

**ANNUAL REPORT OF THE LIBRARY BOARD OF TRUSTEES  
2008/09**

The Library Board of Trustees of the City of Decatur makes this Annual Report to the City Council of the City of Decatur under the terms and provisions of Act 5, Article 4, Section 10 of Chapter 75 of the Illinois Compiled Statutes. This Annual Report covers the period for the fiscal year ending April 30, 2009 and is a report of the condition of the Board's trusts on April 30, 2009.

**A. STATEMENT OF MONEY RECEIVED--LIBRARY OPERATING FUND**

Beginning fund balance, May 1, 2008	386,628.59
Real estate taxes	3,472,430.15
State replacement tax	333,320.61
State grants or other	12,500.00
Fines & fees	52,993.19
Non-resident fees	750.52
Lost & damaged books	13,199.24
Copies and miscellaneous	16,056.85
Meeting room fees	8,110.00
Investment income	9,826.96
Lease of library property	34,325.16
Total	4,340,141.27

**B. STATEMENT OF EXPENDITURES--LIBRARY OPERATING FUND**

Salaries	2,168,181.73
Overtime	2,297.17
Temporary salaries	1,566.17
Retirement—IMRF/Social Security Payments	292,114.04
Life insurance	3,362.39
Medical insurance	347,038.18
	0

Services to maintain improvements	0
Services to maintain automotive equipment	5,276.47
Services to maintain office equipment	30,007.10
MIS services (city)	19,877.04
Electricity	192,271.79
Natural gas	7,248.32
Telephone	39,232.24
Water	4,459.95
Banking Service Charges	332.40
Training school	36.00
Conferences & travel	3,062.61
Postage	19,439.86
Computer software	4,579.20
Medical expenses	0
Temporary agency services	10,825.63
Tuition reimbursement	2,962.00
Travel interview expenses	0
Professional services	68,445.35
Membership fees	30,251.64
Rental—equipment	0
Gasoline	10,098.14
Janitorial supplies	9,850.37
Materials to maintain building	21,431.90
Material to maintain vehicles	4,748.81
Office supplies	43,397.00
Employee recognition supplies	0
Transfer to general fund	1,200.00
Motor vehicle insurance	2,661.96
Boiler insurance	1,230.96
Property insurance	26,742.00
General liability insurance	2,242.24

**C. STATEMENT OF EXPENDITURES—LEASE EXPENSES**

Service to Maintain Building	1,329.55
Electricity	14,007.06
Contractual Services	10,217.67
Principal payment	21,875.00
Interest expense	1,093.75
Division total	48,523.03

**FUND TOTAL EXPENSES** **\$3,941,867.90**

**LIBRARY OPERATING FUND BALANCE 4/30/08** **\$398,273.37**

**D. STATEMENT OF MONEY RECEIVED AND EXPENDED--BRIDGES FUND**

Maude Bridges Fund (est. 1977)	
Fund balance 5/1/08	1,382.20
Income	
Interest	186.05
Expenditures	
Fund balance 4/30/09	1,568.25

NOTE: Bridges fund restricted to purchase of books and supplies for the children's division.

**E. STATEMENT OF MONEY RECEIVED AND EXPENDED--CANTONI FUND**

Ellen and Peter Cantoni Fund (est. 1983)	
Fund balance 5/1/08	89,196.51
Interest	
Expenditures	69.71
Fund balance 4/30/08	89,126.80

NOTE: Cantoni fund restricted to purchases of books for library from income of fund.

**F. STATEMENT OF MONEY RECEIVED AND EXPENDED--MEYER FUND**

Margaret Meyer Fund (est. 2000)	
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**G. STATEMENT OF MONEY RECEIVED AND EXPENDED - BOOK DONATIONS**

Donations for Books	
Fund balance 5/1/08	5,604.00
Income	19,889.51
Expenditures	.00
Fund balance 4/30/09	25,493.51

**H. STATEMENT OF ITEMS AVAILABLE (check Iplar)**

<b>Materials available</b>	<b>2007/08</b>	<b>2008/09</b>
Book volumes	238,670	332,196
Albums	0	74
Audiocassettes, cassettes	2,757	2,707
Microfilm, reels	9,327	9,333
Videocassettes, tapes	11,232	9,023
DVDs	4,917	7,940
Compact discs	8,841	9,599
Books on tape, tapes	2,190	1,811
Books on CD, discs	1,017	1,752
Microfiche, fiches	3,893	3,908
CD-ROMs	203	160
Government documents, all formats	69,181	69,764
<b>Total number of items held at DPL (includes uncataloged/miscellaneous collections)</b>	<b>352,228</b>	<b>448,267</b>

**I. STATEMENT OF CIRCULATION**

	<b>2007/08</b>	<b>2008/09</b>
Main Library items loaned	596,504	611,071
Extension Division items loaned (bookmobiles)	57,550	56,269
<b>TOTAL DPL Circulation</b>	<b>654,054</b>	<b>667,340</b>

**J. STATEMENT OF ANY PERSONAL PROPERTY ACQUIRED BY LEGACY, GIFT,**

**K. STATEMENT OF MONEY REQUIRED FOR LIBRARY OPERATION IN 2009/10**

The Library Board will provide the City Council with an estimate of funds required to operate the Library for fiscal year 2010/11 by November 30, 2009. It is predicted that this request will be a greater percentage increase than the percentage received in recent years.

**L. STATEMENT OF OUTSTANDING LIABILITIES**

The library also owes \$00 to the city of Decatur for lease space improvements.

**M. OTHER STATISTICS, INFORMATION, AND SUGGESTIONS**

Attached are the 2008/09 Illinois Public Library Annual Report (which furnishes information to the Illinois State Library for use in compiling its annual statistics on public libraries in Illinois), and the 2008/09 Annual Report of the City Librarian, which contains a narrative summary of Library activities during the year.

This report was approved and adopted by the Library Board of Trustees of the City of Decatur, Illinois, at the annual Board meeting on May 28, 2009.

Dated this 28<sup>th</sup> day of May 2009.



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Rene Corcoran, Secretary  
Decatur Public Library Board of Trustees

NOTICE OF DETERMINATION OF PREVAILING WAGE RATES

TAKE NOTICE that on the 28<sup>th</sup> day of May 2009, the Decatur Public Library Board of Trustees adopted an Ordinance determining Prevailing Wage Rates for public works in accordance with 820 ILCS 130/0.01 et seq. (formerly known as §§39s-1 through 39s-12, ch. 48, Illinois Revised Statutes, 1973); and said determination is available for inspection by any interested party at 130 N. Franklin Street, Decatur, Illinois

DATED the 28<sup>th</sup> day of May, 2009



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Rene Corcoran, Secretary  
Decatur Public Library Board of Trustees