

AGENDA

November 19, 1987

- I. Call to Order - Mark Sorensen, President
- II. Approval of Minutes
  - A. Meeting of October 15, 1987
- III. City Librarian's Report
- IV. Reports of Committees
  - A. Finance and Properties Committee
    - 1. Approval of bills for October, 1987
  - B. Endowments Committee
    - 1. Approval of Foundation Bylaws and Articles of Incorporation
  - C. Rolling Prairie
    - 1. Report on November 10 RPLS Board meeting
- V. Avenues to Excellence
  - A. Chapter 11, Mrs. Ohlsen
- VI. Old Business
  - A. Approval of Material Selection & Collection Development Policy
- VII. New Business
  - A. Letter of Support - Barclay Public Library
- VIII. Adjournment

## MINUTES

### DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

November 19, 1987

#### I. Roll Call

The meeting was called to order at 4:35 p.m. by President Sorensen. All Board members were present. Staff present: Ms. Humphreys, Mr. Seidl, and Mrs. Brooks.

#### II. Minutes

There were no additions or corrections to the minutes; they stood approved as mailed.

#### III. City Librarian's Report

The City Librarian's written report had been previously mailed.

The handicapped-accessible doors have been installed. They remain open for 20 seconds after the button is pushed. Heat loss and patron accessibility will be monitored. A handicapped patron is coming to the library tomorrow for a ribbon-cutting media event to publicize the doors.

The library has applied for an LSCA grant which will fund Project READING.

The library policy on patrons with over \$200 delinquent charges was discussed. Mr. Seidl explained that the state law requires that the library send a notice by registered mail. If the notice is returned undeliverable, the file is turned over to the police department. Mr. Smith suggested that it might be helpful for collection purposes to have the patron's social security number - maybe that could be obtained on the registration card.

The foreign film series which has been previously sponsored by the Unitarian Church will be sponsored this year by the Friends of the Library and the Decatur Arts Council. Tickets will be sold for the event.

Forty-seven teachers came to the Teacher Appreciation Day held at the library.

Mr. Seidl expressed his appreciation to the Board for allowing him to attend the Decatur Leadership Institute, which he felt was most beneficial.

#### IV. Reports of Committees

Finance and Properties: Mr. Akin made a motion to approve the October bills. The motion was seconded by Mrs. Lutovsky, and unanimously carried on roll call vote.

Endowments Committee: The draft for the Foundation Bylaws and Articles of Incorporation was presented for approval. Mrs. Ohlsen pointed out that there

were no provisions for dissolution of the corporation. Mr. Smith made a motion that the draft be approved, with the stipulation that Mr. Seidl check with Mr. Booth about adding a phrase that if the corporation dissolves, funds will be transferred to some other charitable organization with the same purpose. The motion was seconded by Mrs. Martin and carried.

Rolling Prairie: Mr. Mueller attended the meeting. He reported that the major discussion at their meeting was the state's reorganization of the districts for the blind and physically handicapped, reducing the number of service points from 18 to five.

Avenues to Excellence: Mrs. Ohlsen reported on Chapter 11, Physical Facilities. She noted that the building and its facilities will be studied in the long range plan. The current shelving is tight and will need to be studied in the future. Other items for future study include another telephone line, computers available to the public and parking.

#### **VI. Old Business**

The newly revised draft of the Material Selection and Collection Development policy was discussed. Mrs. Lutovsky made a motion to approve the draft as presented; motion was seconded by Mrs. Shade. On roll call vote, Mrs. Lutovsky, Mrs. Martin, Mr. Akin, Mrs. Murphy, Mrs. Ohlsen, Mrs. Shade, Mr. Smith and Mr. Sorensen voted aye; Mr. Mueller voted nay. The President declared the motion carried. A copy of the new policy is attached. (Mrs. Shade and Mr. Mueller left at this time.)

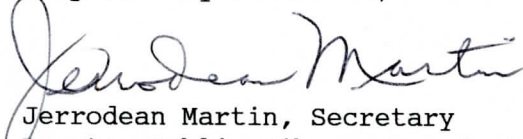
#### **VII. New Business**

A letter from Barclay Public Library in Warrensburg was received requesting support for their proposal to annex an unincorporated area on the west side of Decatur near Heather Hills and Woodridge subdivisions. Mr. Seidl stated that the City Manager felt such a move would be unwise. After discussion, Mrs. Martin made a motion that the board not support the request at this time. Motion was seconded by Mrs. Ohlsen, and on roll call vote, Mrs. Martin, Mr. Akin, Mrs. Murphy, Mrs. Ohlsen, Mr. Smith, and Mr. Sorensen voted aye; Mrs. Lutovsky voted nay. The President declared the motion carried.

#### **VIII. Adjournment**

Mr. Sorensen adjourned the meeting at 6:10 p.m.

Respectfully submitted,

  
Jerrodean Martin, Secretary  
Decatur Public Library Board of Trustees