

Personnel and Public Relations Committee Meeting

July 8, 1982

Present were Reba Jackson, Chairperson, John Mueller, Shirley Moore, ex officio, and Robert Dumas, City Librarian.

The meeting was called to order at 7:30 p.m. in the City Librarian's office.

The first item of discussion related to a complaint of a patron who felt that due to the length of a new novel, it should have had a longer loan period. She returned it two days after expiration of the grace period. She had paid 90¢ fine and felt that 20¢ was reasonable. She asked refund of 70¢. It was the feeling of the Committee that variability of loan periods and assessment of fines should not be tailored to the length of a book or how fast a person read. It was agreed that refund would not be recommended to the Board.

Next the Committee considered the request for forgiveness of fines and costs of more than \$100 from a patron who alleged that her purse had been stolen and her card used by an unauthorized person. She had reported her stolen purse to the police in late April and had brought a notification of the fact from the police to the Library. The unreturned books were due in February. Two overdue notices and a bill had been sent to the patron prior to the police report and the patron had not responded to these notices. It was felt by the Committee that the circumstances did not justify recommending to the Board forgiveness of the fines and cost of the materials.

The Committee reviewed the draft policy to govern acquisition of video forms for the Library's collections. After discussion the draft was approved for submission to the Library Board for action.

