

**Decatur Public Library Board of Trustees
FINANCE AND PROPERTIES**

**Tuesday
October 11, 2011
4:30 p.m.**

Decatur Public Library Board Room

AGENDA

- I. Call to Order – Mike Deatherage, Acting Chair
- II. Approval of Agenda
- III. Approval of the August 18, 2011 minutes (no meeting in September)
- IV. Budget
- V. Check Register
- VI. Old Business
 - A. Streetscape Diagram
 - B. Other
- VII. New Business:
 - A. Other
- VIII. Adjournment

If you have questions please contact:

Lee Ann Fisher, City Librarian

421-9713 or lfisher@decatur.lib.il.us

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
Finance & Properties Committee Meeting
October 11, 2011
Minutes

CALL TO ORDER:

Mike Deatherage, acting Chair, called the meeting to order at 4:36 p.m. Members present: Mary Gendry, Jim Alpi, and Teena Zindel-McWilliams, ex-officio. Carol Craig was absent. Staff present: Lee Ann Fisher, City Librarian, and Karen Bjorkman, Assistant City Librarian.

II. AGENDA:

Motion by Mr. Alpi and seconded by Mrs. Gendry to approve the agenda as presented. Motion carried unanimously.

III. MINUTES:

Motion by Mr. Alpi and seconded by Mrs. Gendry to approve the August 18, 2011, minutes. Motion carried unanimously.

No meeting in September.

IV. FINANCIAL REPORTS:

Ms. Fisher explained that the spending was at 46.5% and was under budget in personnel and over budget in operating expenses.

Mrs. Gendry asked about the expenses to the temporary employment and Ms. Fisher explained that the library was short in maintenance with the number of projects

Under review of bills, Mr. Deatherage asked about the amount paid to Overdrive (e-books). Ms. Fisher explained that this was paid and then materials were ordered against the balance.

Motion by Mrs. Gendry and seconded by Mr. Alpi to submit the bill as presented to the full board. Motion carried on a voice vote of yes.

VI. NEW BUSINESS:

None.

VI. ADJOURNMENT

Meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Karen Bjorkman

Assistant City Librarian

Approved 11/17/11