

# DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

## Personnel, Policy, and Public Relations Committee

February 9, 2012

### Meeting Minutes

#### I. CALL TO ORDER

Eugene King, Chair called the meeting to order at 4:34 p.m. Edward Costa, Gail Crookshank, and Carol Craig were present. Mary Gendry and Teena Zindel-McWilliams (ex-officio) were absent. Staff present: Lee Ann Fisher, City Librarian and Karen Bjorkman, Assistant City Librarian. Also present Amanda Standerfer, Head of Adult Division and Everett Nicholas (attorney) and Ed Booth (attorney).

#### II. AGENDA

Motion by Mr. Costa and seconded by Mrs. Crookshank to approve the Agenda as presented. Motion carried unanimously.

#### III. MINUTES

Motion by Mr. Costa and seconded by Mrs. Crookshank to approve the December 1, 2011, minutes as presented. Motion carried unanimously.

#### IV: NEW BUSINESS:

Ms. Fisher read a letter to the editor about the current Cell Phone Policy that the library is enforcing. Mrs. Standerfer explained the problems that this policy causes unfavorable interactions between patrons and library staff as efforts are made to enforce the policy. One of the problems is that many times the staff are busy and cannot follow patrons around the building just to see if they will use their cell phones. There are numerous signs that only increase the clutter around the building.

Mrs. Crookshank recommended that the library use the Library Use Guidelines and that they be revised to reflect a more positive attitude in interactions between patrons and staff. Committee recommend that the policy be rewritten and brought up to date.

#### V. OLD BUSINESS:

Motion by Mr. King at 4:50 p.m. and seconded by Mr. Costa that the committee go into closed session (5 ILCS 120/2(c)(11)). "I move that the Board enter into closed session for the purpose of for discussion of pending or probable litigation, as specified in Section 2 (c) (11) of the Open Meetings Act." Motion carried on a voice vote.

Motion by Mr. King and seconded by Mrs. Crookshank to return to Open Session at 5:10 p.m.  
Motion carried on a yes vote.

Motion by King at 5:11 p.m. and seconded by Mrs. Crookshank that the board go into closed session under (5 ILCS 120/2(c)(2). "I move that the Board enter into closed session for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees." Motion carried on a voice vote.

Motion by Mr. King at 5:42 p.m. and seconded by Mrs. Crookshank to return to Open Session.  
Motion carried on a yes vote.

## **VI. ADJOURNMENT**

Mr. King adjourned the meeting at 5:42 p.m.

Respectfully submitted,

*Karen Bjorkman*

Assistant City Librarian

Approval pending