMPENSATION	1,284	117.76	1,188.64	963	95.36	.00	95.36	92.6
114	WORKERS COMPENSATION	13,328	960.00	9,590.00	9,995	3,638.00	.00	3,638.00	72.7
115	SERVICE RECOGNITION	2,718	35.00	1,835.00	2,038	883.00	.00	883.00	67.5
CONTRACTUAL SERVICES									
201	ADVERTISING	250	71.66	181.12	187	68.88	.00	68.88	72.4
202	PRINTING AND BINDING	14,000	3,479.63	15,025.16	10,499	1,025.16	400.00	1,425.16	110.2
210	SERV TO MAINT BUILDINGS	10,000	3,139.87	11,204.53	17,449	1,204.53	385.92	1,590.45	115.9
211	SERV TO MAINT IMPROVEMENTS	200	0.00	0.00	149	200.00	.00	200.00	
212	SERV TO MAINT AUTO EQUIPMEN	3,000	29.75	3,843.21	2,250	843.21	40.50	5,776.77	129.5
213	SERV TO MAINT OFFICE EQUIP	10,000	147.52	3,095.23	7,499	5,904.77	128.00	11,638.00	75.0
230	MIS SERVICES	46,540	3,878.00	34,202.00	34,204	1,638.00	.00	1,638.00	31.7
231	ELECTRICITY	65,000	4,521.67	55,566.11	48,749	9,433.89	.00	9,433.89	85.5
232	GAS	13,500	522.32	4,273.31	10,125	2,226.69	.00	2,226.69	31.7
233	TELEPHONE	16,000	1,143.24	10,202.88	11,999	5,797.12	2,380.00	9,417.12	78.6
234	WATER	1,250	0.00	685.00	937	564.40	.00	564.40	54.8
238	AUDITING SERVICES	1,500	0.00	0.00	1,125	1,500.00	.00	1,500.00	
240	TRAINING SCHOOL	2,500	30.00	442.93	1,874	2,057.07	.00	2,057.07	17.7
241	CONFERENCES AND OTHER TRAVE	4,500	441.89	2,867.00	3,375	1,633.00	.00	1,633.00	63.7
245	POSTAGE	13,000	978.11	9,867.16	9,749	3,132.84	107.50	3,025.34	76.7
247	COMPUTER SOFTWARE EXPENSE	3,000	554.00	3,868.44	2,250	868.44	99.00	967.44	132.2
271	TEMP PERSONNEL SERVICES	25,000	4,636.80	30,169.74	18,749	5,169.74	.00	5,169.74	120.7
272	TUITION REIMBURSEMENT	3,000	325.00	1,160.00	2,250	1,840.00	.00	1,840.00	38.7
273	TRAVEL EXPENSE FOR INTERVIE	1,000	0.00	0.00	749	1,000.00	.00	1,000.00	
280	OTHER PROFESSIONAL SERVICES	34,761	2,442.45	24,886.17	26,070	10,274.83	600.00	9,674.83	72.2
284	PROFESSIONAL MEMBERSHIP FEE	2,600	30.00	2,804.00	1,949	196.00	.00	196.00	92.5
286	RENTAL-D P EQUIPMENT	18,000	0.00	10,974.61	13,500	7,025.39	1,231.53	5,793.86	67.8
289	RENTAL-EQUIPMENT	23,000	1,679.77	17,982.89	17,249	5,017.11	3,800.00	1,217.11	94.7
COMMODITIES									
310	GASOLINE	2,300	155.46	1,184.63	1,724	1,115.37	.00	1,115.37	51.5
312	JANITORIAL SUPPLIES	3,500	322.15	3,051.01	2,624	448.99	.00	448.99	87.2
320	MATERIALS TO MAINT BLDGS	10,000	256.65	19,931.97	7,499	9,931.97	50.00	9,981.97	199.8
337	MATERIAL TO MAINT AUTO EQUI	3,000	14.34	4,871.73	2,250	1,871.73	.00	1,871.73	162.4
345	OFFICE SUPPLIES	29,200	2,105.87	20,836.84	21,899	8,363.16	3,501.52	4,861.64	83.4
357	EMPLOYEE RECOGNITION SUPPLI	200	0.00	89.65	149	110.35	.00	110.35	44.8
OTHER CHARGES									
400	CONTINGENCIES	48,200	2,854.47	49,965.83	36,145	1,765.83	3,551.52	5,317.35	111.0
415	TRANSFER TO GENERAL FUND	20,000	100.00	900.00	14,999	20,000.00	.00	20,000.00	75.0
		1,200				300.00		300.00	

DB CD	DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBRANC	UNENCUMBERED BALANCE	PRCNT COMM
	OTHER CHARGES								
418	MOTOR VEHICLE-INSURANCE	2,277	.00	.00	1,707	2,277.00	.00	2,277.00	
420	BOILER INSURANCE	272	.00	.00	203	272.00	.00	272.00	
421	PROPERTY INSURANCE	10,432	.00	.00	7,823	10,432.00	.00	10,432.00	
423	GENERAL LIABILITY INSURANCE	4,624	.00	.00	3,467	4,624.00	.00	4,624.00	
499	SMALL CAPITAL ITEMS	1,500	386.98	3,715.45	1,125	2,215.45	.00	2,215.45	247.7
		40,305	486.98	4,615.45	30,224	35,689.55	.00	35,689.55	11.5
	CAPITAL OUTLAY								
515	OFFICE MACHINERY AND EQUIPM	15,000	.00	17,638.95	11,250	2,638.95	1,750.00	4,388.95	129.3
		15,000	.00	17,638.95	11,250	2,638.95	1,750.00	4,388.95	129.3

DB CD	DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBRANC	UNENCUMBERED BALANCE	PRCNT COMM
	CAPITAL OUTLAY								
800	BOOKS AND PERIODICALS	350,000	57,511.78	212,822.82	262,499	137,177.18	579.13	136,598.05	61.0
801	BOOKS-MAIN ADULT	0	.00	.00	0	.00	2,642.33	2,642.33	
802	BOOKS-MAIN YOUTH	0	.00	.00	0	.00	175.97	175.97	
803	BOOKS-MAIN JUVENILE	0	.00	.00	0	.00	1,964.34	1,964.34	
804	BOOKS-MAIN REFERENCE	0	.00	.00	0	.00	10,356.51	10,356.51	
805	BOOKS-PROFESSIONAL	0	.00	.00	0	.00	358.86	358.86	
821	BOOKS-EXTENSION ADULT	0	.00	.00	0	.00	194.32	194.32	
822	BOOKS-EXTENSION YOUTH	0	.00	.00	0	.00	3.14	3.14	
823	BOOKS-EXTENSION JUVENILE	0	.00	.00	0	.00	27.11	27.11	
824	AV-PERIODICALS	0	576.00	843.51	0	843.51	1,912.54	2,756.05	
827	MAG/PAPERS-MAIN ADULT	0	.00	.00	0	.00	618.72	618.72	
841	MAG/PAPERS-MAIN YOUTH	0	.00	.00	0	.00	17,648.93	17,648.93	
842	MAG/PAPERS-MAIN JUVENILE	0	.00	.00	0	.00	651.51	651.51	
843	MAG/PAPERS-MAIN REFERENCE	0	.00	.00	0	.00	1,102.91	1,102.91	
844	MAG/PAPERS-MAIN PERIODICALS	0	.00	.00	0	.00	20.00	20.00	
845	MAG/PAPERS-MAIN REFERENCE	0	.00	.00	0	.00	12,388.44	12,388.44	
847	MAG/PAPERS-EXTEN ADULT	0	.00	.00	0	.00	1,217.39	1,217.39	
		350,000	58,087.78	249,004.52	262,499	100,995.48	18,853.07	82,142.41	76.5
	** DIVISION TOTAL **	2,502,140	215,157.90	1,847,611.10	1,876,575	654,528.90	33,327.04	621,201.86	75.2

ACCT. NO.	LIBRARY CAPITAL DESCRIPTION	PERIOD ENDING 01/31/96	Y-T-D ESTIMATE	Y-T-D ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE REAL
FUND BALANCE						
30001-000	BEGINNING FUND BALANCE	.00	168,600.74	309,155.48	224,801.00	84,354.48-
TOTAL		.00	168,600.74	309,155.48	224,801.00	84,354.48-
INVESTMENT INCOME						
30700-101	INVESTMENT INTEREST	1,596.17	5,250.00	18,053.85	7,000.00	11,053.85-
TOTAL		1,596.17	5,250.00	18,053.85	7,000.00	11,053.85-
FUND TOTAL		1,596.17	173,850.74	327,209.33	231,801.00	95,408.33-

OB CD	LIBRARY CAPITAL EXPENDITURES DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBERANCE	UNENCUMBERED PRCT COMM BALANCE
CONTRACTUAL SERVICES								
247	COMPUTER SOFTWARE EXPENSE	10,000	.00	9,136.00	7,499	864.00	.00	10,000.00
280	OTHER PROFESSIONAL SERVICES	10,000	.00	9,136.00	7,499	10,000.00	.00	10,000.00
TOTAL		20,000	.00	9,136.00	14,998	10,864.00	.00	10,864.00
CAPITAL OUTLAY								
502	BUILDINGS	100,000	.00	.00	74,999	100,000.00	.00	100,000.00
510	AUTOMOTIVE EQUIPMENT	15,000	.00	26,436.00	11,250	11,436.00-	.00	11,436.00-
515	OFFICE MACHINERY AND EQUIPM	67,329	.00	12,368.00	50,496	54,961.00	.00	54,961.00
TOTAL		182,329	.00	38,804.00	136,745	143,525.00	.00	143,525.00
** DIVISION TOTAL **		202,329	.00	47,940.00	151,743	154,389.00	.00	154,389.00

GLA3010
 41000 DPL-CANTONI TRUST
 C I T Y O F D E C A T U R
 REPORT OF EXPENDITURES TO BUDGET FY 1995-96 FUND 92 PUBLIC LIBRARY-TRUSTS
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 1/31/96
 UNENCUMBERED BALANCE
 PERCENT COMM

OB CD	DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBERANC	UNENCUMBERED BALANCE	PERCENT COMM
900	EXPENDITURES	3,000	129.22	1,301.47	2,250	1,698.53	1,149.44	549.09	81.7
		3,000	129.22	1,301.47	2,250	1,698.53	1,149.44	549.09	81.7
**	DIVISION TOTAL **	3,000	129.22	1,301.47	2,250	1,698.53	1,149.44	549.09	81.7

GLA3010
 42000 DPL-BRECKENRIDGE TRUST
 C I T Y O F D E C A T U R
 REPORT OF EXPENDITURES TO BUDGET FY 1995-96 FUND 92 PUBLIC LIBRARY-TRUSTS
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 UNENCUMBERED BALANCE
 PERCENT COMM

OB CD	DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBERANC	UNENCUMBERED BALANCE	PERCENT COMM
	CAPITAL OUTLAY EXPENDITURES	0	.00	.00	0	.00	.00	.00	.00
**	DIVISION TOTAL **	0	.00	.00	0	.00	.00	.00	.00

GLA3010
 43000 DPL-BRIDGES TRUST
 C I T Y O F D E C A T U R
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900	EXPENDITURES	700	.00	155.18	524	544.82	.00	544.82	22.2
		700	.00	155.18	524	544.82	.00	544.82	22.2
**	DIVISION TOTAL **	700	.00	155.18	524	544.82	.00	544.82	22.2

Decatur Public Library Foundation
January 18, 1996

Richard Lockmiller called the meeting to order at 10:00 a.m.
Members present: Mr. Lockmiller, Bill Gerstner, David Pritts,
Martin Seidman, and Bob Smith. Absent: Sharon Alpi and Dick
Mannweiler. Others present: John Moorman and Linda Humphreys.

Approval of minutes: The minutes of the meeting of October 30,
1995 were approved as mailed.

Treasurer's report: Mr. Smith reported \$1,202.79 in the checking
account, \$6,528.24 in the savings account, and \$10,686.18 in the
Certificate of Deposit.

Discussion of library building plans: Mr. Moorman reported that
the City Council has expressed interest in a new building for the
library. If a proposal for a new library is approved,
approximately \$1.5 million would need to be raised for the project
by the Foundation. A proposal for a new library is scheduled to be
made to the City Council on March 4. The directors agreed to
support the action of the library.

The meeting was adjourned at 10:45 a.m.

Respectfully submitted,

N. Richard Lockmiller
President