

**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Thursday, October 18, 2007 @ 4:30 p.m.**  
**AGENDA**

- I. Call to order –Eugene King, president
- II. Approval of minutes
  - a. Regular meeting of September 20, 2007
- III. Communication from the public
- IV. City Librarian's report
- V. Reports of committees
  - a. Personnel, Policy & Public Relations Committee
    - i. No September meeting
  - b. Finance and Properties Committee
    - i. Approval of bills for September 2007
    - ii. Year-to-date budget report
    - iii. Minutes of October 9, 2007, meeting
  - c. Rolling Prairie Library System
    - i. Report on system board meeting
  - d. Friends of the Library
    - i. Meeting of October 11, 2007
  - e. Foundation
    - i. Next meeting October 22, 2007
- VI. Old business
  - a. Lease property
- VII. New business
  - a. Long-range planning
- VIII. Serving Our Public: Standards for Illinois Public Libraries
  - a. Chapter II: Governance and Administration
- IX. Adjournment

**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Regular Meeting**  
**September 20, 2007**

**I CALL TO ORDER**

Eugene King, president, called the meeting to order at 4:30 p.m. Members present: Mr. King, Beth Couter, Shirley Moore, Garry Davis, Nicholette Rademacher, Rene Corcoran, Carol Craig, and Sally Krigbaum. Darryl Barbee was absent. Staff present: Lee Ann Fisher and Karen Bjorkman. Media present: WAND and Herald and Review. Guest: Mark Gibson

**II. APPROVAL OF MINUTES**

Mrs. Couter moved that the minutes of the August 16, 2007, meeting be approved as presented. The motion was seconded by Mrs. Krigbaum. Motion passed by unanimous voice vote.

**III. COMMUNICATION FROM THE PUBLIC**

Members of the public present:

Ed Walker, chairman of the Art Department from Millikin University, was accompanied by 2 students from the department. The college is asking permission from the Library Board to reproduce the Abraham Lincoln Barnwell photo. The project is scheduled for completion and ready for distribution by February 2008. Would like a decision from the Library Board by December 1, 2007, or sooner.

Letter from Cayla Hittmeier representing United Cerebral Palsy with a request to utilize space in the east end of the library parking lot for their vans during open hours.

Motion by Mrs. Couter to decline allowing parking for vehicles other than library patrons or staff in the Library lot. Seconded by Mrs. Krigbaum. Motion passed by unanimous voice vote.

Representatives and speakers for the Village Mall: Mike Deatherage (Novel Ideas), Nancy Fritts (Kate's Café Bagels & Deli), Tessie Leckrone (Artistic Cosmetics), Tiffany Boyer (The Villa), Glenda Williamson (Realtor), Jim Barr (GLAD, Blue Mound), June Allison, and an unidentified resident. Others who were present did not speak.

Several speakers were very upset and emotional. Mr. Deatherage read a long prepared speech.

Garry Davis (Library Trustee) read a prepared statement from the Library Board to the speakers:

"Through no fault of the occupants of the Village Mall or the Library Board, the Board finds itself in the position of Landlord of retail space.

The overall occupancy of the Mall has dwindled over the last years for various reasons and as a result the income stream has diminished. The Mall space is currently far from being fully occupied.

Because of past inattention to the upkeep of the space, significant expensive repairs and upgrades need to be done to keep the Mall in the competitive commercial market.

A volunteer citizen board just cannot act as a commercial landlord for profit. In sum the Library cannot act as a commercial business of renting retail space.

In addition, a modern Library meets the needs of its community in a multitude of ways and programs. The days of offering only books to the public are long gone. Our Library has multi-media offering to the public, historical and educational programming, computer access, display of exhibits and art, meeting rooms and much more.

As the mission of the Library has changed so have the needs of the Library.

The Board's vision for the space of the mall is for an extension of the Library campus.

Our Librarian Lee Ann Fisher has been unfairly criticized. This is the Library Board's vision. It is our building. Many ideas are afloat including the Local History and Cultural Center that the Library is currently involved in a campaign to achieve.

No decisions have been reached as to the buildings' use other than to use it for library purposes and be a part of the Library campus for uses that are consistent with Library and community purposes.

Unfortunately, managing retail space for a profit is not within the long-range goals of the Board."

Mr. King thanked everyone for their attendance and then proceeded with the meeting.

#### **IV. CITY LIBRARIAN'S REPORT**

The City Librarian reported that the Circulation Department is now mailing out cards to patrons requesting Library Cards to assist them in getting the information they need for a card.

October 6, 2007, will be the classical guitar performance by Peter Fletcher.

#### **V. REPORTS OF COMMITTEES**

##### **Friends of Decatur Public Library**

Members were pleased with the profit of \$11,200 from the Labor Day Book Sale. They now have 325 members. The Friends approved the purchase of a new disc-cleaning machine and around \$650 for Maria Dent to use for refreshments and programming.

October 20-27, 2007 is National Library Friends week.

##### **Personnel, Policy, and Public Relations Committee:**

Mr. Davis made a Motion to approve the revision to the Disaster Plan. Seconded by Mrs. Rademacher. Motion passed unanimously by roll call vote.



Motion by Mrs. Couter to approve the new Inter-Library Loan policy. Ms. Craig seconded. Motion passed unanimously by roll call vote.

**Finance and Properties Committee:**

Mrs. Couter moved to approve the August check register as presented. Ms. Craig seconded the motion and it was carried unanimously by roll call vote.

Mrs. Couter presented the Year-to-Date budget report for information.

Mrs. Couter stated that the finance committee recommended tabling the Assistant Head of Circulation position for 2 months to determine the status of the budget at that time.

**Rolling Prairie Library System:**

Mr. Corcoran reported that the meeting was Tuesday, September 18, 2007. They discussed the changes in the insurance. Mt. Zion has issued close to 10,000 library cards. The showing of "The Hollywood Librarian" is scheduled at RPLS on October 5, 2007. The movie is 96 minutes long.

**Foundation:**

Next meeting of the Foundation is October 22, 2007.

**VI. SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES**

**Chapter I: Core Standards.**

Ms. Fisher reported that the Library more than meets the requirements for this standard.

**VII: OLD BUSINESS:**

Motion was made by Ms. Craig and seconded by Mrs. Krigbaum that the Library Board go into Executive Session at 5:25 p.m. to discuss the lease property. Motion passed unanimously by voice vote.

Motion by Mr. Davis and seconded by Mrs. Moore to return to regular session at 5:45 p.m. Motion passed unanimously by voice vote.

Motion by Mr. Davis and seconded by Mrs. Couter to waive Merle Norman's rent for September and October and they are to vacate the Village Mall by October 31, 2007. Motion carried unanimously by voice vote.

Library Board asked Mr. Gibson to make contact with the tenants in the Village Mall.

**VIII. NEW BUSINESS:**

Motion by Mr. Davis and seconded by Mrs. Couter to tentatively approve the proposal from Millikin University regarding the Barnwell plate subject to negotiations and recommendations by Board member Mrs. Craig. Motion carried unanimously by voice vote.



**IX. ADJOURNMENT:**

Motion was made by Mrs. Moore and seconded by Mrs. Rademacher to adjourn the meeting. Motion carried unanimously. Mr. King adjourned the regular meeting at 6:00 p.m.

Respectfully submitted,

*Karen Bjorkman*

Karen Bjorkman

Assistant City Librarian

**CITY LIBRARIAN'S REPORT**  
**September 13, 2007**  
**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**

**CITY LIBRARIAN:** Once again we had a busy month as the summer ended, and school geared up. We had a visit from the Japanese Sister Cities on the 6<sup>th</sup>. In addition to my regular meetings, I had several meetings concerning the Village Mall and the lease space, including a meeting with the tenants on the 24<sup>th</sup>. I met with Harry Cook of BWC for updated estimates on the cultural center. I worked the Friends book sale on the 3<sup>rd</sup>, and I served on the interview committee for RPLS on the 11<sup>th</sup> & 12<sup>th</sup>.

**FOUNDATION:** The next meeting will be October 22 @ 4:30. Karen is working on a new NEH grant due in October. We have received updated cost estimates from BWC for the cultural center. The Foundation has a balance of about \$318,000. We still have \$250,100 out in pledges. The library received 2 grants in August. The \$1,000 Wal-Mart grant for youth/children's programming will be used toward a special exhibit in the spring. \$2,500 from Target will be used for 2008's summer reading program.

**FRIENDS:** The Friends meet September 13 @ 4:00. The annual book sale went very well clearing about \$12,000. The Second Saturday sale in August earned \$644.50. As of August 31<sup>st</sup> the Friends have \$98,227.13 in various accounts. They still owe the Foundation \$50,000 for the capital campaign.

**RPLS SIRSIDYNIX:** We will host the next Governing Board and Users Group meeting on October 5<sup>th</sup>. I have been nominated for vice president for this year and the VP is the president-elect for the next year. A candidate has been selected for the newly created Trainer/ Consultant position.

**STAFF:** The library is in the process of replacing Diane DeLuca, page, and the position will be filled sometime in September.

**ADMINISTRATION:** Our total number of checkouts in August was 55,148, up by +8.9% from August of 2006. There were 27,208 people in the building during the month of August, a decrease of -2.2 % from August 2006, and a decrease of -1.1% from July. The meeting rooms were booked 48 times earning \$1,230 in fees. Karen has been accepted into this year's Decatur Leadership Institute.

**ADULT DIVISION:** *Art and Architecture in Illinois Libraries* panel exhibit closed August 18<sup>th</sup> and Maria transported the exhibit to its next location, the Urbana Free Library. Thanks to a grant from the Decatur Area Arts Council, we were able to offer 6 art classes for teens during the summer, a first. However, participation in the Teen Summer Reading Contest was down from last summer. We had 21 entries from 6 different entrants this summer, compared to last year's 148 entries from 53 unique entrants. Our 5 programs had 119 attendees. We had 173,986 minutes logged in Internet Usage, a +5% increase as compared to August 2006 and a total of 228 people used the Database computers. Our 11 online book clubs were accessed 20,440 times in August by 1,022 members, a +18% increase for both as compared to August 2006. The Local History room had 81 visitors, 22 from out of town.

**BUILDING DIVISION:** The Friends let Bill get some temporary help to get all the books to the Civic Center. This really helped the process go faster and didn't leave the library without custodial care as it has in the past. We cleaned up the boiler room at the mall and T.A Brinkoetter will be doing the repairs. The boiler has been inspected by the state and we have the paperwork on it. The phone has been connected in the elevator at the Village Mall. We have also changed the lights, cleaned all panels, checked and cleaned the exhaust fan in the elevator.



CHILDREN'S DIVISION: We still have kids trickling in to finish the SRP and should have the final statistics next month. Children's hosted the Home School Open House on August 6, with 220 people attending and 32 organizations represented. On Sept. 4<sup>th</sup>, Baby TALK started offering Baby TALK Times on Tuesday mornings for grandparents and other mature caregivers of young children, as there seems to be a demand. We 484 kids sign up to use the computers; our 22 programs had 691 attendees. There were 5 groups visiting the department with 89 people and 10 groups used the facilities. Nancy Law is still at home recovering from complications from hip surgery.

CIRCULATION DIVISION: We will begin to offer card applicants the option of self addressing a postcard and for the fee of \$.25. We will mail the postcard to the address written on the front of the card by the patron. If the patron returns with the postmarked postcard, we will then issue the free resident library card. We hope this will alleviate some of the irritation caused by our proof of residency requirements. Total number of checkouts during the month of August was 45,391 items, down -15% as compared to the 53,061 items checked out in July 2007, and down -3% when compared to 46,558 items checked out in August 2006. We had 6,950 items checked out of the DPL by patrons from other libraries and DPL patrons checked out 3,268 items at other libraries. Of the 3,268 items checked out by our patrons at other libraries, 1,338 of those items were checked out on the bookmobiles. There were 2,544 items routed into the DPL from other libraries to fill requests and 4,469 items were routed out of the DPL to fill requests at other RPLS libraries. When all the items routed out of the DPL to fill requests at surrounding libraries is added to the total checkouts for the month of July, the combined circulation total is 49,860. We placed 4,997 requests in August, down -2% from July and up +17% from last August. We resolved 7,439 requests and of these, 3,913 items were picked up here at the DPL. We had 297 new accounts opened in August, down -8% from July 2007, and down -15% from August 2006.

EXTENSION DIVISION: Friday August 10<sup>th</sup> was "Decatur Day" at the fair and John drove the Colorado in the parade on the fairgrounds. The bookmobiles took a week off the road August 20-24, which coincides with school starting. We have loaded the Colorado so it will be ready to fill in for either of the other bookmobiles in case they break down. The Colorado is loaded with books, leaving only enough space to carry over some New Fiction and DVDs, so it can be on the road in just a few minutes in the case of an emergency. Matt created a new collection code, "colo" for the books housed on the Colorado; we can tell by looking at the item record in the computer where the books are located. We are still experiencing mechanical problems with all 3 bookmobiles. We had 24 volunteers donate 189.75 hours.

GATES COMPUTER LAB: Our 12 computer classes had 121 attendees, 64 of them Decatur residents.

SYSTEMS ADMINISTRATION: Our new email server arrived and was installed on the 13th. It was then hit by a spammer on 22<sup>nd</sup> and was finally stopped on the 23<sup>rd</sup>. Dell technical support was here twice this month to work on computers under warranty. First to replace a motherboard and power supply and then to replace a front panel on one of the kids computers after a patron broke off a headphone jack. We had 138 work orders from staff.

TECHNICAL DIVISION: Interlibrary loan seems to be increasing and the committee will be meeting in July to go over the standards and to prepare a written manual for handling requests. Withdrawals were the largest since the record collection was eliminated with 4,700 items withdrawn. Processing handled 2,234 items, 313 paperbacks, 122 unclassified paperbacks, and periodicals 584. Mending accounted for 492 books and periodicals, AV 275, and jacket replacement 244.

Respectfully submitted,

*Lee Ann Fisher*

Lee Ann Fisher  
City Librarian



**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Finance & Properties Committee Meeting**  
**October 9, 2007**

**I. CALL TO ORDER**

Beth Couter, Chair, called the meeting to order at 4:30 p.m. Members present: Mr. Eugene King, Board President, Nikki Rademacher, Rene Corcoran. Shirley Moore was absent. Staff present: Lee Ann Fisher and Karen Bjorkman. Guest present: Mark Gibson.

**II: NEW BUSINESS:**

Lee Ann explained the basic changes in the new phone system hardware and software. She stated that in checking the phone system the library had been overcharged in excess of \$4,000.00. A rebate check has been received.

Ms. Couter presented the financial reports for discussion before presentation to the full Board on October 18, 2007.

**III: OLD BUSINESS:**

Mark Gibson stated that Merle Norman and Artistic Cosmetics are moving and will vacate the property by October 31, 2007.

Two businesses have requested extensions until August 2008. The committee was firm on the date of February 29, 2008; however, Mr. Gibson can bring specific offers to the committee.

Committee would like to refocus direction of Library Annex on library activities and recommended proceeding with the Local History and Cultural Center and that it is to be discussed at the next board meeting.

**IV. ADJOURNMENT**

Meeting adjourned at 5:30 p.m.

Respectfully submitted,

*Karen Bjorkman*

Karen Bjorkman  
Assistant City Librarian

DECATUR PUBLIC LIBRARY

City of Decatur

YEAR-TO-DATE BUDGET REPORT  
REVENUE & EXPENSE SUMMARY SEPTEMBER 2007

ACCOUNT FOR LIBRARY FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCE	AVAILABLE BUDGET	PCT USED
3559350 LIBRARY FUND							
3559350 300000 BEGINNING FUND BALANCE	\$ (545,936.00)	\$ (545,936.00)	\$ (362,540.01)	\$ -	\$ -	\$ (183,395.99)	66.4
3559350 301103 REAL ESTATE TAXES	\$ (3,272,543.00)	\$ (3,272,543.00)	\$ (1,664,978.13)	\$ -	\$ -	\$ (1,607,564.87)	50.9
3559350 302104 STATE REPLACEMENT TAX	\$ (305,000.00)	\$ (305,000.00)	\$ (143,499.36)	\$ (42.24)	\$ -	\$ (161,500.64)	47
3559350 302107 STATE GRANTS OR OTHER	\$ (125,000.00)	\$ (125,000.00)	\$ (520.00)	\$ (520.00)	\$ -	\$ (124,480.00)	0.4
3559350 305509 FINES AND FEES	\$ (63,000.00)	\$ (63,000.00)	\$ (24,250.61)	\$ (3,925.13)	\$ -	\$ (38,749.39)	38.5
3559350 305510 NON- RESIDENTIAL FEES	\$ (600.00)	\$ (600.00)	\$ (368.61)	\$ (21.81)	\$ -	\$ (231.39)	61.4
3559350 305511 LOST OR DAMAGED BOOKS	\$ (10,000.00)	\$ (10,000.00)	\$ (3,611.82)	\$ (643.39)	\$ -	\$ (6,388.18)	36.1
3559350 305514 COPIES AND MISCELLANEOUS	\$ (13,000.00)	\$ (13,000.00)	\$ (9,532.37)	\$ (5,634.81)	\$ -	\$ (3,467.63)	73.3
3559350 305515 MEETING ROOM FEES	\$ (12,000.00)	\$ (12,000.00)	\$ (4,500.00)	\$ (500.00)	\$ -	\$ (7,500.00)	37.5
3559350 307101 INVESTMENT INCOME	\$ (42,000.00)	\$ (42,000.00)	\$ (10,811.56)	\$ (2,445.51)	\$ -	\$ (31,188.44)	25.7
3559350 308846 LEASE OF LIBRARY PROPERTY	\$ (40,000.00)	\$ (40,000.00)	\$ (39,343.82)	\$ (4,834.93)	\$ -	\$ (656.18)	98.4
TOTAL LIBRARY FUND	\$ (4,429,079.00)	\$ (4,429,079.00)	\$ (2,263,956.29)	\$ (18,567.82)	\$ -	\$ (2,165,122.71)	51.1
35593511 DPL - PERSONNEL SERVICES							
35593511 409000 SALARIES	\$ 2,110,825.00	\$ 2,110,825.00	\$ 881,889.39	\$ 161,358.71	\$ -	\$ 1,228,935.61	41.8
35593511 410100 OVERTIME	\$ 4,000.00	\$ 4,000.00	\$ 1,075.29	\$ 367.82	\$ -	\$ 2,924.71	26.9
35593511 410200 TEMPORARY SALARIES	\$ 5,000.00	\$ 5,000.00	\$ 1,033.35	\$ -	\$ -	\$ 3,966.65	20.7
35593511 410400 IMRF/SOCIAL SECURITY PAYME	\$ 354,629.00	\$ 354,629.00	\$ 156,751.39	\$ 28,599.87	\$ -	\$ 197,877.61	44.2
35593511 411100 LIFE INSURANCE	\$ 3,133.00	\$ 3,133.00	\$ 1,172.07	\$ 215.58	\$ -	\$ 1,960.93	37.4
35593511 411200 MEDICAL INSURANCE	\$ 365,000.00	\$ 365,000.00	\$ 151,855.61	\$ 27,949.42	\$ -	\$ 213,144.39	41.6
35593511 411400 WORKERS' COMPENSATION	\$ 32,800.00	\$ 32,800.00	\$ 11,902.30	\$ 2,183.96	\$ -	\$ 20,897.70	36.3
35593511 411500 SERVICE/RECOGNITION	\$ 20,000.00	\$ 20,000.00	\$ 12,164.21	\$ 3,184.54	\$ -	\$ 7,835.79	60.8
TOTAL DPL - PERSONNEL SERVICES	\$ 2,895,387.00	\$ 2,895,387.00	\$ 1,217,843.61	\$ 223,859.90	\$ -	\$ 1,677,543.39	42.1









DATE: 10/19/2007  
 TIME: 11:19:10AM

**CITY DELEGATOR**  
**LIBRARY FUNDS CHECK REGISTER**  
**FOR INVOICES FROM 9/1/2007 TO 9/30/2007**

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
<b>35 LIBRARY FUND</b>						
32791	9/4/2007	ADT SECURITY SERVICES	2,644.56	0901-113007-SECURITY	35593512 - 421300	SERV-OFFICE EQUIPMENT
32802	9/4/2007	AT & T	1,694.74	#217 R26-2855 989 2 ACCT	35593512 - 423300	TELEPHONE
32817	9/4/2007	CENTURION TECHNOLOGIES	34.10	COMPUTER SOFTWARE	35593512 - 424700	COMPUTER SOFTWARE
32820	9/4/2007	COMPUTYPE, INC	821.02	PRINTING OF BAR CODE LABELS	35593512 - 420200	PRINTING AND BINDING
32822	9/4/2007	CONSTELLATION NEWENERGY, INC	13,346.19	ACCT #0734699377	35593512 - 423100	ELECTRICITY
32846	9/4/2007	GENEVALOGIC	77.00	COMP SFTWR/ANLN. SUPPORT	35593512 - 424700	COMPUTER SOFTWARE
32867	9/4/2007	JAN MASTER, INC.	102.90	JANITORIAL SUPPLIES	35593512 - 431200	JANITORIAL SUPPLIES
32868	9/4/2007	JERRY PRESSLEY RV CENTER	255.00	BOOKMOBILE REPAIR	35593512 - 421200	SERV - AUTO EQUIPMENT
32868	9/4/2007	JERRY PRESSLEY RV CENTER	553.45		35593512 - 433700	MATERIAL - AUTO EQUIP
32881	9/4/2007	MILLER, KATHRYN E	56.00	PROF SERV-IL CHRGR-BOOK RET'D	35593512 - 428000	PROFESSIONAL SERVICES
32891	9/4/2007	NCI BUSINESS SYSTEMS	39.00	JUSY 20-AUG 20 USAGE/SERV	35593512 - 421300	SERV-OFFICE EQUIPMENT
32913	9/4/2007	REACHING FORWARD SOUTH	60.00	P. FREITAG - REGISTR.	35593512 - 424100	CONFERENCES & TRAVEL
32916	9/4/2007	SAM'S CLUB	288.20	#XXX X XX 0511989550	35593512 - 434500	OFFICE SUPPLIES
32921	9/4/2007	SHOW SHOP	60.00	SERV TO AUTO EQUIP	35593512 - 421200	SERV - AUTO EQUIPMENT
32938	9/4/2007	TREAS-PETTY CASH	16.95	LIBRARY	35593512 - 432000	MATERIALS - BUILDINGS
32938	9/4/2007	TREAS-PETTY CASH	19.19		35593512 - 432000	MATERIALS - BUILDINGS
32938	9/4/2007	TREAS-PETTY CASH	19.53		35593512 - 432000	MATERIALS - BUILDINGS
32938	9/4/2007	TREAS-PETTY CASH	2.65		35593512 - 433700	MATERIAL - AUTO EQUIP
32938	9/4/2007	TREAS-PETTY CASH	7.54		35593512 - 433700	MATERIAL - AUTO EQUIP
32938	9/4/2007	TREAS-PETTY CASH	2.16		35593512 - 434500	OFFICE SUPPLIES
32938	9/4/2007	TREAS-PETTY CASH	4.95		35593512 - 434500	OFFICE SUPPLIES
32938	9/4/2007	TREAS-PETTY CASH	13.56		35593515 - 458000	BOOKS & PERIODICALS
32938	9/4/2007	TREAS-PETTY CASH	21.49		35593515 - 458000	BOOKS & PERIODICALS
32950	9/4/2007	WILKERSON, MATT	100.00	REMB FLIGHT CHANGE	35593512 - 424100	CONFERENCES & TRAVEL
32963	9/11/2007	AMERENIP	2.48	ACCT #44653-48020	35593532 - 423100	ELECTRICITY
32963	9/11/2007	AMERENIP	2.48	ACCT #66425-55011	35593532 - 423100	ELECTRICITY
32963	9/11/2007	AMERENIP	2.96	ACCT #74609-56021	35593532 - 423100	ELECTRICITY
32963	9/11/2007	AMERENIP	8.52	ACCT # 59274-96028	35593532 - 423100	ELECTRICITY
32963	9/11/2007	AMERENIP	15.86	ACCT #23427-47011	35593532 - 423100	ELECTRICITY
32963	9/11/2007	AMERENIP	37.27	ACCT #05795-67017	35593532 - 423100	ELECTRICITY
32963	9/11/2007	AMERENIP	140.64	ACCT #85268-39012	35593532 - 423100	ELECTRICITY
32963	9/11/2007	AMERENIP	245.04	ACCT # 05795-67017	35593532 - 423100	ELECTRICITY
32971	9/11/2007	AT & T	72.10	ACCT# 217 362-2230 082 0	35593512 - 423300	TELEPHONE
33002	9/11/2007	COMMERCIAL MAIL SERVICES	158.17	MONTHLY PRESORT/CODING	35593512 - 424500	POSTAGE
33092	9/11/2007	OFFICE DEPOT	-28.80	CREDIT	35593512 - 434500	OFFICE SUPPLIES
33094	9/11/2007	ONLINE LABELS	63.90	LABELS	35593512 - 434500	OFFICE SUPPLIES
33108	9/11/2007	SENTINEL PEST CONTROL CO	30.00	EXTERMINATING	35593512 - 421000	SERVICE TO MAINT BUILDING
33108	9/11/2007	SENTINEL PEST CONTROL CO	150.00	SERVICE TO BLDG-DPL	35593532 - 421000	SERVICE TO MAINT BUILDING
33113	9/11/2007	STANBERY, JOANN	137.50	REIMB PHYSICAL PER CONTR.	35593512 - 428000	PROFESSIONAL SERVICES
33115	9/11/2007	T A BRINKOFFETTER & SONS, INC.	78.44	SERVICE TO BLDG	35593512 - 421000	SERVICE TO MAINT BUILDING
33123	9/11/2007	TREAS-FLEET MAINTENANCE	799.44	DPL FUEL USAGE FOR AUG 07	35593512 - 431000	GASOLINE



**CITY OF DECATUR  
LIBRARY FUNDS CHECK REGISTER  
FOR INVOICES FROM 9/1/2007 TO 9/30/2007**

DATE: 10/3/2007  
TIME: 8:39:10AM

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
33124	9/11/2007	TREAS-GENERAL FUND	100.00	SEP07 TRANSFER TO GENL FID	35593512 - 441500	TRANSFER TO GENERAL FID
33125	9/11/2007	TREAS-MIS OPERATING	1,816.25	TRANSFER FUNDS SEP07	35593512 - 423000	MIS SERVICES
33127	9/11/2007	TREAS-SHEFF INSURANCE FUND	194.42	TRANSFER FUND SEP07	35593512 - 441800	MOTOR VEHICLE INSURANCE
33127	9/11/2007	TREAS-SHEFF INSURANCE FUND	206.42		35593512 - 442000	BOILER INSURANCE
33127	9/11/2007	TREAS-SHEFF INSURANCE FUND	1,790.42		35593512 - 442100	PROPERTY INSURANCE
33127	9/11/2007	TREAS-SHEFF INSURANCE FUND	1,143.67		35593512 - 442300	GENERAL LIABILITY INS
33136	9/11/2007	WALKER, EDWIN	400.00	PROF SVCS/ART PRINT	35593512 - 428000	PROFESSIONAL SERVICES
33139	9/11/2007	WATTS COPY SYSTEMS	352.00	MAINT AGREE/MONTHLY	35593512 - 421300	SERV-OFFICE EQUIPMENT
33163	9/18/2007	BOOTH, EDWARD	830.00		35593512 - 428000	PROFESSIONAL SERVICES
33173	9/18/2007	CENTURION TECHNOLOGIES	107.97		35593512 - 424700	COMPUTER SOFTWARE
33178	9/18/2007	CLASSIC PRINTING CO	207.00	gold children's registration c	35593512 - 420200	PRINTING AND BINDING
33195	9/18/2007	DENT, MARIA	102.14	SUPPLIES	35593512 - 434500	OFFICE SUPPLIES
33215	9/18/2007	GALLERY 510	420.00	ART CLASSES	35593512 - 428000	PROFESSIONAL SERVICES
33224	9/18/2007	HEART TECHNOLOGIES INC	99.75		35593512 - 423300	TELEPHONE
33224	9/18/2007	HEART TECHNOLOGIES INC	270.00	VILLAGE MALL	35593532 - 429900	CONTRACTUAL SERVICES
33243	9/18/2007	J. D. WEBB	60.00		35593515 - 458000	BOOKS & PERIODICALS
33246	9/18/2007	JAN MASTER	92.60		35593512 - 431200	JANITORIAL SUPPLIES
33246	9/18/2007	JAN MASTER	198.10		35593512 - 431200	JANITORIAL SUPPLIES
33254	9/18/2007	LOOKER, BRIAN	68.94		35593515 - 458000	BOOKS & PERIODICALS
33254	9/18/2007	LOOKER, BRIAN	187.90		35593515 - 458000	BOOKS & PERIODICALS
33255	9/18/2007	LOUCKS, APRIL	29.00		35593512 - 428000	PROFESSIONAL SERVICES
33261	9/18/2007	MARK GIBSON	400.00	VILLAGE MALL	35593532 - 429900	CONTRACTUAL SERVICES
33263	9/18/2007	MCLEOD USA	86.64	ACCT# 3318933	35593512 - 423300	TELEPHONE
33265	9/18/2007	MENARDS	24.85		35593512 - 432000	MATERIALS - BUILDINGS
33265	9/18/2007	MENARDS	5.92		35593512 - 433700	MATERIAL - AUTO EQUIP
33282	9/18/2007	ONYX WASTE	310.50	GARBAGE SERVICE	35593512 - 421000	SERVICE TO MAINT BUILDING
33297	9/18/2007	SCHINDLER ELEVATOR CORP.	1,145.70		35593512 - 421000	SERVICE TO MAINT BUILDING
33297	9/18/2007	SCHINDLER ELEVATOR CORP.	2,223.24	VILLAGE MALL	35593532 - 429900	CONTRACTUAL SERVICES
33305	9/18/2007	SPEED LUBE #3	34.90		35593512 - 421200	SERV - AUTO EQUIPMENT
33311	9/18/2007	STOKES, RICHARD	500.00		35593512 - 427200	TUITION REIMBURSEMENT
33312	9/18/2007	STRIGLOS/HAINES & ESSICK	109.74	VER 94691 CD-R (package	35593512 - 434500	OFFICE SUPPLIES
33314	9/18/2007	TECHNICAL SOLUTIONS SERVICES	703.25	SEPT1 INV	35593512 - 421000	SERVICE TO MAINT BUILDING
33316	9/18/2007	THOMPSON ELECTRONICS CO.	440.00		35593512 - 421000	SERVICE TO MAINT BUILDING
33316	9/18/2007	THOMPSON ELECTRONICS CO.	77.13		35593512 - 432000	MATERIALS - BUILDINGS
33323	9/18/2007	TREAS-GENERAL FUND	1,177.18	POSTAGE	35593512 - 424500	POSTAGE
33335	9/18/2007	U.S.A. CLEAN	18.20		35593512 - 432000	MATERIALS - BUILDINGS
33335	9/18/2007	U.S.A. CLEAN	75.58		35593512 - 432000	MATERIALS - BUILDINGS
33335	9/18/2007	U.S.A. CLEAN	156.25		35593512 - 432000	MATERIALS - BUILDINGS
33343	9/18/2007	WILLIE BOX, JR & ASSOCIATES	4.50		35593515 - 458000	BOOKS & PERIODICALS
33343	9/18/2007	WILLIE BOX, JR & ASSOCIATES	21.00		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	-45.00	BOOKS CREDIT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	-28.50		35593515 - 458000	BOOKS & PERIODICALS



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 TIME: 8:19:10AM

CITY OF DECATUR  
 LIBRARY FUNDS CHECK REGISTER  
 FOR INVOICES FROM 9/1/2007 TO 9/30/2007

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
33357	9/25/2007	BAKER & TAYLOR CO	-23.44	BOOKS CREDIT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	-17.52		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	-15.77		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	-15.18		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	-15.00		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	-14.60		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	-14.04		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	-4.30		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	4.30	#203289 L020255 2 000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	4.30	#203289 L020255 2 B000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	4.30	#203289 L020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	4.30	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	4.91	#203289 L020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	4.91	#203289 L020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	4.91	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	5.82	#203289 L020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	6.12	#203289 L020255 2 B000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	6.14	#203289 L020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	7.02	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	7.99	#203289 L020255 2 000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	8.14	#203289 L020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	8.18	ACCT# 203289 L020255 2 B000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	8.58	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	8.60	#203289 L020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	8.60	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	8.60	ACCT# 203289 L020255 2 B000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	8.61	#203289 L020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	8.61	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	8.77	#203289 L020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	9.19		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	9.19	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	9.22	#203289 L020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	9.22	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	9.81	#203289 L020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	9.81	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	10.42	#203289 L020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	10.42	#203289 L020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	10.42	#203289 L020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	10.99	#203289 L020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	11.04	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	11.06	#203289 L020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	11.07	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS







**CITY OF DECATUR**  
**LIBRARY FUNDS CHECK REGISTER**  
**FOR INVOICES FROM 9/1/2007 TO 9/30/2007**

DATE: 10/13/07  
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CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
33357	9/25/2007	BAKER & TAYLOR CO	14.99	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	15.00	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	15.18	#203289 L020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	15.18	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	15.18	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	15.21	#203289L0202552000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	15.21	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	15.34	#203289L0202552000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	15.52	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	15.77	ACCT# 203289 L020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	15.79	#203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	16.10	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	16.35	#203289L0202552000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	16.35	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	16.94	#203289L0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	16.94	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	16.95	#203289L0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	17.52	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	17.52	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	17.54	#203289L0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	17.55	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	17.95	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	17.96	#203289 L020255 2 B000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	18.09	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	18.18	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	18.44	#203289L0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	18.44	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	19.10	#203289L0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	19.14	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	19.36	#203289L0202552000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	19.61	#203289L0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	19.95	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	19.99	#203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	20.12	#203289 L020255 2 000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	20.27	#203289L0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	20.30	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	20.46	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	20.48	#203289 L020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	20.48	#203289L0202552000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	20.48	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	20.48	ACCT# 203289 L020255 2 B000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	20.85	#203289L0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS



CITY OF DECATUR  
LIBRARY FUNDS CHECK REGISTER  
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DATE: 10/3/2007  
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CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
33357	9/25/2007	BAKER & TAYLOR CO	21.56	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	22.12	#203289L 0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	22.95		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	23.21		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	23.25	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	23.34	#203289L 0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	23.44		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	23.90	#203289L0202552B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	24.52	#203289L0202552000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	24.59	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	24.65	#203289 L020255 2 B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	24.95	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	24.95	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	25.12	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	25.17	#203289 L020255 2 B00000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	25.17	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	25.62	#203289 L020255 2 B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	25.71	#203289 L020255 2 B00000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	25.81	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	25.95	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	25.95	#203289L0202552B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	26.45		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	26.94	#203289L0202552000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	26.97	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	27.30	ACCT# 203289 L020255 2 B00000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	27.34	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	28.06		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	28.08		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	28.48	#203289L 0202552000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	28.50	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	28.64	#203289L0202552B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	28.74	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	29.23	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	29.29	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	29.90		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	29.95	#203289 L020255 2 B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	30.00	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	30.37	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	31.95	#203289L0202552B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	32.15	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	32.40	#203289 L020255 2 000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	33.95	#203289L0202552B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS



**CIT, J F D E C A T U R**  
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**FOR INVOICES FROM 9/1/2007 TO 9/30/2007**

DATE: 10/17/2007  
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CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
33357	9/25/2007	BAKER & TAYLOR CO	34.14	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	35.43	#203289L0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	35.45		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	36.50	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	37.94		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	38.72		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	38.85	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	38.97	#203289L0202552000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	39.33	#203289L0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	39.62	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	40.21	#203289 L020255 2 B00000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	40.42	ACCT# 203289 L020255 2 B00000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	40.74	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	40.95	#203289L0202552000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	40.95	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	40.95	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	41.04	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	42.66	#203289 L020255 2 B00000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	42.66	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	42.75		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	43.64	#203289L0202552000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	44.41		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	44.92	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	44.97		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	47.79	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	47.85	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	48.44	#203289L0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	48.74	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	54.50	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	55.58	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	56.95		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	57.00	#203289 L020255 2 000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	57.26	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	57.89	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	60.08		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	65.67	#203289L0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	65.88	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	66.77	#203289L0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	67.38	#203289 L020255 2 B00000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	67.90	ACCT# 203289 L020255 2 000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	69.56		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	69.62	#203289L0202552000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS



CITY OF DECATUR  
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FOR INVOICES FROM 9/1/2007 TO 9/30/2007

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CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
33357	9/25/2007	BAKER & TAYLOR CO	73.95	ACCT# 2032891 020255 2 0000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	75.90	#2032891 020255 21000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	75.96		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	77.96	ACCT# 2032891 020255 2 0000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	80.37		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	80.85	#2032891 020255 20000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	84.71	ACCT# 2032891 020255 2 0000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	85.76	#2032891 020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	87.04		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	89.13	#2032891 020255 2 0000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	99.45	ACCT# 2032891 020255 2 0000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	102.00	#2032891 020255 20000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	106.16	#2032891 020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	107.33	#2032891 020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	109.04	#2032891 020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	111.10		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	111.39	ACCT# 2032891 020255 2 0000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	117.01	#2032891 020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	119.00		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	125.38	ACCT# 2032891 020255 2 0000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	127.44	#2032891 020255 2 B000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	134.08	#2032891 020255 20000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	137.61	ACCT# 2032891 020255 2 B000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	140.89	#2032891 020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	144.54	#2032891 020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	144.96	#2032891 020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	146.84	ACCT# 2032891 020255 2 B000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	148.22	#2032891 020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	149.89		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	156.95		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	161.79	ACCT# 2032891 020255 2 0000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	170.53	#2032891 020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	175.40	#2032891 020255 2 B000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	189.38		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	190.59		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	193.79		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	202.96		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	215.03	#2032891 020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	221.59	ACCT# 2032891 020255 2 0000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	243.18	#2032891 020255 20000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	244.31	ACCT# 2032891 020255 2 0000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	250.48	ACCT# 2032891 020255 2 B000000	35593515 - 458000	BOOKS & PERIODICALS



DATE: 10/30/07  
TIME: 8:19 AM

**CITY OF DECATUR**  
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**FOR INVOICES FROM 9/1/2007 TO 9/30/2007**

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
33357	9/25/2007	BAKER & TAYLOR CO	263.47	#2032891 0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	288.64	#2032891 020255 2 0000000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	380.58		35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	399.84	ACCT# 2032891 020255 2 0000000	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	415.56	#2032891 0202552B00000 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	449.27		35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	-23.09	BOOKS CREDIT	35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	-22.04		35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	-14.66	ACCT# 00020374 - CREDIT	35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	12.73	#75036789 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	12.73	ACCT# 00020374	35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	13.48	#75036789 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	14.23	BOOKS/PERIODICALS	35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	18.36		35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	21.28		35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	22.04	#75036789 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	41.14		35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	42.60	BOOKS/PERIODICALS	35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	63.45		35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	72.18		35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	74.14		35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	306.24		35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	319.15		35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	319.67		35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	354.71	ACCT# 00020374	35593515 - 458000	BOOKS & PERIODICALS
33358	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	364.28	BOOKS/PERIODICALS	35593515 - 458000	BOOKS & PERIODICALS
33359	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	11.01	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
33359	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	14.66		35593515 - 458000	BOOKS & PERIODICALS
33359	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	37.34		35593515 - 458000	BOOKS & PERIODICALS
33359	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	51.57		35593515 - 458000	BOOKS & PERIODICALS
33359	9/25/2007	BAKER & TAYLOR ENTERTAINMENT	80.82		35593515 - 458000	BOOKS & PERIODICALS
33363	9/25/2007	BIBBY, SCOTT	300.00	SECURITY-8/30,9/6,9/13	35593512 - 428000	PROFESSIONAL SERVICES
33367	9/25/2007	BOOK WHOLESALERS, INC.	6.56	PO# 04258-040	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	8.46	PO# 04258-038	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	10.29	PO# 04258-039	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	10.30	PO# 04258-032	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	10.90		35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	11.78	PO# 04258-010	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	13.75	PO# 04258-032	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	15.53		35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	16.97	PO# 04258-019	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	20.54	PO# 04258-012	35593515 - 458000	BOOKS & PERIODICALS



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33367	9/25/2007	BOOK WHOLESALERS, INC.	23.20	PO# 04258-039	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	29.64	PO# 04258-032	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	31.32	PO# 04258-019	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	31.32	PO# 04258-029	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	31.77	PO# 04258-039	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	36.71	PO# 04258-SO-01	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	36.89	PO# 04258-040	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	39.50	PO# 04258-043	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	40.62	PO# 04258-039	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	59.59	PO# 04258-034	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	60.12	PO# 04258-041	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	75.44	PO# 04258-033	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	79.11	PO# 04258-012	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	88.14	PO# 04258-043	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	106.34	PO# 04258-SO-01	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	109.49	PO# 04258-041	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	112.81	PO# 04258-040	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	149.44	PO# 04258-043	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	166.15	PO# 04258-034	35593515 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	297.25	PO#04258-046	35593515 - 458000	BOOKS & PERIODICALS
33411	9/25/2007	FILM IDEAS, INC	228.90		35593515 - 458000	BOOKS & PERIODICALS
33419	9/25/2007	GREY HOUSE PUBLISHING	163.50	BOOKS/PERIODICALS	35593515 - 458000	BOOKS & PERIODICALS
33420	9/25/2007	HASTINGS, SCOTT A.	520.00	SECURITY-8/27,9/5,9/12,9/17	35593512 - 428000	PROFESSIONAL SERVICES
33424	9/25/2007	HERALD & REVIEW	194.16	#60000246 ACCT	35593515 - 458000	BOOKS & PERIODICALS
33473	9/25/2007	P4A.COM, LTD	425.00		35593515 - 458000	BOOKS & PERIODICALS
33480	9/25/2007	RANDOM HOUSE, INC	18.71	BOOKS/PERIODICALS	35593515 - 458000	BOOKS & PERIODICALS
33480	9/25/2007	RANDOM HOUSE, INC	76.50		35593515 - 458000	BOOKS & PERIODICALS
33483	9/25/2007	RECORDED BOOKS	184.40		35593515 - 458000	BOOKS & PERIODICALS
33484	9/25/2007	REGENT BOOK CO	13.03	BI&G REMODEL (AUG/SEP)	35593515 - 458000	BOOKS & PERIODICALS
33487	9/25/2007	RIGSBY, PAUL	360.00	SECURITY-8/28,9/4,9/11	35593512 - 428000	PROFESSIONAL SERVICES
33497	9/25/2007	SPECIALTY COMPUTER RIBBONS	135.42	12015SA Lexmark toner for E12	35593512 - 434500	OFFICE SUPPLIES
33497	9/25/2007	SPECIALTY COMPUTER RIBBONS	440.48	HEW Q5949A (49A) toner cartri	35593512 - 434500	OFFICE SUPPLIES
33500	9/25/2007	STRIGLOS/HAINES & ESSICK	437.20	AVE. 30563 3/4" round green la	35593512 - 434500	OFFICE SUPPLIES
33504	9/25/2007	TAPED EDITIONS	219.89	AUDIOS	35593515 - 458000	BOOKS & PERIODICALS
33504	9/25/2007	TAPED EDITIONS	272.48	BOOKS/PERIODICALS	35593515 - 458000	BOOKS & PERIODICALS
33507	9/25/2007	THOMSON GALE	383.50	ISBN 10: 0028660471	35593515 - 458000	BOOKS & PERIODICALS
33515	9/25/2007	TREAS-PETTY CASH	10.00	DPL PETTY CASH	35593512 - 424000	TRAINING SCHOOL EXPENSES
33515	9/25/2007	TREAS-PETTY CASH	1.80		35593512 - 424100	CONFERENCES & TRAVEL
33515	9/25/2007	TREAS-PETTY CASH	0.39		35593512 - 424500	POSTAGE
33515	9/25/2007	TREAS-PETTY CASH	17.95		35593512 - 428000	PROFESSIONAL SERVICES
33515	9/25/2007	TREAS-PETTY CASH	25.00		35593512 - 428000	PROFESSIONAL SERVICES
33515	9/25/2007	TREAS-PETTY CASH	1.92		35593512 - 432000	MATERIALS - BUILDINGS

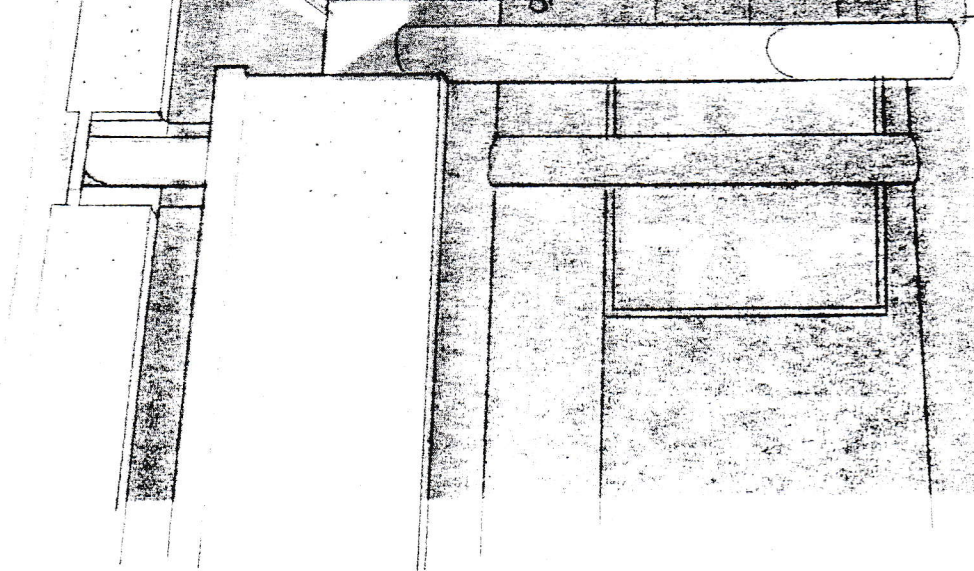
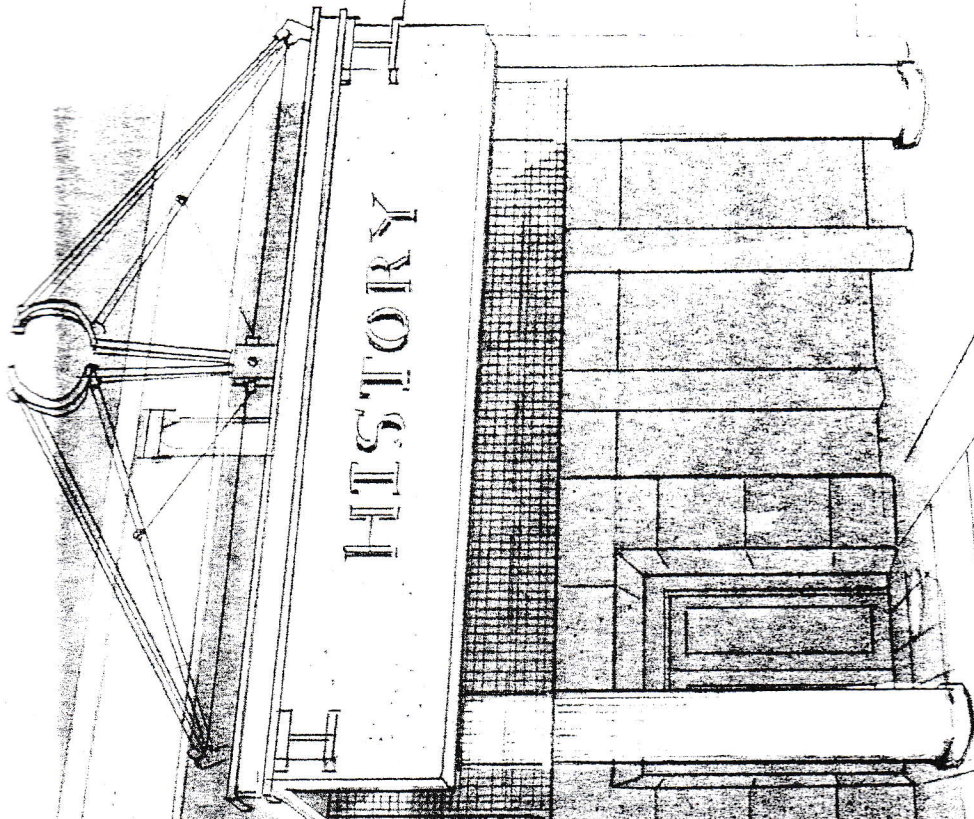
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 TIME: 8:39:10AM

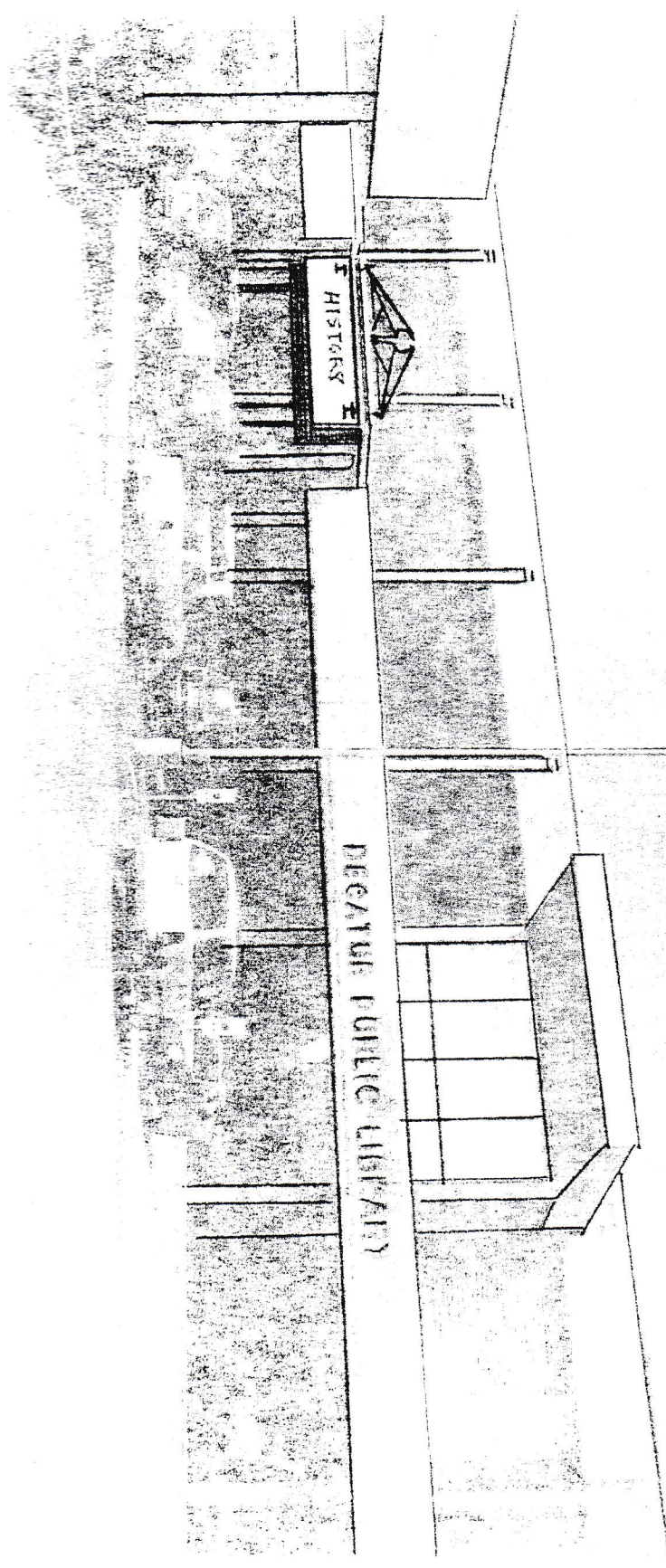
**CITY OF DECATUR**  
**LIBRARY FUNDS CHECK REGISTER**  
**FOR INVOICES FROM 9/1/2007 TO 9/30/2007**

CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
33515	9/25/2007	TREAS-PETTY CASH	9.51	DPL PETTY CASH	35593512 - 432000	MATERIALS - BUILDINGS
33515	9/25/2007	TREAS-PETTY CASH	3.78		35593512 - 434500	OFFICE SUPPLIES
33515	9/25/2007	TREAS-PETTY CASH	11.22		35593512 - 434500	OFFICE SUPPLIES
33515	9/25/2007	TREAS-PETTY CASH	11.90		35593515 - 458000	BOOKS & PERIODICALS
33515	9/25/2007	TREAS-PETTY CASH	21.85		35593515 - 458000	BOOKS & PERIODICALS
33527	9/25/2007	WEST GROUP	227.00	BOOKS/PERIODICALS	35593515 - 458000	BOOKS & PERIODICALS
<b>35 LIBRARY FUND Total</b>			<b>59,567.99</b>			
<b>59 LIBRARY TRUST FUNDS</b>						
32938	9/4/2007	TREAS-PETTY CASH	20.00	LIBRARY	59595922 - 458000	BOOK AND PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	14.01	#203289L0202552000000 ACCT	59595912 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	16.35	ACCT# 203289 L020255 2 000000	59595912 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	10.53		59595942 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	15.77		59595942 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	17.99	#203289 L020255 2 B000000 ACCT	59595942 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	37.00	#203289L0202552B00000 ACCT	59595942 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	51.85	ACCT# 203289 L020255 2 000000	59595942 - 458000	BOOKS & PERIODICALS
33357	9/25/2007	BAKER & TAYLOR CO	334.24	#203289L0202552B00000 ACCT	59595942 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	45.67	PO# 04258-042	59595942 - 458000	BOOKS & PERIODICALS
33367	9/25/2007	BOOK WHOLESALERS, INC.	160.26	ACCT# DEC100	59595942 - 458000	BOOKS & PERIODICALS
33507	9/25/2007	THOMSON GALE	95.84	ACCT# 159635	59595942 - 458000	BOOKS & PERIODICALS
<b>59 LIBRARY TRUST FUNDS Total</b>			<b>819.51</b>			

WARRANT TOTAL: **60,387.50**

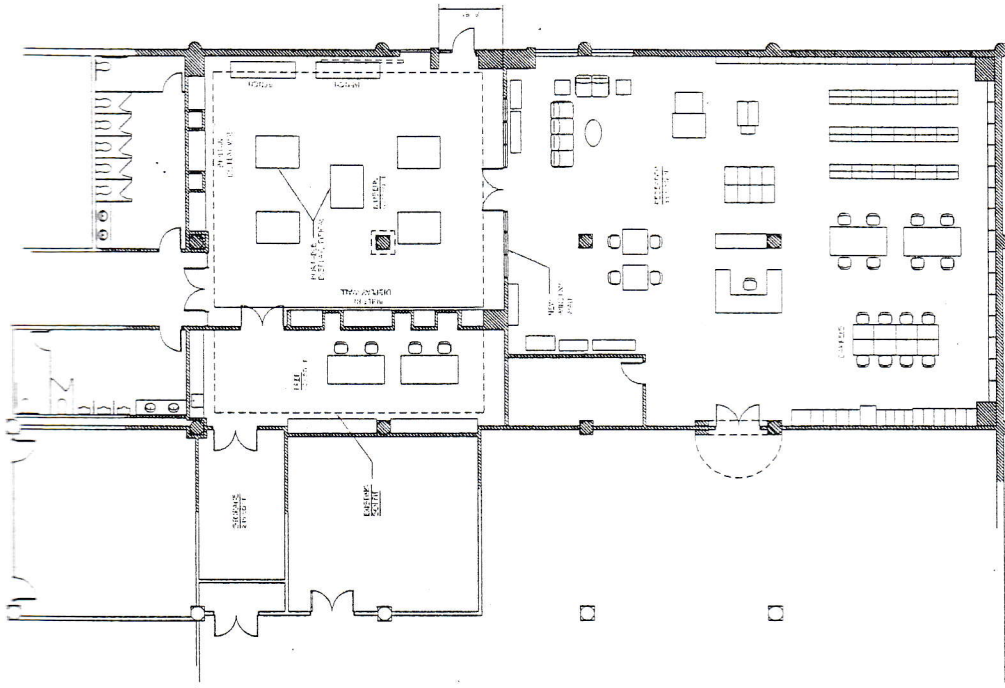




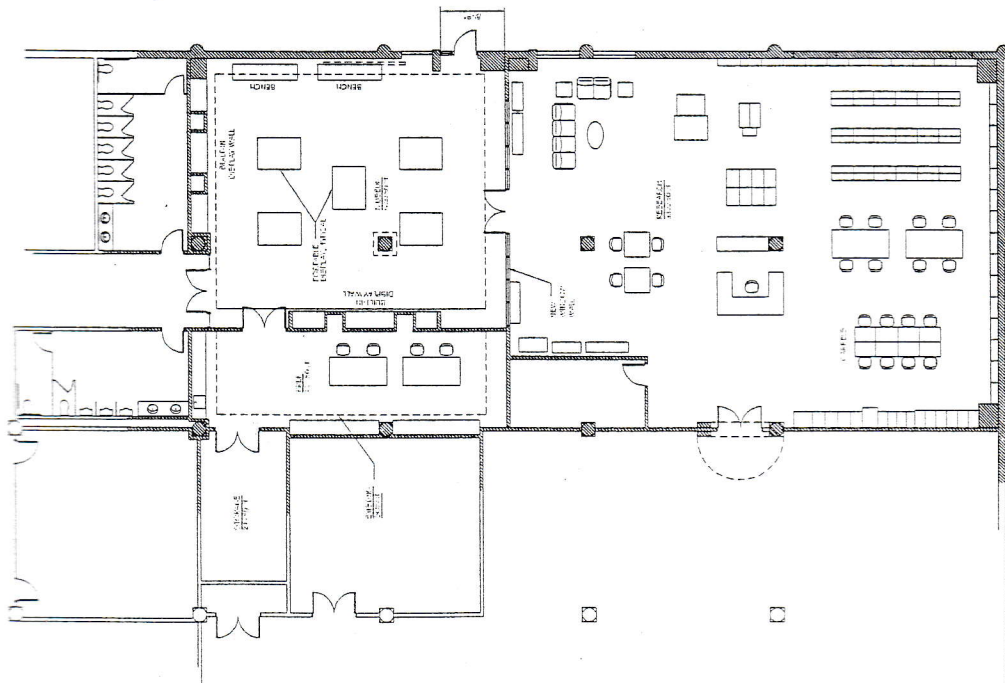


6





OPTION 01



OPTION 02

PROJECT NO.	402-0002
DATE	NOV 14 1910
SCALE	A

PROPOSED FIRST FLOOR PLAN  
 RENOVATION TO EXISTING FIRST FLOOR  
 DECATUR PUBLIC LIBRARY  
 130 N. TRAVELER STREET

**BWC** BLANK, WESSELINK, COOK  
 ARCHITECTS & ASSOCIATES, INC.  
 ENGINEERS  
 3551  
 DECATUR, GEORGIA 30030  
 PHONE (404) 252-2910  
 FAX (404) 252-2934

DESIGN	DESIGNED
DRAWN	APPROVED
CHECKED	REVISION
CORRECTIONS	

DATE: \_\_\_\_\_

REVISIONS	
NO.	DATE

## ■ Chapter II Governance and Administration ■

A well-governed and administered public library places the best interests of its patrons at the heart of every decision. Public library service is provided to the people of Illinois through local tax-supported public libraries, multitype library systems, the Illinois State Library, and the statewide library network ILLINET Online. Illinois public libraries are governed by boards of trustees elected or appointed according to the provisions of the *Illinois Compiled Statutes* under which the libraries are established—village, city, district, township, commission form, etc.

Each library board carries the full responsibility for the library and its policies. The responsibility for administering library policy, including management of day-to-day operations, collection management, and employment decisions, is delegated to the library administrator. In addition, the library administrator provides the board with clear, relevant, and timely information that will enable it to make informed decisions in regard to policy, planning, and budget.

### Applicable Core Standards

- Core 1.** The library provides uniformly gracious and friendly service to all library users.
- Core 2.** The library is established and operated in compliance with Chapter 75 of the *Illinois Compiled Statutes*. In general, libraries established by cities, villages, or incorporated towns or townships are governed by the provisions of 75 ILL. COMP. STAT. ANN. 5, the *Illinois Local Library Act*. Library districts are governed by the provisions of 75 ILL. COMP. STAT. ANN. 16, the *Public Library District Act of 1991*.
- Core 3.** The library is in compliance with all other state laws that affect library operations including but not limited to the *Illinois Accessibility Code* [ILL. ADMIN. CODE tit. 71, § 400 et seq.], the *Open Meetings Act* [5 ILL. COMP. STAT. ANN. 120/1], the *Illinois Freedom of Information Act* [5 ILL. COMP. STAT. ANN. 140/1 et seq.], the *State Records Act* [5 ILL. COMP. STAT. ANN. 160/1 et seq.; 70/2 and 5/1-7], the *Library Records Confidentiality Act* [75 ILL. COMP. STAT. ANN. 70/1] and the *Drug Free Workplace Act* [30 ILL. COMP. STAT. ANN. 580/1 et seq.].
- Core 4.** The library is in compliance with all federal laws that affect library operations including but not limited to the *Americans with Disabilities Act* [42 U.S.C. 12101 et seq.], the *Fair Labor Standards Act* [29 U.S.C. 201 et seq.] and the *Bloodborne Pathogens Standard* [29 C.F.R. § 1910.1030]. (See appendix 1.)
- Core 5.** The library is governed by a board of trustees elected or appointed and constituted in compliance with Chapter 75 of the *Illinois Compiled Statutes* [75 ILL. COMP. STAT. ANN. 5/4 - 7.1 and 75 ILL. COMP. STAT. ANN. 16/30-55.15].
- Core 6.** The board of trustees adopts written bylaws which outline its purpose and operational procedures and address conflict-of-interest issues. The board reviews its bylaws at least every three years. (See appendix 2.1 for topics recommended for consideration in developing board bylaws.)



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- Core 7.** The board of trustees appoints a qualified librarian as library administrator and delegates active management of the library to the library administrator [75 ILL. COMP. STAT. ANN. 5/4 -7 or 75 ILL. COMP. STAT. ANN. 16/30-55.35]. For the purposes of this document, a qualified librarian is a person holding an MLS degree from an ALA-accredited program.
- Core 8.** The board of trustees meets on a monthly basis, no less than ten times per year (libraries that contract with another agency for all services meet no less than twice each year), with the library administrator in attendance. Meetings are held in a room and at a location that is convenient for the board and the community. The room is large enough to encourage community participation. The location and the room are accessible to persons affected by the *Illinois Accessibility Code* [ILL. ADMIN. CODE tit. 71, § 400 et seq.] and/or the *Americans with Disabilities Act* [42 U.S.C. 12101 et seq.]. Additional reasonable accommodations that allow persons with disabilities to participate in the meeting are provided as needed. All board meetings and board committee meetings are in compliance with the *Open Meetings Act* [5 ILL. COMP. STAT. ANN. 120/1]. Written or recorded minutes are taken and kept for all board meetings. Following approval, these minutes are made available to the public and are retained in compliance with the *State Records Act* [5 ILL. COMP. STAT. ANN. 160/1 et seq.; 70/2 and 5/1-7].
- Core 9.** The board of trustees has exclusive control of all property owned by the library and expenditure of all monies collected, donated, or appropriated for the library fund [75 ILL. COMP. STAT. ANN. 5/4-7 and 75 ILL. COMP. STAT. ANN. 16/30-55.10].
- Core 10.** The library has a board-approved written budget. The budget is developed annually by the library administrator and the board with input from the staff.
- Core 11.** On an annual basis, the board of trustees determines if the library's revenues are sufficient to meet the needs of the community. If the revenues are not sufficient, the board of trustees takes action to increase the library's revenues.
- Core 12.** The library has a board-approved mission statement, a long-range plan, a disaster prevention and recovery plan, and policies. Such policies include but are not limited to the following topics: personnel; reference; use of the library's materials, services, and facilities including use of the library for exhibits and meetings; and collection management. Illinois statutory law specifically requires the board to establish and review at least biennially, a written policy for the selection of library materials (as part of the library's collection management policy) and the use of library materials and facilities [75 ILL. COMP. STAT. ANN. 54-7.2 or 75 ILL. COMP. STAT. ANN. 16/30-60]. All library policies are in compliance with state and federal laws. (See appendix 2.2 for topics recommended for consideration in a policy that addresses the public's use of the library. References to other policies are included under appropriate sections.)

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- Core 13.** The library keeps adequate records of library operations. (See Appendix 2.3 for information on how to contact the Local Records Unit of the Illinois State Archives who will provide detailed information on records to be retained.)
- Core 14.** On a monthly basis, the library administrator presents written reports on library operations to the board of trustees. Such reports include but are not limited to employment decisions library usage, finance, and collection development.
- Core 15.** The board of trustees annually reviews the performance of the library administrator.
- Core 16.** The library adopts and adheres to the principles set forth in the American Library Association's *Library Bill of Rights* and other ALA intellectual freedom statements and interpretations. (See Appendices 2.4-2.6 for ALA *Library Bill of Rights* and other ALA intellectual freedom statements.)
- Core 17.** The library adopts and adheres to the *Ethics Statement for Public Library Trustees*. (See appendix 2.7 for *Ethics Statement for Public Library Trustees*.)
- Core 18.** The library adopts and adheres to the ALA *Code of Ethics*. (See Appendix 2.8 for ALA *Code of Ethics*.)
- Core 19.** The library is a member of an Illinois multitype library system and participates in resource sharing through interlibrary loan and reciprocal borrowing.
- Core 20.** The library has a telephone, telefacsimile machine, photocopier, and computer with modem. The library provides telephone service to its patrons with hearing disabilities through a TTY (teletypewriter), TDD (Telecommunications Devices for the Deaf) or a voice relay provided by the telephone company.
- Core 21.** The library provides access to ILLINET Online.
- Core 22.** The library participates in the *Standards for the Services of Illinois Multitype Systems* by fulfilling member library responsibilities.
- Core 24.** The library is open a minimum of 25 hours per week. The hours, scheduled for the convenience of the public, include a minimum of two evenings (total of 6 hours after 5 p.m.) and 4 weekend hours. Branches or other fixed service points, but not bookmobiles, are also open a minimum of 25 hours per week.
- Core 25.** The library spends a minimum of 12 percent of its operating budget on materials for patrons. For the purposes of this document, the operating budget includes all disbursements except capital expenditures. Health and life insurance; FICA, IMRF, or other pension plans; and all other insurance are part of the operating budget. Capital expenditures include remodeling and building, equipment and furniture, and any other items that are included as fixed assets in the audit. Materials include books,



audiovisual materials, periodicals, telecommunication costs for reference services, fees for online information services, and CD-ROM products: Costs related to the installation and maintenance of a LAN or a shared or stand-alone bibliographic database are not included.

- Core 28.** At least every ten years, and more frequently if necessary, the board of trustees determines if the physical facility is sufficient to meet the needs of the community. Should the facility be found insufficient to meet its needs, the board of trustees takes steps to correct the problem.
- Core 29.** At least every ten years, and more frequently if necessary, the library conducts a study to determine if the library is providing collections and services in a quantity, at a time, and in a manner that meets the needs of the community.

### Supplemental Standards

1. The board-approved mission statement, library roles, and long-range plan are developed by board, administrator, and staff. These documents are based on a sound knowledge of public library service and a deep understanding of the community. Surveys, neighborhood dialogues, hearings, and input from staff who serve the community on a daily basis provide a framework for this understanding. The most difficult task is eliciting input from those who do not use the library. (See appendix 8.)
2. Most library policies are reviewed by the board every three years. The policy governing the selection and use of library materials and facilities must, by law, be reviewed biennially [75 ILL. COMP. STAT. ANN. 5/4-7.2 or 75 ILL. COMP. STAT. ANN. 16/30-60].
3. Board members participate in relevant local, state, regional, and national decision making to effect change that will benefit libraries. This can be achieved through a variety of methods. Among these, board members can
  - write, call, or visit legislators
  - attend meetings of other units of local government
  - serve on ALA, ILA, or system legislative committees
  - participate in other community organizations that have similar legislative interests
  - include the subject of legislation on board-meeting agenda
  - provide a forum for local community issues
4. The board and the library administrator develop and conduct a meaningful and comprehensive orientation program for each new board member. This can be achieved by creating a new-trustee orientation checklist. (See appendix 2.9 for topics for new trustee orientation.)

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5. On an annual basis, each trustee participates in a continuing-education activity that focuses on libraries, trusteeship, or other issues pertinent to libraries and reports on this activity to the full board.
  6. The library provides financial support for trustee membership in ILA and ALA as well as trustee attendance at workshops and conferences.
  7. In encouraging citizens to run for the position of library trustee or in recommending citizens for appointment, the standing library board of trustees can use the following as a guide:

Library trustees are selected for their interest in the library, their knowledge of the community and of groups within the community, their ability to work well with others, their willingness to devote the time and effort necessary to carry out the duties of a trustee, their open-mindedness and respect for the opinions of others, and their ability to plan and establish policies for services.

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## Agreement to Reproduction the Barnwell Photograph

The following is an agreement between the Decatur Public Library (DPL) and Millikin University's Retail Art Gallery, the Blue Connection (BC). This agreement defines the terms by which the DPL agrees to allow the BC to reproduce, for the purpose of distribution, the DPL's Lincoln Barnwell photograph. The BC shall maintain sole distributorship of the photograph for the term of one year upon signing this agreement.

DPL will provide BC access to the Barnwell photograph and negative within 5 days of signing of this document for the purposes of preliminary examination to determine the best method to proceed with reproduction. The DPL retains the right to approve any and all BC representatives having contact with the Barnwell original material during the reproduction. BC will take proper measures to ensure safety of the original photograph and will be responsible for any damage to the original photograph that might occur during the process of reproduction. DPL also retains the right to approve any BC use of the photograph.

Conditions for sale and marketing of the Barnwell photographic reproductions are outlined below:

1. The BC agrees to market the image in a professional manner.
2. BC further agrees to incur all expenses for reproducing the image, developing the finished product, conducting appropriate promotion and the handling of sales.
3. The photographic reproduction will be offered in three formats: Individual – framed, Individual – unframed, and Deluxe Corporate Edition. A final spreadsheet with detailed expenses and prices will be given to DPL once the reproduction has been produced by BC.
4. For each Barnwell photograph sold by BC, the DPL will receive 25% and the BC will receive 75% of the total revenue. Payment will be made to the DPL at the end of each month.

Millikin University certifies that it may legally enter into this contract, and that the BC lawfully and without restriction represents the interests of the University for the sale and distribution of the Barnwell Lincoln photograph. The BC agrees to sell and distribute the Barnwell photograph as outlined above, and to market the portraits in its print and online catalogs. The BC further agrees to credit the DPL in all public and private promotions of the photograph. The BC also asserts that the photograph will not be copied or altered, either by conventional photography or by digital imaging, without the express, written permission of the DPL.

\_\_\_\_\_  
Millikin Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Decatur Public Library Representative

\_\_\_\_\_  
Date



**DECATUR PUBLIC LIBRARY FOUNDATION**  
**AGENDA**  
**MONDAY, OCTOBER 22, 2007**  
**4:30 PM**

- I. Call to order
- II. Nomination of Officers and Election
- III. Approval of minutes of 7/23/07
- IV. Treasurer's report
- V. Karen Bjorkman, Assistant City Librarian
  - a) NEH Stabilization Grant
- VI. Lee Ann Fisher, City Librarian
  - a) Local History Expansion Capital Campaign
- VII. Old business
- VIII. New business
  - a) Village Mall
  - b) Lease Property
  - c) Cultural Center
- IX. Adjournment

*Ms Anne Hostetter*

**DECATUR PUBLIC LIBRARY FOUNDATION MINUTES**  
**Monday, July 23, 2007**

**I. Call to order:** Dick Lockmiller, president, called the meeting to order at 4:35 p.m. Board members present: Lockmiller, Sherri Arnold, Ronda England, Pat Greanias, Ann Hostetler, Eugene King, Sally Krigbaum, Pat McDaniel, and Monya Russell. Staff present: Lee Ann Fisher and Karen Bjorkman.

**II. Approval of minutes:** The minutes of February 26, 2007, were approved as written.

**III. Treasurer's report:** Ms. Russell's report from February 26, 2007, through July 23, 2007, reflected a grand total of \$318,010.38, showing the checking account balance at \$74,147.60; the money market account at \$28,098.48; the rising rate CDs at \$21,933.82 and \$42,573.14; Hickory Point Bank & Trust CDs at \$50,511.10; and Regions Bank CDs at \$100,000.00, for a grand total of \$318,010.38. The Treasurer's Report was approved as presented.

**IV. Karen Bjorkman, Assistant City Librarian:**

**a) NEH Grant:** After discussion, Mrs. Hostetler moved that the Decatur Public Library reapply for the National Endowment for the Humanities grant (construction) which will be due in November 2007. Mrs. Arnold seconded the motion and it was unanimously carried.

**V. Lee Ann Fisher, City Librarian:**

**a) Local History Expansion Capital Campaign:** Mrs. Arnold moved that up to \$1,000 be approved for Ms. Fisher to obtain new cost figures for the proposed cultural and historical center. Mrs. Krigbaum seconded the motion and it was unanimously carried.  
Discussion of funding issues followed.

**VI. Old Business:** There was no old business.

**VII. New Business:**

**a) Introduction of new board members, Ann Hostetler and Pat McDaniel:** Mr. McDaniel and Mrs. Hostetler were introduced as the Decatur Public Library Foundation's newest board members, with three-year terms through June 2010.

**b) Eugene King, Library Board Goals:** Mr. King is the current president of the library board, Shirley Moore is vice-president, and Carol Craig is treasurer.

Mr. King reported that changes that are taking place at the Village Mall and the library is attempting to work out a format for leasing operations of the building. There are not a lot of details at the present time.

The library continues to increase programming for all ages of patrons. Currently, the library is somewhat in fluctuation concerning the local history expansion efforts. Library staff and union relations are still being worked out, Mr. King reported.

**c) Appointment of nominating committee for new officers:** Mr. King moved that Mrs. Greanias and Mrs. Krigbaum nominate new officers for the coming year. Mr. McDaniel seconded the motion and it was unanimously carried.

**d) Establishment of capital campaign committee:** Mr. King stated that the capital campaign is one of our primary goals at this time. With a goal of \$2 million dollars, the Foundation will establish a capital campaign committee to pull in funds towards this effort. Mrs. Arnold moved that Ms. Fisher prepare a list of capital campaign committee members. Mrs. Greanias seconded the motion and it was unanimously carried.

**VIII. Adjournment:** The meeting was adjourned at 5:35 pm. The next quarterly board meeting will be Monday, October 22, 2007, at 4:30 pm.

Respectfully submitted,

*Sheila Robinson*

Sheila Robinson  
Recording Secretary



**DECATUR PUBLIC LIBRARY FOUNDATION  
TREASURER REPORT**

July 23, 2007 to October 22, 2007

**CHECKING ACCOUNT**

Checking Account Balance as of July 23, 2007 \$74,147.60

**Additions:**

8/15/2007 Contribution	\$250.00
9/18/2007 Contribution-children programing	\$2,500.00
9/18/2007 Contribution	\$1,007.00

Sub-Total \$3,757.00

**Disbursements:**

8/15/2007 Illinois Charity Trust-filing fee	\$15.00
8/15/2007 Ill. Humanities Council-program	\$50.00
8/15/2007 City of Decatur-Frankel trust books	\$63.39
8/15/2007 US Post Office-certified mail cost	\$12.22
8/31/2007 Foundation Directory Online-subscription	\$295.00
8/31/2007 Basket Case Catering-staff luncheon	\$595.00
10/2/2007 Peter Fletcher-program	\$400.00
10/16/2007 Paper of Lincoln-program	\$50.00

Sub-Total \$1,480.61

Checking Account Balance as of October 22, 2007 \$76,423.99

**MONEY MARKET ACCOUNT**

Beginning Balance as of July 23,2007 \$28,098.48

**Additions:**

6/30/2007 Interest	\$71.44
7/31/2007 Interest	\$79.03
8/31/2007 Interest	\$76.77
9/30/2007 Interest	\$69.53

Sub-Total \$296.77

**Disbursements:**

none	<u>\$0.00</u>
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Sub-Total \$0.00

Ending Balance as of July 23, 2007 \$28,395.25

Wanam Street Bank & Trust - Certificate of Deposit #1084934 (held in safe keeping) due 10/31/2008 - rising rate	\$20,000.00
Total interest paid and added to CD as of 7/31/07	2481.03
TOTAL	<u>\$22,481.03</u>
Wanam Street Bank & Trust - Certificate of Deposit #1085147 (held in safe keeping) due 4/28/2009 - rising rate	\$40,000.00
Total interest paid and added to CD as of 4/28/2007	3319.38
TOTAL	<u>\$43,319.38</u>
Hickory Point Bank & Trust - Certificate of Deposit #1215297 (held in safe keeping) due 11/30/2007 - 5%	\$25,000.00
Hickory Point Bank & Trust - Certificate of Deposit #1215296 (held in safe keeping) due 11/29/2007 - 4.7%	\$25,000.00
Total interest paid and added to CD as of 5/31/2007	\$511.10
TOTAL	<u>\$25,511.10</u>
Regions Bank - Certificate of Deposit #690559166 (held in safe keeping at MSB&T) due 1/29/2008 - 5.05%	\$50,000.00
Regions Bank - Certificate of Deposit #690559174 (held in safe keeping at MSB&T) due 5/29/2008 - 5.05%	\$50,000.00
<b><u>GRAND TOTAL AS OF OCTOBER 22, 2007</u></b>	<b><u>\$321,130.75</u></b>

Respectfully submitted,



Monya Russell  
Secretary/Treasurer



KATES CAFÉ BAGELS & DELI

October 2, 2007

Decatur Public Library

Mr. Mark Gibson:

This letter is being sent to you and all members of the Library Board in my attempt to reach a fair and amicable resolution to the current issue of my lease, and business (Kate's Café Bagels and Deli) located in the Village Mall. Since I have spent a number of years building this business up from what it was to what it now is, I am not prepared, nor do I desire to just close it and walk away. If I were to do so I would be compelled to give up any possibility of continuing as a small business owner without facing a crushing financial burden. However, it is not my desire to stay in a place where I am not wanted! In order to reach a compromise to this issue, I am willing to close my café and remove my equipment by December 31, 2007 if you will meet the following conditions: (1) You would buy out the remainder of my lease (24 months) at the rate of \$1,500 per month; and (2) Pay to me the sum of \$6000 to help alleviate the expense of my relocation! I am not in any way attempting to be a vindictive person, I am merely a small business owner who does not wish to throw away all of the years of work and effort I have put into my business. If you cannot see your way clear to agreeing to this resolution, I would have no choice but to continue my business in my present location until the expiration of my lease in 2009! I am a believer in the future of the downtown Decatur area and wish to continue to be a part of it! With your cooperation I will be able to do so and you will be able to move ahead with your "unknown" plans for the Village Mall. I would appreciate your response within the next ten (10) days.. Thank you for your time and consideration!!

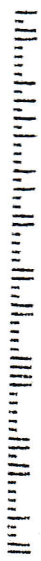
*Nancy Fritts*  
Nancy Fritts

*Kate's Cafe Bagels & Deli*

Cc: Eugene King, Rene Corcoran, Garry Davis, Shirley Moore, Leeann Fisher, Beth Couter  
Carol Craig, Nicholette Rademacher, Sally Kirgbaum, Darryl Barbee

Rates care Bagels & Deli  
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Carol Craig  
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DEPARTMENT OF THE POST  
OFFICE OF THE POSTMASTER GENERAL

