

DECATUR PUBLIC LIBRARY

SCHEDULE of TAXES LEVIED, COLLECTED and SETTLEMENTS
 Tax levy years 1959 through 1962

	<u>1962</u>	<u>1961</u>	<u>1960</u>	<u>1959</u>
Property taxes, current year levy (includes payment by Decatur Housing Authority)	\$ 284,496.28	\$ 259,232.67	\$ 273,186.56	\$ 306,558.69
Back taxes collected, prior years	<u>6,492.96</u>	<u>6,849.91</u>	<u>5,279.97</u>	<u>6,371.88</u>
Total to be accounted for	<u>\$ 290,989.24</u>	<u>\$ 266,082.58</u>	<u>\$ 278,466.53</u>	<u>\$ 312,930.57</u>
Deductions -				
Errors and abatements	\$ 1,409.36	\$ 484.67	\$ 799.00	\$ 1,346.93
Real estate tax objections pending	7,629.32	4,747.58	6,804.66	5,394.98
Collection and extension fees	9,055.95	8,344.71	8,646.87	9,576.08
Personal property taxes unpaid	<u>6,074.40</u>	<u>6,558.80</u>	<u>7,288.33</u>	<u>12,488.48</u>
Total deductions	<u>\$ 24,169.03</u>	<u>\$ 20,135.76</u>	<u>\$ 23,538.86</u>	<u>\$ 28,806.47</u>
Net taxes available for Decatur Public Library	\$ 266,820.21	\$ 245,946.82	\$ 254,927.67	\$ 284,124.10
Prior years' tax in custody of City Treasurer	<u>0</u>	<u>201.31</u>	<u>3,201.14</u>	<u>1,265.33</u>
Total taxes available	\$ 266,820.21	\$ 246,148.13	\$ 258,128.81	\$ 285,389.43
Taxes distributed to Decatur Public Library	<u>266,820.21</u>	<u>246,148.13</u>	<u>257,927.50</u>	<u>282,188.29</u>
Amount in custody of City Treasurer at end of period	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 201.31</u>	<u>\$ 3,201.14</u>

DECATUR PUBLIC LIBRARY

STATEMENT of BUDGET APPROPRIATIONS and EXPENDITURES
 Year ended April 30, 1964

	<u>Budget</u> <u>appropriations</u>	<u>Actual</u> <u>expenditures</u>	<u>Expenditures</u> <u>over (-) or</u> <u>under budget</u>
Salaries	\$ 187,520.00	\$ 191,515.63	\$ 3,995.63-
Library supplies and administrative expense:			
Binding supplies	\$ 469.00	\$ 392.32	\$ 76.68
Catalog material	832.00	872.40	40.40-
Freight, express and drayage	94.00	170.93	76.93-
IBM rental and supplies	6,550.00	9,589.76	3,039.76-
Office supplies and stationery	2,160.00	1,810.09	349.91
Postage	1,350.00	1,384.15	34.15-
Printing	810.00	1,166.85	356.85-
Equipment repairs and service contracts	1,366.00	1,445.69	79.69-
Telephone and telegraph	1,565.00	66.15	1,498.85
Office machine rental	672.00	672.00	0
Professional development	1,738.00	1,866.36	128.36-
Community, special services and other expense	<u>1,101.00</u>	<u>839.50</u>	<u>261.50</u>
Total library supplies and administrative expense	\$ 18,707.00	\$ 20,276.20	\$ 1,569.20-
Building and bookmobile maintenance:			
Building supplies	\$ 1,100.00	\$ 1,238.38	\$ 138.38-
Cleaning services and supplies	4,695.00	10,276.13	5,581.13-
Contractual repairs and improvements	3,500.00	285.00	3,215.00
Other repairs and maintenance	904.00	664.57	239.43
Insurance	4,658.00	4,546.13	111.87
Light and power	2,208.00	2,005.11	202.89
Travel	460.00	606.78	146.78-
Repairs to automotive equipment	1,930.00	2,171.57	241.57-
Miscellaneous	<u>165.00</u>	<u>459.56</u>	<u>294.56-</u>
Total building and bookmobile maintenance	\$ 19,620.00	\$ 22,253.23	\$ 2,633.23-
Books, periodicals, records, etc.:			
Books	\$ 38,191.00	\$ 30,191.14	\$ 7,999.86
Binding	2,855.00	2,847.55	7.45
Films and records	3,390.00	2,579.76	810.24
Pamphlets, periodicals and services	<u>4,207.00</u>	<u>4,673.44</u>	<u>466.44-</u>
Total books, periodicals, records, etc.	\$ 48,643.00	\$ 40,291.89	\$ 8,351.11
Other:			
Furniture and fixtures purchases	\$ 1,500.00	\$ 1,649.92	\$ 149.92-
Rent - Dill Branch	<u>2,010.00</u>	<u>2,034.80</u>	<u>24.80-</u>
Total other	\$ 3,510.00	\$ 3,684.72	\$ 174.72-
Total	<u>\$ 278,000.00</u>	<u>\$ 278,021.67</u>	<u>\$ 21.67-</u>

REPORT ON THE MEASUREMENT OF WORK AND USE OF THE DECATUR PUBLIC LIBRARY
1958/59 - 1963/64

Subject:	1963/64	1962/63	1961/62	1960/61	1959/60	1958/59
Totals	Totals	Totals	Totals	Totals	Totals	Totals
General Works	2,532	2,095	1,914	1,795	1,546	897
Philosophy	5,664	5,325	5,258	4,883	4,667	4,094
Religion	5,764	5,985	6,614	6,350	6,431	5,489
Social Science	23,764	22,075	22,523	20,148	21,052	18,441
Language	1,625	1,528	1,458	1,278	1,328	993
Science	21,107	19,499	20,062	18,292	17,939	16,061
Useful Arts	29,019	27,469	27,714	26,344	26,400	22,216
Fine Arts	24,310	22,094	22,195	20,111	19,475	16,492
Literature	15,962	14,134	13,444	12,070	11,656	10,045
History	20,615	18,728	17,437	15,422	14,166	12,023
Travel	11,954	11,530	11,110	10,578	11,302	10,515
Biography	23,308	21,970	22,024	20,812	21,377	19,477
Foreign Non-Fiction	529	720	837	580	279	189
Periodicals	13,448	12,412	13,722	13,526	12,396	11,026
Pamphlets	926	867	957	1,418	1,229	1,218
Paperbacks	456	800	239			
Non-Fiction Total	200,983	187,231	187,508	173,607	171,243	149,176
Fiction	235,944	217,372	213,592	192,180	188,227	169,176
Foreign Fiction	680	1,049	1,750	595	205	
Easy Books	121,714	115,899	115,960	115,739	122,688	103,269
Total Books Circulated	559,321	521,551	518,810	482,121	482,363	421,621
Total Non-Book Circ.	24,115	22,624	19,742	16,887	15,800	15,359
Total Circulation	583,436	544,175	538,552	499,008	498,163	436,980
Increase	37,770	5,623	39,544	845	51,183	49,460

Circulation:	1963/64	1962/63	1961/62	1960/61	1959/60	1958/59
Books	559,321	521,551	518,810	482,121	482,363	421,621
Non-Book Materials	24,115	22,624	19,742	16,887	15,800	15,359
Total Circulation	583,436	544,175	538,552	499,008	498,163	436,980
Collection:						
Books Added	10,422	13,285	13,376	10,476	18,022	20,868
Total on Hand	163,979	164,234	165,461	163,150	158,875	149,099

Registered Borrowers	30,504	29,047	28,690	28,031	*30,000	26,110
Questions Answered	70,105	63,352	60,334	54,519	58,251	47,613

* Estimate

Agency:	1963/64	1962/63
Main Adult	120,735	110,981
Main Youth	80,462	72,274
Magic Carpet	85,156	77,234
Reference	143	70
2nd Office	60	15
Juvenile Coordinator	327	634
Total Main	286,883	261,208
Bookmobile One	72,003	70,098
Bookmobile Two	88,449	87,996
Evans Branch	46,487	46,100
Dill Branch	47,329	38,311
Total Extension	254,268	242,505
Home Service	7,682	6,998
St. Mary's Hospital	2,032	2,315
D.M.C. Hospital	5,823	6,653
T. B. San.	1,782	1,131
Nurses Residence	851	741
Total Special Serv.	18,170	17,838
Total for Main	286,883	261,208
Total for Extension	254,268	242,505
Total for Library	559,321	521,551



DECATUR PUBLIC LIBRARY
 STATEMENT OF REVENUE, EXPENDITURES AND BALANCE - CASH BASIS
 Year Ended April 30, 1964

REVENUE:	
Taxes, City of Decatur	\$266,820.21
Fines	9,017.54
Fees, non-resident	952.00
Sale of micro-film	1,504.35
Interest on U.S. obligations	842.96
Miscellaneous fees	295.38
Total revenue	\$279,432.44
EXPENDITURES:	
Operating -	\$191,515.63
Salaries	20,276.20
Library supplies & adm. exp.	22,253.23
Building & bookmobile maint.	40,291.89
Books, periodicals, records, etc.	3,684.72
Other	\$278,021.67
Non-operating -	197.18
Cash shortage (request for reimbursement has been made to the bonding company)	197.18
Total expenditures	\$278,218.85
Excess of Revenue over Expenditures	\$ 1,213.59
Cash balance, May 1, 1963	565.43
Cash Balance, April 30, 1964	\$ 1,779.02

In our opinion, this statement presents fairly the cash revenue and expenditures of the Decatur Public Library for the fiscal year ended April 30, 1964 and the resulting cash balance at April 30, 1964.

Decatur, Illinois
 May 6, 1964
 Certified Public Accountants
 Murphy, Jenne & Jones