

BOARD OF DIRECTORS MEETING

AGENDA

DECEMBER 16, 1982

- I. CALL TO ORDER
SHIRLEY MOORE, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING NOVEMBER 18, 1982
- III. CITY LIBRARIAN'S REPORT
- IV. REPORTS OF COMMITTEES:
 - A. FINANCE AND PROPERTIES
 1. Approval of Bills
 - B. PERSONNEL AND PUBLIC RELATIONS
 1. Amendment to Policy Code re Free Floating Holiday
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

Mr. Grieve
Mrs. Jackson
Mr. Marshall
Mrs. Moore
Mr. Mueller
Mrs. Rossiter
Mr. Seidman
Mr. Susler (Tentative)
Ms. Taylor

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

Minutes of Board of Directors Meeting - December 16, 1982

The regular meeting of the Board of Directors of the Decatur Public Library was held December 16, 1982 in the board room of the main library.

| <u>Members Present:</u> | <u>Members Absent:</u> | <u>Others Present:</u> |
|---|------------------------|--|
| Mr. Grieve Mrs. Jackson Mr. Marshall Mrs. Moore Mr. Mueller Mrs. Rossiter Mr. Seidman Mr. Susler Ms. Taylor | None | Ms. Burch Mr. Dumas Miss Schwegman |

The meeting was called to order at 4:35 p.m. by the President, Shirley Moore.

The minutes of the regular board meeting of November 18, 1982 were approved as printed and mailed.

In his monthly report to the Board, Mr. Dumas announced we have had acceptances for the positions of Home Reading Department Head and the Head of the Children's Department; both are to begin work the middle of January.

Continuing, Mr. Dumas stated we expect to have the video cassettes out for circulation some time next week and Mr. Seidl has been asked to make announcements to the newspapers and radio stations when there is a firm date.

Mr. Dumas informed he had just received a call from Dale Miller, accountant at the City, and he tells me that last year the Library did not pay for its share of the comprehensive liability insurance. That creates two problems - one is that we have to pay it this year and the other is that this year's insurance budget was based upon last year's expenditures, and we are not only short for this year but we have to pay out of that account \$7,000 for the liability insurance for last year. Mr. Susler remarked he would like to go back and see what we did pay for last year before we answer that charge. I sit here month after month approving expenditures of bills already paid, Mr. Susler stated, and now they come along and even though they are responsible for paying the bills, and say we haven't paid a bill. I would like further inquiries made. I don't see why the Library has to suffer for their error. We are going to have to pay double premiums this year and I don't understand it, Mr. Susler concluded. Mr. Grieve stated he agreed with Mr. Susler and felt someone

from the City should come over and talk to us about it. Mrs. Moore asked that Mr. Marshall discuss the matter with the City's Finance Director, Mr. DeMichiel.

Mrs. Moore, noting Mr. Dumas has had some agonizing computer problems the last several days, asked for a full report. Mr. Dumas explained the computer went down on December 4 as a result of a head crash and the previous day's transactions were lost. It was repaired and came up again on December 8. On Saturday, December 11, terminals began freezing in the Library at about 4:00 o'clock. The computer clerk at RPL had gone off duty at 3:00 and Mr. Johnson could not be reached. Miss Anderson called Mr. Plotzke who located Paul Johnson. By 5:30 when the Library closed, the computer had shut down. When Mr. Johnson arrived at RPL, he called the trouble desk and after about an hour and a half of diagnostic efforts the trouble desk concluded that there had been another head crash on disk drive #2. When the field engineer arrived on Monday he could find after visual inspection no evidence of a head crash and assumed an electrical failure. However, in the course of his diagnostic work a head crash did occur in disc drive #2 and later there was another head crash involving a diagnostic pack. By this time the engineer suspected a bad pack was causing the problem. A disk-cleaning company was called in to clean the packs and on Wednesday the disk cleaners called the engineers' attention to a pack from disc drive #1 that had had a crash. Hitherto attention had been directed to the second drive and there had been no indication of a problem with the first drive.

Continuing, Mr. Dumas stated that in an earlier conversation with Tony Gorgone, CLSI regional manager, Paul Johnson and I had inquired into the causes of head crash and during that conversation Gorgone had said that a head crash always caused the computer to go down. In asking again after discovery of the crash in drive #1, Gorgone said he meant that statistically it was so remote as to be impossible. At any rate the head in drive #1 had crashed, the computer continued to operate, debris from the crash was dispersed and when that pack later was used in drive #2, it caused other crashes. These successive crashes had reduced the number of disc pack sets from an original run pack plus two back-up packs to one back-up pack which contained the library's entire data base and transactions (less the two lost days' transactions).

Mr. Dumas informed the question was raised whether the least risky way to reproduce this last pack, lest the entire data base be lost, was to copy on the repaired CPU or to send the pack to CLSI in Massachusetts. Mr. Plotzke felt since Decatur Public Library had the most to lose from a crash with the last disc pack that this decision should be made by DPL. Mr. Dumas, after giving the matter thought, declined to make this decision because he lacked the technical expertise for such judgement and because there was a possibility of a lawsuit with CLSI in the event the data base were lost and he felt his involvement in the decision might be prejudicial if a suit were instituted. Consequently the decision was left to CLSI and at the time of this meeting the engineers are running their last checks on the CPU and are proceeding to set copy.

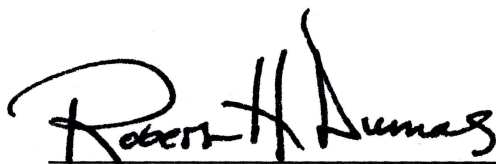
Concluding his remarks, Mr. Dumas indicated that while the problems have been severe and frustrating he did not feel after his investigations into the matter that CLSI or anyone else could be held at fault for this particular failure. The engineers seem knowledgeable and have been cooperative. Their diagnosis was hampered somewhat by the loss of the print-out that accompanied the last set-copy which apparently had been discarded by mistake. Mr. Dumas cautioned that even after repairs had been effected on the CPU software problems which have been plaguing the Library since the introduction of the "Release 26" program (for expanded bibliographic records) would in all likelihood continue for an extended period of time. According to Mr. Gorgone, Release 26 has a great many bugs which were discovered after its release. Patches to the program are prepared when problems are reported and are used when similar problems are reported by other systems. If a patch is not available for a given problem, then the error must be analyzed and a perfecting program patch devised - which may take considerable time.

As Chairman of the Finance and Properties Committee, Mr. Marshall moved the approval of bills through November 12, 1982, Mr. Mueller seconded the motion, and it was unanimously approved by a roll-call vote.

Mrs. Jackson, Chairman of the Personnel and Public Relations Committee, moved that effective January 1, 1983, the free-floating holiday be changed from a calendar year basis to a fiscal year basis by amending Article III, Personnel, of the Code of Library Policy in Paragraph F, Section 2(b)ii by striking "calendar year" and inserting in its stead "fiscal year". Mr. Seidman seconded the motion and it was approved.

The second item the Board wanted us to discuss, Mrs. Jackson continued, was to consider the partial defrayment of moving expenses to professional staff recruited to work in the Library. At this time we feel no recommendation should be made. The young lady candidate who requested payment of moving expenses had already decided she could accommodate her moving arrangements and we were meeting after the fact, Mrs. Jackson explained. Because of economic conditions, we felt it was not wise to make any kind of recommendation at this time; perhaps in the future the issue if it arises may be brought back to the Committee.

There being no New or Old Business to come before the Board, Mrs. Moore reminded members present of the staff's Christmas luncheon on Monday, and adjourned the meeting at 6:00 p.m.



Robert H. Dumas, City Librarian

For the Secretary of the Board

STATISTICAL REPORT

November, 1982

CIRCULATION

| | <u>Adult</u> | <u>Youth</u> | <u>Juvenile</u> | <u>Total</u> | <u>Y-Date</u> |
|---------------------------|--------------|--------------|-----------------|--------------|---------------|
| Total Books, 1982 - | 29,637 | 2,407 | 17,342 | 49,386 | 350,281 |
| 1981 - | 26,804 | 2,145 | 17,226 | 46,175 | 348,691 |
| A-V Materials, 1982 - | 2,505 | -- | 274 | 2,779 | 16,787 |
| 1981 - | 2,397 | -- | 223 | 2,620 | 17,804 |
| Total Circulation, 1982 - | 32,142 | 2,407 | 17,616 | 52,165 | 367,068 |
| 1981 - | 29,201 | 2,145 | 17,449 | 48,795 | 366,495 |

TECHNICAL PROCESSING

Cataloging

New books added
New titles added
Books withdrawn
Books mended

1,254
527
596
822

Acquisitions

Books checked in
Telephone Directories
Pamphlets
Gifts

1,197
2
149
82

Materials in the State of Processing

Materials (physical items) - 733
Titles - 616

FINANCIAL REPORT

| | <u>Budgeted</u> | <u>YTD Expended</u> <u>1981/82</u> | <u>YTD Expended</u> <u>1982/83</u> | <u>P.O.s</u> <u>Out</u> | <u>Unencumbered</u> |
|-------------------|-----------------|---------------------------------------|---------------------------------------|----------------------------|---------------------|
| Personal Services | 1,037,535 | 518,413 | 517,246 | -- | 520,289 |
| Operating | 196,737 | 88,228 | 95,667 | -- | 101,070 |
| Capital and Books | 225,965 | 111,594 | 92,323 | -- | 133,642 |

STAFF STRENGTH

| | <u>Strength</u> <u>Previous Month</u> | <u>Terminations</u> | <u>New Staff</u> | <u>Present</u> <u>Strength</u> |
|--------------------|--|---------------------|------------------|-----------------------------------|
| Professional | 5 | 1 | -- | 4 |
| Library Assistants | 7 + 6 (480 hrs) | -- | -- | 7 + 6 (480 hrs) |
| Clerical | 21 + 16 (924 hrs) | -- | -- | 21 + 15 (916 hrs) |
| Maintenance | 3½ | -- | -- | 3½ |

Current Vacancies: 2 Technical Services Clerks I, 1 Supervisor, Technical Services,
1 Head, Home Reading, 1 Head, Children's Department

Computer Downtime for Month: 1½ hours

DECATUR PUBLIC LIBRARY

10/16/82 THRU 11/12/82

| VOUCHER # | PAYMENTS MADE TO: | FOR: | AMOUNT |
|-----------------------------|------------------------|--------------------|-------------|
| 99795 | J D JOHNSON & SON INC | WORKERS' COMP | 1,289.00 |
| 99799 | TREAS PAYROLL FUND | PD ENDING 11-3-82 | 29,090.13 |
| 99812 | ADT | SERVICE CHARGE | 1,557.00 |
| 99813 | BOLAND ELECT SUPPLY CO | LAMP | 18.50 |
| 99814 | DASH DISPOSAL | DISPOSAL SERVICE | 16.50 |
| 99815 | DAY'S PAINT | PAINT | 35.67 |
| 99816 | HAINES & ESSICK CO | OFFICE SUPPLIES | 25.44 |
| 99817 | BETTY LOU HICKS | TRAVEL REIMBURSEME | 26.20 |
| 99818 | CREIGHTON HIPPINHAMMER | TRAVEL REIMB | 73.85 |
| 99819 | ILL BELL TELEPHONE CO | TELEPHONE CHARGES | 253.61 |
| 99820 | INSTRUCTOR | BOOKS | 12.49 |
| 99821 | OTIS ELEVATOR CO | MAINTENANCE | 286.02 |
| 99822 | POSTMASTER | POSTAGE | 300.00 |
| 99823 | SUPT OF DOCUMENTS | BOOKS | 6.50 |
| 99824 | U S GEOLOGICAL SURVEY | BOOKS | 15.00 |
| 99873 | ILL POWER CO | POWER FOR MONTH | 3,440.57 |
| 99900 | TREAS PETTY CASH FUND | REIMBURSEMENT | 78.77 |
| 99910 | DUKE'S OFFICE SUPPLIES | OFFICE SUPPLIES | 207.44 |
| 99936 | AMERICA | BOOKS | 42.00 |
| 99937 | AMERICAN LIBRARY ASSN | DUES | 850.00 |
| 99938 | BERGDORF GOODMAN | BOOKS | 3.00 |
| 99940 | MANCHESTER GUARDIAN | BOOKS | 52.00 |
| 99941 | NEIMAN-MARCUS | BOOKS | 2.00 |
| 99943 | WOMAN'S DAY | BOOKS | 186.30 |
| TOTAL OF ALL VOUCHER CHECKS | | | = 37,867.99 |

DECATUR PUBLIC LIBRARY

10/16/82 THRU 11/12/82

| VOUCHER # | PAYMENTS MADE TO: | FOR: | AMOUNT |
|-----------|---------------------------|-------------------|----------|
| 2 | BRUCE DWIGGINS | REFUND FEE | 91.50 |
| 3 | FORTUNE | BOOKS | 68.00 |
| 4 | GET READY SHEET | BOOKS | 17.00 |
| 5 | HAINES & ESSICK CO | OFFICE SUPPLIES | 147.28 |
| 6 | HERALD & REVIEW | BOOKS | 55.60 |
| 7 | ILL BELL TELEPHONE CO | TELEPHONE CHARGES | 261.33 |
| 8 | JORDAN'S NURSERY | COY PUTS | 18.00 |
| 9 | GEORGE W MAY | BOOKS | 16.00 |
| 10 | MISSOURI BASKETBALL | BOOKS | 19.45 |
| 11 | NAT'L PARKS&CONSERVATION | BOOKS | 45.00 |
| 12 | NATIONAL RECORDING CO | AUDIO VISUAL | 102.30 |
| 13 | OPUS ASSOCIATES | BOOKS | 6.79 |
| 14 | PRESIDENTIAL PRESENTATION | BOOKS | 6.00 |
| 15 | RAINTREE GARDENS | POTTING SOIL | 14.98 |
| 16 | REGENT BOOK CO INC | BOOKS | 182.54 |
| 17 | SCIENCE NEWS | BOOKS | 134.00 |
| 18 | STRYKER POST PUBLICATIONS | BOOKS | 19.20 |
| 19 | WEST PUBL CO | BOOKS | 147.50 |
| 20 | H W WILSON CO | BOOKS | 1,044.00 |
| 214 | POSTMASTER | POSTAGE | 10.30 |
| 259 | AMERICAN BINDERY | BOOK BINDING | 295.95 |
| 260 | BAKER & TAYLOR CO | BOOKS | 305.96 |
| 261 | BAKER & TAYLOR CO | BOOKS | 4,483.45 |
| 262 | BLACK & CO | HARDWARE | 47.10 |
| 263 | DOUBLEDAY & CO INC | BOOKS | 123.37 |
| 264 | ILL BELL TELEPHONE CO | TELEPHONE CHARGES | 88.06 |
| | | | 120.38 |

VOUCHER # PAYMENTS MADE TO: FOR: AMOUNT

99984 AUDIO BUFF CO INC AUDIO VISUAL 258.55

99985 R R BOWKER CO BOOKS 2.06

99986 R R BOWKER CO BOOKS 275.00

99987 GARY DE NEAL BOOKS 13.95

99988 DECATUR PAPER HOUSE PAPER SUPPLIES 212.09

99991 TREAS PAYROLL FUND PD ENDING 11-10-82 2,692.57

TOTAL OF ALL VOUCHER CHECKS = 19,574.09

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MAY 1, 1982 THRU NOV 30, 1982

| REVENUE ITEMS | | ESTIMATED REVENUE | CURRENT MONTH RECEIPTS | YEAR TO DATE RECEIPTS | UNCOLLECTED REVENUE | % OF EST. |
|---------------|-----------------------------|-------------------|------------------------|-----------------------|---------------------|-----------|
| | FUND BALANCE MAY 1, 1982 | 383,118.00 | 0.00 | 520,174.94 | 137,056.94- | |
| 101 | CURRENT YEAR TAXES | 1,310,300.00 | 26,827.61 | 1,190,856.52 | 119,443.48 | |
| 101A | PRIOR YEARS TAXES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 524 | INTEREST ON INVESTMENTS | 40,000.00 | 1,008.27 | 30,504.60 | 9,495.40 | |
| 728 | LIBRARY FINES & FEES | 23,500.00 | 1,818.60 | 14,393.38 | 11,106.62 | |
| 728A | NON-RESIDENT FEES | 2,500.00 | 648.00 | 3,458.00 | 938.00- | |
| 729 | LOST & DAMAGED BOOKS | 2,400.00 | 249.16 | 1,924.76 | 475.24 | |
| 730 | PRINTS MADE ON COPY MACHINE | 800.00 | 75.47 | 306.57 | 493.43 | |
| 733 | ILL ST PER CAPITA GRANT | 45,000.00 | 0.00 | 0.00 | 45,000.00 | |
| 799 | MISCELLANEOUS INCOME | 4,000.00 | 64.63 | 1,870.70 | 2,129.30 | |
| | TOTAL REVENUE | 1,813,618.00 | 30,687.74 | 1,763,489.47 | 50,128.53 | 97.24 |

| OBJECT CODE | OBJECT OF EXPENDITURE | BUDGET AND APPROPRIATION | PURCHASE ORDERS OUTSTANDING | CURRENT MONTH EXPENDITURES | YEAR TO DATE EXPENDITURES | UNENCUMBERED BALANCE | % OF EST. |
|-------------|--|--------------------------|-----------------------------|----------------------------|---------------------------|----------------------|-----------|
| 101 | REGULAR SALARIES | 887,938.00 | 0.00 | 31,119.73 | 441,625.12 | 446,312.88 | |
| 102 A | STRAIGHT OVERTIME | 150.00 | 0.00 | 0.00 | 0.00 | 150.00 | |
| 103 | RETIREMENT FUND | 123,920.00 | 0.00 | 0.00 | 57,368.47 | 66,551.53 | |
| 105 | WORKMEN'S COMPENSATION | 3,201.00 | 0.00 | 0.00 | 0.00 | 3,201.00 | |
| 106 | UNEMPLOYMENT COMPENSATION | 3,806.00 | 0.00 | 0.00 | 1,882.42 | 1,923.58 | |
| 107 | HOSPITALIZATION MEDICAL & LIFE INSURANCE | 18,520.00 | 0.00 | 0.00 | 9,935.44 | 8,584.56 | |
| 109 | TEMPORARY SALARIES | 16,421.00 | 0.00 | 582.97 | 6,434.66 | 9,986.34 | |
| 201 | ADVERTISING | 500.00 | 0.00 | 0.00 | 138.10 | 361.90 | |
| 202 | PRINTING & BINDING | 5,500.00 | 0.00 | 418.08 | 2,753.62 | 2,746.38 | |
| 211 | SERVICE TO MAINTAIN BUILDINGS | 10,000.00 | 0.00 | 1,843.02 | 4,761.11 | 5,238.89 | |
| 212 | SERVICE MAINTAIN IMPROV UTHR THAN BLDGS | 750.00 | 0.00 | 21.50 | 140.05 | 609.95 | |
| 214 | SERVICE TO MAINTAIN OFFICE EQUIPMENT | 16,345.00 | 0.00 | 0.00 | 5,978.21 | 10,366.79 | |
| 215 | SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT | 2,500.00 | 0.00 | 0.00 | 532.10 | 1,967.90 | |
| 221 | AUDITING SERVICES | 650.00 | 0.00 | 0.00 | 650.00 | 0.00 | |
| 229 | OTHER PROFESSIONAL SERVICES | 1,000.00 | 0.00 | 0.00 | 187.56 | 812.44 | |
| 231 | ELECTRICITY | 53,000.00 | 0.00 | 3,440.57 | 33,075.24 | 19,924.76 | |
| 233 | TELEPHONE | 10,000.00 | 0.00 | 574.28 | 4,492.98 | 5,507.02 | |
| 234 | WATER | 500.00 | 0.00 | 0.00 | 173.17 | 326.83 | |
| 241 | CONFERENCE AND OTHER TRAVEL EXPENSE | 4,896.00 | 0.00 | 100.05 | 2,296.63 | 2,599.37 | |
| 245 | POSTAGE | 5,400.00 | 0.00 | 336.33 | 2,674.31 | 2,725.69 | |
| 284 | PROFESSIONAL ASSOCIATION MEMBERSHIP FEES | 1,380.00 | 0.00 | 850.00 | 870.00 | 510.00 | |
| 288 | RENTALS | 5,705.00 | 0.00 | 0.00 | 2,633.90 | 3,071.10 | |
| 310 | GAS OIL & ANTIFREEZE | 2,500.00 | 0.00 | 0.00 | 1,082.45 | 1,437.55 | |
| 312 | JANITORIAL SUPPLIES | 3,000.00 | 0.00 | 0.00 | 549.99 | 2,450.01 | |
| 320 | MATERIALS TO MAINTAIN BLDNGS & IMPROVMNT | 11,000.00 | 0.00 | 130.77 | 6,393.67 | 4,606.33 | |
| 324 | MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP | 1,500.00 | 0.00 | 10.28 | 716.88 | 783.12 | |
| 330 | MEDICAL & LABORATORY SUPPLIES | 5.00 | 0.00 | 0.00 | 0.00 | 5.00 | |
| 345 | OFFICE SUPPLIES | 16,000.00 | 0.00 | 834.17 | 9,143.64 | 6,856.36 | |
| 403 | TRANS TO G F (ADMIN SERV) | 16,335.00 | 0.00 | 0.00 | 8,166.00 | 8,169.00 | |
| 415 | SERVICE RECOGNITION PAYROLL | 1,550.00 | 0.00 | 80.00 | 825.00 | 725.00 | |
| 423 | INSURANCE | 10,300.00 | 0.00 | 1,289.00 | 6,365.00 | 3,935.00 | |

MAY 1, 1982 THRU NOV 30, 1982

| OBJECT CODE | OBJECT OF EXPENDITURE | BUDGET AND APPROPRIATION | PURCHASE ORDERS OUTSTANDING | CURRENT MONTH EXPENDITURES | YEAR TO DATE EXPENDITURES | UNENCUMBERED BALANCE | % OF EST. |
|-------------|----------------------------------|--------------------------|-----------------------------|----------------------------|---------------------------|----------------------|-----------|
| 499 | SMALL CAPITAL ITEMS | 0.00 | 0.00 | 0.00 | 1,087.47 | 1,087.47- | |
| | TOTAL OPERATING EXPENDITURES | 1,234,272.00 | 0.00 | 41,630.75 | 612,913.19 | 621,358.81 | 49.66 |
| 510 | AUTOMOTIVE EQUIPMENT | 9,350.00 | 0.00 | 7,976.00 | 7,976.00 | 1,374.00 | |
| 515 | OFFICE MACHINERY & EQUIPMENT | 24,715.00 | 0.00 | 0.00 | 4,989.37 | 19,725.63 | |
| 520 | OTHER MACHINERY & EQUIPMENT | 1,500.00 | 0.00 | 0.00 | 811.40 | 688.60 | |
| 525 | LIBRARY BOOKS RECORDS & EXHIBITS | 160,000.00 | 0.00 | 7,277.58 | 72,607.28 | 87,392.72 | |
| 525 A | AUDIO VISUAL MATERIALS | 30,400.00 | 0.00 | 360.85 | 5,939.22 | 24,460.78 | |
| | TOTAL CAPITAL OUTLAY | 225,965.00 | 0.00 | 15,614.43 | 92,323.27 | 133,641.73 | 40.86 |
| | TOTAL EXPENDITURES | 1,460,237.00 | 0.00 | 57,245.18 | 705,236.46 | 755,000.54 | 48.30 |

MAY 1, 1982 THRU NOV 30, 1982

REVENUE ITEMS

| | ESTIMATED REVENUE | CURRENT MONTH RECEIPTS | YEAR TO DATE RECEIPTS | UNCOLLECTED REVENUE | % OF EST. |
|-----------------------------|----------------------|---------------------------|--------------------------|------------------------|--------------|
| 56 FUND BALANCE MAY 1, 1982 | 76,553.00 | 0.00 | 78,154.61 | 1,601.61- | |
| 524 INCOME | 0.00 | 0.00 | 0.00 | 0.00 | |
| 799 INTEREST ON INVESTMENTS | 7,655.00 | 3,653.42 | 7,837.20 | 182.20- | |
| MISC INCOME | 0.00 | 0.00 | 0.00 | 0.00 | |
| TOTAL REVENUE | 84,208.00 | 3,653.42 | 85,991.81 | 1,783.81- | 102.12 |

MAY 1, 1982 THRU NOV 30, 1982

REVENUE ITEMS

| | ESTIMATED REVENUE | CURRENT MONTH RECEIPTS | YEAR TO DATE RECEIPTS | UNCOLLECTED REVENUE | % OF EST. |
|------------------------------|----------------------|---------------------------|--------------------------|------------------------|--------------|
| 518 FUND BALANCE MAY 1, 1982 | 20,000.00 | 0.00 | 20,080.87 | 80.87- | |
| 524 SALE OF CITY PROPERTY | 0.00 | 0.00 | 0.00 | 0.00 | |
| 731 INTEREST SAVINGS | 1,000.00 | 0.00 | 784.03 | 215.97 | |
| TRANS FROM CITY OF DECATUR | 0.00 | 0.00 | 0.00 | 0.00 | |
| TOTAL REVENUE | 21,000.00 | 0.00 | 20,864.90 | 135.10 | 99.36 |

| REVENUE ITEMS | | ESTIMATED REVENUE | CURRENT MONTH RECEIPTS | YEAR TO DATE RECEIPTS | UNCOLLECTED REVENUE | % OF EST. |
|---------------|--------------------------|-------------------|------------------------|-----------------------|---------------------|-----------|
| | FUND BALANCE MAY 1, 1982 | 2,950.00 | 0.00 | 3,472.55 | 522.55- | |
| 56 | REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 524 | INTEREST ON INVESTMENTS | 300.00 | 67.41 | 258.47 | 41.53 | |
| 799 | MISC INCOME | 900.00 | 0.00 | 0.00 | 900.00 | |
| | TOTAL REVENUE | 4,150.00 | 67.41 | 3,731.02 | 418.98 | 89.90 |

| OBJECT CODE | OBJECT OF EXPENDITURE | BUDGET AND APPROPRIATION | PURCHASE ORDERS OUTSTANDING | CURRENT MONTH EXPENDITURES | YEAR TO DATE EXPENDITURES | UNENCUMBERED BALANCE | % OF EST. |
|-------------|-----------------------|--------------------------|-----------------------------|----------------------------|---------------------------|----------------------|-----------|
| 58 | EXPENDITURES | 2,000.00 | 0.00 | 0.00 | 263.59 | 1,736.41 | 13.18 |
| | TOTAL EXPENDITURES | 2,000.00 | 0.00 | 0.00 | 263.59 | 1,736.41 | 13.18 |