

DECATUR PUBLIC LIBRARY

247 EAST NORTH STREET DECATUR, ILLINOIS 62523

ROBERT H. DUMAS, City Librarian



BOARD OF DIRECTORS MEETING

AGENDA

JULY 17, 1975

- I. CALL TO ORDER
LOIS HEDRICK, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING JUNE 19, 1975
- III. STATISTICAL REPORT
- IV. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

MR. BUTLER
MR. FARRELL
MRS. HEDRICK
MR. JOHNSON
MR. LINDSAY
MR. PRINCE
MR. ROBINSON

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Minutes of Board of Directors Meeting - July 17, 1975

The regular meeting of the Board of Directors of the Decatur Public Library was held July 17, 1975 in the board room of the main library.

Members Present:

Mr. Butler
Mr. Farrell
Mrs. Hedrick
Mr. Johnson
Mr. Lindsay
Mr. Robinson

Members Absent:

Mr. Holcomb
Mr. Prince

Others Present:

Jan Gilarski
(Herald & Review)
Mr. Dumas
Miss Schwegman

The meeting was called to order at 4:35 P.M. by Mrs. Hedrick.

The minutes of the regular meeting of June 19 were approved with the following exception: Mr. Robinson moved that upon Voucher No. 9171 of the May bill list we rescind our vote of approving that particular voucher. Mr. Farrell seconded the motion and it was unanimously approved by a roll-call vote. This voucher covered the retirement fund payment from the library budget which library counsel advised the Board not to approve.

In his statistical report to the Board Mr. Dumas stated that circulation is up in the library by 7.8% this month. Main increased 7% and Extension went up about 10½%. In addition to the circulation increases, we had a very good increase in professional services to readers, which went up 18.6% over June of 1974. Mr. Dumas further reported that two new mobile stops were initiated this month, one in the Four Rays mobile home site and the other in the Larkdale subdivision. Practically no library service had been extended to the NE quadrant of Decatur previously. The summer reading program is in full swing and is continuing to grow. Story hours and the Friday movie series are having very good attendance. Fifty or sixty children are coming to some sessions. Mr. Dumas stated that the Decatur Board of Education has taken action to declare this coming year "Reading Emphasis Year". Mrs. Glenn has taken this on as her project and has established a community committee to work on the problems. Mr. Hippenhammer, our Children's Librarian, has been appointed to serve on this committee. The Home Reading Department has been very busy ordering for the core collection and heavy orders have been received by the Order Department in both May and June. The Order Department reports 1007 books checked in, plus 650 pamphlets, 108 telephone directories, 44 reels of microfilm and 719 reels of microfiche. Mr. Dumas stated there was little need to report upon the air conditioning situation as the system is now working. Two compressors are in action and the other two compressors in the second unit are still down. Mr. Kratzner has suggested that in the future in order to forestall problems that we operate just one unit at a time and alternate the units so that if one gives out, the other will work.

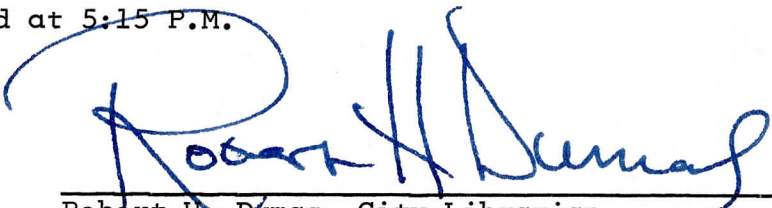
As Chairman of the Properties and Finance Committee, Mr. Robinson stated that his committee is still negotiating with the City to insure that our budget and tax levy which we requested are passed. Mr. Robinson gave an informational report on the summary of income and expenditures through June 30, 1975 and bills approved through June 30, 1975. Mr. Robinson moved that with the exception of Voucher No. 9956, the retirement fund payment, the bills for June be approved and ratified. Mr. Farrell seconded the motion and it was approved unanimously by a roll-call vote.

Mr. Farrell moved that the Chairman of the Finance Committee write a letter to the City notifying them of the Board's action regarding the retirement fund payments, directing that the disbursement made from Library funds for the Retirement Fund be returned to the Library Fund, and explaining to them the Board's position on the matter, which is being taken in accordance with the advice of the library attorney, Ed Booth. Mr. Butler seconded the motion and it was approved.

As a member of the Policies, Public Relations and Personnel Committee, Mr. Farrell moved that existing library staff pay grades be increased by 10.2% retroactive to May 1, 1975. Mr. Butler seconded the motion. In discussion of the motion, Mr. Robinson stated that it will be difficult for us to show an austerity front if we continue to follow this line of thinking. Mr. Robinson further stated that it is his opinion that employees of the Decatur library are paid more than employees in comparable libraries in this section of the country. Dr. Goldhor also tells us that our people are extremely well paid. Mr. Robinson stated that Mr. Prince feels as he does about the matter. Mr. Dumas stated that he had recently received a study that was done in 19 libraries comparable to Decatur of libraries in Illinois and the Lake States, and this survey showed that our salaries are roughly in the same general area as other libraries of comparable size. Mr. Dumas explained that all our professional people on the staff are department heads with supervisory responsibilities, and in many other libraries professionals are just members of the staff. Mr. Dumas further stated that a recent salary survey of large employers in the area indicated that our clerical salaries are not out of line. The motion for the salary increase made by Mr. Farrell was then approved by the Board, with one dissenting vote, Mr. Robinson.

Mrs. Hedrick called to the attention of the Board copies of Articles I and II of the board's policy manual which were given to members for their study and perusal, and which will be discussed at a later meeting. Further articles of the manual will be distributed to the Board intermittently until the complete manual has been disseminated for board discussion and approval.

The meeting was adjourned at 5:15 P.M.



Robert H. Dumas, City Librarian

For Secretary of the Board