

**Long Range Planning Committee  
October 3, 1994**

Stan Sitton called the meeting to order at 4:00 p.m. Members present: Mr. Sitton, Bev Freeman, Dick Lockmiller, George Nichols, and John Moorman. Absent: Karen Anderson, Herb Dakin, Bob Plotzke, and Walt Smith. Staff present: Linda Humphreys.

The minutes of the previous meeting were approved as mailed.

The Committee reviewed Mr. Moorman's summary of automation goals as discussed at the last meeting. There were no changes.

Interior building needs were discussed at length. Items listed in the "schedule of building elements" from Richard Thompson's space needs study were evaluated based on how they related to the newly defined roles (popular materials, reference library, and pre-teen door to learning). Those items which relate to the roles were rated "A". Items in which current is acceptable were rated "B". Items which are desirable were rated "D". Items which are staff support were rated "S". Some other items were rated "N" for no. The list is attached.

Mr. Moorman presented information on bookmobile and storefront estimates. This information will be reviewed at the next meeting. Parking, exterior, and bookmobile needs will also be reviewed at the next meeting.

There was no other business. The next meeting is October 17 at 4:00. The meeting was adjourned at 6:00 p.m.

Respectfully submitted,

John A. Moorman, City Librarian