

CITY LIBRARIAN REPORT

September, 1987

I. Statistics

Library circulation was lower the month of September compared to September of 1986. The teacher's strike in 1986 resulted in a 17% circulation gain in September, 1986. Listed below for comparison are the September circulation figures for the past four years.

H.R.	22,812	23,496	21,731	20,706
YA	1,477	2,042	1,404	1,373
J	13,765	16,436	12,047	10,832
Ext.	17,498	16,347	15,387	16,002
AV	6,574	6,861	5,000	3,455
TOTAL	62,126	65,182	55,569	52,368

Circulation for the 12 month period is up 2.1% (15,176 items) with 1 to 3% gains in all of the print materials and a 7% gain in non-print materials.

II. Personnel

Mr. Peter Hsu, who was hired as the new audio-visual librarian, is unable to accept the position due to family problems. Ads for a replacement audio-visual librarian were placed in the professional library magazines and sent to local libraries and universities.

Four Technical Services clerks attended a day-long program on using the OCLC terminal. OCLC is a bibliographic data base used in cataloging library materials.

III. Collection Development

We have spent or encumbered 55.2% of the materials budget. The entire materials budget must be encumbered by March 1, 1988 to ensure that the materials arrive and are paid for by the last week of April.

Through the BABY TALK program, 504 new mothers received visits in our local hospitals. The BABY TALK coordinator spoke to ten civic groups and produced a "core collection" booklet for the ten other libraries. DPL staff assisted in designing and printing all of the brochures for the program.

The Home Reading Department has evaluated their budget and circulation, and determined the number of volumes to be purchased per year. The number of fiction titles selected will increase sharply over previous years.

Upcoming programs for October include a focus on Black poetry Day, October 17 in the Home Reading Department, and a Family Halloween Story Time in the Children's Department on October 26.

In Technical Services, the backlog of materials has been eliminated and work is proceeding on developing a music authority file.

The labels that will be used to enable the library to code the videocassettes for security have arrived and are now being applied. However, the security equipment to check out the videos is still on back order.

The new automatic fire sprinkler alarm system was installed by George Alarm Company. This system has been purchased by the library.

IV. **Public Relations**

Seven press releases were sent out during September from the Administrative Office to area newspapers, radio stations and television stations. Also, two staff members spoke on the WDZ Breakfast Club radio program.

Ms. Ballinger's first monthly library column appeared in the Decatur Herald & Review on Sunday, October 3.

Mrs. Gross and I attended the Eagle's Constitution party on September 19 and received a set of twenty-five books for the children's department entitled Cornerstones of Freedom. In addition, WSOY interviewed each of us during the program.

The Museum of Science & Industry book display has arrived, eliciting many positive comments from patrons. A program entitled "Hug a Tree and Beyond" was presented October 5 and was attended by over one hundred people. I want to thank Ms. Ballinger, Mrs. Gross and her department, and Eve Shade for all of their work in coordinating this outstanding program.