

**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Thursday, January 20, 2000 4:30 p.m.**  
**AGENDA**

- I. Call to order - Shirley Moore, President
- II. Approval of minutes
  - A. Regular meeting of December 16, 1999
- III. Communication from the public
- IV. City Librarian's report
- V. Reports of committees
  - A. Personnel, Policy, and Public Relations Committee
    - 1. Meeting of January 6, 2000
  - B. Finance and Properties Committee
    - 1. Approval of bills for December 1999
    - 2. Meeting of January 4, 2000
  - C. Rolling Prairie Library System
    - 1. Report on January 2000 system board meeting
  - D. Friends of the Library
    - 1. Meeting of January 13, 2000
  - E. Foundation
    - 1. No meeting
- VI. Serving our Public: Standard for Illinois Public Libraries
  - A. Chapter IV, Collection Management
- VII. Old business
- VIII. New business
  - A. Discussion of library parking lot during Decatur Celebration
- IX. Adjournment

# DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

December 16, 1999

## I. CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Shirley Moore, President. Members present: Mrs. Moore, Sherri Arnold, Wayne Dunning, Mark Gibson, Patricia Greanias, Judi Moss, Russell Reimer, and John Stengel. Absent: Mary Gladney. Staff present: John Moorman and Linda Humphreys.

## II. APPROVAL OF MINUTES

The minutes of the meeting of November 18, 1999, were approved as mailed.

## III. COMMUNICATION FROM THE PUBLIC

No one from the public addressed the Board.

## IV. CITY LIBRARIAN'S REPORT

The City Librarian's written report was previously mailed.

Circulation statistics were discussed, as well as the huge increases in patron registrations and re-registrations since the move to the new facility.

## V. REPORTS OF COMMITTEES

**Personnel, Policy, and Public Relations Committee:** The committee did not meet.

**Finance and Properties Committee:** Mr. Stengel made a motion to approve the November bills. The motion was seconded by Mrs. Greanias and unanimously carried on roll call vote.

Mr. Stengel made a motion to pay \$205,839.00 to Mid-States General & Mechanical Contracting Corporation from the equipment replacement fund. The motion was seconded by Mr. Gibson and unanimously approved on roll call vote.

The committee did not meet.

Mr. Moorman reported that he has reviewed the power bills for the new building from February 1996 through November 1999. The chiller has been shut down for winter. The library is also paying \$464.44 per month for five years for parking lot lighting improvements.

**Rolling Prairie Library System:** The system is planning an open house now that the renovation is complete.

**Friends of the Library:** The Friends did not meet this month.

**Foundation:** The Foundation Board of Directors did not meet.

## **VI. SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES**

Chapter III, Personnel, was reviewed.

## **VII. OLD BUSINESS**

Mrs. Moss made a motion to adjourn to closed executive session to discuss the lease of real property. The motion was seconded by Mrs. Arnold and unanimously approved on roll call vote. The Board went into executive session at 5:24 p.m. The meeting was reconvened at 5:31 p.m.

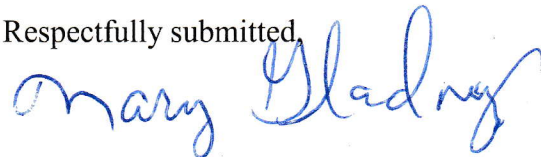
## **VIII. NEW BUSINESS**

The holiday schedule for 2000 was reviewed. Mr. Reimer made a motion to close the library on Sunday, December 24, 2000. The motion was seconded by Mr. Dunning and unanimously approved.

## **IX. ADJOURNMENT**

Mrs. Moore adjourned the meeting at 5:31 p.m.

Respectfully submitted,



Mary Gladney, Secretary  
Decatur Public Library Board of Trustees

**City Librarian's Report**  
**For the January 20, 2000 Meeting**  
**of the**  
**Decatur Public Library Board of Trustees**

The two remaining staff vacancies will be filled January 21 when Julia Martin begins work as a Library Assistant (half-time) in the children's division and Diane Gregory assumes her new position as Library Page (half-time) in the adult division. Darrell Mollohan, Library Driver (half-time), has been off work since October 4, 1999 for surgery, but he is recovering and expects to be back on the job soon. His job of picking up the books from the book drops each day has been assumed by a temporary worker. It is truly rare that all library positions are filled.

Tammy Bledsaw and Robert Foster began working in January on the library's computers. They will provide software assistance to library users, as well as troubleshooting problems with the networks. They are interns through Richland Community College.

Karen Anderson reported a very good response to the adult winter reading program, especially on the bookmobiles. She estimated that at least 50 people have signed up. Enough prizes have been donated to give two per week, and the drawing has already been held for the first two prizes. The grand prize is dinner for two at Central Park West.

The first delivery to our new deposit collection was made at Oak Manor Health Care Center on December 20. Karen Anderson is also working to set up outreach services for Cedarwood Health Care Center and McKinley Court Nursing Home.

Both bookmobiles were inspected and serviced during the month. The underpanels of the trailer on the large bookmobile will be repaired in February. A new battery solved the immediate problems for the small bookmobile.

The humidifiers are now running properly, but the pipes still must be insulated. An outside shed was built near the employee entrance for maintenance use.

The time capsule was buried on the north side of the building on December 31, 1999. The items in the capsule were on display in the library for several weeks prior to the ceremony.

In the technical division, Carol Slater has finished the project she started of identifying item records with no call number and adding call numbers and price information to the records. The next big project will be to identify items with no price and add the prices. Marsha Walters has already done a lot of the work on the audiovisual materials for this project.

**City Librarian's Report**  
**January 20, 2000**  
**Page 2**

Amy Fuller scheduled Kathryn Harris, Director of the Illinois State Historical Library, to present her one-woman portrayal of Harriet Tubman at the library on February 26, in conjunction with the awards and drawing for the Teen Read Week.

Dayle Irwin began labeling materials for a new "Decatur Center." She has essentially completed the Decatur items and will begin Macon County items next. She has written an explanation of what is in the Decatur Center and how to use it and posted it on top of the file cabinets. Robyn Hendricks has started to organize material in the Illinois Center. These two centers should provide good access points for library users seeking local and state document-type materials. In addition, Sherry Mallory has completed a vertical file index to help library users locate materials in that section.

Thirteen groups visited the children's division in December, including preschool classes from Maranatha (2) and Humpty Dumpty, elementary classes from Our Lady of Lourdes (2), Brush College (2), Southeast (3), and Johns Hill, a mixed day care group from Kids Konnection, and a Head Start GED parent/child group. Together they brought 251 people to the library.

The children's literature class at Richland Community College presented a puppet show in the new puppet theater in the children's division, and everyone seemed to enjoy the experience. Katie Gross reported that the class made very good puppets and backdrops. About 35 people attended the showing.

The cost report that was destroyed during the Y2K upgrade was rewritten by GEAC. Library cards were cleared for nearly 400 children with fines over one dollar. The difference in fines owed was \$8,000 less in December than in July.

Since the Y2K GEAC upgrade, Christine Stern reports that library users who have no fines or other problems are being declared delinquent. The system is also giving an alert on accounts that have materials even one day late. This is a problem because of the delay in when materials are returned to the library and when they are checked in by library staff. These problems can be overridden, but GEAC has been asked to correct these problems.

Registrations and re-registrations for library cards appear to have returned to normal levels after huge increases during September, October and November.

DECATUR PUBLIC LIBRARY  
 Monthly Circulation Statistics  
 December 1999

Location	December 1999	December 1998	% Change
<b>CENTRAL LIBRARY, PRINT</b>			
Adult	18,733	18,108	3.5
Young Adult	746	864	-13.7
Children's	9,440	8,231	14.7
TOTAL	28,919	27,203	6.3
<b>EXTENSION PRINT</b>			
Bookmobile 548	6,243	6,483	-3.7
Bookmobile 549	2,568	2,029	26.6
Outreach	279	395	-29.4
TOTAL	9,090	8,907	2.1
<b>TOTAL PRINT</b>	<b>38,009</b>	<b>36,110</b>	<b>5.3</b>
<b>NON-PRINT</b>			
Videocassettes	6,088	6,435	-5.4
Audiocassettes	1,803	2,205	-18.2
Recordings	1,661	1,895	-12.4
TOTAL	9,552	10,535	-9.3
Extension Non-print	686	763	-10.1
<b>TOTAL NON-PRINT</b>	<b>10,238</b>	<b>11,298</b>	<b>-9.4</b>
Renewals	875	816	7.2
<b>TOTAL CIRCULATION</b>	<b>49,122</b>	<b>48,224</b>	<b>1.9</b>

DECATUR PUBLIC LIBRARY

CORRECTED 12 Month Circulation Statistics

December 1999

Location	Current Year	Last Year	% Change
CENTRAL LIBRARY, PRINT			
Adult	243,628	260,975	-6.6
Young Adult	11,623	13,152	-11.6
Children's	149,267	156,322	-4.5
TOTAL	404,518	430,449	-6.0
EXTENSION PRINT			
Bookmobile 548	81,885	88,892	-7.9
Bookmobile 549	30,170	29,968	0.7
Outreach	4,433	4,692	-5.5
TOTAL	116,488	123,552	-5.7
TOTAL PRINT	521,006	554,001	-6.0
NON-PRINT			
Videocassettes	81,258	85,626	-5.1
Audiocassettes	30,278	31,087	-2.6
Recordings	23,733	22,907	3.6
TOTAL	135,269	139,620	-3.1
Extension Non-print	10,415	11,577	-10.0
TOTAL NON-PRINT	145,684	151,197	-3.6
Renewals	8,802	8,088	8.8
TOTAL CIRCULATION	675,492	713,286	-5.3

**STATISTICAL REPORT**  
**December 1999**

TECHNICAL SERVICES

New book volumes added: 1,403  
New book titles added: 889  
AV titles added: 290  
Volumes withdrawn: 782  
Books mended: 1,008

PERSONNEL ACTIVITY:

12/9/99 Tracy Hay hired for Library Page (half-time)

12/23/99 Deana Temple, Library Page (half-time), resigned

CURRENT VACANCIES: Library Page (half-time), Library Assistant  
(half-time)

NEW PATRONS REGISTERED: 316 main + 18 extension = 334 total

PROFESSIONAL ASSISTS: this 12 months to date: 80,285  
last 12 months to date: 86,980

PATRONS IN THE BUILDING: this 12 months to date: 317,143  
last 12 months to date: 343,302

VOLUMES PURCHASED: this 12 months to date: 18,856  
last 12 months to date: 21,907

VOLUNTEERS: 26 volunteers worked 263 hours

COMPUTER USAGE BY LIBRARY PATRONS:

Internet usage: 1081 people, 1861 time slots  
Word processing usage: 131 people, 332 time slots



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## Decatur Public Library Registrations

	New cards issued at main library	Re-registrations at main library	New cards issued at bookmobiles	Re-registrations at bookmobiles	Total
January 1999	318	375	20	4	717
February 1999	387	462	15	16	880
March 1999	408	470	24	14	916
April 1999	358	405	15	23	801
May 1999	253	317	8	9	587
June 1999	350	500	30	6	886
July 1999	295	468	9	7	779
August 1999	127	161	75	2	365
September 1999	638	805	353	123	1,919
October 1999	709	820	107	40	1,676
November 1999	654	603	66	45	1,368
December 1999	316	428	18	17	779
<b>TOTALS</b>	<b>4,813</b>	<b>5,814</b>	<b>740</b>	<b>306</b>	<b>11,673</b>

A registration occurs when a library users requests a card and the library has no previous registration on file.  
A re-registration occurs when a library user presents a card that has expired.



*Executive Mansion  
Springfield, Illinois 62701*

Decatur Public Library  
247 E. North  
Decatur, Il. 62523-1128

Dear Friends,

Thank you for your generous contribution to the children's collection at the Executive Mansion in Springfield. We are pleased to receive such a broad range of books from different libraries all across the state.

It is particularly special that many of the books are by Illinois authors.

By adding to the children's collection in the library, we hope to encourage families to spend time reading to each other.

The new collection of children's books for the Illinois Executive Mansion is a tribute to the rich history Illinois enjoys.

Our heartfelt thanks,

LURA LYNN RYAN  
First Lady of Illinois



788 E. Clay Street • Decatur, Illinois 62521  
Office (217) 428-6616 • Fax (217) 428-7256

- **BABES**  
Fax: 233-7182
  - **Community Services Program**  
Fax: 233-7182
  - **Domestic Violence Program**  
24-hour Crisis Hotline  
423-2238
  - **AIM**  
362-9233
  - **Retired & Senior Volunteer Program**
  - **Mother-to-Mother Ministry**
  - **Clothing Room**
  - **Macon Assistance eXchange**
  - **Diversity Program**  
Affiliate of:  
National Coalition  
Building Institute:  
Washington, D.C.
- 
- **DeWitt County Office**  
111 S. Quincy  
Clinton, IL 61727  
**Office**  
(217) 935-6619  
**24-hour Hotline**  
(217) 935-6072  
Fax: (217) 935-8388

January 7, 2000

**John Moorman**  
**Decatur Public Library**  
**130 N. Franklin**  
**Decatur, IL 62523**

Dear Mr. Moorman:

Thank you for opening up the library to the 1999 Operation Warm Winter, a coat drive for kids. Having collection bins in high traffic places like the Decatur Public Library is surely a huge part of the success of the program. We thank you and your employees for helping out with the collection.

We have had a great year with the final count being 4,658 coats delivered to participating clothing rooms! With the warm fall, we are very pleased with that number.

Thanks again for your participation that helps to make it a warmer winter for many.

Sincerely,

**Barbara Blakey**  
**Community Relations Coordinator**

**Personnel, Policy and Public Relations Committee**  
**January 6, 2000**

Judi Moss called the meeting to order at 4:30 p.m. Members present: Mrs. Moss, Sherri Arnold, Mark Gibson, Patricia Greanias, and Shirley Moore. Staff present: Linda Humphreys and John Moorman. Others present: John Short.

Other business: Mr. Short made a presentation to the Board from the Ag Center Committee. He reported that funds are available this year to begin work on an agricultural center for Decatur. The current proposal includes a visual center in the Madden Auditorium and some type of hydroponics display to be located somewhere in the Library. The project will be marketed by the Chamber of Commerce, the Agricultural business Committee, and the Library. The time table is 6 to 12 months.

Discussion of computer support backup in 2000/2001: Mr. Moorman reported that college interns will be hired to provide computer assistance for 30 hours per week in the evenings and on weekends after the 2000/2001 fiscal year begins.

Review of Internet policy: Mr. Moorman reported that Attorney Mike Antoline is reviewing the library's current policy. He mentioned several options as to how internet service may be handled in the children's area. Mr. Moorman will contact other libraries to find out how they handle internet access for children. The committee agreed that it was appropriate to provide some type of internet access in the children's division.

Review of revised security policy: The committee reviewed the policy. In response to a recent problem, a statement will be added regarding the taking of pictures in the library. The consensus was to recommend the policy to the Board of Trustees for approval.

Review of changes to Disaster Preparedness Plan: The changes recommended by Mr. Booth were reviewed. However, it was agreed that the entire policy needs to be completely rewritten into a working document that could actually be used in case of a disaster. No action was taken.

It was further noted that policies need to be developed for the lease space, for the library's display cases, and for accepting gifts.

There was no further business. The meeting was adjourned at 5:35 p.m.

Respectfully submitted,

John A. Moorman, City Librarian

## **DECATUR PUBLIC LIBRARY SECURITY POLICY**

### **BASIC CONDUCT**

Patrons shall be engaged in activities associated with the use of the public Library. Patrons not engaged in reading, studying, or using Library materials may be required to leave the building.

Any conduct interfering with quiet, orderly use of the Library, Library materials, or Library property, is prohibited. Such prohibitive conduct includes, but is not limited to, the following:

1. Any criminal activity, including, but not limited to, fighting, use or possession of drugs, alcohol, or weapons.
2. Theft and/or destruction of Library materials or property.
3. Harassing Library users or Library employees verbally or by threatening or sexual Actions.
4. Loud and boisterous behavior, including the use of profanity.
5. Smoking in any part of the Library.
6. Playing in or with the public elevator.
7. Running in the Library.
8. Misuse of Library furniture, including having one's feet on the chairs or tables, the spinning of chairs, or writing on tables.
9. Eating or drinking in the Library except in the staff room or meeting rooms as arranged in advance.

Police will be called in the event of any criminal activity.

### **OTHER CONDUCT PROHIBITED IN THE LIBRARY**

1. Selling for profit and solicitation for charitable or personal purposes except by the Library or the Friends of the Library.
2. Distribution or posting of leaflets or other promotional material. However, community groups may submit material to the Library administration for approval, and if approval is granted, the material may be displayed in racks located around the Library. Unauthorized material will be removed and discarded.
3. The only animals permitted in the Library are those aiding handicapped people.
4. Shoes and shirts must be worn at all times.
5. Any sleeping which interferes with the use or enjoyment of the Library by others. In the event a patron is sleeping, the staff member will approach the individual and attempt to awaken him/her by saying "Sir" or "Ma'am" or by tapping on a nearby table. Touching the individual should be avoided if possible. If the individual appears to be ill, a staff member should call for help while another staff member stays with the individual.
6. Any use of tables, carrels, or furniture which is unseemly or interfering with other patrons' use of the Library.
7. Asking staff members to assume responsibility for personal items.
8. The taking of pictures inside the building without first obtaining permission from the Library administrative office. Permission for the taking of pictures must be obtained from the City Librarian or his designate.

**DECATUR PUBLIC LIBRARY  
SECURITY POLICY  
Page 2**

**GUIDES FOR LIBRARY STAFF IN CASES OF MISCONDUCT BY LIBRARY USERS**

In the case of criminal activity, staff members should distance themselves from the disruptive persons until authorities arrive. Staff members should not approach the individual and should also keep other individuals away.

A disruptive person who is told to leave should be escorted out of the building by a staff member no matter how busy the staff member is at that moment.

A patron report (Library user situation) describing any incident where users are asked to leave or the police are called must be completed as soon as possible by the guard or staff member directly involved. This report should be as thorough and detailed as possible. Administration will distribute copies the same day or in the morning of the first subsequent work day in the case of an evening disruption.

**FOOD AND DRINK**

Individuals in possession of food and/or drink in the Library should be informed that eating and drinking are prohibited, as per the signs to that effect. If an individual(s) has a closed container (soda can, plastic jug, bag of food), he/she is asked to leave it at a public service desk until ready to depart. Anyone with open containers of any kind will be directed to dispose of them in a waste container in the building or take them outside; individuals may not dispose of food/drink by consuming it in the Library. If the individual resists, he/she will be asked to leave the Library for the rest of the day.

**CHILDREN**

Children under seven (7) years of age must be under the supervision of a parent or other adult while in the Library. If a child appears to be unattended or is being disruptive (running, screaming, disturbing other users), he/she will be taken to the caretaker adult by staff member(s), who will politely ask the adult to watch the child more closely. If the same child is found alone again, or if disruptive behavior persists, the adult and child will be asked to leave the building for the rest of the day.





BILLS AND PAYROLLS FOR PERIOD ENDING 12/31/1999

FUND	DATE OF REQUEST	VENDOR	CHECK NUMBER	CHECK DATE	DESCRIPTION	AMOUNT
12	12/22/1999	IRB	128752	12/22/1999	SERV-OFFICE EQUIP	399.23
12	12/22/1999	JAN MASTER SUPPLY	128753	12/22/1999	JANITORIAL SUPPLIES	2,033.77
12	12/22/1999	JAN MASTER SUPPLY	128754	12/22/1999	OFFICE MACHINERY AND EQUIPMENT	304.30
12	12/22/1999	K'S MERCHANDISE	128755	12/22/1999	OFFICE SUPPLIES	183.11
12	12/22/1999	LANDMARK STUDIOS	128758	12/22/1999	PRINTING AND BINDING	70.00
12	12/22/1999	LEHARDS	128760	12/22/1999	MATERIAL-BLDGS	243.94
12	12/22/1999	ORKIN PEST CONTROL	128761	12/22/1999	SERV-BUILDINGS	50.00
12	12/22/1999	PSI M COMMUNICATIONS	128762	12/22/1999	OFFICE SUPPLIES	999.95
12	12/22/1999	ROBERTS, GEORGE	128763	12/22/1999	TELEPHONE	39.25
12	12/22/1999	SPRINGFIELD ELEC. BOLLAND DIV.	128766	12/22/1999	MATERIAL-BLDGS	53.44
12	12/22/1999	SPEED LURE #3	128770	12/22/1999	SERV-AUTO EQUIPMENT	62.10
12	12/22/1999	SCHINDLER ELEVATOR CORP	128771	12/22/1999	SERV-IMPROVEMENTS	192.00
12	12/22/1999	T A BRINKMEYER & SONS, INC.	128773	12/22/1999	SERV-BUILDINGS	259.50
12	12/22/1999	T A BRINKMEYER & SONS, INC.	128774	12/22/1999	MATERIAL-BLDGS	693.29
12	12/22/1999	UNITED AD LABEL CO.	128775	12/22/1999	OFFICE SUPPLIES	36.33
12	12/22/1999	WILLIAM STREET PRESS	128777	12/22/1999	PRINTING AND BINDING	58.82
12	12/22/1999	WET INC	128779	12/22/1999	MATERIAL-BLDGS	835.45
12	12/23/1999	AMERICAN LIBRARY ASSOC	128781	12/23/1999	BOOKS AND PERIODICALS	76.50
12	12/23/1999	CHIVERS AUDIO BOOKS	128783	12/23/1999	BOOKS AND PERIODICALS	43.75
12	12/23/1999	BAKER & TAYLOR CO	128785	12/23/1999	BOOKS AND PERIODICALS	2,150.91
12	12/27/1999	BAKER & TAYLOR CO	128861	12/30/1999	BOOKS AND PERIODICALS	3,357.00
12	12/27/1999	BAKER & TAYLOR CO	128862	12/30/1999	BOOKS AND PERIODICALS	3,159.02
12	12/29/1999	BAKER & TAYLOR CO	128893	12/30/1999	BOOKS AND PERIODICALS	577.80
12	12/29/1999	BABY TALK INC.	128894	12/30/1999	OTHER PROFESSIONAL SERVICES	275.00
12	12/20/1999	BAKER & TAYLOR ENTERTAINMENT	128898	12/30/1999	BOOKS AND PERIODICALS	649.76
12	12/20/1999	BERNAN ASSOCIATES	128870	12/30/1999	BOOKS AND PERIODICALS	5.00
12	12/30/1999	BUREAU FOR AT-RISK YOUTH	128877	12/30/1999	BOOKS AND PERIODICALS	858.77
12	12/30/1999	CCH INCORPORATED	128878	12/30/1999	BOOKS AND PERIODICALS	50.00
12	12/27/1999	MCLEODUSA	128884	12/30/1999	TELEPHONE	134.56
12	12/27/1999	CRINSON MULTIMEDIA DIST, INC.	128892	12/30/1999	BOOKS AND PERIODICALS	114.51
12	12/20/1999	HERALD & REVIEW	128902	12/30/1999	BOOKS AND PERIODICALS	117.36
12	12/20/1999	EARLY ADVANTAGE	128921	12/30/1999	BOOKS AND PERIODICALS	137.50
12	12/22/1999	FAST IMPRESSIONS	128922	12/30/1999	PRINTING AND BINDING	130.20
12	12/22/1999	GAYLORD BROS.	128931	12/30/1999	OFFICE SUPPLIES	186.09
12	12/20/1999	THE GALE GROUP	128934	12/30/1999	BOOKS AND PERIODICALS	204.01
12	12/20/1999	HIGGINSON BOOK COMPANY	128938	12/30/1999	BOOKS AND PERIODICALS	1,408.40
12	12/28/1999	AMERITECH	128944	12/30/1999	TELEPHONE	98.84
12	12/28/1999	AMERITECH	128945	12/30/1999	TELEPHONE	1.52
12	12/17/1999	INGRAM LIBRARY SERVICES	128955	12/30/1999	BOOKS AND PERIODICALS	60.11
12	12/13/1999	INGRAM LIBRARY SERVICES	128956	12/30/1999	BOOKS AND PERIODICALS	120.47
12	12/22/1999	LA THEATRE WORKS	128966	12/30/1999	BOOKS AND PERIODICALS	333.60
12	12/22/1999	NIMS ASSOCIATES INC.	128988	12/30/1999	BOOKS AND PERIODICALS	2,210.00
12	12/22/1999	NORRELL SERVICES, INC.	128991	12/30/1999	OTHER PERSONNEL SERVICES	2,144.52
12	12/17/1999	OMNIGRAPHICS, INC.	129007	12/30/1999	BOOKS AND PERIODICALS	210.90
12	12/22/1999	PARSONS TECHNOLOGY	129009	12/30/1999	TELEPHONE	79.85
12	12/20/1999	PRESENT BOOK CO	129018	12/30/1999	BOOKS AND PERIODICALS	93.85
12	12/27/1999	K.R. BUNKER	129019	12/30/1999	BOOKS AND PERIODICALS	98.13
12	12/30/1999	TIME LIFE EDUCATION INC.	129050	12/30/1999	BOOKS AND PERIODICALS	345.90
12	12/16/1999	N W GRAINGER, INC.	129065	12/30/1999	BOOKS AND PERIODICALS	29.92
12	12/22/1999	WATTS COPY SYSTEMS, INC	129066	12/30/1999	MATERIAL-BLDGS	103.86
12	12/30/1999	WORLD BOOK ENCYCLOPEDIA, INC	129072	12/30/1999	SERV-OFFICE EQUIP	517.00
		TOTAL			BOOKS AND PERIODICALS	27,440
		TOTAL				113,566.38

GLA3170

CITY OF DECATUR

BILLS AND PAYROLLS FOR PERIOD ENDING 12/31/1999

FUND	DPL-EQUIP REPLACEMENT FUND	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
12/16/1999	MID-STATES GENERAL & MECH		205,839.00	128627	12/16/1999	BUILDINGS
	TOTAL		205,839.00			

GLA3170

CITY OF DECATUR

BILLS AND PAYROLLS FOR PERIOD ENDING 12/31/1999

FUND	LIBRARY CAPITAL	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
12/03/1999	MID-STATES GENERAL & MECH		406.76	128330	12/03/1999	OTHER PROFESSIONAL SERVICES
12/14/1999	MIDWEST LIBRARY SYSTEMS INC		6,530.13	128302	12/14/1999	OFFICE MACHINERY AND EQUIPMENT
12/14/1999	PSA ASSOCIATES		2,968.80	128506	12/14/1999	ARCH AND ENGINEERING SERVICES
12/22/1999	C & K CUSTOM SIGNS		2,768.70	128739	12/22/1999	OFFICE MACHINERY AND EQUIPMENT
	TOTAL		17,372.39			

GLA3170

CITY OF DECATUR

BILLS AND PAYROLLS FOR PERIOD ENDING 12/31/1999

FUND	LIBRARY BUILDING LEASES	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
12/22/1999	ILLINOVA POWER MARKETING INC.		464.44	128753	12/22/1999	ELECTRICITY
	TOTAL		464.44			

GLA3170

CITY OF DECATUR

BILLS AND PAYROLLS FOR PERIOD ENDING 12/31/1999

FUND	PUBLIC LIBRARY-TRUSTS	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
12/09/1999	BAKER & TAYLOR CO		19.14	128519	12/15/1999	EXPENDITURES
12/09/1999	BAKER & TAYLOR CO		20.92	128520	12/15/1999	EXPENDITURES
12/14/1999	BAKER & TAYLOR CO		419.74	128521	12/15/1999	EXPENDITURES
12/17/1999	BAKER & TAYLOR CO		256.89	128522	12/15/1999	EXPENDITURES
12/29/1999	BAKER & TAYLOR CO		56.46	128861	12/30/1999	EXPENDITURES
12/20/1999	BERMAN ASSOCIATES		79.36	128863	12/30/1999	EXPENDITURES
12/23/1999	OXFORD UNIVERSITY PRESS		80.00	128877	12/30/1999	EXPENDITURES
	TOTAL		992.24	128994	12/30/1999	EXPENDITURES

GLA3030 FUND 19 CITY OF DECATUR FY 1999-2000 REVENUE REPORT PERIOD ENDING 19991231 PAGE 16

ACCT. NO.	DESCRIPTION	MONTHLY ACTUAL	Y-T-D ESTIMATE	Y-T-D ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE	% REAL
FUND BALANCE							
30001-000	BEGINNING FUND BALANCE	.00	128,027.33	197,769.47	192,041.00	5,728.47-	103
TOTAL		.00	128,027.33	197,769.47	192,041.00	5,728.47-	103
INTER GOVERNMENTAL REVENUE							
30200-107	STATE GRANTS OR OTHER	.00	20,000.00	24,899.48	30,000.00	5,100.52	83
TOTAL		.00	20,000.00	24,899.48	30,000.00	5,100.52	83
INVESTMENT INCOME							
30700-101	INVESTMENT INTEREST	424.32	1,520.00	6,399.02	2,280.00	4,119.02-	280
TOTAL		424.32	1,520.00	6,399.02	2,280.00	4,119.02-	280
FUND TOTAL		424.32	149,547.33	229,067.97	224,321.00	4,746.97-	102

GLA3010 CITY OF DECATUR REPORT OF EXPENDITURES TO BUDGET FY 1999-2000 FUND 19 DPL-EQUIP REPLACEMENT FUND 12/31/1999 PAGE 50

OB CD	DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRCT COMM
41000	1999 GRANT								
280	OTHER PROFESSIONAL SERVICES	30,000	.00	11,000.00	20,000	19,000.00	.00	19,000.00	36.7
COMMODITIES		30,000	.00	11,000.00	20,000	19,000.00	.00	19,000.00	36.7
345	OFFICE SUPPLIES		.00	6,906.48	0	6,906.48-	.00	6,906.48-	
CAPITAL OUTLAY			.00	6,906.48	0	6,906.48-	.00	6,906.48-	
515	OFFICE MACHINERY AND EQUIPMENT		.00	6,993.00	0	6,993.00-	.00	6,993.00-	
** DIVISION TOTAL **		30,000	.00	24,899.48	20,000	5,100.52	.00	5,100.52	83.0

GLA3010 CITY OF DECATUR REPORT OF EXPENDITURES TO BUDGET FY 1999-2000 FUND 19 DPL-EQUIP REPLACEMENT FUND 12/31/1999 PAGE 49

OB CD	DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRCT COMM
40000	EXPENSES								
502	BUILDINGS	194,321	205,839.00	207,613.62	129,547	13,292.62-	.00	13,292.62-	106.8
** DIVISION TOTAL **		194,321	205,839.00	207,613.62	129,547	13,292.62-	.00	13,292.62-	106.8

DECATUR PUBLIC LIBRARY

PERIOD ENDING 19991231

ACCT. NO.	DESCRIPTION	MONTHLY ACTUAL	Y-T-O ESTIMATE	Y-T-O ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE	% REAL
4	FUND BALANCE						
5	30001-000 BEGINNING FUND BALANCE	.00	226,356.66	340,117.00	339,535.00	582.00-	100
6	TOTAL	.00	226,356.66	340,117.00	339,535.00	582.00-	100
7	30100-107 PROPERTY TAX-LIBRARY	97,275.82	1,603,752.66	2,360,537.13	2,405,629.00	45,091.87	98
8	TOTAL	97,275.82	1,603,752.66	2,360,537.13	2,405,629.00	45,091.87	98
9	INTER GOVERNMENTAL REVENUE						
10	30200-104 REPLACEMENT TAX	11,681.07	133,333.33	133,142.36	200,000.00	66,857.64	66
11	30200-107 STATE GRANTS OR OTHER	105,238.17	69,333.33	105,238.17	104,000.00	1,238.17-	101
12	TOTAL	116,919.24	202,666.66	238,380.53	304,000.00	65,619.47	78
13	FINES AND FEES						
14	30500-509 LIBRARY FINES AND FEES	6,104.76	49,333.33	36,758.63	74,000.00	37,241.37	49
15	30500-510 LIBRARY NON-RESIDENT FEES	.00	333.33	725.00	500.00	225.00-	145
16	30500-511 LIBRARY LOST AND DAMAGED BOOKS	548.52	2,666.66	4,988.73	4,000.00	988.73-	124
17	30500-514 VERIFAX	.00	1,166.66	1,281.56	1,750.00	468.44	73
18	30500-515 RESERVES	803.80	5,666.66	6,210.97	8,500.00	2,289.03	73
19	TOTAL	7,457.08	59,166.64	49,964.89	88,750.00	38,785.11	56
20	TRANSFERS FROM						
21	30600-752 TRANS FR WALMART TIF	6,000.00	4,000.00	6,000.00	6,000.00	.00	100
22	TOTAL	6,000.00	4,000.00	6,000.00	6,000.00	.00	100
23	INVESTMENT INCOME						
24	30700-101 INVESTMENT INTEREST	4,936.15	25,333.33	28,215.36	38,000.00	9,784.64	74
25	TOTAL	4,936.15	25,333.33	28,215.36	38,000.00	9,784.64	74
26	OTHER INCOME						
27	30800-805 CONTRIBUTIONS AND DONATIONS	.00	2,333.33	1,882.95	3,500.00	1,617.05	53
28	30800-899 MISCELLANEOUS INCOME	18,005.00	2,000.00	20,074.74	3,000.00	17,074.74-	669
29	TOTAL	18,005.00	4,333.33	21,957.69	6,500.00	15,457.69-	337
30	FUND TOTAL	250,593.29	2,125,609.28	3,045,172.60	3,188,414.00	143,241.40	95

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REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

OB CD	DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	FUND 20 DECATUR PUBLIC LIBRARY	UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRCT COMM
40000	DECATUR PUBLIC LIBRARY					12/31/1999				
423	GENERAL LIABILITY INSURANCE	6,435	.00	3,753.75	4,290		2,681.25	.00	2,681.25	58.3
499	SMALL CAPITAL ITEMS	4,000	1,036.00	5,406.76	2,666		1,406.76	.00	1,406.76	135.2
		24,867	1,036.00	17,579.13	16,576		7,287.87	.00	7,287.87	70.7
	OTHER CHARGES									
	CAPITAL OUTLAY									
515	OFFICE MACHINERY AND EQUIPMENT	48,995	304.30	16,299.93	32,663		32,695.07	435.00	32,260.07	34.2
		48,995	304.30	16,299.93	32,663		32,695.07	435.00	32,260.07	34.2
800	BOOKS AND PERIODICALS	372,000	25,014.59	171,441.76	248,000		200,558.24	.00	200,558.24	46.1
830	AV-PHONODICS	0	.00	254.00	0		254.00	.00	254.00	
841	MAG/PAPERS-MAIN ADULT	0	229.68	22,965.37	0		22,965.37	.00	22,965.37	
842	MAG/PAPERS-MAIN YOUTH	0	.00	850.27	0		850.27	.00	850.27	
843	MAG/PAPERS-MAIN JUVENILE	0	.00	1,526.95	0		1,526.95	.00	1,526.95	
844	MAG/PAPERS-MAIN REFERENCE	0	.00	10,359.59	0		10,359.59	.00	10,359.59	
845	MAG/PAPERS-MAIN PROFESSIONAL	0	.00	1,520.26	0		1,520.26	.00	1,520.26	
847	MAG/PAPERS-EXTEN ADULT	0	.00	3,576.75	0		3,576.75	.00	3,576.75	
		372,000	25,244.27	212,494.95	248,000		159,505.05	.00	159,505.05	57.1
**	DIVISION TOTAL **	2,848,879	226,976.50	1,844,092.40	1,899,237		1,004,786.60	6,117.44	998,669.16	64.9

LIBRARY CAPITAL

ACCT. NO.	DESCRIPTION	MONTHLY ACTUAL	Y-T-O ESTIMATE	Y-T-O ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE REAL
1	FUND BALANCE					
5	30001-000 BEGINNING FUND BALANCE	.00	254,424.66	663,335.31	381,637.00	281,698.31- 173
7	TOTAL	.00	254,424.66	663,335.31	381,637.00	281,698.31- 173
9	TRANSFERS FROM					
10	30600-726 TRANSFER FROM FD 35-BLDG LEASE	.00	73,333.33	.00	110,000.00	110,000.00
11	TOTAL	.00	73,333.33	.00	110,000.00	110,000.00
13	INVESTMENT INCOME					
14	30700-101 INVESTMENT INTEREST	116.45	266.66	9,354.41	400.00	8,954.41- 338
15	TOTAL	116.45	266.66	9,354.41	400.00	8,954.41- 338
17	OTHER INCOME					
18	30800-805 CONTRIBUTIONS AND DONATIONS	2,133.50	333,333.33	22,315.03	500,000.00	477,684.97 4
19	30800-870 DPL FOUNDATION CONTRIBUTION	45,406.64	.00	502,543.61	.00	502,543.61-
20	TOTAL	47,540.14	333,333.33	524,858.64	500,000.00	24,858.64- 105
21	TRANSFERS IN					
22	30900-900 BOND OR NOTE PROCEEDS	.00	266,666.66	.00	400,000.00	400,000.00
23	TOTAL	.00	266,666.66	.00	400,000.00	400,000.00
24	FUND TOTAL	47,656.59	928,024.64	1,197,548.36	1,392,037.00	194,488.64 86

REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

OB CD	DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-O BUDGET	FUND 21 LIBRARY CAPITAL UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRCT COMM
40000	LIBRARY CAPITAL EXPENDITURES								12/31/1999
202	CONTRACTUAL SERVICES	0	.00	450.00	0	450.00-	.00	450.00-	
210	PRINTING AND BINDING	0	.00	28,888.04	0	28,888.04-	.00	28,888.04-	
237	SERV-BUILDINGS	0	7,666.80	429,889.13	0	429,889.13-	.00	429,889.13-	
280	ARCH AND ENGINEERING SERVICES	0	.00	243,418.77	0	243,418.77-	.00	243,418.77-	
	OTHER PROFESSIONAL SERVICES	0	7,666.80	702,645.94	0	702,645.94-	.00	702,645.94-	
502	CAPITAL OUTLAY								
515	BUILDINGS	1,282,036	.00	402,466.05	854,690	879,569.95	.00	879,569.95	31.64
	OFFICE MACHINERY AND EQUIPMENT	0	9,298.83	111,247.86	0	111,247.86-	2,046.10	113,293.96-	
**	DIVISION TOTAL **	1,282,036	9,298.83	513,713.91	854,690	768,322.09	2,046.10	766,275.99	40.2
		1,282,036	16,965.63	1,216,359.85	854,690	65,676.15	2,046.10	63,630.05	95.0

ACCT. NO.	DESCRIPTION	MONTHLY ACTUAL	Y-T-D ESTIMATE	Y-T-D ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE REAL %
30001-000	BEGINNING FUND BALANCE	.00	1,342,296.66	1,728,216.67	2,013,445.00	285,228.33 85
	TOTAL	.00	1,342,296.66	1,728,216.67	2,013,445.00	285,228.33 85
	INVESTMENT INCOME					
30700-101	INVESTMENT INTEREST	.00	4,666.66	13,168.28	7,000.00	6,168.28- 188
	TOTAL	.00	4,666.66	13,168.28	7,000.00	6,168.28- 188
	FUND TOTAL	.00	1,346,963.32	1,741,384.95	2,020,445.00	279,060.05 86

CITY OF DECATUR

REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

OB DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	FUND 31 DPL BOND CAPITAL FUND	UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRCT COMM
40000 DPL-BOND CAPITAL FUND									12/31/1999
CAPITAL OUTLAY									
502-BUILDINGS	2,020,445	.00	1,741,384.95	1,346,963	279,060.05	.00	.00	279,060.05	86.2
	2,020,445	.00	1,741,384.95	1,346,963	279,060.05	.00	.00	279,060.05	86.2
** DIVISION TOTAL **	2,020,445	.00	1,741,384.95	1,346,963	279,060.05	.00	.00	279,060.05	86.2



ACCT. NO.	DESCRIPTION	MONTHLY ACTUAL	Y-T-D ESTIMATE	Y-T-D ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE	% REAL
4	FUND BALANCE						
6	30001-000 BEGINNING FUND BALANCE	.00	.00	1,789.55	.00	1,789.55-	
7	TOTAL	.00	.00	1,789.55	.00	1,789.55-	
9	INTER GOVERNMENTAL REVENUE						
10	30200-107 STATE GRANTS OR OTHER	.00	16,666.66	.00	25,000.00	25,000.00	
12	TOTAL	.00	16,666.66	.00	25,000.00	25,000.00	
13	INVESTMENT INCOME						
14	30700-101 INVESTMENT INTEREST	.00	.00	27.09	.00	27.09-	
16	TOTAL	.00	.00	27.09	.00	27.09-	
19	FUND TOTAL	.00	16,666.66	1,816.64	25,000.00	23,183.36	7

OB DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRCT COMM
502-BUILDINGS	25,000	.00	.00	16,666	25,000.00	.00	25,000.00	
** DIVISION TOTAL **	25,000	.00	.00	16,666	25,000.00	.00	25,000.00	

LIBRARY BUILDING LEASES

PERIOD ENDING 19991231

ACCT. NO.	DESCRIPTION	MONTHLY ACTUAL	Y-T-D ESTIMATE	Y-T-D ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE	% REAL
FUND BALANCE							
30001-000	BEGINNING FUND BALANCE	.00	.00	15,012.79	.00	15,012.79-	
TOTAL		.00	.00	15,012.79	.00	15,012.79-	
INVESTMENT INCOME							
30700-101	INVESTMENT INTEREST	63.42	.00	362.72	.00	362.72-	
TOTAL		63.42	.00	362.72	.00	362.72-	
OTHER INCOME							
30800-846	LEASE OF LIBRARY PROPERTY	1,500.00	100,000.00	1,500.00	150,000.00	148,500.00	1
TOTAL		1,500.00	100,000.00	1,500.00	150,000.00	148,500.00	1
FUND TOTAL		1,563.42	100,000.00	16,875.51	150,000.00	133,124.49	11

REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

OB CD	DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENGUMBRANCE	UNENCUMBERED BALANCE	PRCNT COMM
40000	LIBRARY LEASES				FUND 35 LIBRARY BUILDING LEASES				12/31/1999
231	ELECTRICITY	30,000	464.44	464.44	20,000	29,535.56	.00	29,535.56	1.5
246	LEGAL SERVICES	10,000	.00	.00	6,666	10,000.00	.00	10,000.00	
TOTAL		40,000	464.44	464.44	26,666	39,535.56	.00	39,535.56	1.2
OTHER CHARGES									
478	TRANSFER TO LIBRARY CAPITAL	110,000	.00	.00	73,333	110,000.00	.00	110,000.00	
TOTAL		110,000	.00	.00	73,333	110,000.00	.00	110,000.00	
**	DIVISION TOTAL **	150,000	464.44	464.44	99,999	149,535.56	.00	149,535.56	.3

GLA3030 FUND 92

CITY OF DECATUR FY 1999-2000  
REVENUE REPORT

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PERIOD ENDING 19991231

PUBLIC LIBRARY-TRUSTS

ACCT. NO.	DESCRIPTION	MONTHLY ACTUAL	Y-T-O ESTIMATE	Y-T-O ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE REAL
30001-921	BEG FUND BAL-CANTONI	.00	77,684.00	121,214.32	116,526.00	4,688.32-
30001-923	BEG FUND BAL-BRIDGES	.00	1,073.33	1,665.10	1,610.00	55.10-
	TOTAL	.00	78,757.33	122,879.42	118,136.00	4,743.42-
	INVESTMENT INCOME					
30700-103	DPL INTEREST-CANTONI TRUST	495.95	3,743.33	3,622.47	5,615.00	1,992.53
30700-105	DISTRIBUTION FR BRIDGES TRUST	6.71	466.66	54.88	700.00	645.12
	TOTAL	502.66	4,209.99	3,677.35	6,315.00	2,637.65
	FUND TOTAL	502.66	82,967.32	126,556.77	124,451.00	2,105.77-

GLA3010

CITY OF DECATUR

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REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

41000 DPL-CANTONI TRUST

OB	DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-O BUDGET	Y-T-O UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRCNT COMM
	EXPENDITURES								
900	EXPENDITURES	9,500	592.45	3,553.27	6,333	5,946.73	212.00	5,734.73	39.6
	TOTAL	9,500	592.45	3,553.27	6,333	5,946.73	212.00	5,734.73	39.6
**	DIVISION TOTAL **	9,500	592.45	3,553.27	6,333	5,946.73	212.00	5,734.73	39.6

GLA3010

CITY OF DECATUR

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REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

43000 DPL-BRIDGES TRUST

OB	DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-O BUDGET	Y-T-O UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRCNT COMM
	EXPENDITURES								
900	EXPENDITURES	700	.00	.00	466	700.00	.00	700.00	
	TOTAL	700	.00	.00	466	700.00	.00	700.00	
**	DIVISION TOTAL **	700	.00	.00	466	700.00	.00	700.00	

**Finance and Properties Committee**  
**January 4, 2000**

John Stengel called the meeting to order at 4:45 p.m. Present: Mr. Stengel, Wayne Dunning, Mary Gladney, Russell Reimer, and Shirley Moore. Staff present: John Moorman, Karen Anderson, and Linda Humphreys.

Budget for fiscal year 2000/2001: The committee reviewed the proposal. Mr. Stengel noted that the fund balance going into 2001/2002 will be reduced by \$90,117 to \$250,000 to meet building expenses. The consensus was to approve the budget as discussed.

Discussion of computer support backup in 2000/2001: Mr. Moorman reported that he included funds in the temporary salaries line item of the 2000/2001 budget to hire college interns to provide computer support for 30 hours per week in the evenings and on weekends.

Other business: Mr. Moorman said that he will be working with library staff during the next several months to prepare a recommendation for the Board on the library's automation vendor.

There was no further business. The meeting was adjourned at 5:45 p.m.

Respectfully submitted,

John A. Moorman, City Librarian

REVENUE CLASSIFICATION	ACTUAL REVENUE FY1997-1998	ACTUAL REVENUE FY1998-1999	BUDGET REVENUE FY1999-2000	ACTUAL Y-T-D FY1999-2000	EST. REVENUE FY1999-2000	BUDGET ESTIMATE FY2000-2001
FUND BALANCE	341,645	337,515	339,535	340,117	340,117	250,000
30001000 BEGINNING FUND BALANCE						
SUBTOTAL	341,645	337,515	339,535	340,117	340,117	250,000
TOTAL FUND BALANCE	341,645	337,515	339,535	340,117	340,117	250,000
TAXES						
30100107 PROPERTY TAX-LIBRARY	2,279,588	2,317,604	2,405,629	2,263,261	2,360,537	2,525,910
SUBTOTAL	2,279,588	2,317,604	2,405,629	2,263,261	2,360,537	2,525,910
TOTAL TAXES	2,279,588	2,317,604	2,405,629	2,263,261	2,360,537	2,525,910
INTER GOVERNMENTAL REVENUE						
30200104 REPLACEMENT TAX	216,414	227,892	200,000	121,461	259,000	250,000
30200107 STATE GRANTS OR OTHER	118,293	105,865	104,000	0	105,865	104,000
SUBTOTAL	334,707	333,757	304,000	121,461	355,865	354,000
TOTAL INTER GOVERNMENTAL REVENUE	334,707	333,757	304,000	121,461	355,865	354,000
FINES AND FEES						
30500509 LIBRARY FINES AND FEES	70,955	70,570	74,000	30,653	60,000	74,000
30500510 LIBRARY NON-RESIDENT FEES	1,237	1,276	500	725	1,000	500
30500511 LIBRARY LOST AND DAMAGED BOOKS	6,695	8,991	4,000	4,440	8,000	4,000
30500514 VERIFAX	2,569	2,539	1,250	1,281	2,500	1,750
30500515 RESERVES	9,202	10,225	8,500	5,407	8,000	8,500
SUBTOTAL	90,658	93,501	88,750	42,506	79,500	86,750

REVENUE CLASSIFICATION	ACTUAL REVENUE FY1997-1998	ACTUAL REVENUE FY1998-1999	BUDGET REVENUE FY1999-2000	ACTUAL Y-T-D REVENUE FY1999-2000	EST. ACTUAL REVENUE FY1999-2000	BUDGET ESTIMATE FY2000-2001
FUND 20 DECATUR PUBLIC LIBRARY						
FINES AND FEES	90,658	93,601	88,750	42,506	19,500	86,750
TOTAL FINES AND FEES						
TRANSFERS FROM						
30600752 TRANS FR WALMART IIF	3,645	3,689	5,000	0	6,000	6,000
30600756 TRANSFER FROM FUND 95	0	8,095	0	0	0	0
SUBTOTAL	3,645	11,784	6,000	0	6,000	6,000
TOTAL TRANSFERS FROM	3,645	11,784	6,000	0	6,000	6,000
INVESTMENT INCOME						
30700101 INVESTMENT INTEREST	49,211	51,758	38,000	23,279	50,000	38,000
30700102 POOLED INTEREST	0	0	0	0	0	0
SUBTOTAL	49,211	51,758	38,000	23,279	50,000	38,000
TOTAL INVESTMENT INCOME	49,211	51,758	38,000	23,279	50,000	38,000
OTHER INCOME						
30800805 CONTRIBUTIONS AND DONATIONS	3,377	5,236	3,500	1,882	4,000	3,500
30800899 MISCELLANEOUS INCOME	9,638	7,686	3,000	2,069	4,000	3,000
SUBTOTAL	13,015	12,922	6,500	3,951	8,000	6,500
TOTAL OTHER INCOME	13,015	12,922	6,500	3,951	8,000	6,500
FUND TOTAL	3,112,469	3,158,941	3,188,414	2,794,575	3,200,019	3,300,501