

ROBERT H. DUMAS, City Librarian 457 NORTH MAIN STREET DECATUR, ILLINOIS 62523

BOARD OF DIRECTORS MEETING

AGENDA

JUNE 14, 1968

- I. CALL TO ORDER  
WILLIAM L. OLSEN, PRESIDENT
- II. APPROVAL OF MINUTES:
  - A. REGULAR AND ANNUAL BOARD MEETING MAY 17, 1968
- III. COMMUNICATIONS
- IV. STATISTICAL REPORT
- V. REPORTS OF COMMITTEES:
  - A. PROPERTIES AND FINANCE
  - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
  - C. NEW CENTRAL LIBRARY BUILDING
- VI. OLD BUSINESS
- VII. NEW BUSINESS

COMMITTEE APPOINTMENTS:

PROPERTY AND FINANCE

- MR. BUTLER, CHAIRMAN
- MRS. BRALLEY
- MR. FREYFOGLE

POLICIES, PUBLIC RELATIONS, AND PERSONNEL

- MR. SAPPINGTON, CHAIRMAN
- MR. MILLER
- MR. SCHUERMAN
- MRS. RUSSELL

NEW CENTRAL LIBRARY BUILDING

- MR. SCHUERMAN, CHAIRMAN
- MR. MILLER
- MR. SAPPINGTON

*Mr. Freyfogle*

VIII. ADJOURNMENT

DECATUR PUBLIC LIBRARY  
DECATUR, ILLINOIS

MINUTES OF BOARD OF DIRECTORS MEETING - JUNE 14, 1968

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE DECATUR PUBLIC LIBRARY WAS HELD ON JUNE 14, 1968 IN THE BOARD ROOM OF THE MAIN LIBRARY.

MEMBERS PRESENT:

MRS. BRALLEY  
MR. BUTLER  
MR. OLSEN  
MRS. RUSSELL  
MR. SAPPINGTON

MEMBERS ABSENT:

MR. FREYFOGLE  
MR. MILLER  
MR. SCHUERMAN  
MR. TEBUSSEK

OTHERS PRESENT:

LINDA HUGHES  
(HERALD REVIEW)  
GARY BLACKBURN  
(HERALD REVIEW)  
MR. DUMAS  
MISS SCHWEGMAN

THE MEETING WAS CALLED TO ORDER AT 4:35 P.M. BY MR. OLSEN.

THE MINUTES OF THE REGULAR AND ANNUAL BOARD MEETING OF MAY 17, 1968 WERE APPROVED.

COPIES OF THE REPORT OF EXAMINATION FOR THE YEAR ENDING APRIL 30, 1968 BY THE FIRM OF MURPHEY, JENNE & JONES, WERE GIVEN TO EACH MEMBER PRESENT. MR. OLSEN STATED THAT A REPORT ON THE AUDIT WOULD BE GIVEN AT THE NEXT REGULAR MEETING.

MR. DUMAS REPORTED THAT THE TREND UPWARD IN CIRCULATION FOR THE PAST YEAR IS STILL CONTINUING. THIS IS THE FIRST MONTH THAT CENTRAL YOUTH HAS MAINTAINED ITS OWN. BOTH BOOKMOBILES WERE UP SLIGHTLY, EVANS BRANCH IS DOWN A LITTLE AND DILL BRANCH IS EVEN, THE FIRST TIME IN MANY MONTHS THAT THE EXTENSION DIVISION HAS SHOWN AN INCREASE IN CIRCULATION.

MR. DUMAS STATED THAT HE WOULD ATTEND THE AMERICAN LIBRARY ASSOCIATION CONVENTION JUNE 23 TO 29 IN KANSAS CITY, MISSOURI.

MR. BUTLER GAVE AN INFORMATIONAL REPORT ON THE SUMMARY OF INCOME AND EXPENDITURES THROUGH MAY 31, 1968 AND BILLS APPROVED THROUGH MAY 28, 1968. THE MOTION FOR APPROVAL OF THE REPORT WAS UNANIMOUSLY APPROVED BY A ROLL-CALL VOTE.

AS CHAIRMAN OF THE POLICIES, PUBLIC RELATIONS AND PERSONNEL COMMITTEE, MR. SAPPINGTON MOVED:

THAT THE NORMAL HOURS OF OPERATION FOR THE BRANCH LIBRARIES BE 38 HOURS AND FOR THE BOOKMOBILES 27-1/2 HOURS EACH WEEK IN WHICH HOLIDAYS DO NOT OCCUR.

MR. SAPPINGTON EXPLAINED THAT THE REDUCTION OF HOURS WAS NECESSARY BECAUSE MRS. MILDRED LEONARD, HEAD OF EXTENSION SERVICES, IS THE ONLY PROFESSIONAL LIBRARIAN IN THE DIVISION AND THAT DUE TO LACK OF QUALIFIED PERSONNEL MRS. LEONARD WAS FORCED TO MAKE DECISIONS ON THE RUN. THE ACTUAL REDUCTION WOULD BE FROM 139 TO 131-1/4 HOURS OF OPERATION. BOTH BRANCH LIBRARIES AND THE BOOKMOBILES WOULD BE CLOSED ON WEDNESDAYS. MR. DUMAS STATED THAT THE EXTENSION STAFF HAD NOT

HELD REGULAR STAFF MEETINGS IN OVER TWO YEARS. HE ALSO STATED THAT THE NEW HOURS WOULD NOT GO INTO EFFECT FOR AT LEAST ANOTHER MONTH. AFTER DISCUSSION, MRS. RUSSELL SECONDED THE MOTION AND IT WAS APPROVED.

PRESIDENT OLSEN APPOINTED THE FOLLOWING COMMITTEES FOR FISCAL YEAR 1968/1969:

PROPERTIES AND FINANCE

MR. BUTLER, CHAIRMAN

MRS. BRALLEY

MR. FREYFOGLE

\_\_\_\_\_ (NEW MEMBER)

POLICIES, PUBLIC RELATIONS, AND PERSONNEL

MR. SAPPINGTON, CHAIRMAN

MR. MILLER

MRS. RUSSELL

MR. SCHUERMAN

NEW CENTRAL LIBRARY BUILDING

MR. SCHUERMAN, CHAIRMAN

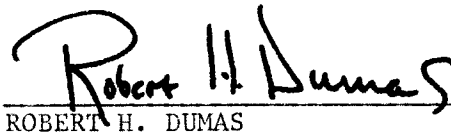
MR. FREYFOGLE

MR. MILLER

MR. SAPPINGTON

THE NEXT REGULAR BOARD MEETING WILL BE HELD FRIDAY, JULY 12, 1968 IN THE BOARD ROOM OF THE MAIN LIBRARY AT 4:30 P.M.

THE MEETING WAS ADJOURNED AT 5:05 P.M.

  
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ROBERT H. DUMAS

FOR SECRETARY OF THE BOARD