

decatu

library

public

MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

GIFT LIST FOR JULY 1961

Allan Herschell Company, Inc.  
Box 465 1165 Clinton Street  
Buffalo 5, New York

July 10, 1961 Kiddielands; A Business With A Future  
2 copies

American Medical Association  
535 North Dearborn Street  
Chicago 10, Illinois

July 12, 1961 Cumulated Indes Medicus; vol. 1  
3 parts

Frank Tenney

History of England, by Macaulay  
5 vol.

Anonymous

Gluck, Carl - Mark Baker Eddy's Successor

Mr. Millhorn  
Argenta, Illinois

July 18, 1961 Illinois Central Railroad and the Civil War  
Illinois and the Civil War

Mr. John Donovan

July 18, 1961 A Water Policy for the American People  
Ten Rivers in America's Future  
McKinly, C. - Uncle Sam in NW Pacific  
Yearbook of Agriculture: Water 1955  
Frank, B. - Water, land and people  
Water Resources and Power 3 vol. set  
Leopold - The Flood Control Controversy  
Krutilla - Multiple Purpose River Development  
Perloff - Education for Planning  
Mayer - The Port of Chicago

Standard Oil Company  
30 Rockefeller Plaza  
New York 20, New York

July 24, 1961 Oil for the World

R. S. Mannes  
3410 East Chestnut  
Decatur, Illinois

July 24, 1961 Dowell - Livestock Marketing  
Shepherd - Marketing Farm Products  
Renne - Land Economics  
Illinois Blue Book 1953-54  
Murray - Agricultural Finance  
Waite - Agricultural Market Prices  
Clark - Marketing Agricultural Products

The Torch Press  
Cedar Rapids, Iowa

July 25, 1961 Krenkel, John - Illinois Internal Improvement

Don R. Phillips  
Vandalia, Michigan

July 25, 1961 Colby - Bomber Parade  
Kymn - Summer Story  
Young - Tippecanoe and Tyler, Too  
O'Leary - Cappy Cardinal

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MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

GIFT LIST FOR JULY, 1961 - CONT.

William G. Clark, Attorney General July 28, 1961 Attorney General's Report and Opinions  
Springfield, Illinois

Harry J. Kies  
824 New Hampshire Avenue  
Washington 7, D. C.

July 28, 1961 Beale - Decatur House and Its Inhabitants

CITY OF DECATUR  
COUNTY BUILDING • DECATUR, ILLINOIS



COUNCIL - MANAGER  
GOVERNMENT

July 20, 1961

Mrs. Mary T. Howe  
Secretary  
Board of Directors  
Decatur Public Library  
457 N. Main St.  
Decatur, Illinois

Dear Mrs. Howe,

In their regular meeting on the 3rd day of July, 1961, the City Council adopted Resolution No. R 92 approving the appointments of Mr. James M. Sommer, Mr. Jack Burnett, and Mrs. David Greider as Directors of the Decatur Public Library and Reading Room for three (3) year terms expiring on June 30, 1964.

Cordially yours,

David R. Kirk  
City Clerk

cc: File No. 39872

July 27, 1961

Mr. Lester J. Grant, Superintendent  
Decatur School District, No. 61  
Keil Building, 101 West Cerro Gordo St.  
Decatur, Illinois

Dear Mr. Grant:

The members of the Board of Directors have <sup>write</sup> asked me to you concerning the new branch library in Windsor Village.

They wish you to know that the action taken to rent quarters in the new addition does not affect our attitude toward our talks with the school board. We hope these talks may be resumed sometime in the near future.

Yours very sincerely,

Mary T. Howe (Mrs. H.L.)  
Secretary

STREET DIVISION BUILDING AREA

538 CU.YDS.	EARTH EXCAVATION @1.00	= \$	538.00
358 CU.YDS.	BASE COURSE @4.25	=	1,521.50
234 LIN.FT.	STORM SEWER-TYPE 2-15" @8.00	=	1,872.00
60 LIN.FT.	STORM SEWER-TYPE 2-10" @7.00	=	420.00
1 EACH	MANHOLE CITY STANDARD @325.00	=	325.00
2 EACH	CATCH BASINS - TYPE C-8 GRATE @150.00	=	300.00
850 GALS.	BITUMINOUS MATERIALS(PRIME COAT) @0.27	=	229.50
285 TONS	BITUMINOUS CONC.BINDER COURSE @15.25	=	4,346.25
290 TONS	BITUMINOUS CONC.SURFACE COURSE @15.50	=	4,495.00
0.20 CU.YDS.	CLASS X CONCRETE @90.00	=	18.00
53 Sq.YDS.	DRIVEWAY PAVEMENT REMOVAL @1.75	=	92.75
1 EACH	MANHOLE TO BE ADJUSTED @50.00	=	50.00
<hr/>			
19,352 Sq.Ft.			
1,150 Sq.Yds.	TOTAL		\$14,208.00

ALLEY BETWEEN WILLIAM & NORTH STREETS

1 EACH	DOMESTIC SERVICE BOXES TO BE ADJUSTED @25.00	= \$	25.00
58 GALS.	BITUMINOUS MATERIALS(PRIME COAT) @0.27	=	15.66
47 TONS	BITUMINOUS CONC.BINDER COURSE @15.25	=	716.75
48 TONS	BITUMINOUS CONC.SURFACE COURSE @15.50	=	744.00
<hr/>			
574.5 Sq.Yds.	TOTAL		\$ 1,501.41

DECATUR PUBLIC LIBRARY

30 LIN.FT.	CURB REMOVAL @0.50	= \$	15.00
40 CU.YDS.	EARTH EXCAVATION @1.00	=	40.00
25 CU.YDS.	BASE COURSE @4.25	=	106.25
90 GALS.	BITUMINOUS MATERIALS (PRIME COAT) @0.27	=	24.30
63 TONS	BITUMINOUS CONCRETE BINDER COURSE @15.25	=	960.75
64 TONS	BITUMINOUS CONC. SURFACE COURSE @15.50	=	992.00
<hr/>			
776 Sq.Yds.	TOTAL		\$ 2,138.30

PUBLIC LIBRARY-EVANS BRANCH

45 CU.YDS.	EARTH EXCAVATION @1.00	= \$	45.00
31 CU.YDS.	BASE COURSE 6" @4.25	=	131.75
45 GALS.	BITUMINOUS MATERIALS(PRIME COAT) @0.27	=	12.15
15 TONS	BITUMINOUS CONC.BINDER COURSE @15.25	=	228.75
15 TONS	BITUMINOUS CONC.SURFACE COURSE @15.50	=	232.50
<hr/>			
180.2 Sq.Yds.	TOTAL		\$ 650.15

TOTAL FOR LIBRARY *main* \$2,138.30  
*Evans* 650.15  
\$2,788.45

2398

MUNICIPAL PARKING LOT #4

4560 CU.YDS.	EARTH EXCAVATION @1.00	=	\$ 4,560.00
500 CU.YDS.	BASE COURSE @4.25	=	2,125.00
68 LIN.FT.	CURB REMOVAL @0.50	=	34.00
575 SQ.FT.	SIDEWALK REMOVAL @0.20	=	115.00
31 SQ.YDS.	DRIVEWAY PAVEMENT REMOVAL @1.75	=	54.25
LUMP SUM	BUILDING REMOVAL @4200.00	=	4,200.00
LUMP SUM	PARKING LOT LIGHTING @737.50	=	737.50
1 EACH	FLUORESCENT STREET LIGHT TO BE MOVED @850.00	=	850.00
252 SQ. FT.	P.C.C. SIDEWALK 5" @0.60	=	151.20
42 SQ.YDS.	P.C.C. DRIVEWAY PAVEMENT 6" @7.50	=	315.00
23 LIN.FT.	CONC. CURB @3.00	=	69.00
47 CU.YDS.	CLASS X CONCRETE @90.00	=	4,230.00
2660 LBS.	REINFORCING BARS @0.30	=	798.00
72 EACH	METER POSTS @7.00	=	504.00
72 EACH	BUMPER BLOCKS @10.00	=	720.00
691 GALS.	BITUMINOUS MATERIALS(PRIME COAT) @0.27	=	186.57
224 TONS	BITUMINOUS CONC.BINDER COURSE @15.25	=	3,416.00
228 TONS	BITUMINOUS CONC.SURFACE COURSE @15.50	=	3,534.00
1000 CU.YDS.	POROUS GRANULAR EMBANKMENT @2.50	=	2,500.00
150 CU.YDS.	POROUS GRANULAR BACKFILL @2.75	=	412.50

24,867 Sq. Ft.  
2,763 Sq.Yds.

TOTAL

\$ 29,512.02

PARKING LOT #5

165 CU.YDS.	EARTH EXCAVATION @1.00	=	\$ 165.00
225 CU.YDS.	BASE COURSE @4.25	=	956.25
1 EACH	CATCH BASKIN-TYPE C-8 GRATE @150.00	=	150.00
335 GALS.	BITUMINOUS MATERIALS (PRIME COAT) @0.27	=	90.45
108 TONS	BITUMINOUS CONC.BINDER COURSE @15.25	=	1,647.00
110 TONS	BITUMINOUS CONC.SURFACE COURSE @15.50	=	1,705.00
LUMP SUM	PARKING LOT LIGHTING @737.50	=	737.50
16 SQ.YDS.	DRIVEWAY PAVEMENT REMOVAL @1.75	=	28.00
683 SQ.FT.	SIDEWALK REMOVAL @0.20	=	136.60
518 SQ.FT.	P.C.C. SIDEWALK 5" @0.60	=	310.80
54 SQ.YDS.	P.C.C. DRIVEWAY PAVEMENT 6" @7.50	=	405.00
10 LIN.FT.	CONC. CURB @3.00	=	30.00
34 LIN.FT.	CURB REMOVAL @0.50	=	17.00
4 EACH	DOMESTIC SERVICE BOXES TO BE ADJUSTED @25.00	=	100.00
30 EACH	PARKING METER POSTS @7.00	=	210.00
30 EACH	CONC. BUMPER BLOCKS @10.00	=	300.00
6 CU.YDS.	CLASS X CONCRETE @90.00	=	540.00

12,049 Sq.Ft.  
1,338 Sq.Yds.

TOTAL

\$ 7,528.60

THE STANDARD FORM OF AGREEMENT BETWEEN CONTRACTOR  
AND OWNER FOR CONSTRUCTION OF BUILDINGS

ISSUED BY THE AMERICAN INSTITUTE OF ARCHITECTS FOR USE  
WHEN A STIPULATED SUM FORMS THE BASIS OF PAYMENT

THE SIXTH EDITION OF THIS FORM HAS RECEIVED THE APPROVAL OF THE ASSOCIATED GENERAL CONTRACTORS OF AMERICA; THE CONTRACTING PLASTERERS' INTERNATIONAL ASSOCIATION; THE NATIONAL BUILDING GRANITE QUARRIES ASSOCIATION, INC.; THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION; THE PAINTING AND DECORATING CONTRACTORS OF AMERICA, AND THE PRODUCERS' COUNCIL, INC.

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THIS FORM IS TO BE USED ONLY WITH THE STANDARD GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION OF BUILDINGS.

**THIS AGREEMENT** made the Fourteenth

day of August in the year Nineteen Hundred and Sixty-one

by and between Gates and Johnson Roofing and Sheet Metal Company

hereinafter called the Contractor, and Board of Trustees, Decatur Public

Library, Decatur, Illinois hereinafter called the Owner,

WITNESSETH, that the Contractor and the Owner for the considerations hereinafter named agree as follows:

**Article 1. Scope of the Work**—The Contractor shall furnish all of the materials and perform all of the work shown on the Drawings and described in the Specifications entitled

Reroofing High Roof Area of Main Building, Decatur Public Library,

(Here insert the caption descriptive of the work as used on the Drawings and in the other Contract Documents)

457 North Main, Decatur, Illinois

prepared by John F. Sweetnam, Architect and Engineer

acting as and in these Contract Documents entitled the Architect; and shall do everything required by this Agreement, the General Conditions of the Contract, the Specifications and the Drawings.

**Article 2. Time of Completion**—The work to be performed under this Contract shall be

commenced .....immediately.....

and shall be substantially completed.....September 29, 1961.....

(Here insert stipulation as to liquidated damages, if any.)

**Article 3. The Contract Sum**—The Owner shall pay the Contractor for the performance of the Contract, subject to additions and deductions provided therein, in current funds

as follows: Nine Hundred, Thirteen and no/100 -- Dollars (\$913.00)

(State here the lump sum amount, unit prices, or both, as desired in individual cases.)

Where the quantities originally contemplated are so changed that application of the agreed unit price to the quantity of work performed is shown to create a hardship to the Owner or the Contractor, there shall be an equitable adjustment of the Contract to prevent such hardship.



**Article 4. Progress Payments**—The Owner shall make payments on account of the Contract as provided therein, as follows:

On or about the....fifteenth.....day of each month....ninety.....per cent of the value, based on the Contract prices of labor and materials incorporated in the work and of materials suitably stored at the site thereof up to the....tenth.....day of that month, as estimated by the Architect, less the aggregate of previous payments; and upon substantial completion of the entire work, a sum sufficient to increase the total payments to ninety per cent of the Contract price .....

(Insert here any provision made for limiting or reducing the amount retained after the work reaches a certain stage of completion.)

**Article 5. Acceptance and Final Payment**—Final payment shall be due....thirty.....days after substantial completion of the work provided the work be then fully completed and the contract fully performed.

Upon receipt of written notice that the work is ready for final inspection and acceptance, the Architect shall promptly make such inspection, and when he finds the work acceptable under the Contract and the Contract fully performed he shall promptly issue a final certificate, over his own signature, stating that the work provided for in this Contract has been completed and is accepted by him under the terms and conditions thereof, and that the entire balance found to be due the Contractor, and noted in said final certificate, is due and payable.

Before issuance of final certificate the Contractor shall submit evidence satisfactory to the Architect that all payrolls, material bills, and other indebtedness connected with the work have been paid.

If after the work has been substantially completed, full completion thereof is materially delayed through no fault of the Contractor, and the Architect so certifies, the Owner shall, upon certificate of the Architect, and without terminating the Contract, make payment of the balance due for that portion of the work fully completed and accepted. Such payment shall be made under the terms and conditions governing final payment, except that it shall not constitute a waiver of claims.

**Article 6. The Contract Documents**—The General Conditions of the Contract, the Specifications and the Drawings, together with this Agreement, form the Contract, and they are as fully a part of the Contract as if hereto attached or herein repeated. The following is an enumeration of the Specifications and Drawings:

Instructions to Bidders and Specifications

IN WITNESS WHEREOF the parties hereto have executed this Agreement, the day  
and year first above written.

CONTRACTOR: GATES AND JOHNSON ROOFING AND SHEET METAL CO.

BY: J. J. Gates, Pres

OWNER: BOARD OF TRUSTEES, DECATUR PUBLIC LIBRARY

BY: Mary T. Howe

Mary T. Howe, Secretary

THE STANDARD FORM OF AGREEMENT BETWEEN CONTRACTOR  
AND OWNER FOR CONSTRUCTION OF BUILDINGS

ISSUED BY THE AMERICAN INSTITUTE OF ARCHITECTS FOR USE  
WHEN A STIPULATED SUM FORMS THE BASIS OF PAYMENT

THE SIXTH EDITION OF THIS FORM HAS RECEIVED THE APPROVAL OF THE ASSOCIATED GENERAL CONTRACTORS OF AMERICA; THE CONTRACTING PLASTERERS' INTERNATIONAL ASSOCIATION; THE NATIONAL BUILDING GRANITE QUARRIES ASSOCIATION, INC.; THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION; THE PAINTING AND DECORATING CONTRACTORS OF AMERICA, AND THE PRODUCERS' COUNCIL, INC.

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**THIS AGREEMENT** made the Fourteenth

day of August in the year Nineteen Hundred and Sixty-one

by and between F. W. Riedel Company

hereinafter called the Contractor, and Board of Trustees, Decatur Public Library,

Decatur, Illinois hereinafter called the Owner,

WITNESSETH, that the Contractor and the Owner for the considerations hereinafter named agree as follows:

**Article 1. Scope of the Work**—The Contractor shall furnish all of the materials and perform all of the work shown on the Drawings and described in the Specifications entitled

Roof Drains and Piping for High Roof Area of Main Building, Decatur Public  
(Here insert the caption descriptive of the work as used on the Drawings and in the other Contract Documents)

Library, 457 North Main, Decatur, Illinois

prepared by John F. Sweetnam, Architect and Engineer

acting as and in these Contract Documents entitled the Architect; and shall do everything required by this Agreement, the General Conditions of the Contract, the Specifications and the Drawings.

**Article 2. Time of Completion**—The work to be performed under this Contract shall be

commenced .....immediately.....

and shall be substantially completed.....September 29, 1961.....

(Here insert stipulation as to liquidated damages, if any.)

**Article 3. The Contract Sum**—The Owner shall pay the Contractor for the performance of the Contract, subject to additions and deductions provided therein, in current funds

as follows: .....Three Hundred, Thirty-four and no/100 ----Dollars (\$334.00).....

(State here the lump sum amount, unit prices, or both, as desired in individual cases.)

Where the quantities originally contemplated are so changed that application of the agreed unit price to the quantity of work performed is shown to create a hardship to the Owner or the Contractor, there shall be an equitable adjustment of the Contract to prevent such hardship.

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On or about the...fifteenth.....day of each month.....ninety.....per cent of the value, based on the Contract prices of labor and materials incorporated in the work and of materials suitably stored at the site thereof up to the.....tenth.....day of that month, as estimated by the Architect, less the aggregate of previous payments; and upon substantial completion of the entire work, a sum sufficient to increase the total payments to...ninety... per cent of the Contract price .....

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Instructions to Bidders, Specifications and Roof Plan

# PROPOSAL AND AGREEMENT FOR **LENNOX® HEATING AND AIR CONDITIONING EQUIPMENT**

1. SELLER King-Lar Company DATE 7/20/61  
 2. ADDRESS 2020 East Olive Street Decatur, Illinois  
 3. PURCHASER Decatur Public Library TYPE CONSTRUCTION: NEW..... OLD.....  
 4. PURCHASER'S ADDRESS 457 North Main  
 5. INSTALLATION ADDRESS Evans Branch 1429 N. Jasper  
 6. NUMBER OF INSTALLATIONS IN AGREEMENT..... PROJECT OR JOB NAME.....

7. Seller agrees to furnish the following Lennox Heating and/or Air Conditioning Equipment and other necessary materials and/or labor for installation according to the following specifications:

Furnish and install complete 1 - Lennox gas conversion furnace for  
OF4-210 Lennox Oil Furnace

8. All work to be completed in a workmanlike manner  
 9. for a total price per installation of..... \$ 234.00  
 10. Payment due upon acceptance of this agreement per installation..... \$.....  
 11. Payment due upon delivery of material to job per installation..... \$.....  
 12. Payment due when job roughed in per installation..... \$.....  
 13. Payment due..... per installation..... \$.....  
 14. Balance payable..... per installation..... \$.....  
 15. Balance to be financed for..... months at \$..... per month, subject to approval of finance agency.  
 16. No changes, alterations, additions or substitutions shall be made except  
 17. by written agreement of both parties, hereto, which agreement  
 18. shall state in detail the changes to be made and the cost thereof, with  
 19. provisions likewise agreed upon for the adjustment of the pur-  
 20. chase price and payment thereof. All promises or verbal agreements  
 21. pertaining to this purchase are hereby waived, this instrument con-  
 22. stituting the entire agreement.

23. Accepted July 28, 1961 Submitted by:  
 24. Decatur Public Library KING-LAR COMPANY  
 (Purchaser) (Seller)  
 25. By Mary T. Howe By Elmer Grimstad  
 (Authorized Signature for Purchaser) (Authorized Signature for Seller)

Secretary - Librarian



**ASSIGNMENT BY THE SELLER**

For value received, the undersigned hereby sells, assigns and transfers to LENNOX INDUSTRIES INC., all right, title and interest in any and all sums of money due from the purchaser under the Agreement on the reverse side hereof, and hereby unconditionally guarantees payment according to the terms herein, together with attorney fees, court costs and other expenses in connection therewith.

DATE: \_\_\_\_\_ SELLER'S SIGNATURE \_\_\_\_\_

**ACKNOWLEDGMENT BY PURCHASER OF ASSIGNMENT**

I hereby certify that I have read and understand the foregoing contract assignment and I agree to make all payments on this Agreement to Lennox Industries Inc. If payment is to be made by a third party, I will notify the paying party of this Agreement.

DATE: \_\_\_\_\_ PURCHASER'S SIGNATURE \_\_\_\_\_

# PROPOSAL AND AGREEMENT FOR **LENNOX® HEATING AND AIR CONDITIONING EQUIPMENT**

1. SELLER ..... King-Lar Company ..... DATE 7/20/61 .....
2. ADDRESS ..... 2020 East Olive Street ..... Decatur, Illinois .....
3. PURCHASER ..... Decatur Public Library ..... TYPE CONSTRUCTION: NEW..... OLD.....
4. PURCHASER'S ADDRESS ..... 457 North Main .....
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14. Balance payable..... per installation..... \$ .....
15. Balance to be financed for..... months at \$..... per month, subject to approval of finance agency.
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17. by written agreement of both parties, hereto, which agreement
18. shall state in detail the changes to be made and the cost thereof, with
19. provisions likewise agreed upon for the adjustment of the pur-
20. chase price and payment thereof. All promises or verbal agreements
21. pertaining to this purchase are hereby waived, this instrument con-
22. stituting the entire agreement.

23. Accepted July 28, 19 61 Submitted by:

24. Decatur Public Library ..... KING-LAR COMPANY .....  
(Purchaser) ..... (Seller) .....

25. By Mary T. Howe ..... By E. James Limited .....  
(Authorized Signature for Purchaser) ..... (Authorized Signature for Seller) .....

DECATUR PUBLIC LIBRARY  
Decatur, Illinois

REPORT OF THE COMMITTEE MEETINGS HELD DURING JULY

PERSONNEL COMMITTEE, John Cheeks, Chairman

The personnel committee met Thursday, July 20, 1961 in the Boyd Room of the Decatur Public Library. Those present were: John Cheeks, Francis Hart, James Sommer, Jack Burnett, and Mrs. Howe.

A thorough discussion was held on the current personnel problems.

1. It was agreed to advertise for the three professional vacancies and bill the Civil Service Commission.
2. It was agreed to offer the next person on the assistant librarian's list \$8,175 and increase the amount to the next step after six month's satisfactory performance. Mr. Robert B. Kirchgraber, librarian at Colfax, Washington, is the next person on the list. He has passed the examinations and he has indicated his willingness to accept the position. This will be confirmed in October and he will take up his duties after January 1, 1962.
3. Clerical and pre-professional vacancies will be filled as soon as the Civil Service commission can advertise and fill.

PROPERTIES COMMITTEE, Francis Hart, Chairman

The properties committee met Tuesday, July 25, 1961 in the Board Room of the Decatur Public Library. Those present were: Mrs. Stern, Mr. Hart, Mr. Cheeks, and Mrs. Howe. Also present were: Mr. Carl Swartz and Bill Callahan, reporter from the Herald newspaper.

Mr. Swartz presented a sketch of the front of the proposed branch library building and the floor plan. He signed the two copies of the lease and assured the committee the copies of the sketch would be available by the Board Meeting on Friday.

Three bids for the conversion of the furnace at Evans, to gas, were received. It was recommended that the committee recommend the lowest bid from King-Lar (\$234.00) be accepted by the Board of Directors at their next regular meeting. Mrs. Stern moved the motion, Mr. Cheeks seconded the motion. All present voted aye. Motion carried.

Insurance policies were discussed and the members of the committee informed as to progress made.

The librarian presented the committee members with the news that the downspouts in the building are leaking and must be repaired. She was instructed to get bids and proceed with the work. The Board would be informed on Friday. She told the members the roof leaked and the steam pipes were in bad condition.

*Hart  
Koslozki  
Aye.*

*Authority  
Sommer  
Koslozki  
Aye.*

*act for  
bid.*

July 27, 1961

Mr. John E. Dever, City Manager  
Decatur, Illinois

Dear Mr. Dever:

The Board of Directors of the Decatur Public Library approved a motion at their regular board meeting, June 23, 1961, "that the City Council be approached and asked to include the Public Library in the bid for black topping" for the Main Library (\$2,138.30) and at the Evans Branch (\$650.15). at the total price of \$2,788.45. The expense to be assumed by the City or incorporated in a special appropriation for the Library.

The problem of space and expansion is of great concern to the Library. Sometime in the near future the Extension Division headquarters will be moved from the Main Library to the Evans Branch. It is safer to park the bookmobiles at the Main Building but the bookmobiles will need to check in and out of the headquarters.

Therefore the Library is requesting the use of the ground now occupied by the North Jasper firehouse. This is adjacent to the Evans Branch Library. The City owns the property on which the Evans Branch is located. We would like to have the use of the corner property in order to drive the bookmobiles in and out of the loading station back of the branch library.

Thank you for your interest in the library,

Yours very sincerely,

Mary T. Howe (Mrs. H.L.)  
Secretary

POLICY CHANGE FOR DECATUR PUBLIC LIBRARY

Change to Publicity, Page 4, approved by the Board of Trustees 6/27/58

PUBLICITY

The Board of Trustees of the Decatur Public Library has the overall responsibility of planning, with the librarian, for the future needs of the library and for the policy supervision over its operation. In meeting these responsibilities in a rapidly expanding community, the Board has considered many ideas to insure that the taxpayer's money will be spent in their best interest.

Paragraph A

All information pertaining to library policy, plans, or operations, prepared for release to the public through any media, directly or indirectly, must be checked and released by the Chairman of the Public Relations Committee or anyone designated by the Chairman. This is in no way censorship. It is done so that those responsible know what is to be published concerning the library and so that publicity may contribute to a definitely approved plan.

Paragraph B

The greatest courtesy should be shown anyone asking for information regarding the library for publicity purposes, but he should be referred to the Chairman of the Public Relations Committee or anyone designated by the Chairman.

Paragraph C

Any information pertaining to library statistics or approved services should be checked and released by the librarian. In case of any doubt between Paragraph "A" and Paragraph "C", it is the duty of the librarian to check with the Chairman of the Public Relations Committee or anyone designated by the Chairman.

Kozlozski  
Greider  
aye -

DECATUR PUBLIC LIBRARY  
Decatur, Illinois

MINUTES OF THE BOARD OF DIRECTORS MEETING FOR JULY 28, 1961

The regular meeting of the Board of Directors of the Decatur Public Library 457 North Main, Decatur, Illinois, was held July 28 at 4 o'clock in the Boyd Room.

Present were: Mr. Jack Burnett, presiding      Mrs. Harry Moothart  
                 Mrs. Erich Stern                              Mrs. David Greider  
                 Mr. Harold Koslofski                             Mrs. Mary T. Howe, Secretary  
                 Mr. Francis Hart                                     Mr. John Cheeks  
                 Mr. James Sommers

Absent were: Mr. David Pilcher

Others present:

Mr. McCormick and Mr. Weimholt - newspaper reporters  
Mrs. Arisman  
Mrs. Weidner  
Mrs. Goff

Mrs. Howe read the minutes of the Special Meeting June 30, 1961 and there were no additions or corrections. They were approved as read. Mr. Burnett called for additions or corrections of the June 23 Board Meeting.

Mrs. Howe said that other insurance agents will be notifying us of the changes. We have invested \$114,557.35 in U. S. Treasury Bills for 30, 60, and 90 days. She asked for approval of this investment. Mrs. Moothart made the motion, Mrs. Stern seconded it. All present voted aye. Motion carried.

Mr. Koslofski moved the payroll and bills for July be approved for payment. Mr. Hart seconded the motion. All present voted aye. Motion carried.

Bills for July

Staff Salaries	\$ 17,997.32	
Janitors Salaries	<u>454.49</u>	\$ 18,451.81
Operating Expense		<u>5,204.91</u>
TOTAL		<u>\$ 23,656.72</u>

Mr. Hart reported on the Properties Meeting which was held on Tuesday afternoon. A floor plan for the new branch is being considered and the committee recommends approval of this plan. Mr. Sommers discussed the heat room situation saying that it was decided to stay with the two rest rooms because of it being a public building.

Mrs. Moothart asked who will keep up the repairs and Mr. Burnett read from the agreement "Swartz will take care of all repairs on said premises". It was decided that the staff working at the new branch should have the say so as to the wall color at the new branch.

The Board read the informal bids on the conversion to gas at Evans. The three bids submitted were Brinkoetter (\$354), Riedel (\$265), and King-Lar (\$234).

The conversion burner is a Lennox. Mr. Hart said the committee recommended the bid from King-Lar be accepted and he made the motion. Mr. Koslofski seconded it. All present voted aye. Motion carried.

Mrs. Howe reported that we are getting endorsements on our insurance and will be receiving some refunds.

Mr. Hart said that Mr. Sweetnam looked at the roof and recommended we do something about the flashing area immediately. It would cost approximately \$800 for the job. He said we should not go another winter as it is.

Mrs. Howe asked the Board to give authority to the Properties Committee to take the lowest bid in order to get the job done, even though there will be no August Board meeting. A proposal was made to run the downspouting outside so that the walls will not have to be torn down. Mr. Sommers made the motion to give the Properties Committee the authority to allow Mr. Sweetnam to draw up the specifications and take up bids of the work he thinks should be done. Mr. Koslofski seconded the motion. All present aye. Motion carried.

Mr. Sommers asked if there was any way they could examine the area which needs this repair. Mr. Hart said, "yes through the Lincoln Room".

Mr. Burnett asked if anything had been done about the Fines Ordinance. Mrs. Howe reported that Mr. Merris still has it under advisement.

It was announced that an Assistant Librarian from Colfax, Washington has been approved by the Civil Service Commission. He is considering the acceptance of this job here in Decatur but could not come before January 1. Mr. Bodnar has advertised for two Pre-professionals.

#### Librarian's Report •

We had a gain in circulation of 18,000 books.. We received a report from United States Health, Education, and Welfare Dept. on the average cost of books. 1960, \$5.24, '58, \$5.12, '56, 4.61. Our average cost of books here was in line with \$5.24 for 1960. The minutes of the Board of Directors 1875-date have been indexed and will be helpful in referring to previous action.

There will be a Staff Institute at Allerton, Sunday, July 30. It will be centered on books. Dr. Harold Goldstein from the University of Illinois will give the keynote address and a panel of conversation by community leaders will be held in the afternoon.

Then there will be an award to the Division for excellence during the year. Dinner will be served at 12:30 PM.

Mr. Burnett urged all Board members to attend.

Mrs. Howe reported on ALA, the IBM Seminar, and the Univ. of Chicago conference.

Mrs. Greider moved the meeting adjourn. The meeting adjourned 5:15 PM.

Respectfully submitted,

*Mary T. Howe*  
Mary T. Howe,  
Secretary.

DECATUR PUBLIC LIBRARY  
 DECATUR, ILLINOIS  
 COMBINED BUDGET AND BILL LIST - JULY 1961

Code	Expense Allocation	Amt. for Yr.	For July	Year-to-date	Balance
100	SALARIES S	17500000		3217563	14282437
	BL CR AND		16440		
	TREAS CIT		102999		
	CITIZENS N		277258		
	DEC CITY C		14875		
	UNITED FUN		733		
100		17500000	1387427		
			1799732	5017295	12482705
150	SALARIES B	552000		93129	458871
	CITIZENS N		5380		
	TREAS CIT		2805		
			37264		
150		552000	45449	138578	413422
	<b>Total</b>	<b>18052000</b>	<b>1845181</b>	<b>5155873</b>	<b>12896127</b>
201	BINDING SU	140000		17810	122190
201		140000		17810	122190
202	CAT MATERI	161000		5000	156000
	LIB OF CON		10500		
202		161000	10500	15500	145500
203	FREIGHT EX	10000		2648	7352
	BELL M FRE		441CR		
203		10000	441CR	2207	7793
204	IBM SUPPLI	568000		90741	477259
	IBM		2526		
	IBM		3967		
	IBM		45500		
204		568000	51993	142734	425266
205	OFFICE SUP	266000		73933	192067
	ALLIED OFF		330		
	ALLIED OFF		15657		
	DEC PAPER		375		
	HAINES & E		270		
	PFILES CAM		300		
	HAINES & E		72		
	PENNEYS J		612		
	VERIFAX		860CR		
205		266000	16756	90689	175311
206	POSTAGE	117500		29604	87896
	BOOK SUPPL		14		
	CARILLON R		40		
	CUSTOM HSE		100		
	EDITOR PUB		55		
	FIDELER CO		54		
	GALE RESEA		100		
	LITHO TECH		30		
	MACMILLAN		39		
	POSTMASTER		9000		



DECATUR PUBLIC LIBRARY  
Decatur, Illinois

Code	Expense Allocation	Amt. for Yr.	For July	Year-to-date	Balance
	RUSSELL &		14 ✓		
	STECHERT H		23 ✓		
	STECHERT H		17 ✓		
	U CHICAGO		69 ✓		
	U OF MINNE		19 ✓		
	POSTMASTER		15 ✓		
	POSTMASTER		50 ✓		
	POSTMASTER		8 ✓		
	POSTMASTER		20 ✓		
	POSTMASTER		1050 ✓		
	POSTMASTER		1 ✓		
	POSTMASTER		8 ✓		
	POSTMASTER		3 ✓		
	POSTAGE		60 CR		
	RESERVES		804 CR		
206		117500	9865	39469	78031
207	PRINTING	100000		41065	58935
207		100000		41065	58935
208	REP TO EQU	50000		7703	42297
	DECATUR RE		1100 ✓		
	EL BAUER		100 ✓		
208		50000	1200	8903	41097
209	TEL TOLLS	10000		2721	7279
	ILLINOIS B		2330 ✓		
	TEL RECEIP		858 CR		
209		10000	1472	4193	5807
210	TEL SERVIC			3100	3100
	ILLINOIS B		1500 ✓		
210			1500	4600	4600
211	TEL ALARM	3600			3600
211		3600			3600
212	RENT OF MA	51600		6800	44800
	GAYLORD BR		17500 ✓		
	GAYLORD BR		7500 ✓		
212		51600	25000	31800	19800
213	SERV CONTR	34400		33500	900
	IBM		3500 ✓		
	IBM		3208 ✓		
213		34400	6708	40208	5808
220	PROF DEVEL	110000		65125	44875
	HOWE MRS M		10000 ✓		
220		110000	10000	75125	34875
221	COMM SERVI	10000		2699	7301
	H GOLDSTEI		5000 ✓		
221		10000	5000	7699	2301

-3-

DECATUR PUBLIC LIBRARY  
Decatur, Illinois

Code	Expense Allocation	Amt. for Yr.	For July	Year-to-date	Balance
222	EXHIBIT EX	6500			6500
222		6500			6500
223	HANDLING C	3400		40	3360
	BOOK SUPPL		10 ✓		
	NORMANS DE		800 ✓		
	CITIZENS N		10 ✓		
	CITIZENS N		10 ✓		
223		3400	830	870	2530
224	ADVERTISIN	2000			2000
224		2000			2000
225	AUDITING	50000		53615	3615
225		50000		53615	3615
228	INVESTMENT	5000			5000
228		5000			5000
299	MISC	5000		1450	3550
299		5000		1450	3550
	<b>Total</b>	<u>1704000</u>	<u>140383</u>	<u>577937</u>	<u>1126063</u>
301	BLDG SUPPL	160000		42047	117953
	BLACK & CO		526 ✓		
	BLACK & CO		52 ✓		
	F HUBBARD		7740 ✓		
	G E DAY SO		311 ✓		
	G E DAY SO		428 ✓		
	G E DAY SO		220 ✓		
	G E DAY SO		832 ✓		
	G E DAY SO		199 ✓		
	HUNTER POG		11946 ✓		
301		160000	22254	64301	95699
302	CLEANING S	17500			17500
302		17500			17500
304	GARBAGE & GARD DISPO	10000	400 ✓	1500	8500
	MAXEDON E		400 ✓		
	ROHMAN FRE		600 ✓		
304		10000	1400	2900	7100
305	HEAT & FUE	30000		3136	26864
305		30000		3136	26864
306	INSURANCE	260000		5336	254664
306		260000		5336	254664
307	LIGHT & PO ILL POWER	260000	17748 ✓	34149	225851
307		260000	17748	51897	208103

DECATUR PUBLIC LIBRARY  
Decatur, Illinois

Code	Expense Allocation	Amt. for Yr.	For July	Year-to-date	Balance
308	BLDG REPAI	1000000		3007	96993
308		1000000		3007	96993
309	TRAVEL	700000		6828	63172
	CONSUMER S		390 ✓		
	CONSUMER S		125 ✓		
	CONSUMER S		580 ✓		
	CONSUMER S		483 ✓		
	HOUCK HATT		200 ✓		
	HOWE MRS M		1980 ✓		
309		700000	3758	10586	59414
310	HEALTH & S	12000			12000
310		12000			12000
311	CONTRACT C	453200		33500	419700
311		453200		33500	419700
312	ARCHITECT	1000000			1000000
312		1000000			1000000
313	REP AUTO E	2000000		34696	165304
	EL BAUER		527 ✓		
	EL BAUER		649 ✓		
	EL BAUER		707 ✓		
	EL BAUER		3521 ✓		
	F HUBBARD		1240 ✓		
	F HUBBARD		930 ✓		
	GLASS SPEC		2937 ✓		
	TRU TEMP		4142 ✓		
	EL BAUER		100 CR ✓		
313		2000000	14553	49249	150751
314	CLEANING S	7500			7500
	DEC WINDOW		33500 ✓		
	NORMANS		210 ✓		
	NORMANS		1088 ✓		
314		7500	34798	34798	27298
315	APPRAISAL	15000			15000
315		15000			15000
399	MISC	5000			5000
399		5000			5000
	<b>Total</b>	<b>1700200</b>	<b>94511</b>	<b>258710</b>	<b>1441490</b>
401	BINDING	3000000		3458	296542
	DOUBLEDAY		100 ✓		
	STAPPENBEC		22737 ✓		
401		3000000	22837	26295	273705
402	BOOKS	4300000		556919	3743081
	A C E		600 ✓		

DECATUR PUBLIC LIBRARY  
Decatur, Illinois

Code	Expense Allocation	Amt. for Yr.	For July	Year-to-date	Balance
	AM LIBRARY		135 ✓		
	AM LIBRARY		225 ✓		
	AM LIBRARY		175 ✓		
	AMER HOTEL		600 ✓		
	BAKER & TA		5180 ✓		
	BAKER & TA		33319 ✓		
	BAKER & TA		13048 ✓		
	BAKER & TA		23396 ✓		
	BAKER & TA		3259 ✓		
	BAKER & TA		6794 ✓		
	BAKER & TA		3328 ✓		
	BOOK SUPPL		100 ✓		
	BOWKER R R		600 ✓		
	BOWKER R R		650 ✓		
	CUSTOM HSE		2650 ✓		
	DOUBLEDAY		333 ✓		
	DOUBLEDAY		677 ✓		
	DOUBLEDAY		8400 ✓		
	EDITOR PUB		600 ✓		
	FIDELER CO		1230 ✓		
	GALE RESEA		4000 ✓		
	GENERAL RA		100 ✓		
	H W WILSON		250 ✓		
	HAINES & E		2218 ✓		
	HAINES & E		49 ✓		
	ILLINOIS B		4605 ✓		
	IMPERIAL B		6472 ✓		
	IMPERIAL B		10892 ✓		
	IMPERIAL B		6748 ✓		
	LITHO TECH		360 ✓		
	MACMILLAN		2000 ✓		
	MCCLURG A		4126 ✓		
	MCCLURG A		600 ✓		
	MCNAUGHTON		2021 ✓		
	MUNICIPAL		1000 ✓		
	NEW METHOD		9009 ✓		
	NEW METHOD		9598 ✓		
	NEW METHOD		3804 ✓		
	RUSSELL &		585 ✓		
	SCARECROW		675 ✓		
	STECHELT H		225 ✓		
	STECHELT H		195 ✓		
	U CHICAGO		3857 ✓		
	RESERVE BK		822 ✓		
	L AND D		847CR		
	STAFF BOOK		5353CR		
402		4300000	174910	731829	3568171*
405	FILMS 16MM	100000		18750	81250
405		100000		18750	81250*
406	FILMS SLID	5000		338	4662
406		5000		338	4662*
407	FILMS CP	10000			10000
407		10000			10000*

DECATUR PUBLIC LIBRARY  
Decatur, Illinois

Code	Expense Allocation	Amt. for Yr.	For July	Year-to-date	Balance
408	FILMS MICR DEC HERLD UNIV MICRO UNIV MICRO	150000	2268 ✓ 5245 ✓ 900 ✓	6452	143548
408		150000	8413	14865	135135
409	FILMS RENT FILM RENTA	5000	810CR	1205CR	6205
409		5000	810CR	2015CR	7015
410	PAMPHLETS U OF MINNE UNESCO	25000	585 ✓ 350 ✓		25000
410		25000	935	935	24065
412	PICTURES PFILES CAM PFILES CAM	10000	204 ✓ 207 ✓		10000
412		10000	411	411	9589
414	RECORDS LP CARILLON R CHESTERFIE CHESTERFIE STAFF RECO	200000	1785 ✓ 25092 ✓ 2585 ✓ 1186CR	11805	188195
414		200000	28276	40081	159919
416	RECORDS SR	45000			45000
416		45000			45000*
419	PERIODICAL AM LIBRARY H W WILSON PEORIA JL U OF I PRE BUSINESS L DEC HERLD	150000	200 ✓ 22100 ✓ 1500 ✓ 1500 ✓ 200 ✓ 225 ✓	3192	146808
419		150000	25725	28917	121083*
420	MAPS	5000			5000
420		5000			5000*
421	MEMBERSHIP A M A EDUC FILM BOWKER R R AM LIBRARY ILL LIBRAR	60000	6000 ✓ 1500 ✓ 7800 ✓ 600 ✓ 1800 ✓	12450	47550
421		60000	17700	30150	29850*

DECATUR PUBLIC LIBRARY  
Decatur, Illinois

Code	Expense Allocation	Amt. for Yr.	For July	Year-to-date	Balance
422	SERVICES	200000			200000
	BOWKER R R		7200		200000
422		200000	7200	7200	192800
	<b>Total</b>	<u>5565000</u>	<u>285597</u>	<u>897756</u>	<u>4667244</u>
502	ADD TO EQU	165000		6650	158350
		165000		6650	158350
	<b>Total</b>	<u>165000</u>		<u>6650</u>	<u>158350</u>
	<b>Grand Total</b>	<u><u>27186200</u></u>	<u><u>2365672</u></u>	<u><u>6896926</u></u>	<u><u>20289274</u></u>

Balance in checking account

\$68,712.32

Investment in U.S. Treasury bills, at Taxes received 7/28/61  
 cost (maturity value \$25,000.00 due Aug.24,1961,\$25,000.00 due  
 and \$65,000.00 due October 26, 1961 ). = \$114,557.35

73,000.00

TOTAL CASH AND INVESTMENTS 7/28/61

\$141,712.32

Bills presented for payment

*Mary T. Howe*

Approved for payment

*Harold W. Koslofski*

*Alice L. Kern*

*Edwin M. Noel Davis*

Finance Committee

BAL LAST M	9172600
FINES	38856
NON RES FE	7700
L AND D	847
RESERVES	804
STAFF BOOK	5353
FILM RENTA	810
VERIFAX	860
TEL RECEIP	858
BELL M FRE	441
STAFF RECO	1186
POSTAGE	60
CREDITS	11219 CR
BILL LIST	2347924 CR
Balance in checking account	<u>6871232</u>

Ernest Bodnar, Civil Service Commission,  
July 11, 1961

Aug 17  
Exam.

put her on a temporary basis until the examination or you might want to arrange the continuation while she is here. We will recall this position has been open for two years.

July 31, 1961

6. Please note that Miss Edna Jones is on leave of absence to the University of Illinois. She is getting her Master's Degree in Library Science and hope you will return to us.

Mr. Ernest Bodnar,  
Civil Service Commission,  
County Building,  
Decatur, Illinois.

Dear Mr. Bodnar:

This is to confirm our conversation last week:

1. Mrs. Epple has applied as a graduate with a Bachelor's Degree for a Reader's Adviser and General Assistant's position. If her references check out, we will put her on duty Monday, August 14 as a temporary appointee subject to the examination you will give.
2. I understand you are advertising for applicants in this category at a beginning salary of \$4245.
3. Mr. Robert Kirchgraber has verbally accepted the job as Assistant Librarian and will begin sometime around January 1, 1962. We will confirm this in October when we get closer to the date.
4. Miss Karen Kenyon has decided to attend Purdue University and work toward her Masters Degree in Library Science.  
  
Mrs. Susan Arisman will teach at St. Teresa High School but will continue to work here at the library one or two nights per week.  
  
Mrs. Miriam S. Meeks, Head of the Reference Department, has resigned to take a position as librarian at Lakeview High School.
5. We had an application from Dr. Harold Lancour, Associate Director, Library of Science Graduate School at the University of Illinois. This was for Miss Elberta Eubank. She lives in Vandalia, Illinois. She received her Bachelor of Science Degree from the Southern Illinois University in 1950 and in 1961 received her Masters of Science Degree in Library Science. We would be able to use her as a Reference Assistant. If she comes over for an interview I would like for you to see her too and perhaps arrangements could be made to

Keypunch operator - #3122 -

COPY

will opinion 12 at land roved Box pro- prouty deci- City, AP) Ariz., at car fair- es re- today. all be- fr

**Legal Notice**  
19-26-62  
**PUBLICATION NOTICE**  
Notice is hereby given pursuant to Statute to Ronald W. Crane that there is now pending in the Circuit Court of Macon County, Illinois, a Case entitled, Cora Elizabeth Crane, plaintiff vs. Ronald W. Crane, Defendant, Chancery Number 1962 wherein plaintiff seeks a divorce and default may be entered in said case against you on or after August 19th 1961.  
Dated this 17th day of July, 1961.  
John F. Curry  
Clerk of the Circuit Court

**NOTICE OF HEARING BEFORE THE CITY PLAN COMMISSION**  
Notice is hereby given that the City Plan Commission will hold a public hearing at 3:30 o'clock p.m., on the 3rd day of August, 1961, in the Council Room on the Second Floor of the Water Distribution Building, 1085 South Main Street, Decatur, Illinois, upon the following:  
Petition of T. Douglas Johnson to rezone premises described as:  
Lots 50, 96, 97, 98, 99, 100, 101, and 102 of Fairway Estates Addition, com R-1 single family resident district to R-2 single family residence district.  
Petition of Fred Gillespy and others to rezone premises described as:  
Land lying between the first alley South of Locust Street and the right-of-way line of the Wabash Railroad Company on the South, and between Bender Bros. Construction Company property on the East and 22nd Street on the West;

from M-2 heavy industrial district to M-1 light industrial district.  
Petition of Ralph Kemmerer to rezone premises described as:  
Lot 16 in Block 2 of Smith & Co. Addition (Southeast corner of Grand Avenue and Morgan Street) com R-3 two family residence district to B-1 neighborhood shopping district.  
All persons interested may appear and be heard at such hearing.  
Dated July 17th, 1961.  
City Plan Commission  
By: Charles E. Hughes, Jr.,  
Chairman.

**ORDINANCE NO. 3756**  
An Ordinance Making Appropriation for the City of Decatur, Illinois for the Fiscal Year of 1961-1962.  
Be it hereby ordained by the Council of the City of Decatur, Illinois:  
SECTION 1. That the following sums be and they are hereby appropriated for the corporate purposes, expenses and lawful charges of the City of Decatur, Illinois, for the Fiscal Year of 1961-1962, beginning on May 1, 1961, and ending on April 30, 1962, said sums to be provided for from the general revenue of the City and by general taxation under the Statutes of the State of Illinois pertaining thereto, viz:  
**SPECIAL FUND APPROPRIATIONS:**  
For the upkeep and maintenance of Central Park, \$10,250.00. For Playground and Recreation Purposes, \$9,900.00. For the maintenance of Public Library and Reading Rooms, to be known as the Library Fund, \$71,862.00. For Police Pensions, as required by law, \$6,400.00. For Firemen's Pensions, as required by law, \$9,180.00. For the purpose of Fire Protection in the City of Decatur, Illinois, \$27,500.00. For maintenance or employment of a Municipal Band for municipal purposes, \$8,500.00. For street purposes pursuant to an Act of the General Assembly, entitled "An Act in Relation to tax levies, lot street and bridge purposes by Cities, Villages, and incorporated Towns, as amended or abated by the County Clerk by a rate equivalent to the amount of road and bridge tax accruing to such City of Decatur in accordance with Section 6.07 of the Illinois Highway Code", \$30,000.00. For maintenance - City Public Hospital, \$60.00. Public Benefit Fund, \$951.88. For Civil Defense as authorized by Section 13 of an Act of the General Assembly entitled "The Illinois Civil Defense Act of 1951", \$1,981.00. For City contribution to Illinois Municipal Retirement Fund, as required by law, \$9,000.00. Total Special Fund Appropriation, \$884,604.88.

**EXECUTIVE DEPARTMENT, Legislation:** Regular salaries of employees, \$7,500.00. Temporary salaries, 0.00. Telephone and Telegraph, 50.00. Travel Expense, 1,000.00. Membership Dues, \$60.00. Reception and Entertainment, 300.00. Office Supplies, 175.00. Claims Against City, \$209.00. Contingencies, 10,000.00. Insurance, 0.00. Total Operating Expenditures, \$99,305.00.  
**MANAGEMENT: Personal services-** Salaries of employees, \$18,088.19. Temporary salaries, 500.00. Service to maintain automotive equipment, 75.00. Telephone & Telegraph, 150.00. Travel Ex-

**LEGAL DEPARTMENT- Regular salaries of Employees, \$14,880.12. Temporary Salaries, 300.00. Legal services-Contract, 1,000.00. Telephone & Telegraph, 20.00. Travel Expense, 500.00. Membership Dues, 100.00. Rentals-Office, 112.00. Books, Publications and Maps, 200.00. Office Supplies, 200.00. Total operating expenditures, \$21,042.12. TOTAL-Legal Department, \$21,042.12.  
**FINANCE DEPARTMENT-City Clerk Division:** Regular Salaries of Employees \$11,009.01. Temporary salaries 200.00. Advertising-Legal, 1,200.00. Printing and Binding, 100.00. Service to Maintain Office Equipment 100.00. Other Professional services, 2,000.00. Telephone and Telegraph 10.00. Travel Expense 35.00. Postage 500.00. Court Costs and Litigation Expense, 250.00. Rentals 0.00. Books, Publications and Maps 10.00. Licensing and Regulatory supplies 200.00. Office Supplies 1,000.00. Total Operating Expenditures \$18,404.01. Machinery and Equipments 1,500.00. Total Capital Outlay 1,500.00. Sub-Total-City Clerk Division \$20,904.01.  
**COLLECTION DIVISION:** Regular salaries of Employees \$48,835.76. Temporary salaries 200.00. Temporary salaries 500.00. Advertising 150.00. Printing and Binding, 15.00. Service to Maintain Office Equipment, 300.00. Service to Maintain Office Equipment, 700.00. Other Professional services, 2,000.00. Telephone and Telegraph, 50.00. Travel Expense, 60.00. Postage, 250.00. Postage 3,500.00. Membership Dues, 2.00. Office Supplies, 1,200.00. Office supplies, 1,000.00. Refund of Licenses and Fees, 2,000.00. Refund of Licenses and Fees, 600.00. Collection Fees 12 per cent Fire Tax, 1,000.00. Total Operating Expenditures, \$62,561.78. Office Machinery and Equipment 350.00. Total Capital Outlay, \$350.00. Sub-Total-Collection Division, \$62,911.78.**

**ACCOUNTING DIVISION:** Regular Salaries of Employees, \$20,210.87. Temporary salaries 300.00. Service to Maintain Office Equipment, 300.00. Auditing Service, 4,700.00. Telephone and Telegraph, 35.00. Travel Expense 600.00. Postage, 75.00. Membership Dues, 76.00. Fiscal Agent Services, 450.00. Books, Publications and Maps, 25.00. Office Supplies, 950.00. Workmen's Compensation 12,000.00. Workmen's Compensation 2,500.00. 1 per cent of Licenses to Firemen's Pension Fund, 1,200.00. Total Operating Expenditures, \$43,571.87. Office Machinery and Equipment, \$1,500.00. Total Capital Outlay, \$1,500.00. Sub-Total-Accounting Division \$44,921.87.  
**PURCHASING DIVISION:** Salaries of Employees, \$6,412.00. Temporary Salaries, 700.00. Advertising 50.00. Electricity 8,000.00. Telephone and Telegraph 100.00. Travel Expense 325.00. Postage 125.00. Membership Dues, 150.00. Rentals-Office, 20,250.00. Pest Control, 1,000.00. Books, Publications and Maps, 10.00. Office Supplies, 800.00. Claims and Reimbursement of Insurance, 1,000.00. Fleet Insurance, 4,000.00. Fleet Insurance, 1,000.00. Boiler Insurance 1,725.00. Fire Insurance 3,000.00. Marine Insurance, 250.00. Surety, Forgery & Burglary Bonds, 1,500.00. Total Operating Expenditures, \$32,460.00. Buildings-Purchases, 11,000.00. Buildings-Repairs, 14,402.00. Office Machinery and Equipment 285.00. Total Capital Outlay, \$25,687.00. Sub-Total - Purchasing Division, \$78,147.00. TOTAL-Finance Department, \$63,366.92.

**POLICE DEPARTMENT-Enforcement Division:** Regular Salaries \$451,244.79. Temporary Salaries 2,000.00. Photographing and Blueprinting, 300.00. Service to Maintain Buildings, 400.00. Service to Maintain Office Equipment, 200.00. Service to Maintain Automotive Equipment, 3,870.00. Service to Maintain Other Equipment, 60.00. Telephone and Telegraph 300.00. Travel Expense, 2,414.00. Postage 1,200.00. Membership Dues 85.00. Reception and Entertainment 300.00. Books, Publications and Maps 150.00. Chemicals and Ammunition 800.00. Weas. for Trainers 400.00. Gas, Oil and Anti-Freeze 12,610.00. Licensing and Regulatory Supplies 40.00. Materials to Maintain Buildings & Improvements 600.00. Materials to Maintain Automotive Equipment 150.00. Medical and Laboratory Supplies 150.00. Other Equipment, Tools and Hardware 2,450.00. Office Supplies 6,200.00. Photographic and Drafting Supplies 300.00. Total Operating Expenditures, \$491,139.79. Automotive Equipment 1,034.00. Other Machinery and Equipment 1,240.00. Total Capital Outlay 10,424.00. Sub-Total-Enforcement Division, \$501,563.79.  
**ELECTRICAL SERVICE & STREET LIGHTING:** Regular Salaries \$10,015.20. Service to Maintain Improvements Other Than Buildings 9,000.00. Service to Maintain Automotive Equipment 50.00. Service to Maintain Other Equipment 1,000.00. Medical & Hospital Services 0.00. Electricity 60,000.00. Telephone and Telegraph 50.00. Travel Expense 75.00. Postage 0.00. Membership Dues 1.00. Gas Oil and Anti-Freeze 200.00. Materials to Maintain Automotive Equipment, 50.00. Materials to Maintain Buildings and Other Equipment 300.00. Medical and Laboratory Supplies 300.00. Minor Equipment, Tools and Hardware 800.00. Office Supplies 25.00. Traf-

fic, 100.00. Minor Equipment, Tools and Hardware 15.00. Total Operating Expenditures, \$14,113.24. TOTAL-Health Department, \$78,805.04.  
**PUBLIC WORKS DEPARTMENT-Engineering Division:** Regular Salaries, \$59,024.41. Advertising, 50.00. Printing and Binding 50.00. Service to Maintain Office Equipment 7.00. Service to Maintain Automotive Equipment 100.00. Telephone and Telegraph, 10.00. Travel Expense, 60.00. Freight and Cartage, 0.00. Postage, 100.00. Membership Dues, 62.00. Books, Publications and Maps, 50.00. Gas, Oil and Anti-Freeze 201.00. Materials to Maintain Automotive Equipment, 300.00. Materials to Maintain Office and Other Equipment, 100.00. Minor Equipment, Tools and Hardware, 150.00. Office Supplies, 50.00. Photographic and Drafting Supplies, 500.00. Total Operating Expenditures, \$62,356.41. Automotive Equipment, 1,000.00. Total Capital Outlay, \$1,700.00. Sub-Total - Engineering Division, \$64,056.41.

**TRANSFER HOUSE:** Service to Maintain Building, \$900.00. Electricity, 125.00. Gas, 300.00. Materials to Maintain Building & Other Improvements, 500.00. Total Operating Expenditures, \$1,825.00.  
**TRAFFIC SIGNS AND PAINTING:** Regular Salaries, \$9,152.00. Temporary Salaries, 1,922.00. Services to Maintain Automotive Equipment, 30.00. Services to Maintain Other Equipment, 35.00. Freight and Cartage, 0.00. Chemicals and Ammunition, 0.00. Gas, Oil and Anti-Freeze, 250.00. Janitorial Supplies, 0.00. Licensing and Regulatory Supplies, 7.00. Materials to Maintain Building and Improvements, 0.00. Materials to Maintain Automotive Equipment, 100.00. Materials to Maintain Office & Other Equipment, 75.00. Medical and Laboratory Supplies, 0.00. Minor Equipment, Tools and Hardware, 75.00. Traffic Control Supplies, 10,000.00. Total Operating Expenditures, \$21,646.00.  
**TREE TRIMMING AND REMOVAL:** Services to Maintain Automotive Equipment, \$150.00. Regular Salaries, 22,117.64. Services to Maintain Other Equipment, 250.00. Gas, Oil and Anti-Freeze, 1,375.00. Licensing and Regulatory Supplies, 21.00. Materials to Maintain Automotive Equipment, 1,100.00. Materials to Maintain Office and Other Equipment, 425.00. Minor Equipment, Tools and Hardware, 120.00. Traffic Control Supplies, 25.00. Total Operating Expenditures, \$25,583.64. Automotive Equipment, 10,950.00. Other Machinery and Equipment, 325.00. Total Capital Outlay, \$11,275.00. Sub-Total-Free Trimming and Removal, \$36,858.64.

**STREETS AND ALLEYS:** Regular Salaries, \$75,192.36. Temporary Salaries, 5,212.04. Services to Maintain Improvements Other than Building, 500.00. Services to Maintain Office Equipment, 40.00. Services to Maintain Automotive Equipment, 1,280.00. Services to Maintain Other Equipment, 150.00. Gas for Heating, 2,500.00. Telephone and Telegraph, 100.00. Travel Expense, 200.00. Freight and Cartage, 50.00. Postage, 10.00. Laundry and Other Cleaning Services, 100.00. Membership Dues, 10.00. Rentals, 100.00. Maintenance of Extensions and Parts of State Highways, 7,585.00. Spreading Asphalt, 9,000.00. Emergency Repair Streets and Sewers, 1,000.00. Chemicals and Ammunition, 300.00. Gas, Oil and Anti-Freeze, 3,200.00. Janitorial Supplies, 135.00. Materials to Maintain Building and Improvements, 500.00. Materials to Maintain Streets and Alleys, 60,000.00. Materials to Maintain Automotive Equipment, 4,100.00. Materials to Maintain Office and Laboratory Supplies, 300.00. Medical and Laboratory Supplies, 300.00. Minor Equipment, Tools and Hardware, 150.00. Traffic Control Supplies, 150.00. Total Operating Expenditures, \$128,320.00. Other Than Buildings, 16,000.00. Other Machinery and Equipment, 325.00. Other Materials and Equipment, 24,000.00. Total Capital Outlay, \$28,325.00. Sub-Total- Streets and Alleys, \$202,174.40.

**STREETS AND ALLEYS:** Regular Salaries, \$75,192.36. Temporary Salaries, 5,212.04. Services to Maintain Improvements Other than Building, 500.00. Services to Maintain Office Equipment, 40.00. Services to Maintain Automotive Equipment, 1,280.00. Services to Maintain Other Equipment, 150.00. Gas for Heating, 2,500.00. Telephone and Telegraph, 100.00. Travel Expense, 200.00. Freight and Cartage, 50.00. Postage, 10.00. Laundry and Other Cleaning Services, 100.00. Membership Dues, 10.00. Rentals, 100.00. Maintenance of Extensions and Parts of State Highways, 7,585.00. Spreading Asphalt, 9,000.00. Emergency Repair Streets and Sewers, 1,000.00. Chemicals and Ammunition, 300.00. Gas, Oil and Anti-Freeze, 3,200.00. Janitorial Supplies, 135.00. Materials to Maintain Building and Improvements, 500.00. Materials to Maintain Streets and Alleys, 60,000.00. Materials to Maintain Automotive Equipment, 4,100.00. Materials to Maintain Office and Laboratory Supplies, 300.00. Medical and Laboratory Supplies, 300.00. Minor Equipment, Tools and Hardware, 150.00. Traffic Control Supplies, 150.00. Total Operating Expenditures, \$128,320.00. Other Than Buildings, 16,000.00. Other Machinery and Equipment, 325.00. Other Materials and Equipment, 24,000.00. Total Capital Outlay, \$28,325.00. Sub-Total- Streets and Alleys, \$202,174.40.

**STREETS AND ALLEYS:** Regular Salaries, \$75,192.36. Temporary Salaries, 5,212.04. Services to Maintain Improvements Other than Building, 500.00. Services to Maintain Office Equipment, 40.00. Services to Maintain Automotive Equipment, 1,280.00. Services to Maintain Other Equipment, 150.00. Gas for Heating, 2,500.00. Telephone and Telegraph, 100.00. Travel Expense, 200.00. Freight and Cartage, 50.00. Postage, 10.00. Laundry and Other Cleaning Services, 100.00. Membership Dues, 10.00. Rentals, 100.00. Maintenance of Extensions and Parts of State Highways, 7,585.00. Spreading Asphalt, 9,000.00. Emergency Repair Streets and Sewers, 1,000.00. Chemicals and Ammunition, 300.00. Gas, Oil and Anti-Freeze, 3,200.00. Janitorial Supplies, 135.00. Materials to Maintain Building and Improvements, 500.00. Materials to Maintain Streets and Alleys, 60,000.00. Materials to Maintain Automotive Equipment, 4,100.00. Materials to Maintain Office and Laboratory Supplies, 300.00. Medical and Laboratory Supplies, 300.00. Minor Equipment, Tools and Hardware, 150.00. Traffic Control Supplies, 150.00. Total Operating Expenditures, \$128,320.00. Other Than Buildings, 16,000.00. Other Machinery and Equipment, 325.00. Other Materials and Equipment, 24,000.00. Total Capital Outlay, \$28,325.00. Sub-Total- Streets and Alleys, \$202,174.40.

**STREETS AND ALLEYS:** Regular Salaries, \$75,192.36. Temporary Salaries, 5,212.04. Services to Maintain Improvements Other than Building, 500.00. Services to Maintain Office Equipment, 40.00. Services to Maintain Automotive Equipment, 1,280.00. Services to Maintain Other Equipment, 150.00. Gas for Heating, 2,500.00. Telephone and Telegraph, 100.00. Travel Expense, 200.00. Freight and Cartage, 50.00. Postage, 10.00. Laundry and Other Cleaning Services, 100.00. Membership Dues, 10.00. Rentals, 100.00. Maintenance of Extensions and Parts of State Highways, 7,585.00. Spreading Asphalt, 9,000.00. Emergency Repair Streets and Sewers, 1,000.00. Chemicals and Ammunition, 300.00. Gas, Oil and Anti-Freeze, 3,200.00. Janitorial Supplies, 135.00. Materials to Maintain Building and Improvements, 500.00. Materials to Maintain Streets and Alleys, 60,000.00. Materials to Maintain Automotive Equipment, 4,100.00. Materials to Maintain Office and Laboratory Supplies, 300.00. Medical and Laboratory Supplies, 300.00. Minor Equipment, Tools and Hardware, 150.00. Traffic Control Supplies, 150.00. Total Operating Expenditures, \$128,320.00. Other Than Buildings, 16,000.00. Other Machinery and Equipment, 325.00. Other Materials and Equipment, 24,000.00. Total Capital Outlay, \$28,325.00. Sub-Total- Streets and Alleys, \$202,174.40.

**SEWER DIVISION:** Regular Salaries, \$26,984.00. Services to Maintain Automotive Equipment, 225.00. Services to Maintain Other Equipment, 2,000.00. Emergency- Streets and Sewer Repair, 1,600.00. Gas, Oil and Anti-Freeze, 920.00. Licensing and Regulatory Supplies, 32.00. Materials to Maintain Streets and Alleys, 2,500.00. Materials to Maintain Automotive Equipment 200.00. Materials to Maintain Office and Other Equipment, 1,700.00. Minor Equipment, Tools and Hardware, 700.00. Traffic Control Supplies, 200.00. Total Operating Expenditures, \$32,261.00. Other Machinery and Equipment, 1,000.00. Total Capital Outlay, \$1,000.00. Sub-Total-Sewer Division, \$37,031.00.

**LAKE DIVISION:** Regular Salaries, \$31,326.21. Temporary Salaries, 21,700.00. Services to Maintain Building, 100.00. Services to Maintain Improvements other than Building, 500.00. Services to Maintain Automotive Equipment, 425.00. Services to Maintain Other Equipment, 100.00. Telephone and Telegraph, 15.00. Travel Expense, 25.00. Postage, 5.00. Agricultural and Botanical Supplies, 300.00. Clothing, 75.00. Fuel for Heating, 250.00. Gas, Oil and Anti-Freeze, 300.00. Janitorial Supplies, 75.00. Licensing and Regulatory Supplies, 300.00. Materials to Maintain Building and Improvements, 2,600.00. Materials to Maintain Automotive Equipment, 750.00. Materials to Maintain Office and other Equipment, 400.00. Medical and Laboratory Supplies, 25.00. Merchandise for Resale, 200.00. Minor Equipment-Tools and Hardware, 300.00. Office Supplies, 50.00. Other Commodities, 50.00. Total Operating Expenditures, \$59,871.21. Buildings, 125.00. Improvements other than Buildings-Rip Rap, 10,000.00. Automotive Equipment, 11,000.00. Total Capital Outlay, \$21,125.00. Sub-Total - Lake Division, \$80,996.21.

**PUMPING DIVISION:** Regular salaries, \$62,910.92. Service to maintain automotive equipment, 100.00. Service to maintain other equipment, 1,000.00. Electricity, 50.00. Gas, 40.00. Freight and cartage, 150.00. Laundry and other cleaning services, 100.00. Agricultural and botanical supplies, 40.00. Chemicals and Ammunition, 400.00. Fuel for heating, 7,500.00. Gas oil and anti-freeze, 100.00. Janitorial supplies, 150.00. Materials to maintain building and improvements, 1,000.00. Materials to maintain automotive equipment, 200.00. Materials to maintain office and other equipment, 2,000.00. Minor equipment-tools and hardware, 100.00. Office supplies, 100.00. Other commodities-Driesel oil, 1,200.00. Total operating expenditures, \$117,000.92. Other machinery and equipment, \$3,500.00. Total capital outlay, \$3,500.00. Sub-Total - Pumping Division, \$120,500.92.

**WATER TREATMENT DIVISION:** Regular salaries, \$54,456.13. Advertising, 50.00. Service to maintain other equipment, 2,000.00. Gas, 30.00. Postage, 50.00. Laundry and other cleaning services, 75.00. Agricultural and Botanical supplies, 50.00. Chemicals, 70,000.00. Clothing, 50.00. Fuel for heating, 7,500.00. Gas, oil and anti-freeze, 25.00. Janitorial supplies, 125.00. Materials to maintain building and other improvements, 40.00. Materials to maintain office and other equipment, 2,000.00. Medical and laboratory supplies, 300.00. Minor equipment-Tools and hardware, 100.00. Office supplies, 100.00. Total operating expenditures, \$137,761.13. Machinery and equipment, \$1,200.00. Total capital outlay, \$1,200.00. Sub-Total-Water Treatment Division, \$138,961.13.

**WATER DISTRIBUTION AND METERS:** Regular salaries, \$80,530.15. Temporary salaries, 4,492.80. Advertising, 100.00. Photographing and blueprinting, 100.00. Service to maintain building, 250.00. Service to maintain office equipment, 100.00. Service to maintain automotive equipment, 405.00. Service to maintain other equipment, 280.00. Electricity, 750.00. Telephone and telegraph, 10.00. Travel expense, 115.00. Postage, 100.00. Membership dues, 15.00. Agricultural and botanical supplies, 25.00. Clothing and boots, 30.00. Fuel for heating, 1,500.00. Gas, oil and anti-freeze, 1,300.00. Janitorial supplies, 100.00. Materials to maintain building and improvements, 500.00. Materials to maintain automotive equipment, 400.00. Materials to maintain office and other equipment, 250.00. Medical and laboratory supplies, 20.00. Meter repair parts, 300.00. Minor equipment-Tools and hardware, 350.00. Office supplies, 7.00. Total operating expenditures, \$101,947.45. Water main installations, \$30,000.00. Water main equipment, \$300.00. Other machinery and equipment, \$410.00. Total capital outlay, \$30,710.00. Sub-Total-Water Distribution and Meters, \$132,657.45.

**URBAN RENEWAL FUND:** Regular salaries, \$19,881.80. Advertising, 50.00. Photographing and blueprinting, 100.00. Services to maintain office equipment, 100.00. Professional services: Appraisal, 15,000.00. Re-use survey, 3,000.00. Property acquisition, 2,000.00. Telephone and telegraph, 140.00. Travel expense, 50.00. Postage, 125.00. Court costs, 2,000.00. Books, publications and maps, 20.00. Gas oil and anti-freeze, 12.00. Office supplies, 300.00. Drafting and photographic supplies, 300.00. Total operating expenditures, \$67,373.80. Demolition of buildings, 18,000.00. Acquisition of land, 1,200,000.00. Office equipment and other, 300.00. Total capital outlay, \$1,620,266.00. Total-Urban Renewal Fund, \$1,687,729.80.

**MOTOR VEHICLE PARKING SYSTEM:** Advertising, \$50.00. Services to maintain buildings, 100.00. Services to maintain improvements other than buildings, 200.00. Services to maintain automotive equipment, 100.00. Auditing, 50.00. Other machinery and equipment, 1,000.00. Floor agent services, 150.00. Rental - Parking lots, 2,000.00. Gas, oil and anti-freeze, 30.00. Materials to maintain buildings, 1,500.00.

**LAKE DIVISION:** Regular Salaries, \$31,326.21. Temporary Salaries, 21,700.00. Services to Maintain Building, 100.00. Services to Maintain Improvements other than Building, 500.00. Services to Maintain Automotive Equipment, 425.00. Services to Maintain Other Equipment, 100.00. Telephone and Telegraph, 15.00. Travel Expense, 25.00. Postage, 5.00. Agricultural and Botanical Supplies, 300.00. Clothing, 75.00. Fuel for Heating, 250.00. Gas, Oil and Anti-Freeze, 300.00. Janitorial Supplies, 75.00. Licensing and Regulatory Supplies, 300.00. Materials to Maintain Building and Improvements, 2,600.00. Materials to Maintain Automotive Equipment, 750.00. Materials to Maintain Office and other Equipment, 400.00. Medical and Laboratory Supplies, 25.00. Merchandise for Resale, 200.00. Minor Equipment-Tools and Hardware, 300.00. Office Supplies, 50.00. Other Commodities, 50.00. Total Operating Expenditures, \$59,871.21. Buildings, 125.00. Improvements other than Buildings-Rip Rap, 10,000.00. Automotive Equipment, 11,000.00. Total Capital Outlay, \$21,125.00. Sub-Total - Lake Division, \$80,996.21.

**PUMPING DIVISION:** Regular salaries, \$62,910.92. Service to maintain automotive equipment, 100.00. Service to maintain other equipment, 1,000.00. Electricity, 50.00. Gas, 40.00. Freight and cartage, 150.00. Laundry and other cleaning services, 100.00. Agricultural and botanical supplies, 40.00. Chemicals and Ammunition, 400.00. Fuel for heating, 7,500.00. Gas oil and anti-freeze, 100.00. Janitorial supplies, 150.00. Materials to maintain building and improvements, 1,000.00. Materials to maintain automotive equipment, 200.00. Materials to maintain office and other equipment, 2,000.00. Minor equipment-tools and hardware, 100.00. Office supplies, 100.00. Other commodities-Driesel oil, 1,200.00. Total operating expenditures, \$117,000.92. Other machinery and equipment, \$3,500.00. Total capital outlay, \$3,500.00. Sub-Total - Pumping Division, \$120,500.92.

**WATER TREATMENT DIVISION:** Regular salaries, \$54,456.13. Advertising, 50.00. Service to maintain other equipment, 2,000.00. Gas, 30.00. Postage, 50.00. Laundry and other cleaning services, 75.00. Agricultural and Botanical supplies, 50.00. Chemicals, 70,000.00. Clothing, 50.00. Fuel for heating, 7,500.00. Gas, oil and anti-freeze, 25.00. Janitorial supplies, 125.00. Materials to maintain building and other improvements, 40.00. Materials to maintain office and other equipment, 2,000.00. Medical and laboratory supplies, 300.00. Minor equipment-Tools and hardware, 100.00. Office supplies, 100.00. Total operating expenditures, \$137,761.13. Machinery and equipment, \$1,200.00. Total capital outlay, \$1,200.00. Sub-Total-Water Treatment Division, \$138,961.13.

**WATER DISTRIBUTION AND METERS:** Regular salaries, \$80,530.15. Temporary salaries, 4,492.80. Advertising, 100.00. Photographing and blueprinting, 100.00. Service to maintain building, 250.00. Service to maintain office equipment, 100.00. Service to maintain automotive equipment, 405.00. Service to maintain other equipment, 280.00. Electricity, 750.00. Telephone and telegraph, 10.00. Travel expense, 115.00. Postage, 100.00. Membership dues, 15.00. Agricultural and botanical supplies, 25.00. Clothing and boots, 30.00. Fuel for heating, 1,500.00. Gas, oil and anti-freeze, 1,300.00. Janitorial supplies, 100.00. Materials to maintain building and improvements, 500.00. Materials to maintain automotive equipment, 400.00. Materials to maintain office and other equipment, 250.00. Medical and laboratory supplies, 20.00. Meter repair parts, 300.00. Minor equipment-Tools and hardware, 350.00. Office supplies, 7.00. Total operating expenditures, \$101,947.45. Water main installations, \$30,000.00. Water main equipment, \$300.00. Other machinery and equipment, \$410.00. Total capital outlay, \$30,710.00. Sub-Total-Water Distribution and Meters, \$132,657.45.

**URBAN RENEWAL FUND:** Regular salaries, \$19,881.80. Advertising, 50.00. Photographing and blueprinting, 100.00. Services to maintain office equipment, 100.00. Professional services: Appraisal, 15,000.00. Re-use survey, 3,000.00. Property acquisition, 2,000.00. Telephone and telegraph, 140.00. Travel expense, 50.00. Postage, 125.00. Court costs, 2,000.00. Books, publications and maps, 20.00. Gas oil and anti-freeze, 12.00. Office supplies, 300.00. Drafting and photographic supplies, 300.00. Total operating expenditures, \$67,373.80. Demolition of buildings, 18,000.00. Acquisition of land, 1,200,000.00. Office equipment and other, 300.00. Total capital outlay, \$1,620,266.00. Total-Urban Renewal Fund, \$1,687,729.80.

**MOTOR VEHICLE PARKING SYSTEM:** Advertising, \$50.00. Services to maintain buildings, 100.00. Services to maintain improvements other than buildings, 200.00. Services to maintain automotive equipment, 100.00. Auditing, 50.00. Other machinery and equipment, 1,000.00. Floor agent services, 150.00. Rental - Parking lots, 2,000.00. Gas, oil and anti-freeze, 30.00. Materials to maintain buildings, 1,500.00.



Minutes of Meeting of Properties Committee, Friday, Aug. 4, at 4:30 p.m.

Members present: Mr. Hart, Chairman  
Mr. Cheeks  
Mr. Sommer

Also present were Mr. Sweetman and Miss Stafford.

Mr. Sweetman explained the project to Mr. Sommers.

Sealed bids from Gates & Johnson Roofing and Sheet Metal Co. and from Longbones Roofing & Sheet Metal Co. were opened and read. These were the only two bids received. These bids are attached hereto.

Mr. Sweetman made a proposal to take the place of Roof Drains which would be considerably cheaper, amounting to possibly 375.00 or 400.00 instead of the Alt. no. 1 at 826.00 and 773.00.

It was decided to hold the bids in abeyance until bids could be gotten on this work.

Mr. Sweetman will get these bids in and notify Library Office so that another committee meeting can be arranged to settle the matter.

Committee adjourned at 5:30 p.m.

Respectfully submitted,

  
Marjorie Stafford

ORDINANCE NO. 3788

An Ordinance Making the Annual Tax Levy for the City of Decatur, for the Fiscal Year of 1961-1962.

WHEREAS, the Council of the City of Decatur, Illinois did, on the 10th day of July, 1961, pass the Annual Appropriation Ordinance for the City of Decatur, for the fiscal year beginning with the 1st day of May, 1961 and ending on the 30th day of April, 1962, in the aggregate sum of Six Million Nine Hundred Fifty Nine Thousand Five Hundred Eighty Six and 61/100 Dollars (\$6,959,586.61), which said Ordinance was approved on the 10th day of July, 1961, and published on the 19th day of July, 1961, the objects and purposes for which the several appropriations were made being shown by a copy of said Annual Appropriation Ordinance hereto attached and made a part hereof.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section I. That there is hereby levied upon all the taxable property within the corporate limits of the City of Decatur, Illinois, as the same is taxed and equalized for State and County purposes for the fiscal year beginning with the 1st day of May, 1961 and ending on the 30th day of April, 1962, the sum of One Million Two Hundred Thirty Seven Thousand and no/100 Dollars (\$1,237,000.00), the objects and purposes for which said sum is hereby levied and the apportionment thereof among the several objects and purposes being as follows, to-wit:

For upkeep and maintenance of Central Park	\$ 2,500.00
For Playground and Recreation Purposes	78,000.00
For the Maintenance of Public Library and Reading Rooms, to be known as the Library Fund	247,000.00
For Police Pensions, as required by law	45,000.00
For Firemen's Pensions, as required by law	60,000.00

For the purposes of Fire Protection in the City of Decatur, Illinois \$ 127,500.00

For Maintenance and Employment of a Municipal Band for Municipal purposes 14,000.00

For Street purposes pursuant to an Act of the General Assembly entitled "An Act in Relation to Tax Levies for Street and Bridge Purposes by Cities, Villages and Incorporated Towns," to be reduced or abated by the County Clerk by a rate equivalent to the amount of road and bridge tax accruing to such City of Decatur in accordance with Section 6-507 of the "Illinois Highway Code."

127,500.00

For City contribution to Illinois Municipal Retirement Fund, as required by law 85,000.00

Public Benefit Tax 35,000.00

TOTAL \$ 821,500.00

(All of the foregoing items shall be in addition to the amount authorized to be levied for general corporate purposes provided by Section 1 of Article XVI of an Act of the General Assembly of the State of Illinois, entitled "Revised Cities and Villages Act" in effect January 1, 1942, as amended.)

City Clerk's Office Salaries \$ 10,000.00

Municipal Street Lighting - Energy 15,500.00

Salaries and Wages of Police Officers and Employees 200,000.00

Salaries and Wages of Firemen, in excess of proceeds of Fire Protection Tax 190,000.00

TOTAL \$ 415,500.00

GRAND TOTAL \$1,237,000.00

Section II. That the Clerk of said City of Decatur, on the passage and approval of this Ordinance, shall file a certified copy of such Ordinance with the County Clerk of Macon County, Illinois, in the State of Illinois, as required by the Statutes of the State of Illinois, in such case made and provided.

Section III. Warrants against and in anticipation of the taxes above levied for the payment of the ordinary and necessary expenses of the City for the current fiscal year, are hereby authorized to be drawn by the Mayor and City Clerk to the extent of seventy-five per centum of the total amount

of any such tax levied herein in accordance with the Statutes in such case made and provided, and subject to the provisions thereof.

Section IV. All ordinances, or parts of ordinances, in conflict herewith, are hereby expressly repealed. This Ordinance is declared to be urgent and necessary for the immediate preservation of the public peace, health and safety, and shall be in full force and effect immediately upon its passage and approval as provided by law.

Section V. PASSED by a three-fourths vote of all members of said Council authorized by law to be elected.

Ayes 6  
Nays 0

PRESENTED this 14th day of August, 1961.

PASSED this 14th day of August, 1961.

APPROVED this 14th day of August, 1961.

RECORDED this 14th day of August, 1961.

ATTEST:

ROBERT A. GROHNE  
MAYOR

DAVID R. KIRK  
CITY CLERK


STATE OF ILLINOIS            )  
                                  )  
COUNTY OF MACON            )  
                                  )  
                                  )  
CITY OF DECATUR             )

I, DAVID R. KIRK, City

Clerk of the City of Decatur, Illinois, DO HEREBY CERTIFY that the foregoing Ordinance is a true and correct copy of an Ordinance adopted and passed by the Council of the City of Decatur at a regular meeting of said Council, held on the 14th day of August 1961, and that the same was signed and approved by the Mayor of said City on the 14th day of August 19 61 .

I DO FURTHER CERTIFY that the original of which the foregoing is a true and correct copy is entrusted to me as Clerk of said City for my safekeeping, and that I am the lawful keeper and custodian of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said corporation this 8th day of November 19 61 .

  
David R. Kirk  
City Clerk of Decatur, Illinois.

July 1961

	A	Y	J	Tot.	Y-D
GENERAL WORKS	31	4	12	47	312
	47	13	8	68	257
001 PHILOSOPHY	407	69	8	484	1288
	265	76	16	357	1036
002 RELIGION	397	11	113	521	1604
	329	19	99	447	1311
003 SOCIAL SCIENCE	947	173	624	1744	5285
	714	171	518	1403	4254
004 LANGUAGE	116	9	7	132	411
	69	3	13	85	276
005 SCIENCE	440	160	952	1552	5026
	344	118	778	1240	3889
006 USEFUL ARTS	1407	280	644	2331	7031
	1177	306	511	1994	5621
007 FINE ARTS	1296	228	362	1886	5625
	966	175	338	1479	4260
008 LITERATURE	674	53	179	906	3157
	522	56	161	739	2198
009 HISTORY	752	191	247	1190	4053
	537	157	190	884	2720
010 TRAVEL	486	32	213	731	2547
	443	42	163	648	2218
011 BIOGRAPHY	672	305	618	1595	5175
	613	284	464	1361	4226
012 FOREIGN NON F	21		35	56	173
	18		13	31	106
013 PERIODICALS	890	90	90	1070	3274
	803	111	72	986	2577
014 PAMPHLETS	78	5	1	84	265
	77	8		85	255

~~8614 1610 4105 14329 45226~~

Tot Non-Fiction

8614 1610 4105 14329 45226

6924 1539 3344 11807 35204

~~6924 1539 3344 11807 35204~~

115 FICTION	9070	4719	5762	19551	56954
	8001	4174	4730	16905	46462
116 FOREIGN FICT	4		85	89	369
	8		6	14	38
117 JE			9661	9661	31977
			7937	7937	27486

~~9074 4719 15508 29301 89300~~

Tot. Fiction

9074 4719 15508 29301 89300

8009 4174 12673 24856 73986

~~8009 4174 12673 24856 73986~~

~~17688 6329 19613 43630 134526~~

Tot. Books

17688 6329 19613 43630 134526

14933 5713 16017 36663 109190

~~14933 5713 16017 36663 109190~~

July 1961

	A	Y	J	Tot	Y-D
001 MAIN ADULT	8805	7	349	9161	26517
002 MAIN YOUTH	2058	3068		5126	15442
003 MAGIC CARPET			5980	5980	18697
004 REFERENCE	10			10	23
	10873	3075	6329	20277	60679
110 EXTENSION DEPT	27			27	70
111 B 1	1419	990	3969	6378	20733
112 B 2	1419	856	3893	6168	20101
113 EVANS BRANCH	1355	594	2136	4085	12172
114 MILLIKIN HOME	102	3	3	108	289
115 HOME SERVICE	659	64	63	786	2053
116 ST MARYS HOSPIT	106	1	5	112	547
117 D M C	309	66	218	593	2584
118 T B SAN	383	15	41	439	975
119 GIRLS HOME	37	70	52	159	597
121 BROWN BOOK MOBIL	686	595	2904	4185	12684
131 NURSES RESIDENC	313			313	1042
	6815	3254	13284	23353	73847
	17688	6329	19613	43630	134526

200

Tom Pitner gift of <sup>glass</sup> Samuel Position of Neg.  
Lincoln

Agreement for lease - bldg - North Branch.  
Swartz - Bd of Directors

Abstract # #62291 - for Main Bldg. Lots 1 & 2 - in Bk I, Lot 11 ...  
Mortgage notes from Millikin Trust.

Deed to Ground for Carnegie Bldg. & Related Papers - Arch etc.  
Letters from Carnegie Steel Co. re gift of \$60,000.

Trust deeds & Paper on \$9000 loan - Jan 1934 - Sept 1938

73847  
601679  
134526

201733  
201101  
121684  
53518

July 1961

	A	Y	J	TOT	Y-D
BIBLIOGRAPHIES	4			4	29
BOOKTALKS					2
CEILING PROJEC			2	2	5
CLASS VISITS					13
BOOK TALKS					6
INSTRUCTION					61
STORIES					8
ATTENDANCE					4 11
EXHIBITS	12		1	13	42
FILMS ATTEND	627		21	648	1954
SHOWINGS	10		21	31	105
16MM	10			10	33
C PROJECTOR			21	21	63
RECORDAK	117	2		119	205
GROUPS NOT CLA					38
ATTENDANCE					357
HOME SERVICE V	87			87	221
HOME SERVICE P	87			87	221
HOME SER NEW P	2			2	8
INTER LIBRARY	12			12	23
MAPS	13			13	20
MEETINGS IN BL	7		1	8	41
ATTENDANCE	56		7	63	380
MENDING	120	47	713	1176	3071
OVERDUE BOOKS	79	9	331	419	1318
OVERDUE NOTICE	46	6	179	231	674
PICTURES FRAME	11			11	50
PICTURES MOUNT	78		84	162	1268
PROFESSIONAL V			2	2	26
RADIO	1			1	5
RECORDS LP	654	5	11	670	1914
RECORDS S	12			12	27
RECORDS SR	40			40	77
READERS ADVISO	630	516	1234	2380	7995
REQUESTS	163	37	14	214	605
STORY HOURS			5	5	33
ATTENDANCE			103	103	295
NUM OF STORIES			18	18	51
TELEPHONE INCO	318			1286	4546
RECORD BAGS	154			154	488
MABELS NURSING	34	3		37	101
VELWYN	14			14	29
WAKEFIELDS	58			58	132
WAKEFIELDS	12			12	12
18TH & E WILLI	85	107	422	614	2527
LARKDALE	10	8	162	180	604
NORTHLAND HEIG	535	301	1555	2391	7504
RAVINA PARK RD	106	97	339	542	900
WATSON COURT	276	116	444	836	3126
HOME PARK	56	27	336	419	1497
GARFIELD & WAT	184	124	497	805	2733
SAWYER & MONRO	217	245	995	1457	4593
GRAND & SUMMIT	339	342	1051	1732	4843
OAKLAND & W WO	239	123	323	685	2225
FOREST & LINCO	100	36	250	386	1234
MT CALVARY CHU	432	251	1233	1916	7078
S ILLINOIS & E	15	1	210	226	617
S TAYLOR & W W	326	207	720	1253	4583
S FRANKLIN	23	39	115	177	728
L BR RD & SOUT	63	66	236	365	1079
STALEY BRIDGE	14	9	148	171	408
22ND & E CLAY	142	114	327	583	1919



24TH & E WILLI	63	28	151	242	1067
16TH & LINCOLN	299	200	1252	1751	4253
AP	7		414	421	1469
AM			2	2	3
AT	1	77	264	342	1042
YP		4	102	106	473
YT					7
JP	3		21	24	170
JT			1	1	16

July 1961

	A	Y	J	Tot	Y-D
GENERAL WORKS	31	4	12	47	312
	47	13	8	68	257
001 PHILOSOPHY	407	69	8	484	1287
	265	76	16	357	1036
002 RELIGION	397	11	113	521	1605
	329	19	99	447	1311
003 SOCIAL SCIENCE	947	173	624	1744	5285
E	714	171	518	1403	4254
004 LANGUAGE	116	9	7	132	411
	69	3	13	85	276
005 SCIENCE	440	160	952	1552	5026
	344	118	778	1240	3889
006 USEFUL ARTS	1407	280	644	2331	7031
	1177	306	511	1994	5621
007 FINE ARTS	1296	228	362	1886	5625
	966	175	338	1479	4260
008 LITERATURE	674	53	179	906	3157
	522	56	161	739	2198
009 HISTORY	752	191	247	1190	4053
	537	157	190	884	2720
010 TRAVEL	486	32	213	731	2547
	443	42	163	648	2218
011 BIOGRAPHY	672	305	618	1595	5175
	613	284	464	1361	4226
012 FOREIGN NON F	21		35	56	173
	18		13	31	106
013 PERIODICALS	890	90	90	1070	3274
	803	111	72	986	2577
014 PAMPHLETS	78	5	1	84	265
	77	8		85	255

8614	1610	4105	14329	45226
8614	1610	4105	14329	45226
6924	1539	3344	11807	35204
6924	1539	3344	11807	35204

10,02

115 FICTION	9023	4693	5727	19443	56846
	8001	4174	4730	16905	46462
116 FOREIGN FICT	4		85	89	369
	8		6	14	38
117 JE	47	26	9696	9769	32085
			7937	7937	27486
<del>115</del> FICTION	9074	4719	15508	29301	89300
	9074	4719	15508	29301	89300
	8009	4174	12673	24856	73986
	8009	4174	12673	24856	73986

1038

331

459

2533

17688	6329	19613	43630	134526
17688	6329	19613	43630	134526
14933	5713	16017	36663	109190
< S	14933	5713	16017	36663

increased  
25,33

218	BIBLIOGRAPHIES	4			4	29
219	BOOKTALKS					2
220	CEILING PROJEC			2	2	5
221	CLASS VISITS					13
222	BOOK TALKS					6
223	INSTRUCTION					61
224	STORIES					8
225	ATTENDANCE					411
226	EXHIBITS	12		1	13	42
227	FILMS ATTEND	627		21	648	1954
228	SHOWINGS	10		21	31	105
229	16MM	10			10	33
230	C PROJECTOR			21	21	63
232	RECORDAK	117	2		119	205
235	GROUPS NOT CLA					38
236	ATTENDANCE					357
237	HOME SERVICE V	87			87	221
238	HOME SERVICE P	87			87	221
239	HOME SER NEW P	2			2	8
240	INTER LIBRARY	12			12	23
241	MAPS	13			13	20
242	MEETINGS IN BL	7		1	8	41
243	ATTENDANCE	56		7	63	380
244	MENDING	120	47	713	1176	3071
245	OVERDUE BOOKS	79	9	331	419	1318
246	OVERDUE NOTICE	46	6	179	231	674
247	PICTURES FRAME	11			11	50
248	PICTURES MOUNT	78		84	162	1268
249	PROFESSIONAL V			2	2	26
250	RADIO	1			1	5
251	RECORDS LP	654	5	11	670	1914
252	RECORDS S	12			12	27
253	RECORDS SR	40			40	77
256	READERS ADVISO	630	516	1234	2380	7995
257	REQUESTS	163	37	14	214	605
259	STORY HOURS			5	5	33
260	ATTENDANCE			103	103	295
261	NUM OF STORIES			18	18	51
262	TELEPHONE INCO	318			1286	4546
265	RECORD BAGS	154			154	488
301	MABELS NURSING	34	3		37	101
302	VELWYN	14			14	29
306	WAKEFIELDS	58			58	132
307	WAKEFIELDS	12			12	12
401	18TH & E WILLI	85	107	422	614	2527
402	LARKDALE	10	8	162	180	604
403	NORTHLAND HEIG	535	301	1555	2391	7504
404	RAVINA PARK RD	106	97	339	542	900
405	WATSON COURT	276	116	444	836	3126
406	HOME PARK	56	27	336	419	1497
407	GARFIELD & WAT	184	124	497	805	2733
408	SAWYER & MONRO	217	245	995	1457	4593
411	GRAND & SUMMIT	339	342	1051	1732	4843
501	OAKLAND & W WO	239	123	323	685	2225
503	FOREST & LINCO	100	36	250	386	1234
506	MT CALVARY CHU	432	251	1233	1916	7078
507	S ILLINOIS & E	15	1	210	226	617

2018

-1

-4

-3

-2

508	S TAYLOR & W W	326	207	720	1253	4583	-6
509	S FRANKLIN	23	39	115	177	728	
510	L BR RD & SOUT	63	66	236	365	1079	
511	STALEY BRIDGE	14	10	148	171	408	
512	22ND & E CLAY	142	114	327	583	1919	
513	24TH & E WILLI	63	28	151	242	1067	
514	16TH & LINCOLN	299	200	1252	1751	4253	
601	AP	7		414	421	1469	
602	AM			2	2	3	
603	AT	1	77	264	342	1042	
604	YP		4	102	106	473	
606	YT					7	
607	JP	3		21	24	170	
609	JT			1	1	16	

3,180

JULY 1961  
MAIN ADULT

A Y J July Y-D

	GENERAL WORKS	15			15	76
001	PHILOSOPHY	300			300	780
002	RELIGION	237		5	242	684
003	SOCIAL SCIENCE	666		10	676	1917
004	LANGUAGE	71			71	196
005	SCIENCE	271			271	816
006	USEFUL ARTS	857		3	860	2688
007	FINE ARTS	742		2	744	2130
008	LITERATURE	357		4	361	1162
009	HISTORY	316			316	1060
010	TRAVEL	216			216	645
011	BIOGRAPHY	263		9	272	853
012	FOREIGN NON F	7			7	50
013	PERIODICALS	297	7		304	865
014	PAMPHLETS	64			64	164
		4679	7	33	4719	14086
115	FICTION	4125		124	4249	11861
116	FOREIGN FICT	1			1	44
117	JE			192	192	526
		4126		316	4442	12431
		8805	7	349	9161	26517
226	EXHIBITS	12			12	36
235	GROUPS NOT CLA					16
236	ATTENDANCE					23
241	MAPS	12			12	19
242	MEETINGS IN BL	6			6	20
243	ATTENDANCE	44			44	176
246	OVERDUE NOTICE					1
247	PICTURES FRAME	11			11	40
248	PICTURES MOUNT	68			68	306
250	RADIO					1
251	RECORDS LP	500		8	508	1429
252	RECORDS S	9			9	12
253	RECORDS SR	33			33	64
256	READERS ADVISO	201			201	668
257	REQUESTS	14			14	14
262	TELEPHONE INCO	124			124	214
265	RECORD BAGS	132			132	397
		1166		8	1174	3436
		1166		8	1174	3436

JULY 1961  
MAIN YOUTH

	GENERAL WORKS	2	3	5	57
001	PHILOSOPHY	56	27	83	229
002	RELIGION	22	7	29	143
003	SOCIAL SCIENCE	130	92	222	671
004	LANGUAGE	31	8	39	108
005	SCIENCE	89	102	191	581
006	USEFUL ARTS	181	166	347	1024
007	FINE ARTS	227	153	380	1098
008	LITERATURE	96	38	134	586
009	HISTORY	209	137	346	1191
010	TRAVEL	37		37	173
011	BIOGRAPHY	95	161	256	750
012	FOREIGN NON F	10		10	17
013	PERIODICALS	79	6	85	367
014	PAMPHLETS	11	3	14	75
		1275	903	2178	7070
115	FICTION	781	2165	2946	8209
116	FOREIGN FICT	2		2	163
		783	2165	2948	8372
		2058	3068	5126	15442
241	MAPS	1		1	1
242	MEETINGS IN BL				2
243	ATTENDANCE				21
248	PICTURES MOUNT				204
251	RECORDS LP	79		79	287
252	RECORDS S				5
253	RECORDS SR	6		6	11
256	READERS ADVISO	9	213	222	699
265	RECORD BAGS	22		22	91
		117	213	330	1321
		117	213	330	1321
601	AP			5	8
604	YP			99	420
606	YT				4
607	JP				1
				104	433
				104	433

JULY 1961  
MAGIC CARPET

	GENERAL WORKS			5	5	50
001	PHILOSOPHY					2
002	RELIGION			27	27	131
003	SOCIAL SCIENCE			226	226	675
004	LANGUAGE					9
005	SCIENCE			326	326	990
006	USEFUL ARTS			196	196	586
007	FINE ARTS			118	118	388
008	LITERATURE			57	57	217
009	HISTORY			102	102	332
010	TRAVEL			57	57	261
011	BIOGRAPHY			233	233	788
012	FOREIGN NON F			8	8	35
013	PERIODICALS			19	19	62
014	PAMPHLETS			1	1	6
				1375	1375	4532
115	FICTION			2154	2154	6076
116	FOREIGN FICT			15	15	36
117	JE			2436	2436	8053
				4605	4605	14165
				5980	5980	18697
221	CLASS VISITS					10
222	BOOK TALKS					6
223	INSTRUCTION					31
224	STORIES					8
225	ATTENDANCE					319
235	GROUPS NOT CLA					1
236	ATTENDANCE					46
242	MEETINGS IN BL					2
243	ATTENDANCE					8
244	MENDING			1	1	156
245	OVERDUE BOOKS			148	148	509
246	OVERDUE NOTICE			74	74	247
248	PICTURES MOUNT					159
249	PROFESSIONAL V			2	2	2
256	READERS ADVISO	19	3	207	229	1087
257	REQUESTS			1	1	54
259	STORY HOURS					2
260	ATTENDANCE					42
261	NUM OF STORIES					6
		19	3	433	455	2695
		19	3	433	455	2695
601	AP			7	7	28
603	AT	1		12	13	70
604	YP					3
607	JP	3		14	17	128
609	JT			1	1	16
		4		34	38	245
		4		34	38	245

JULY 1961  
REFERENCE

002	RELIGION	1		1	2
003	SOCIAL SCIENCE	2		2	4
005	SCIENCE				2
006	USEFUL ARTS	2		2	4
007	FINE ARTS				1
008	LITERATURE	1		1	2
009	HISTORY	2		2	3
011	BIOGRAPHY				3
		8		8	21
115	FICTION	2		2	2
		2		2	2
		10		10	23
218	BIBLIOGRAPHIES	3		3	27
219	BOOKTALKS				2
221	CLASS VISITS				2
223	INSTRUCTION				30
225	ATTENDANCE				59
226	EXHIBITS				1
232	RECORDAK	117	2	119	205
240	INTER LIBRARY	12		12	23
256	READERS ADVISO	183	76	259	908
		315	78	393	1257
		315	78	393	1257
601	AP			395	1396
602	AM			2	3
603	AT		77	250	965
			77	647	2364
			77	647	2364



JULY 1961  
2ND OFFICE

262 TELEPHONE INCO

968	3738
968	3738
968	3738

JULY 1961  
MARY T HOWE

242	MEETINGS IN BL	10
243	ATTENDANCE	112
249	PROFESSIONAL V	24
250	RADIO	1
		147
		147

JULY 1961  
TECHNICAL PROCE

244 MENDING

296	696
296	696
296	696

JULY 1961  
LINCOLN ROOM

227	FILMS ATTEND	627	627	1859
228	SHOWINGS	10	10	40
229	16MM	10	10	33
		647	647	1932
		647	647	1932

JULY 1961  
EXTENSION DEPT

	GENERAL WORKS	2			2		2
002	RELIGION	2			2		2
003	SOCIAL SCIENCE	1			1		1
009	HISTORY						3
011	BIOGRAPHY						2
013	PERIODICALS						10
		5			5		20
115	FICTION	22			22		47
117	JE						3
		22			22		50
		27			27		70
242	MEETINGS IN BL	1			1		5
243	ATTENDANCE	12			12		46
244	MENDING	26	2	73	101		189
		39	2	73	114		240
		39	2	73	114		240

JULY 1961

B 1

	GENERAL WORKS	3		2	5	34
001	PHILOSOPHY	8	12		20	56
002	RELIGION	18	2	6	26	77
003	SOCIAL SCIENCE	30	19	56	105	363
004	LANGUAGE	3		1	4	14
005	SCIENCE	13	14	132	159	620
006	USEFUL ARTS	75	47	145	267	787
007	FINE ARTS	77	16	79	172	541
008	LITERATURE	35	2	28	65	219
009	HISTORY	68	17	26	111	376
010	TRAVEL	33	8	28	69	262
011	BIOGRAPHY	45	39	93	177	610
012	FOREIGN NON F			1	1	5
013	PERIODICALS	54	30	6	90	318
014	PAMPHLETS	2			2	6
		464	206	603	1273	4288
115	FICTION	955	784	1117	2856	8547
116	FOREIGN FICT			8	8	27
117	JE			2241	2241	7871
		955	784	3366	5105	16445
		1419	990	3969	6378	20733
221	CLASS VISITS					1
225	ATTENDANCE					33
226	EXHIBITS			1	1	1
244	MENDING	16	13	15	44	331
245	OVERDUE BOOKS	40		28	68	214
246	OVERDUE NOTICE	20		18	38	93
251	RECORDS LP	8			8	16
252	RECORDS S					4
256	READERS ADVISO	86	91	197	374	984
257	REQUESTS	13	5		18	47
259	STORY HOURS					2
260	ATTENDANCE			47	47	77
261	NUM OF STORIES			5	5	10
		183	109	311	603	1813
		183	109	311	603	1813
401	18TH & E WILLI	85	107	422	614	2527
403	NORTHLAND HEIG	535	301	1555	2391	7504
405	WATSON COURT	276	116	444	836	3126
407	GARFIELD & WAT	184	124	497	805	2733
411	GRAND & SUMMIT	339	342	1051	1732	4843
607	JP					1
		1419	990	3969	6378	20734
		1419	990	3969	6378	20734

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JULY 1961

B 2

	GENERAL WORKS	3	1		4	28
001	PHILOSOPHY	10	8		18	45
002	RELIGION	11	1	14	26	131
003	SOCIAL SCIENCE	44	27	121	192	604
004	LANGUAGE	5		4	9	27
005	SCIENCE	15	23	191	229	696
006	USEFUL ARTS	89	29	76	194	639
007	FINE ARTS	68	18	84	170	525
008	LITERATURE	32	2	34	68	230
009	HISTORY	35	12	54	101	375
010	TRAVEL	25	4	55	84	313
011	BIOGRAPHY	54	46	136	236	737
012	FOREIGN NON F			4	4	19
013	PERIODICALS	119	1	29	149	388
014	PAMPHLETS					3
		510	172	802	1484	4760
115	FICTION	909	684	1054	2647	8040
116	FOREIGN FICT			11	11	37
117	JE			2026	2026	7264
		909	684	3091	4684	15341
		1419	856	3893	6168	20101
218	BIBLIOGRAPHIES	1			1	1
226	EXHIBITS					2
235	GROUPS NOT CLA					20
236	ATTENDANCE					255
244	MENDING			168	168	480
245	OVERDUE BOOKS	4	5	33	42	163
246	OVERDUE NOTICE	3	2	17	22	76
250	RADIO	1			1	2
251	RECORDS LP	12			12	44
256	READERS ADVISO	11	5	426	442	1624
257	REQUESTS	51	19	2	72	187
		83	31	646	760	2854
		83	31	646	760	2854
501	OAKLAND & W WO	239	123	323	685	2225
503	FOREST & LINCO	100	36	250	386	1234
506	MT CALVARY CHU	432	251	1233	1916	7078
508	S TAYLOR & W W	326	27	720	1253	4583
509	S FRANKLIN	23	39	115	177	728
514	16TH & LINCOLN	299	2	1252	1751	4253
601	AP			4	4	7
604	YP			3	3	11
607	JP			6	6	36
		1419	856	3906	6181	20155
		1419	856	3906	6181	20155

JULY 1961

EVANS BRANCH

	GENERAL WORKS	5		3	8	41
001	PHILOSOPHY	10	7		17	64
002	RELIGION	28		23	51	115
003	SOCIAL SCIENCE	23	17	76	116	372
004	LANGUAGE	2		2	4	21
005	SCIENCE	27	5	87	119	362
006	USEFUL ARTS	121	12	67	200	514
007	FINE ARTS	115	24	23	162	381
008	LITERATURE	26	2	22	50	225
009	HISTORY	29	10	34	73	260
010	TRAVEL	14	4	3	21	122
011	BIOGRAPHY	35	17	33	85	340
012	FOREIGN NON F			17	17	30
013	PERIODICALS	144	26	15	185	559
014	PAMPHLETS	1	2		3	11
		580	126	405	1111	3417
115	FICTION	775	468	553	1796	5538
116	FOREIGN FICT			44	44	46
117	JE			1134	1134	3171
		775	468	1731	2974	8755
		1355	594	2136	4085	12172
244	MENDING	51	14	212	277	572
245	OVERDUE BOOKS	27		85	112	334
246	OVERDUE NOTICE	17		44	61	193
247	PICTURES FRAME					10
248	PICTURES MOUNT			84	84	589
251	RECORDS LP	55	5	3	63	138
252	RECORDS S	3			3	6
253	RECORDS SR	1			1	2
256	READERS ADVISO	91	55	157	303	997
257	REQUESTS	1			1	7
259	STORY HOURS			5	5	28
260	ATTENDANCE			56	56	171
261	NUM OF STORIES			13	13	33
262	TELEPHONE INCO	194			194	594
		440	74	659	1173	3674
		440	74	659	1173	3674
601	AP	5		3	8	26
603	AT			2	2	7
604	YP		4		4	35
606	YT					3
607	JP			1	1	3
		5	4	6	15	74
		5	4	6	15	74



JULY 1961  
MILLIKIN HOME

	GENERAL WORKS					1
001	PHILOSOPHY	1			1	9
002	RELIGION	5			5	17
003	SOCIAL SCIENCE					3
005	SCIENCE			2	2	3
006	USEFUL ARTS	2			2	4
007	FINE ARTS	8			8	10
008	LITERATURE	7			7	30
009	HISTORY	7			7	12
010	TRAVEL	9		1	10	41
011	BIOGRAPHY	6	1		7	16
013	PERIODICALS	19			19	49
		64	1	3	68	195
115	FICTION	38	2		40	94
		38	2		40	94
		102	3	3	108	289
218	BIBLIOGRAPHIES					1
237	HOME SERVICE V	24			24	62
238	HOME SERVICE P	24			24	62
239	HOME SER NEW P					2
257	REQUESTS	2			2	12
		50			50	139
		50			50	139

JULY 1961  
HOME SERVICE

001	PHILOSOPHY	13			13	16
002	RELIGION	28			28	56
003	SOCIAL SCIENCE	17	2	2	21	61
004	LANGUAGE					6
005	SCIENCE	9	2	3	14	46
006	USEFUL ARTS	23	1	1	25	76
007	FINE ARTS	9		2	11	52
008	LITERATURE	46		4	50	129
009	HISTORY	30	1	3	34	87
010	TRAVEL	52	2	5	59	168
011	BIOGRAPHY	71	16	9	96	247
012	FOREIGN NON F	4			4	4
013	PERIODICALS	58			58	184
		360	24	29	413	1132
115	FICTION	299	40	8	347	825
117	JE			26	26	96
		299	40	34	373	921
		659	64	63	786	2053
227	FILMS ATTEND					30
228	SHOWINGS					10
230	C PROJECTOR					10
237	HOME SERVICE V	63			63	158
238	HOME SERVICE P	63			63	158
239	HOME SER NEW P	2			2	5
250	RADIO					1
257	REQUESTS	26			26	71
		154			154	443
		154			154	443
301	MABELS NURSING	34	3		37	101
302	VELWYN	14			14	29
306	WAKEFIELDS	58			58	132
307	WAKEFIELDS	12			12	12
		118	3		121	274
		118	3		121	274

JULY 1961  
ST MARYS HOSP

001	PHILOSOPHY	1			1	3
002	RELIGION	6			6	23
003	SOCIAL SCIENCE			1	1	1
005	SCIENCE					1
006	USEFUL ARTS	2			2	9
007	FINE ARTS					2
008	LITERATURE	5			5	22
009	HISTORY	3			3	21
010	TRAVEL	2			2	22
011	BIOGRAPHY	6			6	27
013	PERIODICALS	3			3	31
		28		1	29	162
115	FICTION	78	1		79	371
117	JE			4	4	14
		78	1	4	83	385
		106	1	5	112	547
257	REQUESTS	4			4	12
		4			4	12
		4			4	12

JULY 1961

D M C

	GENERAL WORKS						4
001	PHILOSOPHY						8
002	RELIGION	13				13	37
003	SOCIAL SCIENCE	4		17		21	111
004	LANGUAGE						5
005	SCIENCE	1	1	17		19	181
006	USEFUL ARTS	7		21		28	131
007	FINE ARTS	14		1		15	175
008	LITERATURE	15				15	54
009	HISTORY	1				1	62
010	TRAVEL	23	1	11		35	132
011	BIOGRAPHY	35	1			36	160
013	PERIODICALS	27				27	62
		140	3	67		210	1122
115	FICTION	169	63	67		299	1102
117	JE			84		84	360
		169	63	151		383	1462
		309	66	218		593	2584
220	CEILING PROJEC			2		2	5
227	FILMS ATTEND			21		21	65
228	SHOWINGS			21		21	55
230	C PROJECTOR			21		21	53
237	HOME SERVICE V						1
238	HOME SERVICE P						1
239	HOME SER NEW P						1
257	REQUESTS	7				7	20
		7		65		72	201
		7		65		72	201

JULY 1961  
T B SAN

	GENERAL WORKS						2
001	PHILOSOPHY	1			1		1
002	RELIGION	8			8		18
003	SOCIAL SCIENCE	7			7		17
005	SCIENCE	4	3	5	12		23
006	USEFUL ARTS	17	2	1	20		29
007	FINE ARTS	8			8		36
008	LITERATURE	16			16		31
009	HISTORY	24		1	25		46
010	TRAVEL	45	4	3	52		144
011	BIOGRAPHY	16	1		17		38
013	PERIODICALS	37			37		121
		183	10	10	203		506
115	FICTION	200	5	13	218		451
117	JE			18	18		18
		200	5	31	236		469
		383	15	41	439		975
248	PICTURES MOUNT	10			10		10
257	REQUESTS	10			10		19
		20			20		29
		20			20		29

JULY 1961  
GIRLS HOME

001	PHILOSOPHY					5
002	RELIGION		1	1	2	4
003	SOCIAL SCIENCE	1		5	6	30
004	LANGUAGE	1			1	1
005	SCIENCE			4	4	14
006	USEFUL ARTS	2	3	2	7	21
007	FINE ARTS					6
008	LITERATURE			2	2	17
009	HISTORY					6
010	TRAVEL					1
011	BIOGRAPHY	3	2	4	9	20
		7	6	18	31	125
115	FICTION	30	64	24	118	382
117	JE			10	10	90
		30	64	34	128	472
		37	70	52	159	597
256	READERS ADVISO		10	25	35	91
257	REQUESTS	8	8	3	19	42
259	STORY HOURS					1
260	ATTENDANCE					5
261	NUM OF STORIES					2
		8	18	28	54	141
		8	18	28	54	141

JULY 1961  
BROWN BOOKMOBIL

	GENERAL WORKS	1		2	3	17
01	PHILOSOPHY	6	15	8	29	62
002	RELIGION	10		37	47	143
003	SOCIAL SCIENCE	17	16	110	143	443
004	LANGUAGE	2	1		3	17
005	SCIENCE	3	10	185	198	671
006	USEFUL ARTS	27	20	132	179	497
007	FINE ARTS	28	17	53	98	277
008	LITERATURE	31	9	28	68	216
009	HISTORY	19	14	27	60	196
010	TRAVEL	15	9	50	74	231
011	BIOGRAPHY	34	21	101	156	554
012	FOREIGN NON F			5	5	13
013	PERIODICALS	53	20	21	94	258
		246	152	759	1157	3595
115	FICTION	440	443	648	1531	4563
116	FOREIGN FICT			7	7	15
117	JE			1490	1490	4511
		440	443	2145	3028	9089
		686	595	2904	4185	12684
226	EXHIBITS					2
235	GROUPS NOT CLA					1
236	ATTENDANCE					33
244	MENDING	27	18	244	289	647
245	OVERDUE BOOKS	8	4	37	49	98
246	OVERDUE NOTICE	6	4	26	36	64
256	READERS ADVISO	30	63	222	315	937
257	REQUESTS	27	5	8	40	120
		98	94	537	729	1902
		98	94	537	729	1902
402	LARKDALE	10	8	162	180	604
404	RAVINA PARK RD	106	97	339	542	900
406	HOME PARK	56	27	336	419	1497
408	SAWYER & MONRO	217	245	995	1457	4593
507	S ILLINOIS & E	15	1	210	226	617
510	L BR RD & SOUT	63	66	236	365	1079
511	STALEY BRIDGE	14	9	148	171	408
512	22ND & E CLAY	142	114	327	583	1919
513	24TH & E WILLI	63	28	151	242	1067
601	AP	2			2	4
604	YP					4
607	JP					1
		688	595	2904	4187	12693
		688	595	2904	4187	12693

JULY 1961  
JUV COORDINATOR

242	MEETINGS IN BL	1	1	2
243	ATTENDANCE	7	7	17
		8	8	19
		8	8	19



JULY 1961  
NURSES RESIDENC

001	PHILOSOPHY	1	1	8
002	RELIGION	8	8	21
003	SOCIAL SCIENCE	5	5	12
004	LANGUAGE	1	1	7
005	SCIENCE	8	8	20
006	USEFUL ARTS	2	2	22
007	FINE ARTS			3
008	LITERATURE	7	7	17
009	HISTORY	9	9	23
010	TRAVEL	15	15	32
011	BIOGRAPHY	9	9	30
		65	65	195
115	FICTION	247	247	846
116	FOREIGN FICT	1	1	1
		248	248	847
		313	313	1042