

## LEAGUE OF WOMEN VOTERS OF DECATUR

## BUDGET COMMITTEE REPORT

January 31, 1968

## PROPOSED BUDGET 1968-69

	Adopted 1967-68	YTD 1967-68	Proposed 1968-69
<b>INCOME</b>			
Dues (150 members @ \$8.00) (145 members)	\$1,160.00	\$1,110.00	\$1,200.00
Contributions - member	200.00	467.33	350.00
non-member	1,160.00	1,157.00	1,150.00
Other - Sub. Service & Suitcase		56.06	
Macon County Booklet			
(Anticipated sales - 400 copies)		302.60	240.00
From Reserves		294.33	
	<u>\$2,520.00</u>	<u>\$3,381.32</u>	<u>\$2,940.00</u>
<b>EXPENDITURES</b>			
<b>A. General Administration</b>			
1. President's expense	25.00	25.00	25.00
2. Board expense	75.00	72.84	100.00
3. Committees			
a. Resource	40.00	9.00	60.00
b. Public Relations	5.00		5.00
c. Membership	25.00	21.47	50.00
d. Yearbook	45.00	37.07	50.00
e. Finance	60.00	39.84	100.00
4. Delegates			
a. Convention	350.00	349.50	400.00
b. Other Meetings (State & Regional)	100.00	58.45	200.00
<b>B. Operating Costs</b>			
1. Supplies	75.00	57.89	75.00
2. Postage	85.00	61.73	85.00
3. Telephone & Telegraph	5.00	3.04	5.00
4. Bank Charges	15.00	8.37	15.00
5. Audit	---	---	---
<b>C. Publications</b>			
1. State & National (Suitcase & Sub. Service)	---	---	---
2. Local (Fact Sheets on Study Items)	60.00	39.25	60.00
3. Bulletins (postage incld.)	275.00	283.16	300.00
4. Other - Macon County Booklet		1,347.25	
<b>D. Activities</b>			
1. Meetings (Room rental, etc.)	30.00	5.00	35.00
2. Voters Service	200.00	5.60	200.00
3. Action in Community	200.00	119.61	200.00
4. Other			
<b>E. State &amp; National Services</b>			
(Pledge \$955. - \$20. gift)	850.00	850.00	975.00
To Reserves			
	<u>\$2,520.00</u>	<u>\$3,394.07</u>	<u>\$2,940.00</u>

## EXPLANATION OF PROPOSED BUDGET

- A. 2. Board tools. It is important that the Board be adequately supplied with all needed publications. And because of rising costs the budgeted amount was increased.
3. a. Publications needed by each member of a committee in order for that committee to function and do complete research. (Does not include factsheets or other publications that might be printed as a result of committee reports. These items are budgeted under Local Publications and Action in Community - which ever applies.)  
It seems evident that committee members have been apprehensive about submitting bills for payment of expenses incurred. Funds are available and should be used. (\$10. per committee is suggested as an equitable division of the \$60. budgeted amount. However, some committees may need more, some less - this should be taken into consideration.)
- c. Expansion is apparent in this area. Funds must be available to encourage inventive approaches to getting new members and retaining present members.
- d. Rising costs of materials and printing make it necessary to increase this amount. It is hoped that a budget page can be included in the Yearbook.
- e. All costs
4. a. National Convention is in Chicago this year. This is a convenient location for our League members and it is hoped that by increasing the budgeted amount a full delegation will attend.
- b. State League strongly urges local Leagues to subsidize babysitting expenses. (We recommend a maximum of \$5.00 per day - see Travel Reimbursement Policy.)
- B. 2. This amount should remain the same only if the Treasurer is allowed to use the Bulletin to notify members when their dues are due. Second notices (if necessary) will be mailed out to the individuals.
- C. 3. Rising costs in materials and printing and advancing postal rates make this increase necessary.
- D. 1. Rising costs make this increase necessary.
- E. Due to increases in spending in most areas, the State League recommends raising the Finance Formula. December 1967 the President's Council approved raising the base of the formula from \$4.50 to \$5.00. This will produce one half of the money the State League needs over and above their last years budget. Individual Leagues are given 3 options on figuring the rest of their formula. We chose option No. 7. This figures \$955.00. a little less than the State League recommended. We recommend a \$20.00 gift to compensate and also because last year \$20.00 less was sent than the year before.

ADJUSTING THE FINANCE FORMULA

COMPARISON OF OPTIONS 5, 6, and 7

	Pledge 1967-68	Pledge with \$5. base & 60¢ (present) factor	(All assuming \$5.00 base) Option 5	Option 6	Option 7
<u>0-Point League:</u>					
LaSalle-Peru, 50 members	—	\$250.	\$250.	\$250.	\$250.
0 for age			no change	no change	no change
0 for com. potential					
0 for strength					
<u>1-Point League:</u>					
Lincoln, 91 members	\$444.	\$509.	\$509.	\$523.	\$519.
1 for age			(no change)		
0 for com. potential	(formula pledge:				
0 for strength	\$464.)				
<u>2-Point League:</u>					
Decatur, 149 members	\$850.	\$924.	\$924.	\$968.	\$954.
1 for age			(no change)		
0 for com. potential					
1 for strength					
<u>3-Point League:</u>					
Elgin, 86 members	\$550.	\$565.	\$636.40	\$614.	\$611.
1 for age					
1 for com. potential					
1 for strength					
<u>4-Point League:</u>					
DeKalb, 72 members	\$500.	\$533.	\$576.	\$577.	\$562.
1 for age					
1 for com. potential					
2 for strength					
<u>5-Point League:</u>					
Park Forest, 94 members	\$705.	\$752.	\$808.	\$822.	\$799.
1 for age					
2 for com. potential					
2 for strength					
<u>6-Point League:</u>					
Deerfield, 78 members	\$632.	\$680.	\$718.	\$751.	\$717.
1 for age					
3 for com. potential					
2 for strength					
<u>7-Point League:</u>					
Elmhurst, 142 members	\$1,235.	\$1,306.	\$1,392.	\$1,455.	\$1,406.
1 for age					
3 for com. potential					
3 for strength					
TOTAL YIELD (approximate)		\$4,500.	\$4,400.	\$5,600.	\$3,700.

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LEAGUE OF WOMEN VOTERS OF ILLINOIS  
67 East Madison St., Chicago 60603

FILE: STATE-FINANCE - P.  
January 18, 1968

Central 6-0315

DUE in State Office NO LATER THAN  
MARCH 15, 1968  
(One copy for your files)

LOCAL LEAGUE PLEDGE FORMULA  
Applied to the League of Women Voters of DECATUR

The formula: (\$5.00 + 75¢ per point) times the 4-year average membership = pledge

	<u>POINTS</u>
Age of League (organized in 1963 or before = 1) (organized after 1963 = 0)	1
Community Potential (based on median income and percentage of families with incomes over \$10,000 - 1960 Census) (Poor 0, Fair 1, Good 2, Very Good 3)	0
Strength of League (the importance of the League: to members, to community) (Poor 0, Fair 1, Good 2, Very Good 3)	1

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Total Points ..... 2

Membership		Multiply by 75¢	.75
January 1, 1965	..149....		.75
January 1, 1966	..157....		.75
January 1, 1967	..148....		.75
January 1, 1968	..150....	(get 1968 figure from your local League Treas.)	.75
Total	<u>596</u>	Add Base \$5.00	5.00
			\$...6.50
Divide by 4	<u>149</u>		
(= 4-yr. av. membership)		Multiply by 4-yr. av. membership:	149

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The formula-pledge = \$968.50

The actual pledge, or promise to give support, will be made at the Presidents' Council in April, 1968

We expect to pledge \$ 968.50  
We would like to make an additional gift of \$ 6.50

If there are reasons why your pledge cannot be up to the formula, please so inform us.

(Please return 1 copy of this report to the State Office no later than Mar.15,1968)

January, 1968

ADJUSTING THE FINANCE FORMULA

To balance the proposed budget for 1968-69, an additional \$9,000 is needed.

Approximately \$4,500 of this was raised by increasing the base from \$4.50 to \$5.00. This was recommended by the State Board and approved by the Presidents at the Council meeting in December.

To obtain the remaining \$4,500, some of the options are:

1. increase the base further (not recommended).
2. change "community potential" from the present 0-1-2-3 to 1-2-3-4 . (not recommended)
3. change "community potential" by adding a category for Leagues with over 50% of the families in their communities having income of over \$10,000, and giving an additional point to the 13 Leagues falling in this category. This would yield about \$2,700. (not recommended)
4. add another category to "strength of League": excellent, 4 points. If the 4 Leagues rating their strength at 3 points chose to rate it at 4 points, the yield would be approximately \$700. (not recommended)
5. change "community potential" from the present 0-1-2-3 to 0-2-3-4; would yield approximately \$4,400.
6. increase the factor, from the present 60¢ per point by 15¢ to 75¢ per point; would yield approximately \$5,600. RECOMMENDED
7. increase the factor by 10¢ to 70¢ per point; would yield approximately \$3,700.

A comparison of options 5, 6, and 7 follows on the next page.

The State Board recommends that the factor be increased to 75¢ (option 6); this will produce about \$5,600.

Option #6 is recommended because:

1. It applies equally to all Leagues. We assume that the Finance Formula is still the fairest way of determining a local League pledge. Therefore, any change should be the same for all Leagues.
2. It will yield the needed money to balance the budget.
3. Because it will yield slightly in excess of the exact amount needed, we feel it will not be necessary to adjust the formula again next year. It provides a "cushion" if all Leagues are not able to raise their pledge this year.

LEAGUE OF WOMEN VOTERS OF ILLINOIS  
67 EAST MADISON ST. • CHICAGO 60603

MRS. EZRA LEVIN, PRESIDENT

*File*

June 7, 1967

Janet Mann  
Budget Chairman  
222 S. Dennis  
Deeratur, Ill.

Dear Janet,

Your letter was passed on to me to answer.

I can understand your concern over the tax and postage charges on publications. This is probably especially annoying when numerous publications are charged out on each invoice from State. Illinois law does require that the sales tax be kept separate in this manner. In addition, we do sell our publications to tax-exempt schools, churches, etc. so the base price of each publication must be kept separate.

The idea of including postage in the cost of each publication does merit some thought. I understand that National charges the postage in the publication. I will pass this on to the Publications Chairman for some consideration.

Sincerely,

*Barbara Trumbull*

Mrs. J. Wilson Trumbull  
Treasurer