

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

Minutes of the Board of Trustees Meeting
November 28, 1958.

Mr. Roy Rollins, president, called the meeting to order at 4:15 PM in the Board Room. Those present were - Mr. Madden, Mrs. Moothart, Mr. Felts, Mrs. Ridgley, Mr. Rollins, and Mrs. Howe. Mr. Bushee and a reporter from the Herald & Review were present.

Three new professional staff members were introduced to the trustees: Miss Marjorie Stafford, Head, Catalog Dept., Miss Jenny Lind Craig and Mr. John Boggess, Bookmobile Librarians.

Mrs. Ridgley made a motion to approve the minutes of the October 31st and the November 5th meetings as received by mail. Mr. Felts seconded the motion. All present voted aye. Motion was carried.

Mrs. Moothart, Chairman of the Properties Committee, opened the bid from Gerstenslager Co. for the bookmobile. No other bid was received. Mr. Madden made the motion to accept the contract with this company for \$17,979.00 and ask for delivery on or before May 1, 1959. Mrs. Moothart seconded the motion. All voted aye. It was further suggested the old bookmobile should be advertised for sale.

Mr. Madden, Chairman of the Finance Committee, presented the November, 1958 bills for payment:

Staff Salaries	\$14,503.09	
Janitors Salaries	<u>1,482.78</u>	\$15,985.87
Operational Expenses		<u>10,279.84</u>
Total Bills		<u>\$26,265.71</u>
Balance in checking account		<u>\$ 9,482.62</u>

Mr. Felts seconded the motion. All present voted aye. Motion carried.

The Librarian made the report on the library and called attention to her attendance at the Internal Congress for Scientific Information held in Washington last week.

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Mrs. Ridgley told about the work of the Illinois Association of Trustees. The chief job would be the preparation of a manual for trustees.

Mr. Rollins called attention to the request by Miss Perry for an audit of the library's finances during her period of services. This was discussed. The trustees concurred with Mr. Rollins that such an audit was unnecessary and too costly. No further action was taken.

The meeting was adjourned at 5:30PM.

Respectfully submitted,

Mary T. Howe, secretary