

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

Date: January 23, 2014

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

In Attendance: Teena Zindel-McWilliams

Jim Alpi
Garry Davis
Mary Gendry
John Phillips
Eugene King
Mark Sorensen
Ed Costa
Dr. Priscilla Palmer

Staff: Robert Edwards, Interim City Librarian

Absent:

Public comments:

1. Call to order

Motion to approve the agenda by Mr. King, seconded by Mr. Alpi

2. Agenda

Motion to approve the agenda made by Mr. Phillips, seconded by Mr. King

Minutes of Previous Meeting

Mr. Sorensen mentioned that Sorensen was misspelled in the previous minutes. Mr. Alpi mentioned that rewording the interaction to indicate that Jeff Haley had submitted the proposal would be clearer. Motion to approve the minutes by Mr. Davis seconded by Mr. King

3. Communications from the Public

None

4. City Librarian's report

Mr. Edwards gave an overview of Library operations. He discussed the end of the year activities with the City and rush to close out purchasing. He discussed the Library closing due to weather and the efforts to keep the lot clean. He mentioned the upcoming Lincoln exhibit. Mr. Edwards announced that the Friends had recently voted to provide funds for staff development and the Free Income Tax Service Provided by the Library.

5. Reports of Committees

There was discussion about presenting a report of finances to the City and the timelines listed in the City code. Mrs. Zindel-McWilliams mentioned that she had brought the issue up before. Mr. Edwards discussed his conversations with the City and that the information would have to be resubmitted in the fall.

Motion to enter into closed session to discuss the Evaluation of Interim City Librarian: Closed Session: "I move that the Board enter into closed session for the purpose of discussing (5 ILCS 120/2(c) (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." by Mr. King and seconded by Mr. Costa

There was discussion about the IPLAR and the certification page. Mr. Alpi discussed various vendors on the check register. There was discussion about Freemont, Polaris and the water charges. Motion to approve by Mr. Alpi, seconded by Mr. King, all approved
There was discussion about the budget report.

Mr. Alpi reported that the Mr. Davis had gotten with Mr. Booth and Mr. Edwards had contacted that City and the City had begun to move the papers that were in the Annex. Mr. Alpi mentioned that he had recently had discussions with the parties interested in the Library space and they had mentioned that they were still interested. Mr. Davis mentioned that there were other parties still interested. Mr. Alpi mentioned the group he was speaking of might be ready to make a proposal of some kind in 30 to 60 days. Mr. Alpi discussed the need for a procurement policy. He mentioned how it could help Library purchasing and assist with the control needs described in Mr. Edwards email. Mr. Phillips discussed the interactions with the City and the City's desire for the library to use the City more for purchasing.

Mrs. Gendry gave an update on the Friends.

Mr. Edwards mentioned that the Foundation group had met and discussed the funding of the Local History Project. Mr. Alpi informed the Board that he and Mr. Sorensen attended the Foundation meeting and informed the group of the progress of the Local History Plans. He mentioned that the Foundation Board had displayed concerns that they wanted to move past the "plans" phase to actual construction. He mentioned that, after much discussion the Foundation Board agreed to reimburse for the architectural fees after construction begun. He stated that the Foundation Board was very supportive of the Board. Mr. Sorensen and Mr. Alpi mentioned that they tried to convey that the project would be completed. Mr. Alpi mentioned that he thought the plans should take 8-10 weeks to put together. Motion by Mr. Alpi to execute an agreement with Hark group, seconded by Mr. Phillips All approved

6. Old Business and New Business

Mr. Sorensen mentioned that he had a question about who would be the “go to” person. There was more discussion about the conversations with Jeff Haley and the process.

Mrs. Zindel-McWilliams mentioned that the Search Committee had the opportunity to listen to some great Skype interviews from 7 candidates and had selected 3 from that group. She mentioned that the finalists were Rick Myers, Debra Stombres and Alissa Henkel. She discussed the process and that Sid Shonkwiler would be giving a tour of the City. There was discussion about inviting various individuals in the community and at the City. Mr. Sorensen mentioned that there would be a closed session afterwards. Mrs. Zindel-McWilliams asked Mr. Edwards to put out the Special Board meeting information out to the press. There was discussion about budget experience, strategic planning and the presentations. Mr. Phillips asked if there would be discussion about compensation and their plans to move to Decatur. Would there be a recording? Mrs. Zindel-McWilliams answered no. Mrs. Zindel-McWilliams mentioned that

7. Standards for Illinois Libraries

Mr. Edwards discussed the Core Standards for libraries in Illinois.

Meeting Adjourned

Motion to adjourn by Mrs. Gendry, seconded by Dr. Palmer

Meeting adjourned at 6:20 p.m.

Scribe,

Robert L. Edwards

Assistant City Librarian

Approved 2/20/2014