

REPORT OF BUDGET COMMITTEE

January 23, 1967

PROPOSED BUDGET 1967-68

	Adopted 1966-67	YTD 1966-67	Proposed 1967-68
INCOME			
Dues (145 members @ \$8.00)	(150 members) \$1200.00	1038.00	1160.00
Contributions - member	200.00	200.00	200.00
non-member	1250.00	950.00	1160.00
	<u>\$2650.00</u>	<u>2188.00</u>	<u>2520.00</u>
EXPENDITURES			
A. General Administration			
1. President	25.00	25.00	25.00
2. Board	75.00	59.53	75.00
3. Committees			
a. Program	40.00	24.14	40.00
b. Membership	10.00	8.78	25.00
c. Yearbook	45.00	35.60	45.00
d. Public Relations	5.00	3.20	5.00
e. Finance	50.00	60.82	60.00
4. Delegates			
a. Convention	250.00	267.32	350.00
b. Other meetings	200.00	54.46	100.00
B. Operating Costs			
1. Supplies	100.00	53.54	75.00
2. Postage	85.00	60.86	85.00
3. Telephone & Telegraph	10.00	.70	5.00
4. Bank	10.00	9.30	15.00
5. Audit	---	--	---
C. Publications			
1. State & National (self-liquidating)	---	-37.49	---
2. Local (factsheets on study items)	75.00	25.50	60.00
3. Bulletin (supplies, printing & postage)	275.00	104.36	275.00
D. Activities			
1. Meetings	75.00	11.44	30.00
2. Voters Service	400.00	206.99	200.00
3. Action in Community	50.00	33.54	200.00
E. State & National Services ((Pledge)			
	870.00	870.00	850.00
	<u>\$2650.00</u>	<u>\$1952.57</u>	<u>\$2520.00</u>

CONSTITUTIONAL REVISION

The State League calls our attention to the current situation on efforts to call a constitutional convention.

With the defeat of the proposed revenue amendment, political leaders and the press have begun efforts toward a constitutional convention, a long-held League goal and an urgent step if Illinois is to strengthen its state government.

The Illinois General Assembly's Constitution Study Committee has voted unanimously to recommend a constitutional convention. The Commission is convinced that a constitutional convention is the best way to correct Illinois' basic document. The defeat of the revenue amendment deals another blow to the theory that piecemeal amendment can be used to patch up our basic law.

The following steps are necessary to call a constitutional convention:

1. The General Assembly of 1967 votes (by a 2/3 vote in both Houses) to place the question of calling a convention on the ballot for November, 1968.

2. In November, 1968, the people vote (by a majority of those voting in the election) to call a convention.

3. The 1969 General Assembly arranges for the election of delegates.

4. The voters elect two delegates from each Senatorial district to the convention.

5. The convention convenes on a pre-set date in late 1969, to revise, update and recreate a new state constitution.

The First step is to sell the idea of a constitutional convention to the legislators, then to the voters of Illinois.

Laura Verbanec, Chr.
Constitutional Revision and Revenue

PUBLICATIONS ANNOUNCED

Available From Kay Butler

The new League Booklet, "Is Politics Your Job?", is a new treatment of what League knows as an old theme--done in a useful, informative and practical manner. The booklet is a concise look at the American way of politics and the ways in which everyone is involved.

Topics covered include: The changing role of politics; the American voting record; political parties and how they function; the "sticky" side of politics; how pressure groups operate; and women and the part they play. The price is \$.50. The booklet is available from the publications suitcase.

LEGISLATIVE NEWSLETTER

Kay Butler, Publications chairman, has received subscription blanks for the 1967 Legislative Newsletter. The rate is \$1.75 for the 8 issues and will include the expanded "Guide to the Legislature" which replaces the 1965 Legislative Kit. The Newsletter contains reports made by League observers on issues before the General Assembly, concentrating on the status of legislation in League program issues. The first issue will be sent late in January, with the roundup issue mailed after the session ends, and final action is known. Contact Kay for further information at 423-8193.

NEW PUBLICATIONS

New publications listed are as follows:

The China Puzzle \$.60
EHO NO. 1 Minority Group Housing:
The Problem \$.25
EHO NO. 2 December Illinois
Voter Reprint \$.25
Is Politics Your Job? \$.50
In A Nutshell \$.10
The LWV - Ebony Magazine Reprint
\$.05

Kay Butler, Chr.
Publications

PROPOSED BUDGET 1967-68

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INCOME			
Dues (145 members @ \$8.00)	(150 members) \$1200.00	1038.00	1160.00
Contributions - member	200.00	200.00	200.00
non-member	1250.00	950.00	1160.00
	<u>\$2650.00</u>	<u>2188.00</u>	<u>2520.00</u>
EXPENDITURES			
A. General Administration			
1. President	25.00	25.00	25.00
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3. Committees			
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3. Action in Community	50.00	33.54	200.00
E. State & National Services ((Pledge)			
	870.00	870.00	850.00
	<u>\$2650.00</u>	<u>\$1952.57</u>	<u>\$2520.00</u>

BUDGET COMMITTEE REPORT

	Adopted 1965-66	Actual 1965-66	Proposed 1966-67
<u>INCOME</u>			
Dues (150 @ \$5 in '65-66; 150 @ \$8. in 66-67)	\$ 750.00	\$ 760.00	\$1,200.00
Contributions	1,550.00	1,445.00	1,450.00
Miscellaneous		16.00	
	<u>\$2,300.00</u>	<u>\$2,221.09</u>	<u>\$2,650.00</u>
<u>EXPENDITURES</u>			
General Administration			
1. President's expenses	\$ 25.00	\$ 25.00	\$ 25.00
2. Board (Handbook, Nat'l Bd. Rep. etc.)	50.00	57.29	75.00
3. Committees			
a. Resource material for study items	40.00	31.10	40.00
b. Public Relations	30.00	1.91	5.00
c. Membership	10.00	7.82	10.00
Yearbook	40.00	41.63	45.00
d. Finance	30.00	65.35	50.00
4. Delegates: Convention	200.00	162.21	250.00
Other meetings	200.00	45.90	200.00
General Operating Costs			
5. Supplies	100.00	89.71	100.00
6. Postage (exc. bulletin & finance drive)	85.00	50.74	85.00
7. Telephone and Telegraph	10.00	7.34	10.00
8. Bank Charges	5.00	8.88	10.00
Publications			
9. State and National (self-liquidating)	25.00	+5.09	0.00
10. Local (fact sheets on study items)	75.00	52.83	75.00
11. Decatur Bulletin (including postage)	200.00	276.44	275.00
Activities			
12. Meetings (rent in public places, etc.)	75.00	35.08	75.00
13. Voters Service (general information)	200.00	97.31	400.00
14. Action in the Community (action on issues)	50.00	14.80	50.00
State and National Services (including National and Illinois Voters to every member)			
	850.00	850.00	870.00
	<u>\$2,300.00</u>	<u>\$1,916.45</u>	<u>\$2,650.00</u>
Balance (to be added to "Unallocated Reserve")		<u>,304.64</u>	
Expenditures and Balance		<u>\$2,221.09</u>	

Explanations

1. President's travel expenses under "Delegates."
2. Duplicate President's mailings (three vice presidents, formerly only one, National Board Reports (cut by one-third) local League Handbooks, etc.)
3. (d) Includes printing and postage for Finance Drive letters, invitations to contributors to special meetings, also cost of publications sent to contributors (formerly charged to Public Relations).
4. National convention, even years; State convention, odd years. National Convention in May, Denver, Colorado: \$56. goes to National office for registration, travel equalization and banquet.
13. Candidates Meetings in November, 1966, and March, 1967, reprinting of Government Officials and Voting Reference.
14. Unanticipated Action 1965-66: Council Mgr. Ref. \$91.31, School Building Ref. \$277.80, School Ed. Tax Rate Ref. \$296.00 totaling \$665.11 paid from "Unallocated Reserve."

THE DECATUR VOTER

LEAGUE OF WOMEN VOTERS OF DECATUR, ILLINOIS

Volume 20, No. 10
Mrs. Clifford Smith, President

May, 1966
Mrs. George Dorner, Editor

RECOMMENDED LOCAL PROGRAM FOR 1966-67

I. Governmental Planning: Study of governmental planning agencies in Macon County.

II. Civil Rights: Study of Equal Housing Opportunities in Decatur.

III. Human Resources: Study and evaluation of the operation of the Equal Opportunities Act in Decatur and Macon County.

IV. Macon County Nursing Home: Continued evaluation of the need for a Macon County Nursing Home.

V. Decatur Public Library:

1. Support for a new main library building.

2. Continued study of the operation and needs of the library and an evaluation of the City Planning Department's proposed study of the cultural needs of the community.

VI. Decatur Public Schools:

1. Support of measures to provide adequate space and a quality education program.

2. Study of ways to improve public education in Decatur.

VII. Council-Manager Form of Government:

Support of Council-Manager form of government for the City of Decatur.

VIII. Macon County Health Department: Support of efficient development and operation of the Macon County Health Department.

IX. Water Resources: Support of sound development of Decatur's water resources.

IMPORTANT MEETING MAY 11

Adoption of local program items and the budget for the 1966-67 year will take place at part II of our Annual Meeting. The meeting will be at 1 p.m., Wednesday, May 11, at Evelyn Jokisch's home, 333 Southmoreland Place.

The local program recommended by the Board is printed on this page and the proposed budget on page 2.

Our by-laws provide that recommended subjects are adopted by a majority of the members at the Annual Meeting. Items previously suggested but not recommended by the Board may be considered, but a two-thirds vote is required for their adoption.

A report of the National Convention in Denver, Colorado, May 2 - 6, will be given by our new president and delegate, Lola Smith.

Shirley Moore (422-2565) is still taking reservations for the spring regional meeting May 18 in Lincoln.

Chairmen of many areas will be attending, and other League members should have no trouble choosing workshops which interest them.

Cost of the luncheon is \$2. Make transportation arrangements when you make your reservation which is needed by May 11.

OFFICER CHANGE

Janet Mann has resigned as treasurer after three years of service in the position. The Board at its April 20 meeting appointed Shirley Moore (Mrs. Daniel M. Moore Jr.) to fill her unexpired term.

MAY-JUNE LEAGUE CALENDAR

May 11	Wednesday 1:00 p.m.	All-member meeting; Mrs. Edwin Jokisch, 333 Southmoreland Place
May 18	Wednesday 9:30 a.m.	Spring regional meeting, Lincoln, Illinois
June 1	Wednesday 9:30 a.m.	Board training (new Board); Mrs. Robert Bowers, 425 S. Edward (Each member will take a salad for a smorgasbord lunch.)

LEAGUE OF WOMEN VOTERS OF DECATUR, ILLINOISBudget Committee Report

	Proposed Budget <u>1964-65</u>	Adjusted Budget <u>1964-65</u>
<u>INCOME</u>		
Dues (150 members @ 5.00).....	\$ 750.	\$ 700.
Contributions (Finance Drive).....	1,550.	1,200.
From Reserve Fund.....	-	350.
	<u>\$2,300.</u>	<u>\$2,250.</u>
<u>EXPENDITURES</u>		
<u>General Administration</u>		
President's Expenses.....	\$ 25.(a)	\$ 100.
Board (publications).....	50.	
Committees.....		100.
National, State, Local Program (resource material).....	40.	
Public Relations.....	30.(b)	
Membership.....	10.	
Yearbook.....	40.	
Finance.....	30.(c)	
Delegates: Convention (state '65).....	200.	200.
Other meetings.....	200.(a & b)	125.
<u>General Operating Costs</u>		
		Equipment 100.
Supplies.....	100.	100.
Postage (except for Bulletin and Finance Drive).....	85.	75.
Telephone and Telegraph.....	10.	10.
Bank Charges.....	5.	5.
<u>Publications</u>		
State and National Publications (Cost of Inventory).....	25.(d)	25.
Local Publications (Fact sheets on study items).....	75.	75.
Decatur Bulletin (Including postage).....	200.	175.
<u>Activities</u>		
Membership Meetings (Mostly rent).....	75.	75.(e)
Voters Service (general information).....	200.	345.(e)
Action in the Community (issues on which League has position).....	50.	40.
<u>State and National Services</u>	850.(f)	700.
	<u>\$2,300.</u>	<u>\$2,250.</u>

Explanations:

- (a) Travel expenses to state council meetings included under delegates to meetings.
- (b) Includes publications given to Finance Drive contributors, schools, etc.
- (c) Includes printing and postage for Finance Drive letters and for courtesy invitations to special meetings. Cost of publications sent to contributors comes under Public Relations.
- (d) Self-liquidating fund; these publications are ordered and then sold.
- (e) Candidates Meetings Nov. '64 & Mar. '65; publications on voting and candidate information.
- (f) Determined from Finance Formula: \$4.35 (base) plus \$1.50 (60¢ for each of 2½ points out of possible 7) times 146 (four year average membership) which is \$839.50. Our League can receive back for travel from the state League \$67.50 to \$145 if we send delegates to the estimated ten state meetings in Chicago. Reimbursement is made on basis of train coach fare or 5¢ a mile minus \$3.50.

The Budget Committee recommended setting up an Unallocated Reserve Fund (savings account) separate from the Publications Reserve Fund (for revision of "This is Macon County") in which the uncommitted balance at the end of each year would be deposited. Previous balances have accumulated over a period of time so that at the end of this fiscal year, March 31, 1965, there would be an estimated \$875. for such a fund. (Since this required Board action, the Treasurer was instructed at the January Board meeting to establish such a fund immediately with a deposit of \$500.)

The Committee also recommended that dues be increased to \$7.50 because most costs have gone up and state and national boards recommend this. (The Board did not feel that dues should be increased at this time since there are sufficient funds available and our Finance Drives have been successful. It was thought an increase in dues might preclude some women from joining.)

Louise Ulbrich, Chairman, Janet Mann, Marilyn Miller, Dee Meyerson, Barbara Redford, Elise Hurst

File

LEAGUE OF WOMEN VOTERS OF DECATUR, ILLINOIS

Adopted

	1963-1964 Budget	Spent to date (Feb. 1)	To be spent	Proposed Budget 1964-1965
RECEIPTS				
Dues	700.00	710.00		700.00
Member Contribution	200.00	210.00		200.00
Other Contribution	1,000.00	1,068.00		1,000.00
From Capital				350.00
	1,900.00			2,250.00

*Adjusted
mid-year*

EXPENDITURES

State & National					
Pledge	700.00	700.00		700.00	700
Equipment				100.00	E1 100
Supplies	50.00	39.90	4.94	100.00	E2 100
Postage	75.00	89.65		125.00	E3 75
Telephone & Telegraph	10.00			10.00	10
President's Expense	50.00		50.00	100.00	100
Delegates To Meetings	125.00	12.85	20.00	125.00	E4 125
Delegates To Convention	200.00	198.91		200.00	200
Committee Expense	125.00	53.67		100.00	E5 100
Bank Charges	5.00	4.06	1.00	5.00	5
Meetings	50.00	46.39	10.00	100.00	E6 75
Local Publications	10.00	8.13	7.00	75.00	E7 75
State & National Publ.	75.00	100.74		100.00	E8 25
Bulletin (inc. postage)	175.00	152.81	20.00	175.00	175
Voters Service	100.00	11.00		160.00	E9 345
Action in Community	75.00	2.00	23.50	75.00	E10 40
				2,250.00	2250

EXPLANATION

- R1 Rather than increase income budget, a large enough bank account warrants removal of additional funds from account, when and if needed.
- E2 Anticipating the purchase of a duplicating type machine.
- E2 Including supplies for all administrative work, in addition to purchase of supplies for anticipated duplicating type machine and mimeograph paper.
- E3 To include postage for all administrative work AND all departments, exclusive of Bulletin.
- E4 In anticipation of increased attendance at state and regional meetings, this item has been left the same.
- E5 For Finance, Membership and Public Relations including year book.
- E6 In anticipation of additional public meetings.
- E7 To include all local publications - particularly materials used at unit meetings.
- E8 To include all state and national publications received for use by board and by workshops
- E9 Anticipating a more active voters service program.
- E10 To be used for action involving issues where we take position.

REPORT OF THE 1962-1962 BUDGET COMMITTEE

File

	<u>BUDGET</u> <u>1961-1962</u>	<u>ACTUAL</u> <u>1-31-62</u>		<u>PROPOSED</u> <u>1962-1963</u>
<u>RECEIPTS</u>				
DUES	600.00	620.00	(1)	625.00 (INCREASE)
MEMBER CONTRIBUTIONS	175.00	134.00	(2)	150.00 (DECREASE)
OTHER CONTRIBUTIONS	<u>845.00</u>	<u>937.00</u>	(3)	<u>900.00</u> (INCREASE)
	\$1,620.00	\$1,691.00		\$1,675.00
RESERVE MACON CO. BOOKLET	<u>200.00</u>	<u>74.25</u>	(4)	
	<u>\$1,820.00</u>	<u>\$1,765.25</u>		<u>\$1,675.00</u>
<u>EXPENDITURES</u>				
STATE & NAT'L PLEDGE	675.00	675.00	(5) A	700.00 (INCREASE)
EQUIPMENT & SUPPLIES	30.00	20.35		30.00
POSTAGE (NOT BULLETIN)	30.00	49.60	(5) B	50.00 (INCREASE)
TELEPHONE	10.00	2.20	(5) C	5.00 (DECREASE)
PRESIDENT'S EXPENSE	50.00	50.00		50.00
DELEGATES - REGIONAL	125.00	75.00		125.00
DELEGATES - CONVENTION	175.00	175.00		175.00
COMMITTEES-FINANCE, MEMBERSHIP ETC	35.00	54.23	(5) D	50.00
BANK CHARGES	5.00	-----		5.00
MEETINGS (ROOM RENTAL)	50.00	22.09		50.00
PUBLICATIONS (NET EXPENSE)	75.00	59.28		75.00
BULLETIN	150.00	81.58		150.00
ACTION IN COMMUNITY	175.00	84.45		175.00
PRINTING LOCAL PUBLICATIONS	10.00	13.53		10.00
UNALLOCATED	<u>25.00</u>	<u>20.19</u>		<u>25.00</u>
	\$1,620.00	\$1,382.50		\$1,675.00
BOOKLET-MACON CO. RESERV. EXP.	<u>200.00</u>	<u>3.50</u>	(4)	-----
	<u>\$1,820.00</u>	<u>\$1,386.00</u>		<u>\$1,675.00</u>

EXPLANATION:

1. DUE TO THE INCREASE IN MEMBERS FOR THE PAST YEAR, THE COMMITTEE FELT A GOAL OF 125 MEMBERS WAS IDEAL AND MORE REALISTIC.
2. THE INCREASE OF \$55.00 IN REVENUE RECEIVED FROM OTHER CONTRIBUTIONS FOR THE COMING YEAR IS MORE REALISTIC SINCE \$937.00 WAS ACTUALLY COLLECTED.
3. SINCE MEMBER CONTRIBUTIONS DROPPED THIS YEAR AND HAS NOT MET THE \$175.00 GOAL FOR THE PAST FEW YEARS, A DECREASE OF \$25.00 WAS MADE.
4. THE MACON COUNTY BOOKLET IS NO LONGER A BUDGET ITEM AND THIS COMMITTEE WOULD RATHER GIVE AN ACCOUNTING OF THIS ACCOUNT EACH YEAR RATHER THAN BUDGET IT. THE ACCOUNT AS IT NOW STANDS IS AS FOLLOWS:

	<u>INCOME</u>	<u>EXPENSE</u>	<u>BALANCE</u>
BEFORE PRINTING	-	-	\$1,000.00
JAN. 31, 1961	253.25	1,131.58	121.67
APRIL 30, 1961	49.25	-	170.92
JAN. 1962	74.25	3.50	241.67

5. EXPENDITURES:
 - A. STATE & NAT'L PLEDGE INCREASE \$25.00 DUE TO INCREASED OPERATING COSTS OF LEAGUE.
 - B. POSTAGE EXPENSE WAS BUDGETED TOO LOW LAST YEAR AND FELT \$50.00 WOULD BE BETTER.
 - C. TELEPHONE EXPENSE LOWERED \$5.00 SINCE THE EXPENSE HAS NEVER REACHED THIS AMOUNT.
 - D. COMMITTEE EXPENSE INCREASED \$15.00 TO COVER ADDITIONAL COST OF THESE COMMITTEES.

"We wish to reaffirm the League of Women Voters commitment to improvement of water quality and to express concern over hastening the aging of Lake Michigan by using it for dumping of any materials.

"Even though any pollution of Lake Michigan may be minimal through a dumping process, we feel House Bill 21 merits our support when we consider that water supply for several millions of people would be adversely affected if dumping continues as a repeated process over many future years."

- 00 -

IDEA for your Annual Meeting

An interesting and understandable budget was presented at Highland Park's annual meeting. We would like to share it with you, and are enclosing copies of the two charts which were used. The "Where the Money Goes" was done on a poster board with the various sections of the pie in colors. "Where the Money Comes From" was a transparent overlay. The idea was to group the budget items into a few large categories of League activity and to show by the overlay some relationship between the sources of League finance and the objectives for which the money was spent. This simplified presentation makes more sense to members than the budget does when separated into what are primarily accounting items.

We enclose two sets; please give one set to your budget chairman.

- 00 -

Change in local Presidents' list:

Arlington Heights -- Mrs. William Trevor, 3905 Redwing Center
Rolling Meadows, Illinois 60008

(Mrs. Frank Moore is leaving the area.)

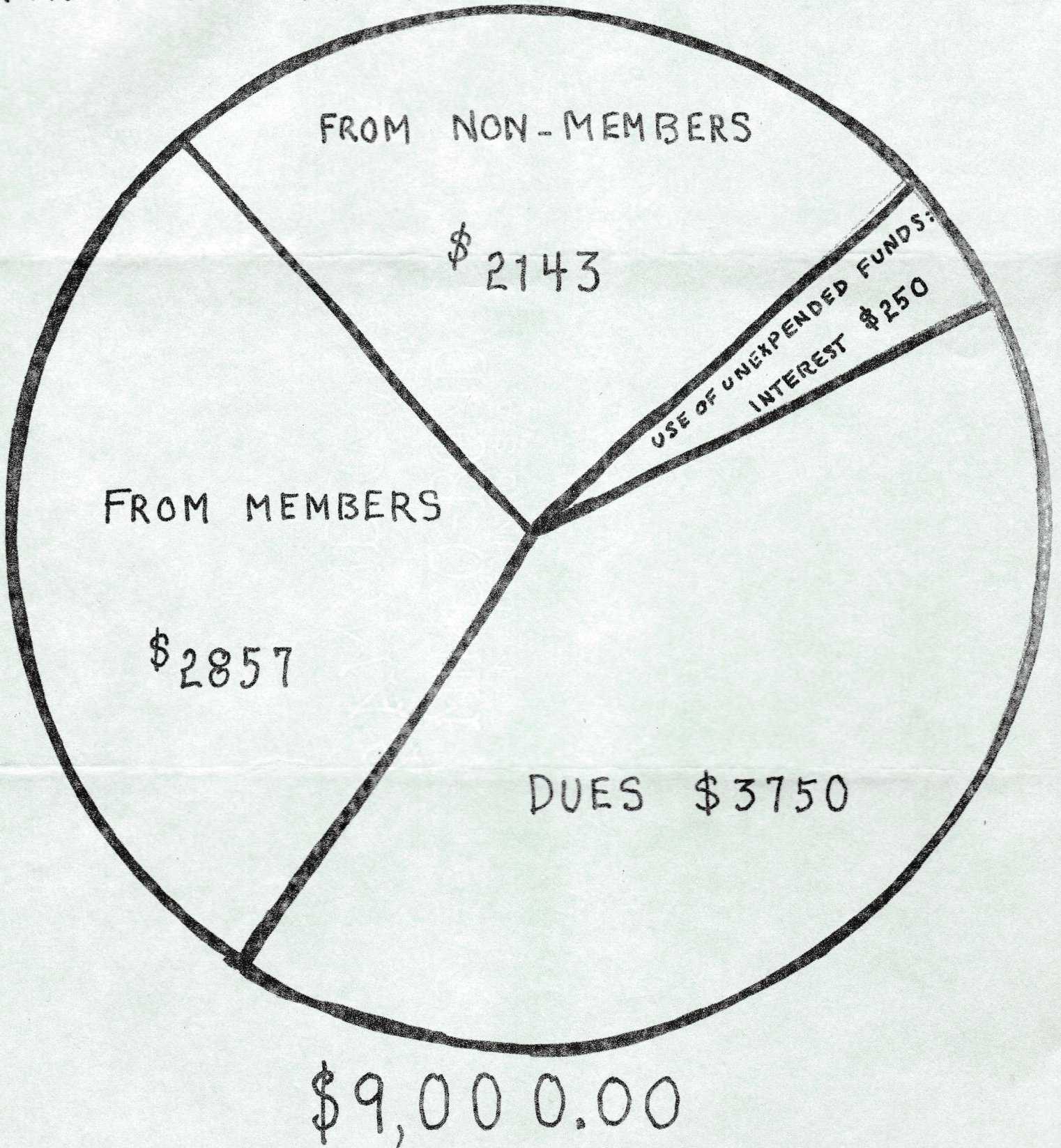
Janet:

Do you think you would want to use such charts on March 15th? Plans in the making now are for a luncheon meeting in the Victorian Room, Orlando Hotel. We've had some extra copies of the budget printed.

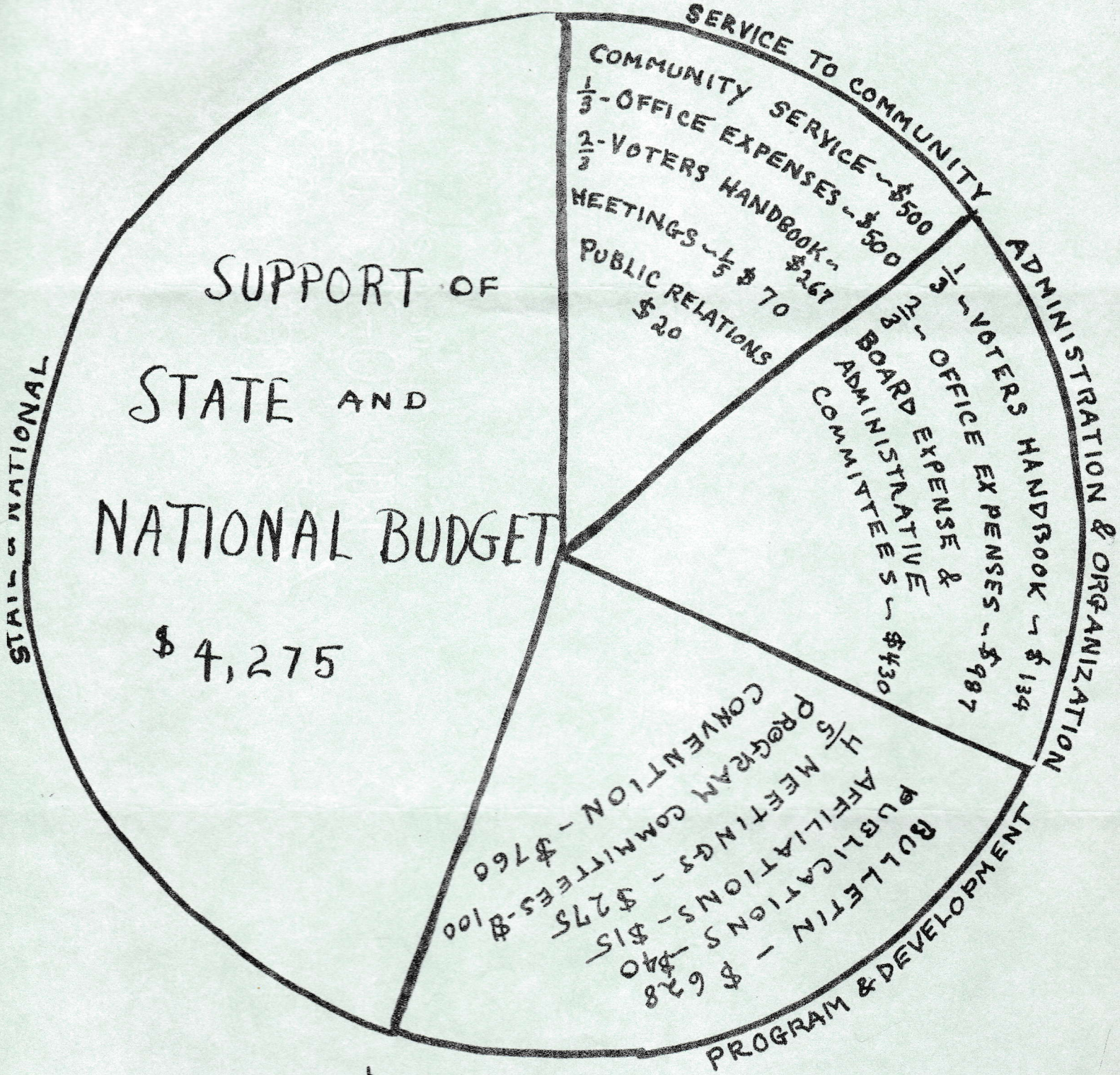
Lola S.

LEAGUE of WOMEN VOTERS of HIGHLAND PARK - 1966-1967 BUDGET

WHERE THE MONEY COMES FROM ~



LEAGUE of WOMEN VOTERS of HIGHLAND PARK 1966-1967 BUDGET



\$ 9,000

WHERE THE MONEY GOES

LEAGUE OF WOMEN VOTERS OF ILLINOIS
67 East Madison St., Chicago 60603

Central 6-0315

FILE: ADMINISTRATION P.

January 23, 1967

TO: League Budget Chairmen

FROM: Stephanie S. Kramer
State Finance Chairman

Policy Sheet - State reimbursement for local travel to state meetings.

Members of state committees will have their entire travel expenses to state committee meetings (coach or 5¢ a mile) paid for by the state League.

Local League chairmen (or substitute) and local League presidents will have their round trip coach fare by train or 5¢ a mile by car paid for in any amount over \$3.50 for travel to state meetings.

\$5.00 towards hotel expenses will be paid if it is necessary to stay over night.

League of Women Voters of Decatur, Illinois
January, 1967

REIMBURSEMENT POLICY FOR STATE-SPONSORED MEETINGS

In recognition of the advantages of having as many League members as possible attend state-sponsored meetings, it is the feeling of this board that as much financial help and other encouragement as possible should be offered. The following guidelines are recommended for state-sponsored meetings other than conventions and legislative schools.

1. Representatives should be named by the board prior to the date of the meeting. In case no regular board meeting is scheduled, the president and the treasurer may name the representatives and allow the expenses, using this policy as a guide.

In general, committee chairmen on the topics to be discussed are eligible for reimbursement. However, committee members as well as committee chairmen should be reimbursed for regional meetings, and the board has the discretion of allowing reimbursement for committee members attending other meetings, subject to budget considerations.

2. Thirty dollars (\$30.00) shall be the maximum total reimbursement for any one representative per meeting, including any state reimbursement. Itemized expenses must be submitted before reimbursement.
3. The state League reimburses ^{74?} \$5.00 for hotel room and all but \$3.50 of railroad coach fare or five cents per mile travel allowance to official delegates to most meetings. This amount is paid directly to the delegate. Reimbursement for the balance is made by the Decatur League. (Note: Application for travel reimbursement by state must be made at the meeting.)
4. The local League will reimburse for the following expenses for all meetings covered by this policy:
 - a. Transportation. Drivers of cars at the rate of five cents per mile, all parking fees, and public transportation fares.
 - b. Any registration fees, luncheon expense and up to \$2.00 for dinner en route (if necessary).
 - c. Baby-sitting allowance of not more than ~~\$2.50~~ ^{5.00 per day (Feb '68)}
 - d. If an overnight stay is necessary, all meals, tips and hotel room (minus the state \$5.00).
5. A committee chairman may wish to share her expense money with other committee members who attend, but she is not expected nor required to.
6. The figures on the attached sheet should be helpful in determining the most economical way for the greatest number of members to attend meetings in Chicago.