

OBJECT CODE	DESCRIPTION	1974-1975 ACTUAL	1975-1976 ACTUAL	1976-1977 BUDGET	1976-1977 RECEIPT-TO-DATE	1976-1977 ESTIMATED	1977-1978 ESTIMATED
	FUND BALANCE MAY 1	142,421.31	171,566.36	218,348.00	232,745.03	232,745	197,895
1	TAX LEVY RECEIPTS-CURRENT	569,178.49	690,582.83	761,000.00	581,424.25	761,000	822,303
2	TAX LEVY RECEIPTS-PRIOR	4,228.84	17,819.63	5,250.00	.00	5,250	5,000
3	FINES & FEES	18,235.34	22,423.58	19,000.00	13,717.83	20,975	20,000
4	NON-RESIDENT FEES	493.00	1,254.29	600.00	562.40	843	1,000
5	INTEREST ON INVESTMENTS	21,553.56	16,224.68	18,000.00	8,798.51	13,197	15,000
7	LOST & DAMAGED BOOKS	1,003.56	1,272.35	1,300.00	1,024.77	1,938	1,500
8	PRINTS MADE ON COPY MACHINE	183.53	362.12	350.00	266.80	400	450
10	MISCELLANEOUS	8,939.80	10,776.07	4,200.00	4,361.06	6,622	5,000
11	JUDGMENT-SC	.00	10,169.16	.00	.00		
***	ACTIVITY TOTALS	766,237.43	942,451.07	1,028,048.00	842,900.65	1,042,970	1,068,148

OBJECT CODE	DESCRIPTION	1974-1975 ACTUAL	1975-1976 ACTUAL	1976-1977 BUDGET	1976-1977 RECEIPT-TO-DATE	1976-1977 ESTIMATED	1977-1978 ESTIMATED
	FUND BALANCE MAY 1	3,058.29	10,615.48	14,931.00	21,927.76	21,928	23,974
1	TAX LEVY RECEIPTS-CURRENT	109,760.29	106,501.57	99,320.00	76,372.00	99,320	96,094
2	TAX LEVY - PRIOR YEARS	815.49	2,679.60	.00	.00	00	00
10	MISCELLANEOUS	.00	235.49	.00	.00	00	00
11	JUDGMENT-SC	.00	2,106.62	.00	.00	00	00
56A	INTEREST ON INVESTMENTS	3,076.31	2,566.60	2,000.00	1,364.62	2,046	00
*** ACTIVITY TOTALS ***		116,710.38	124,705.36	116,251.00	99,664.38 *	123,294	120,068

ACTIVITY 942 DECATUR PUBLIC LIBRARY TRUST FUND

OBJECT CODE	DESCRIPTION	1974-1975 ACTUAL	1975-1976 ACTUAL	1976-1977 BUDGET	1976-1977 RECEIPT-TO-DATE	1976-1977 ESTIMATED	1977-1978 ESTIMATED
	FUND BALANCE MAY 1	36,734.27	43,073.53	46,073.00	45,125.65	45,126	48,366
56	INCOME	1,550.00	.00	.00	900.00	900	00
56A	INVESTMENT INTEREST	4,789.26	2,052.12	2,760.00	1,559.16	2,340	2,500
***	ACTIVITY TOTALS ***	43,073.53	45,125.65	48,833.00	47,584.81 *	48,366	50,866

ACTIVITY 943 DECATUR PUBLIC LIBRARY - C E T A

OBJECT CODE	DESCRIPTION	1974-1975 ACTUAL	1975-1976 ACTUAL	1976-1977 BUDGET	1976-1977 RECEIPT-TO-DATE	1976-1977 ESTIMATED	1977-1978 ESTIMATED
	FUND BALANCE MAY 1	.00	.00	.00	.00	00	00
1	CITY OF DECATUR	.00	11,784.28	7,600.00	13,041.41	19,562	20,920
2	DECATUR PUBLIC LIBRARY	.00	.00	1,000.00	.00	2,500	2,927
***	ACTIVITY TOTALS ***	.00	11,784.28	8,600.00	13,041.41 *	22,062	23,847

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

OBJECT CODE	DESCRIPTION	1974-1975 ACTUAL	1975-1976 ACTUAL	1976-1977 APPROPRIATED	1976-1977 ACTUAL-TO-DATE	ESTIMATED ENTIRE YR	REQUEST 1977-1978	STAFF NOTES
PERSONAL SERVICES								
101	REGULAR SALARIES	390,279.80	466,572.47	512,875.00	336,792.47	516,525	557,003	
102A	STRAIGHT OVERTIME	.00	.00	150.00	.00	0	150	
103	RETIREMENT FUND	51,769.85	61,755.00	76,029.00	50,724.31	75,584	85,680	
107	HOSPITALIZATION MEDICAL & LIFE I	7,791.46	9,530.28	10,790.00	6,794.83	10,520	11,269	
109	TEMPORARY SALARIES	17,387.31	13,806.00	14,102.00	11,184.89	19,995	14,942	
* TOTAL	PERSONAL SERVICES *	467,228.42	551,663.75	613,946.00	405,496.50	622,624	669,044	
CONTRACT SERVICES								
201	ADVERTISING	117.79	29.70	600.00	435.98	760	800	
202	PRINTING & BINDING	1,748.92	2,781.05	3,000.00	2,593.79	4,500	5,000	
211	SERVICE TO MAINTAIN BUILDINGS	27,343.60	35,525.19	31,000.00	9,943.32	24,950	14,050	
212	SERVICE MAINTAIN IMPROV OTHR THA	203.95	396.11	550.00	273.99	440	650	
214	SERVICE TO MAINTAIN OFFICE EQUIP	1,534.85	1,473.02	1,675.00	557.65	925	1,300	
215	SERVICE TO MAINTAIN AUTOMOTIVE E	861.84	1,847.06	1,000.00	382.60	600	1,000	
221	AUDITING SERVICES	600.00	600.00	600.00	600.00	600	600	
229	OTHER PROFESSIONAL SERVICES	1,305.79	751.50	1,500.00	409.65	675	1,000	
230	DATA SERVICES	35,000.00	35,000.00	35,000.00	23,333.28	35,000	35,000	
231	ELECTRICITY	14,708.31	17,954.16	16,000.00	13,943.67	21,000	23,000	
233	TELEPHONE	5,446.98	5,748.16	6,100.00	3,758.63	5,650	6,500	
234	WATER	151.75	176.62	200.00	150.01	250	300	
241	CONFERENCE ATTENDANCE EXPENSE	905.03	2,137.25	1,607.00	843.61	1,350	2,798	
245	POSTAGE	2,906.56	3,000.00	4,000.00	3,293.64	4,950	5,500	
284	PROFESSIONAL ASSOCIATION MEMBERS	905.50	795.31	986.00	572.00	986	1,287	
288	RENTALS	4,074.30	4,406.61	4,500.00	3,556.00	5,375	6,290	
* TOTAL	CONTRACT SERVICES *	97,815.17	112,621.94	108,318.00	64,649.82	108,011	105,075	
COMMODITIES								
310	GAS OIL & ANTIFREEZE	75.46	72.35	800.00	63.22	110	800	
312	JANITORIAL SUPPLIES	357.06	678.17	700.00	687.34	1,150	1,000	
320	MATERIALS TO MAINTAIN BLDNGS & I	5,954.49	9,455.07	7,640.00	3,160.46	9,350	6,000	
324	MATERIALS TO MAINTAIN AUTOMOTIVE	1,319.93	2,953.14	1,000.00	579.69	725	1,000	
330	MEDICAL & LABORATORY SUPPLIES	5.00	5.00	5.00	2.51	5	5	
345	OFFICE SUPPLIES	8,550.38	9,346.97	7,500.00	5,324.69	7,600	9,730	
* TOTAL	COMMODITIES *	16,262.32	22,510.70	17,645.00	9,817.91	18,940	18,535	
OTHER CHARGES								
402	CONTINGENCIES	.00	.00	42,675.00	.00	00	32,000	
415	SERVICE RECOGNITION PAYROLL	845.00	890.00	1,025.00	605.00	1,025	895	
423	INSURANCE	5,734.56	5,939.22	7,000.00	6,432.72	8,050	9,000	

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

OBJECT CODE	DESCRIPTION	1974-1975 ACTUAL	1975-1976 ACTUAL	1976-1977 APPROPRIATED	1976-1977 ACTUAL-TO-DATE	ESTIMATED ENTIRE YR	REQUEST 1977-1978	STAFF NOTES
* TOTAL OTHER CHARGES	*	6,579.56	6,829.22	50,700.00	7,037.72	9,075	41,895	
CAPITAL OUTLAY								
515	OFFICE MACHINERY & EQUIPMENT	19.73	1,346.30	5,905.00	161.87	375	2,415	
520	OTHER MACHINERY & EQUIPMENT	.00	894.95	.00	.00	1,050	1,050	
525	LIBRARY BOOKS RECORDS & EXHIBITS	58,535.72	75,594.18	90,000.00	49,163.58	85,000	120,000	
* TOTAL CAPITAL OUTLAY	*	58,555.45	77,835.43	95,905.00	49,325.45	86,425	123,465	
*** ACTIVITY TOTALS	***	646,440.92	771,461.04	886,514.00	536,327.40	845,075	958,014	
LESS RETIREMENT FUND		51,769.85	61,755.00	76,029.00	50,724.31			
*** NET ACTIVITY TOTALS	***	594,671.07	709,706.04	810,485.00	485,603.09	845,075	958,014	

OBJECT CODE	DESCRIPTION	1974-1975 ACTUAL	1975-1976 ACTUAL	1976-1977 APPROPRIATED	1976-1977 ACTUAL-TO-DATE	ESTIMATED ENTIRE YR	REQUEST 1977-1978	STAFF NOTES
58	EXPENDITURES							
* TOTAL		24.90	82.60	100.00	.00	00	100	
	OTHER CHARGES	24.90	82.60	100.00	.00	00	100	
410	PRINCIPAL & INTEREST							
* TOTAL OTHER CHARGES		106,070.00	102,695.00	99,320.00	99,320.00	99,320	96,094	
		106,070.00	102,695.00	99,320.00	99,320.00	99,320	96,094	
*** ACTIVITY TOTALS ***		106,094.90	102,777.60	99,420.00	99,320.00	99,320	96,194	

ACTIVITY 942 DECATUR PUBLIC LIBRARY TRUST FUND

OBJECT DESCRIPTION CODE	1974-1975 ACTUAL	1975-1976 ACTUAL	1976-1977 APPROPRIATED	ACTUAL-TO-DATE	ESTIMATED ENTIRE YR	REQUEST 1977-1978	STAFF NOTES
*** ACTIVITY TOTALS ***	=====	=====	=====	=====	-----	-----	-----
	.00	.00	.00	.00 *			
	=====	=====	=====	=====	-----	-----	-----

ACTIVITY 943 DECATUR PUBLIC LIBRARY - C E T A

OBJECT CODE	DESCRIPTION	1974-1975 ACTUAL	1975-1976 ACTUAL	1976-1977 APPROPRIATED	1976-1977 ACTUAL-TO-DATE	ESTIMATED ENTIRE YR	REQUEST 1977-1978	STAFF NOTES
PERSONAL SERVICES								
101	REGULAR SALARIES	.00	10,320.54	7,390.00	12,204.42	18,307	20,362	
103	RETIREMENT FUND	.00	1,184.02	1,095.00	2,341.38	3,512	2,983	
105	WORKMENS COMPENSATION	.00	.00	25.00	.00	25	22	
107	HOSPITALIZATION & MEDICAL INSURA	.00	237.02	75.00	237.02	356	406	
107A	GROUP LIFE INSURANCE	.00	42.70	15.00	40.32	60	73	
* TOTAL PERSONAL SERVICES *		.00	11,784.28	8,600.00	14,823.14	22,260	23,846	
*** ACTIVITY TOTALS ***		.00	11,784.28	8,600.00	14,823.14	22,260	23,846	

IN REQUESTS

Department:

Activity:

Activity No. 940

Submitted by: Decatur Public Library

Date: February, 1977

	Object	1976 - 1977 Expenditures (estimated)	1977-1978 Budget Requests	Explanation of Increases or decreases
	109	19,995	14,942	In 1976/77 Code 109 used for temporary staff to replace permanent staff vacancy in summer as a result of turnover.
	211	24,950	14,050	Improvement of basement lighting budgeted in 1976/77 - a non-recurring expense.
	320	9,350	6,000	Same as Code 211.
	525	86,425	120,000	The increase budgeted in 1976/77 was based on expectation of a 6% increase in cost of materials in 1975/76. The actual increase in costs for that year was 18%. In addition, at the 6-month point in 1976/77, expenditures compared with those of previous year to date, but books on order showed a 24% decline, indicating a current inflation rate in library materials considerably in excess of the overall inflation rate. The \$120,000 book budget will restore the percentage of budget for materials to approximately 13% which it was in years past.

SUPPLEMENTARY DETAIL ON PERSONAL SERVICES REQUEST

Account 101, 102 and 109

Submitted by:

Department: Decatur Public Library

Activity:

Activity No.: 940

Prepare one of these forms for each activity in your department. Show overtime pay as a separate item. In the case of departments needing extra or summer help, estimate the number of positions and amount of money required. (Group and total regular employees separately.) Only the totals from this form should be shown on Budget Form 1.

Position Title Official job Classification	Name- Write vacant if applicable	Pay Range & Step	Annual Salary Rate as of May 1, 1977	Total Salary 1977-1978	If total salary is different than salary on May 1, 1977 explain why. DO NOT EXPLAIN ACROSS THE BOARD & INCREASES.
1. City Librarian	Robert H. Dumas		26,983	26,983	
2. Maint. Man	Carl Davis	16-D	11,639	11,952	Step Increase 10/7/77
3. Clerk Steno II	Helen Schwegman	13-F	11,085	11,085	
4. Lib Clk II	Margie Wheeler	11-F	10,055	10,055	
5. Staff Artist	William Larrick	12-F	10,558	10,558	
6. Lib Asst I	Harriet Berbaum	18-F	14,147	14,147	
7. Lib Asst I	Carol Owrey	18-E	13,475	13,707	Step Increase 12/26/77
8. Lib Asst I	Mary Harper	18-F	14,147	14,147	
9. Lib Asst I	Phyllis Johnson	18-F	14,147	14,147	
10. Lib Asst I	Dayle Merideth	18-C	12,221	12,786	Step Increase 5/29/77
				139,567	

SUPPLEMENTARY DETAIL ON PERSONAL SERVICES REQUEST

Accounts (10), 102 and 109

Submitted by:

Department:

Activity:

Activity No.:

Prepare one of these forms for each activity in your department. Show overtime pay as a separate item. In the case of departments needing extra or summer help, estimate the number of positions and amount of money required. (Group and total regular employees separately.) Only the totals from this form should be shown on Budget Form 1.

Position Title Official job Classification	Name- Write vacant if applicable	Pay Range & Step	Annual Salary Rate as of May 1, 1977	Total Salary 1977-1978	If total salary is different than salary on May 1, 1977 explain why. DO NOT EXPLAIN ACROSS THE BOARD % INCREASES.
1. Audio-visual Librarian	Vacant	22-A	14,147	14,324	Step Increase 11/1/77
2. Supervisor, Adult Serv	Wayne Puricelli	27-A	18,056	18,734	Step Increases 5/18/77 & 11/18/77
3. Head, Home Reading	Dale Poertner	22-C	14,855	14,912	Step Increase 4/19/78
4. Head, Reference Dept	Sharon Loe	22-C	14,855	15,541	Step Increase 5/27/77
5. Head Page	Barbara Bumgardner	5-E	7,144	7,254	Step Increase 1/6/78
6. Page	Donna Collins	3-F	6,804	6,804	
7. Tech Serv Clerk I	Vacant	9-A	7,502	7,595	Step Increase 11/1/77
8. Lib Clk III	Ruth Rusk	13-F	11,085	11,085	
9. Lib Clk II	Karen Anderson	11-D	9,119	9,347	Step Increase 10/23/77
10. Lib Clk I	Susan Belcher	9-C	7,877	7,907	Step Increase 4/5/78
				113,503	

SUPPLEMENTARY DETAIL ON PERSONAL SERVICES REQUEST

Accounts (101), 102 and 109

Submitted by:

Department:

Activity:

Activity No.:

Prepare one of these forms for each activity in your department. Show overtime pay as a separate item. In the case of departments needing extra or summer help, estimate the number of positions and amount of money required. (Group and total regular employees separately.) Only the totals from this form should be shown on Budget Form 1.

Position Title Official job Classification	Name- Write vacant if applicable	Pay Range & Step	Annual Salary Rate as of May 1, 1977	Total Salary 1977-1978	If total salary is different than salary on May 1, 1977 explain why. DO NOT EXPLAIN ACROSS THE BOARD & INCREASES.
1. Lib Clk I	Sharon Tempel	9-F	9,119	9,119	
2. Lib Clk I	Georgia Irvin	9-C	7,877	8,241	Step Increase 5/27/77
3. Lib Clk I	Susan Mills	9-B	7,688	7,804	Step Increase 9/16/77
4. Lib Clk I	Karen Beckwith	9-C	7,877	8,150	Step Increase 8/17/77
5. Bookmobile Clk Driver I	Mary Fetrow	11-E	9,575	9,612	Step Increase 4/4/78
6. Bookmobile Clk Driver I	Charles Ryan	11-C	8,685	8,835	Step Increase 12/26/77
7. Lib Asst I	Dixie McGregor	18-F	14,147	14,147	
8. Lib Asst I	George Roberts	18-E	13,475	13,940	Step Increase 8/14/77
9. Lib Clk II	Elizabeth Crawford	11-F	10,055	10,055	
10. Extension Librarian	James Seidl	22-C	14,855	15,341	Step Increase 8/28/77
				105,244	

SUPPLEMENTARY DETAIL ON PERSONAL SERVICES REQUEST

Accounts 101, 102 and 109

Submitted by:

Department:

Activity:

Activity No.:

Prepare one of these forms for each activity in your department. Show overtime pay as a separate item. In the case of departments needing extra or summer help, estimate the number of positions and amount of money required. (Group and total regular employees separately.) Only the totals from this form should be shown on Budget Form 1.

Position Title Official job Classification	Name- Write vacant if applicable	Pay Range & Step	Annual Salary Rate as of May 1, 1977	Total Salary 1977-1978	If total salary is different than salary on May 1, 1977 explain why. DO NOT EXPLAIN ACROSS THE BOARD & INCREASES.
1. Children's Librarian	Craighton Hippenhammer	22-D	15,598	16,108	Step Increase 9/3/77
2. Lib Asst I	Marsha Grove	18-B	11,931	12,143	Step Increase 9/7/77
3. Page	Joan Hubbs	3-D	6,171	6,385	Step Increase 8/12/77
4. Tech Serv Clk I	Paula Logan	9-B	7,688	7,804	Step Increase 9/9/77
5. Tech Serv Clk I	Barbara Fryman	9-B	7,688	7,869	Step Increase 5/13/77
6. Tech Serv Clk I	Florence Lewis	9-B	7,688	7,855	Step Increase 6/10/77
7. Page	Ellen Cox	3-F	6,804	6,804	
8. Tech Serv Clk III	Nancy Williams	13-E	10,558	11,023	Step Increase 6/10/77
9. Tech Serv Clk III	Vacant	13-A	9,119	9,232	Step Increase 11/1/77
10. Tech Serv Clk II	Kathy Colebar	11-E	9,575	9,944	Step Increase 7/19/77
				95,167	

SUPPLEMENTARY DETAIL ON PERSONAL SERVICES REQUEST

Accounts 101, 102 and 109

Submitted by:

Department:

Activity:

Activity No.:

Prepare one of these forms for each activity in your department. Show overtime pay as a separate item. In the case of departments needing extra or summer help, estimate the number of positions and amount of money required. (Group and total regular employees separately.) Only the totals from this form should be shown on Budget Form 1.

Position Title Official job Classification	Name- Write vacant if applicable	Pay Range & Step	Annual Salary Rate as of May 1, 1977	Total Salary 1977-1978	If total salary is different than salary on May 1, 1977 explain why. DO NOT EXPLAIN ACROSS THE BOARD & INCREASES.
1. Page	Joan Stanbery	3-D	6,171	6,468	Step Increase 5/13/77
2. Tech Serv Clk II	Linda Humphreys	11-C	8,685	8,852	Step Increase 12/10/77
3. Tech Serv Clk I	Connie Carter	9-C	7,877	8,241	Step Increase 5/19/77
4. Librarian I Head Cataloger	Joan Zydek	22-D	15,598	16,318	Step Increase 5/20/77
5. Supervisor, Tech Serv	Joseph Babicki	27-F	21,947	21,947	
6. Senior Bldg. Custodian	Jack Bradley	12-B	8,902	9,061	Step Increase 7/26/77
7. Bldg. Custodian	David Gollan	11-B	8,477	8,629	Step Increase 7/26/77
8.					
9.					
10.					

SUPPLEMENTARY DETAIL ON PERSONAL SERVICES REQUEST

Accounts 101, 102 and 109

Submitted by:

Department:

Activity:

Activity No.:

Prepare one of these forms for each activity in your department. Show overtime pay as a separate item. In the case of departments needing extra or summer help, estimate the number of positions and amount of money required. (Group and total regular employees separately.) Only the totals from this form should be shown on Budget Form 1.

Position Title Official job Classification	Name- Write vacant if applicable	Pay Range & Step	Annual Salary Rate as of May 1, 1977	Total Salary 1977-1978	If total salary is different than salary on May 1, 1977 explain why. DO NOT EXPLAIN ACROSS THE BOARD % INCREASES.
1. Tech Serv Clk I (pt. time)	Mary Lou Penne	9-A	3,751	3,751	
2. Lib Clk I (pt. time)	Betty Trebacz	9-A	3,751	3,751	
3. Bookmobile Clk Driver (pt. time)	Patrick Kearney	11-A	4,135	4,135	
4. Lib Asst I (pt. time)	Linda Mills	18-A	5,819	5,819	
5. Lib Clk I (pt. time)	Carolyn Rhodes	9-A	3,751	3,751	
6. Page (pt. time)	Marilyn Harmon	3-A	2,799	2,799	
7.					
8.					
9.					
10.					
				24,006	

GRAND TOTAL

557,003

(101)

SUPPLEMENTARY DETAIL ON PERSONAL SERVICES REQUEST

Account 101, 102 and (109)

Submitted by:

Department:

Activity:

Activity No.:

Prepare one of these forms for each activity in your department. Show overtime pay as a separate item. In the case of departments needing extra or summer help, estimate the number of positions and amount of money required. (Group and total regular employees separately.) Only the totals from this form should be shown on Budget Form 1.

Position Title Official job Classification	Name- Write vacant if applicable	Pay Range & Step	Annual Salary Rate as of May 1, 1977	Total Salary 1977-1978	If total salary is different than salary on May 1, 1977 explain why. DO NOT EXPLAIN ACROSS THE BOARD % INCREASES.
1. Page (pt. time)	Robert Gluck	3-A	2.69 hr	2,797	
2. Page (pt. time)	Lynna Wilcott	3-A	2.69 hr	2,797	
3. Lib Clk I (pt. time)	Leta Irons	9-A	3.61 hr	3,754	
4. Page (pt. time)	Sherry Smith	3-A	2.69 hr	2,797	
5. Page (pt. time)	Vacant	3-A	2.69 hr	2,797	
6.					
7.					
8.					
9.					
10.					
				14,942	(109)

SUPPLEMENTARY DETAIL ON BUDGET REQUEST FOR TRAVEL EXPENSES

Department: Decatur Public Library

Accounts 240 and 241

List all travel, conference attendance and training

Activity:

Activity No.: 940

Submitted by:

Date: 1977/78

Conference Name, Location and Dates - Name of Person Attending Conference	Travel	Hotel & Meals	Registration	Other	Total
American Library Association Annual Conference, Detroit June 17-23, 1977					
City Librarian	\$116	235	15	15	381
President, Board of Directors	116	235	25	15	391
Staff member	116	235	15	15	381
American Library Assoc. Midwinter Conference, Chicago Jan 30 - Feb 3, 1978					
City Librarian	80	235	10	15	340
Illinois Library Association, Conference, Chicago Oct., 1977					
City Librarian	80	141	15	15	251
President, Board of Directors	80	141	15	15	251
Staff member	80	141	15	15	251
New Books Showcase, Chicago, Feb 27 - Mar 1, 1978					
City Librarian	80	111		10	201
Supervisor, Adult Services	80	111		10	201
Children's Librarian (2 days)	80	64		6	150
				Total	\$2,798

Supplementary Detail on Budget Request for
Professional Association Membership Fees

Date: 1977/78

Department: Decatur Public Library

Activity:

Account 284

Submitted by:

Activity No.: 940

Organization	Name of Member or Members	Cost of Membership 1977 - 1978	Explanation
American Library Association	Institutional	954.00	
	City Librarian	100.00	
Illinois Library Association	Institutional	100.00	
	City Librarian	43.00	
	(9) Directors	90.00	
	Total	\$ 1,287	

CAPITAL OUTLAY REQUEST

Department: Decatur Public Library

Activity:

Activity No.: 940

Submitted by:

Date:

Use this form only to request capital outlay appropriations for automotive equipment, office equipment, other construction and maintenance equipment and any necessary remodeling work (this DOES NOT INCLUDE repair work). See the Object of Expenditure Code for the definition of "Capital Outlay". Complete a separate form for each item or group of identical items. Use actual cost figures where possible. If the item has a trade-in, show which item is to be traded-in (for example; car #96). If this item is included in the five year Capital Improvement Program, so state and indicate when scheduled. If not, explain why.

Item Requested	Object Code Number	Gross Cost	Less Trade-In	Net Request
1 - typewriter, electric	515	550	15	535
2 - cassette shelving units	515	1,110		1,110
2 - paperback shelving units	515	560		560
2 - Children's magazine racks	515	210		210
2 - Auto page book returns	520	1,050		1,050

Justification of Request

MAY 1, 1976 THRU JAN 31, 1977

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
1 FUND BALANCE MAY 1, 1976	218,345.00	0.00	232,745.03	14,397.03-	
2 TAX LEVY RECEIPTS-CURRENT	741,300.00	234,480.11	785,904.15	24,604.15-	
3 TAX LEVY RECEIPTS-PROR	0.00	4,284.22	4,284.22	4,284.22-	
4 FINES & FEES	14,000.00	1,800.30	19,521.13	3,478.87	
5 NON-RESIDENT FEES	0.00	27.00	589.40	10.60	
6 INTEREST ON INVESTMENTS	18,000.00	2,451.03	11,247.57	6,750.46	
7 LOSS & DAMAGED BOOKS	0.00	166.54	1,101.35	108.65	
8 PRINTS MADE ON COPY MACHINE	0.00	41.18	307.94	42.02	
10 MISCELLANEOUS	4,000.00	458.47	4,810.53	619.53-	
TOTAL REVENUE	1,022,645.00	213,711.89	1,056,612.54	28,564.54-	102.78

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	512,875.00	0.00	49,949.54	376,742.01	136,132.99	
102 A	STRAIGHT OVERTIME	10.00	0.00	0.00	0.00	10.00	
103	RETIREMENT FUND	76,329.00	0.00	5,872.15	56,596.46	19,732.54	
107	HOSPITALIZATION MEDICAL & LIFE INSURANCE	18,700.00	0.00	891.65	7,686.23	11,013.77	
109	TEMPORARY SALARIES	14,100.00	0.00	428.32	11,513.21	2,586.79	
201	ADVERTISING	500.00	0.00	0.00	435.94	64.06	
202	PRINTING & BINDING	4,000.00	0.00	478.12	3,071.91	928.09	
211	SERVICE TO MAINTAIN BUILDINGS	21,000.00	0.00	310.60	10,253.42	10,746.58	
212	SERVICE MAINTAIN IMPROV OTHER THAN BLDGS	500.00	0.00	13.08	286.99	213.01	
214	SERVICE TO MAINTAIN OFFICE EQUIPMENT	1,275.00	0.00	0.00	557.65	717.35	
215	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	1,000.00	0.00	43.25	425.35	574.65	
221	AUDITING SERVICES	500.00	0.00	0.00	600.00	0.00	
229	OTHER PROFESSIONAL SERVICES	1,000.00	0.00	0.00	406.65	593.35	
230	DATA SERVICES	30,000.00	0.00	2,916.66	26,249.94	3,750.06	
231	ELECTRICITY	21,000.00	0.00	2,155.89	16,099.55	4,900.45	
233	TELEPHONE	6,100.00	0.00	488.82	4,225.45	1,874.55	
234	WATER	20.00	0.00	0.00	190.01	170.01	
241	CONFERENCE ATTENDANCE EXPENSE	1,607.00	0.00	7.44	851.05	755.95	
245	POSTAGE	4,000.00	0.00	313.25	3,606.89	393.11	
284	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	800.00	0.00	41.00	610.00	190.00	
298	RENTALS	4,500.00	0.00	456.25	4,014.25	485.75	
310	GAS OIL & ANTIFREEZE	800.00	0.00	0.00	63.22	736.78	
312	JANITORIAL SUPPLIES	900.00	0.00	72.56	760.00	140.00	
320	MATERIALS TO MAINTAIN BLDGS & IMPROVMT	7,500.00	0.00	32.56	3,193.02	4,306.98	
324	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	1,000.00	0.00	25.13	605.24	394.76	
330	MEDICAL & LABORATORY SUPPLIES	5.00	0.00	0.00	2.51	2.49	
345	OFFICE SUPPLIES	7,500.00	0.00	352.41	5,677.10	1,822.90	
402	CONTINGENCIES	14,925.00	0.00	0.00	0.00	14,925.00	
415	SERVICE RECOGNITION PAYROLL	1,000.00	0.00	0.00	605.00	395.00	
423	INSURANCE	8,000.00	0.00	1,613.00	8,045.72	0.28	
	TOTAL OPERATING EXPENDITURES	790,509.00	0.00	56,342.20	543,344.15	247,164.85	68.72
515	OFFICE MACHINERY & EQUIPMENT	5,000.00	0.00	10.67	172.54	4,827.46	
525	LIBRARY BOOKS RECORDS & EXHIBITS	40,000.00	0.00	8,607.05	57,770.63	32,229.37	
	TOTAL CAPITAL OUTLAY	45,000.00	0.00	8,617.72	57,943.17	37,961.83	60.42
	TOTAL EXPENDITURES	840,509.00	0.00	64,959.92	601,287.32	285,126.68	67.83

MAY 1, 1976 THRU JAN 31, 1977

REVENUE ITEMS

		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
1	FUND BALANCE MAY 1, 1976	14,931.00	0.00	21,927.76	6,996.76-	
2	TAX LEVY RECEIPTS - CURRENT	99,320.00	25,507.45	101,879.45	2,559.45-	
56A	TAX LEVY RECEIPTS - PRIOR	0.00	55.38	55.38	55.38-	
	INTEREST ON INVESTMENTS	2,000.00	0.00	1,364.67	635.33	
	TOTAL REVENUE	116,251.00	26,062.83	125,727.21	9,476.21-	108.15

OBJECT CODE

OBJECT OF EXPENDITURE

		BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	100.00	0.00	0.00	0.00	100.00	0.00
410	PRINCIPAL & INTEREST	99,320.00	0.00	0.00	99,320.00	0.00	100.00
	TOTAL EXPENDITURES	99,420.00	0.00	0.00	99,320.00	100.00	99.90

MAY 1, 1976 THRU JAN 31, 1977

REVENUE ITEMS

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
56 FUND BALANCE MAY 1, 1976	46,073.00	0.00	45,125.65	947.35	
56A INCOME	0.00	0.00	900.00	900.00-	
INVESTMENT INTEREST	2,760.00	1,552.38	3,111.54	351.54-	
TOTAL REVENUE	48,833.00	1,552.38	49,137.19	304.19-	100.62

MAY 1, 1976 THRU JAN 31, 1977

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
1 FUND BALANCE MAY 1, 1976	0.00	0.00	0.00	0.00	
2 CITY OF DECATUR	7,600.00	1,781.73	14,823.14	7,223.14-	
DECATUR PUBLIC LIBRARY	1,000.00	0.00	0.00	1,000.00	
TOTAL REVENUE	8,600.00	1,781.73	14,823.14	6,223.14-	172.36

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	7,390.00	0.00	1,517.12	13,721.54	6,331.54-	
103	RETIREMENT FUND	1,095.00	0.00	222.26	2,563.64	1,468.64-	
105	WORKMENS COMPENSATION	25.00	0.00	0.00	0.00	25.00	
107	HOSPITALIZATION & MEDICAL INSURANCE	75.00	0.00	33.86	270.88	195.88-	
107 A	GROUP LIFE INSURANCE	15.00	0.00	5.76	46.08	31.08-	
	TOTAL OPERATING EXPENDITURES	8,600.00	0.00	1,779.00	16,602.14	8,002.14-193.05	
	TOTAL EXPENDITURES	8,600.00	0.00	1,779.00	16,602.14	8,002.14-193.05	

