

### III. APPROVAL OF MINUTES

The minutes of the meeting of November 19, 1998 were approved as mailed.

### IV. COMMUNICATION FROM THE PUBLIC

No one from the public addressed the Board.

### V. CITY LIBRARIAN'S REPORT

The City Librarian's written report was previously mailed. There were no other questions.

### VI. REPORTS OF COMMITTEES

**Personnel, Policy, and Public Relations Committee:** The committee met December 3, 1998. Mrs. Moss reported that the committee reviewed the management staff policy. No changes to the policy were recommended.

**Finance and Properties Committee:** Mr. Stengel made a motion to approve the November bills. The motion was seconded by Mr. Gibson and unanimously carried on roll call vote.

Mr. Stengel made a motion to approve payment of \$37,114 to Thornburgh Abatement. The motion was seconded by Mrs. Greanias and unanimously approved on roll call vote.

Mr. Stengel made a motion to approve payment for \$240,195 to MidStates General & Mechanical Contracting Corporation, with the check to be held until the waiver is received from the previous month. The motion was seconded by Mrs. Arnold and unanimously carried on roll call vote.

Mr. Moorman presented two quotes to replace the air conditioning air compressor. Mr. Stengel recommended approval of the lower quote from T.A. Brinkoetter for \$4,384. The motion was seconded by Mr. Dunning and unanimously approved on roll call vote. Mr. Moorman also received a quote from T.A. Brinkoetter to install a backflow preventer for \$6,050. Mr. Stengel made a motion to install the backflow preventer as proposed. The motion was seconded by Mr. Dunning and unanimously carried on roll call vote.

**Rolling Prairie Library System:** Mr. Moorman was not able to attend the meeting.

**Friends of the Library:** The Friends did not meet this month.

**Foundation:** The Foundation Board of Directors did not meet. Mr. Moorman reported on the status of the fund drive.