

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES  
Thursday, September 16, 1999 4:30 p.m.  
AGENDA

- I. Call to order - Shirley Moore, President
- II. Approval of minutes
  - A. Regular meeting of August 19, 1999
- III. Communication from the public
  - A. Steven Luker regarding internet access policy
- IV. City Librarian's report (due to the move, no written report available)
- V. Reports of committees
  - A. Personnel, Policy, and Public Relations Committee
    - 1. No meeting
  - B. Finance and Properties Committee
    - 1. Approval of bills for August 1999
    - 2. Approval of payment to Mid-States General & Mechanical Contracting Corporation
    - 3. No meeting
  - C. Grand Opening Committee
  - D. Rolling Prairie Library System
    - 1. Report on September 1999 system board meeting
  - E. Friends of the Library
    - 1. No meeting
  - F. Foundation
    - 1. Meeting of September 13, 1999
- VI. Old business
- VII. New business
- VIII. Adjournment

# DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

August 19, 1999

## I. CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Shirley Moore, president. Members present: Mrs. Moore, Sherri Arnold, Mark Gibson, Mary Gladney and Pat Greanias. Absent: Wayne Dunning, Judi Moss, Russ Reimer and John Stengel. Staff present: John Moorman and Sheila Robinson.

## II. APPROVAL OF MINUTES

The minutes of the meeting of July 15, 1999, were approved as mailed.

## III. COMMUNICATION FROM THE PUBLIC

No one from the public addressed the Board.

## IV. CITY LIBRARIAN'S REPORT

The City Librarian's written report was previously mailed.

Mr. Moorman reported that dealing with the move to the new facility is all that staff has been involved in. The work on the new building is behind schedule, due mostly to new shelving. Mr. Moorman is working with Illinois Power to vacate the building on North Street, to determine remaining expenditures, so that the old library can be completely emptied by mid-September. Mr. Moorman is extremely pleased with the library moving process and appreciative of the move committee's efforts.

## V. REPORTS OF COMMITTEES

**Personnel, Policy, and Public Relations Committee:** The committee met August 5, 1999. Mr. Gibson made a motion to adjourn into executive session at 5:22 pm to evaluate the performance of the City Librarian. Mrs. Arnold seconded the motion. The committee reconvened at 5:33 pm. Mr. Gibson moved that the salary of the city librarian be increased by 4% retroactive to July 1, 1999. Mrs. Greanias seconded the motion and unanimously carried on roll call vote.

**Finance and Properties Committee:** Mrs. Gladney made a motion to approve the July bills. The motion was seconded by Mrs. Arnold and unanimously carried on roll call vote.

Mrs. Gladney made a motion to approve the bills for August 1999 for Craftmasters (\$35,210) and Mid-States General & Mechanical Contracting Corporation (\$252,295). The motion was seconded by Mrs. Arnold and unanimously approved on roll call vote.

The committee did not meet.

**Grand Opening Committee:** The Madden sculpture will be installed in the vestibule of the new library by August 31. The donor wall will not be installed until the middle of September. The grand opening committee continues to make plans for ribbon cutting, receptions and special events. Mr. Gibson suggested that a table be set up during the special events' days of September 23 and 25 promoting the Foundation and raising awareness of its goals.

**Rolling Prairie Library System:** Mrs. Moore attended the meeting.

**Friends of the Library:** The Friends met August 4, 1999, to approve the purchase of a copy machine for the new library. The Friends, in conjunction with the Boy Scouts, netted \$6,248.20 during the Decatur Celebration weekend through their parking lot project at the new library.

**Foundation:** The Foundation met August 18, 1999. Mr. Moorman stated that there are three priorities for future fund-raising: 1) bookmobiles - \$250,000 to \$300,000. The Foundation has been asked to raise funds towards their purchase. A large bookmobile will cost approximately \$150,000; \$60,000 to \$100,000 for the small bookmobile; 2) technology to raise funds; 3) establishment of a long-term endowment fund to benefit the Foundation. It was suggested that the Foundation make available an information sheet for distribution and design a tri-fold for fall.

## **VI. STANDARDS FOR ILLINOIS PUBLIC LIBRARIES**

### **Chapter I - Core Standards**

The Library meets core standards.

### **VII. OLD BUSINESS**

There was no old business.

### **VIII. NEW BUSINESS**

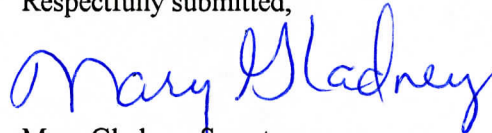
Mrs. Moore made a motion to approve the meeting room application form as presented. Mrs. Arnold seconded the motion which was unanimously approved on roll call vote.

According to Mr. Moorman, the project is almost complete and the library is continuing to work on leasing space.

### **VIII. ADJOURNMENT**

Mrs. Moore adjourned the meeting at 5:40 pm.

Respectfully submitted,



Mary Gladney, Secretary  
Decatur Public Library Board of Trustees



August 25, 1999

To: John Moorman  
Decatur Public Library  
247 E. North Street  
Decatur, IL 62523-1128

Dear Mr. Moorman,

I want to take a moment of your time and personally thank you for allowing the Boy Scouts to use the Library parking lot for a fund raiser. Because of your generosity, the Scouts of Troop 20 are going to purchase new tents for camping. The following is a letter that the Scouts composed themselves, to you. Once again, thank you for allowing us to raise funds for our troop. We are looking forward to working together again next year.

Yours In Scouting,



Richard Tucker, Scoutmaster, Troop 20

Mr. Moorman,

We are glad to be able to help you with the parking lot, parking cars in the future Library parking lot. Doing this helped us show what Scouting is about. We tried having the right Scouting Spirit in our attitudes. We are proud to do what we have done. Thankyou for the opportunity. We would also like to thank you for the money. We will make sure it is used in good Scouting minds and for equipment that we need for our Troop.

Your Friends, Troop 20

CITY OF DECATUR  
BILLS AND PAYROLLS FOR PERIOD ENDING 08/31/1999

DECATUR PUBLIC LIBRARY

OF BEST	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
11999	TREAS-PETTY CASH	2.70	124980	08/02/1999	PRINTING AND BINDING
11999	TREAS-PETTY CASH	21.53	124980	08/02/1999	TELEPHONE
11999	TREAS-PETTY CASH	17.00	124980	08/02/1999	CONFERENCES AND OTHER TRAVEL
11999	TREAS-PETTY CASH	17.82	124980	08/02/1999	POSTAGE
11999	TREAS-PETTY CASH	15.00	124980	08/02/1999	PROFESSIONAL MEMBERSHIP FEES
11999	TREAS-PETTY CASH	41.57	124980	08/02/1999	MATERIAL-BLDGS
11999	TREAS-PETTY CASH	12.97	124993	08/03/1999	MAG/PAPERS-MAIN ADULT
11999	COMMERCIAL MAIL SERVICES	124.78	124993	08/03/1999	POSTAGE
11999	TREAS-MEDICAL INSURANCE	5425.56	125064	08/04/1999	MEDICAL INSURANCE
11999	TREAS-NON MEDICAL INS	33.21	125065	08/04/1999	LIFE INSURANCE
11999	TREAS-NON MEDICAL INS	46.97	125065	08/04/1999	UNEMPLOYMENT COMPENSATION
11999	TREAS-NON MEDICAL INS	4.38	125065	08/04/1999	WORKERS COMPENSATION
11999	TREAS-IMRF	8,970.07	125067	08/04/1999	RETIREMENT-IMRF
11999	VOICE NEWSPAPER	84.00	125076	08/04/1999	MAG/PAPERS-MAIN ADULT
11999	ALDRICH, JACK	300.00	125088	08/05/1999	BOOKS AND PERIODICALS
11999	NATIONAL USERS GROUP	300.00	125088	08/05/1999	BOOKS AND PERIODICALS
11999	TREAS-GENERAL FUND	100.00	125092	08/05/1999	CONFERENCES AND OTHER TRAVEL
11999	TREAS-SELF INSURANCE FUND	212.83	125092	08/05/1999	TRANSFER TO GENERAL FUND
11999	TREAS-SELF INSURANCE FUND	12.75	125093	08/05/1999	MOTOR VEHICLE-INSURANCE
11999	TREAS-SELF INSURANCE FUND	877.08	125093	08/05/1999	BOILER INSURANCE
11999	TREAS-SELF INSURANCE FUND	536.25	125093	08/05/1999	PROPERTY INSURANCE
11999	TREAS-MS OPERATING	1,897.08	125093	08/05/1999	GENERAL LIABILITY INSURANCE
11999	BECK'S ENGRAVING	59.38	125097	08/06/1999	MIS SERVICES
11999	BODINE ELECTRIC	308.50	125098	08/06/1999	OFFICE SUPPLIES
11999	BOLAND ELECTRIC SUPPLY, INC.	27.50	125098	08/06/1999	SERV-AUTO EQUIPMENT
11999	BLUE MOUND MEMORIAL LIBRARY	61.00	125101	08/06/1999	MATERIAL TO MAINT AUTO EQUIP
11999	Z LAWN CARE	270.00	125103	08/06/1999	OTHER PROFESSIONAL SERVICES
11999	ILLINOIS LIBRARY ASSOCIATION	65.00	125105	08/06/1999	OTHER PROFESSIONAL SERVICES
11999	JAN WAY COMPANY	72.79	125106	08/06/1999	CONFERENCES AND OTHER TRAVEL
11999	MILAZION DISTRICT LIBRARY	26.00	125107	08/06/1999	OFFICE SUPPLIES
11999	NORRELL SERVICES, INC.	1,303.56	125108	08/06/1999	OTHER PROFESSIONAL SERVICES
11999	SEARS, ROEBUCK AND COMPANY	159.99	125110	08/06/1999	TEMP PERSONNEL SERVICES
11999	TYLER TYPES	204.75	125117	08/06/1999	MATERIAL-BLDGS
11999	WALKER, PETS	131.26	125121	08/06/1999	OTHER PROFESSIONAL SERVICES
11999	TREAS-PETTY CASH	24.45	125121	08/06/1999	CONFERENCES AND OTHER TRAVEL
11999	TREAS-PETTY CASH	7.00	125171	08/11/1999	SERV-AUTO EQUIPMENT
11999	TREAS-PETTY CASH	11.75	125171	08/11/1999	CONFERENCES AND OTHER TRAVEL
11999	TREAS-PETTY CASH	15.00	125171	08/11/1999	SERV-AUTO EQUIPMENT
11999	TREAS-PETTY CASH	2.61	125171	08/11/1999	POSTAGE
11999	TREAS-PETTY CASH	10.00	125171	08/11/1999	OTHER PROFESSIONAL SERVICES
11999	ASSOCIATED OFFICE FURNISHINGS	39.70	125171	08/11/1999	MATERIAL-BLDGS
11999	AMEL INST OF PHILANTHROPY	35.00	125189	08/13/1999	BOOKS AND PERIODICALS
11999	ACE MECHANICAL	150.00	125191	08/13/1999	OFFICE SUPPLIES
11999	BAKER & TAYLOR CO	38.70	125195	08/13/1999	MAG/PAPERS-MAIN REFERENCE
11999	BODINE ELECTRIC	1,054.37	125197	08/13/1999	SERV-IMPROVEMENTS
11999	BODINE ELECTRIC	156.00	125198	08/13/1999	MATERIAL-BLDGS
11999	BAKER & TAYLOR ENTERTAINMENT	353.95	125198	08/13/1999	BOOKS AND PERIODICALS
11999	BOOTH & ANTOLINE	30.21	125201	08/13/1999	SERV-AUTO EQUIPMENT
11999	BUCK QUEST	2,140.00	125202	08/13/1999	MATERIAL TO MAINT AUTO EQUIP
11999	MCCLEODUSA	25.00	125204	08/13/1999	BOOKS AND PERIODICALS
11999	HERALD & REVIEW	100.87	125208	08/13/1999	OTHER PROFESSIONAL SERVICES
11999	AMERITECH	120.35	125212	08/13/1999	BOOKS AND PERIODICALS
11999	ILLINOIS POWER COMPANY	310.01	125225	08/13/1999	BOOKS AND PERIODICALS
11999	IBM	3,037.19	125226	08/13/1999	TELEPHONE
11999	MENARDS	399.23	125227	08/13/1999	ELECTRICITY
11999	MORRELL, STERLING	77.63	125227	08/13/1999	SERV-OFFICE EQUIP
11999	MT ZION DISTRICT LIBRARY	162.00	125240	08/13/1999	MATERIAL-BLDGS
11999	RIGSBY, PAUL	31.25	125241	08/13/1999	OTHER PROFESSIONAL SERVICES
11999	SLEETH, ALAN	162.00	125249	08/13/1999	OTHER PROFESSIONAL SERVICES
11999	SAM, CLUB	162.00	125254	08/13/1999	OTHER PROFESSIONAL SERVICES
11999	TREAS-FLEET MAINTENANCE	328.61	125256	08/13/1999	JANITORIAL SUPPLIES
11999	TREAS-GENERAL FUND	230.83	125262	08/13/1999	GASOLINE
11999	TREAS-GENERAL FUND	663.82	125263	08/13/1999	POSTAGE
11999	TREAS-GENERAL FUND	10.20	125263	08/13/1999	MATERIAL-BLDGS
11999	TREAS-GENERAL FUND	176.72	125263	08/13/1999	OFFICE SUPPLIES
11999	TAYLOR, DELBERT	324.00	125264	08/13/1999	OTHER PROFESSIONAL SERVICES
11999	MCCLEODUSA	100.87	125299	08/17/1999	TELEPHONE
11999	TREAS-MEDICAL INSURANCE	5,376.86	125375	08/18/1999	MEDICAL INSURANCE

CITY OF DECATUR  
BILLS AND PAYROLLS FOR PERIOD ENDING 08/31/1999

DECATUR PUBLIC LIBRARY

DEPT	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
11999	TREAS-NON MEDICAL INS	34.02	125376	08/18/1999	LIFE INSURANCE
11999	TREAS-NON MEDICAL INS	46.97	125376	08/18/1999	UNEMPLOYMENT COMPENSATION
11999	TREAS-NON MEDICAL INS	438.59	125376	08/18/1999	WORKERS COMPENSATION
11999	TREAS-IMRF	8,872.27	125377	08/18/1999	RETIREMENT-IMRF
11999	AUDIO EXPRESS	39.95	125525	08/30/1999	OFFICE SUPPLIES
11999	ARMORON CORPORATION	37.53	125526	08/30/1999	OTHER PROFESSIONAL SERVICES
11999	CARDWELL, JOHN	1,750.00	125529	08/30/1999	RENTAL-EQUIPMENT
11999	CHAMBER OF COMMERCE	1,750.00	125530	08/30/1999	PROFESSIONAL MEMBERSHIP FEES
11999	DESIGN PRINTING & GRAPHICS	580.00	125532	08/30/1999	PRINTING AND BINDING
11999	JAM MASTER	239.11	125535	08/30/1999	ANITRIAL SUPPLIES
11999	METAL EDGE INC	442.87	125537	08/30/1999	OFFICE SUPPLIES
11999	RYDER TRANSPORTATION SERVICES	1,158.28	125541	08/30/1999	RENTAL-EQUIPMENT
11999	RISK MANAGEMENT ALTERNATIVES	52.50	125542	08/30/1999	OTHER PROFESSIONAL SERVICES
11999	D & B REFUSE SERVICE	77.76	125556	08/31/1999	SERVO-BUILDINGS
11999	ARINGDON PRESS	56.22	125560	08/31/1999	BOOKS AND PERIODICALS
11999	AMERITECH	200.47	125565	08/31/1999	TELEPHONE
11999	ATTIS PRESS	24.95	125568	08/31/1999	BOOKS AND PERIODICALS
11999	BABY TALK INC.	275.00	125575	08/31/1999	OTHER PROFESSIONAL SERVICES
11999	BLACKSTONE AUDIO BOOKS	43.27	125578	08/31/1999	BOOKS AND PERIODICALS
11999	CRYSTAL PRODUCTIONS	225.61	125606	08/31/1999	BOOKS AND PERIODICALS
11999	CROWN POINT PRESS	50.00	125607	08/31/1999	BOOKS AND PERIODICALS
11999	DDC PUBLISHING, INC	59.10	125628	08/31/1999	BOOKS AND PERIODICALS
11999	EARTHRISE STUDIOS	17.95	125635	08/31/1999	BOOKS AND PERIODICALS
11999	FORDHAM EQUIPMENT	50.00	125636	08/31/1999	POSTAGE SUPPLIES
11999	FORDHAM EQUIPMENT	507.10	125636	08/31/1999	OFFICE SUPPLIES
11999	FILMS FOR HUMANITIES & SCIENCE	347.57	125638	08/31/1999	BOOKS AND PERIODICALS
11999	GAYLORD	172.70	125639	08/31/1999	POSTAGE
11999	GAYLORD	330.89	125645	08/31/1999	OFFICE SUPPLIES
11999	GAYLORD PUBLISHING CO., INC	908.02	125645	08/31/1999	SMALL CAPITAL ITEMS
11999	GREER, LARRY	310.94	125650	08/31/1999	BOOKS AND PERIODICALS
11999	HEALING ARTS COMMUNICATIONS	20.00	125651	08/31/1999	BOOKS AND PERIODICALS
11999	HEALING ARTS COMMUNICATIONS	167.80	125659	08/31/1999	BOOKS AND PERIODICALS
11999	AMERITECH	131.60	125662	08/31/1999	BOOKS AND PERIODICALS
11999	AMERITECH	2,635.67	125663	08/31/1999	TELEPHONE
11999	ILLINOIS HISTORIC LIBRARY	10.00	125671	08/31/1999	BOOKS AND PERIODICALS
11999	IL STATE LIBRARY	27.68	125672	08/31/1999	POSTAGE AND PERIODICALS
11999	IKON CAPITAL	1,848.01	125672	08/31/1999	RENTAL-EQUIPMENT
11999	INTERLINK PUBLISHING GROUP INC	80.85	125674	08/31/1999	SERV-OFFICE EQUIP
11999	LIBRARY VIDEO CO	112.19	125675	08/31/1999	BOOKS AND PERIODICALS
11999	MARQUIS WHO'S WHO	232.78	125707	08/31/1999	BOOKS AND PERIODICALS
11999	NORRELL SERVICES, INC.	8,068.25	125717	08/31/1999	TEMP PERSONNEL SERVICES
11999	R L POLK & CO.	607.50	125735	08/31/1999	BOOKS AND PERIODICALS
11999	RECORDED BOOKS, INC.	449.50	125738	08/31/1999	BOOKS AND PERIODICALS
11999	REGENT BOOK CO	40.46	125743	08/31/1999	BOOKS AND PERIODICALS
11999	SPECIALTY COMPUTER RIBBONS	144.98	125752	08/31/1999	OFFICE SUPPLIES
11999	STANDARD/HAINES & ESSICK	36.62	125753	08/31/1999	OFFICE SUPPLIES
11999	STANDARD & POOR'S CORP	849.00	125763	08/31/1999	BOOKS AND PERIODICALS
11999	TEACHING COMPANY	179.85	125775	08/31/1999	BOOKS AND PERIODICALS
11999	UMI	10,823.05	125787	08/31/1999	BOOKS AND PERIODICALS
11999	VISION VIDEO	53.94	125793	08/31/1999	BOOKS AND PERIODICALS
11999	VANDERBILT FILMS	27.95	125795	08/31/1999	BOOKS AND PERIODICALS
11999	WHITEBIRD	23.23	125803	08/31/1999	BOOKS AND PERIODICALS
11999	ZBS FOUNDATION	86.40	125804	08/31/1999	BOOKS AND PERIODICALS

TOTAL 81,943.95

CITY OF DECATUR  
BILLS AND PAYROLLS FOR PERIOD ENDING 08/31/1999

DPL BOND CAPITAL FUND

OF FEST	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
1999	MID-STATES GENERAL & MECH	252,295.00	125437	08/20/1999	BUILDINGS
	TOTAL	252,295.00			

CITY OF DECATUR  
BILLS AND PAYROLLS FOR PERIOD ENDING 08/31/1999

LIBRARY CAPITAL

OF FEST	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
1999	PSA ASSOCIATES	27,789.50	125244	08/13/1999	ARCH AND ENGINEERING SERVICES
1999	THE MAGNETIC PAGE, INC.	2,533.45	125265	08/13/1999	OFFICE MACHINERY AND EQUIPMENT
1999	CRAFTMASTERS	35,210.00	125423	08/20/1999	BUILDINGS
1999	ILLINOIS POWER COMPANY	12,000.00	125479	08/24/1999	OTHER PROFESSIONAL SERVICES
1999	ARAKAWA HANGING SYSTEMS	1,409.85	125549	08/31/1999	OFFICE MACHINERY AND EQUIPMENT
	TOTAL	78,942.80			

CITY OF DECATUR  
BILLS AND PAYROLLS FOR PERIOD ENDING 08/31/1999

DPL-EQUIP REPLACEMENT FUND

OF FEST	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
1999	CHILD GARDEN	632.80	125587	08/31/1999	OFFICE SUPPLIES
1999	HENRICKSEN & COMPANY	2,592.00	125656	08/31/1999	OFFICE MACHINERY AND EQUIPMENT
1999	HAK MAN CHENG	1,205.00	125657	08/31/1999	OFFICE MACHINERY AND EQUIPMENT
	TOTAL	4,424.80			



CITY OF DECATUR  
BILLS AND PAYROLLS FOR PERIOD ENDING 08/31/1999

PUBLIC LIBRARY-TRUSTS

OF EST	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
1999	GROLIER PUBLISHING CO., INC	19.50	125650	08/31/1999	EXPENDITURES
	TOTAL	19.50			

CITY OF DECATUR  
BILLS AND PAYROLLS FOR PERIOD ENDING 08/31/1999

LIBRARY BUILDING LEASES

OF EST	VENDOR	AMOUNT	CHECK NUMBER	CHECK DATE	DESCRIPTION
1999	MACON COUNTY	37,442.49	125402	08/19/1999	TAX AND INSURANCE PAYMENTS
	TOTAL	37,442.49			

PERIOD ENDING 19990831

EQUIP REPLACEMENT FUND

DESCRIPTION	MONTHLY ACTUAL	Y-T-D ESTIMATE	Y-T-D ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE	% REAL
NCE						
BEGINNING FUND BALANCE	.00	64,013.66	197,769.47	192,041.00	5,728.47-	103
AL	.00	54,013.66	197,769.47	192,041.00	5,728.47-	103
ERMENTAL REVENUE						
STATE GRANTS OR OTHER	24,899.48	10,000.00	24,899.48	30,000.00	5,100.52	83
AL	24,899.48	10,000.00	24,899.48	30,000.00	5,100.52	83
T INCOME						
INVESTMENT INTEREST	759.75	760.00	3,007.05	2,280.00	727.05-	131
AL	759.75	760.00	3,007.05	2,280.00	727.05-	131
FUND TOTAL	25,659.23	74,773.66	225,676.00	224,321.00	1,355.00-	100

CITY OF DECATUR

REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

PENSES	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	FUND 19 DPL-EQUIP REPLACEMENT FUND 08/31/1999	
				Y-T-D BUDGET	UNEXPENDED BALANCE

PTION	194,321	.00	.00	64,773	194,321.00	.00	194,321.00
L OUTLAY	194,321	.00	.00	64,773	194,321.00	.00	194,321.00
INGS							
VISION TOTAL **	194,321	.00	.00	64,773	194,321.00	.00	194,321.00

UNENCUMBERED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRCNT COMM

CITY OF DECATUR

REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

99 GRANT

FUND 19 DPL-EQUIP REPLACEMENT FUND 08/31/1999

UNENCUMBERED BALANCE

UNEXPENDED BALANCE

ENCUMBRANCE

Y-T-D BUDGET

MONTHLY EXPENDITURES

YEAR-TO-DATE EXPENDITURES

ANNUAL BUDGET

ACTUAL SERVICES

0	30,000	.00	11,000.00	10,000	19,000.00	.00	19,000.00	36.7
10	30,000	.00	11,000.00	10,000	19,000.00	.00	19,000.00	36.7

11	0	632.80	6,906.48	0	6,906.48	.00	6,906.48	
12	0	632.80	6,906.48	0	6,906.48	.00	6,906.48	

13	0	3,792.00	6,993.00	0	6,993.00	.00	6,993.00	
14	0	3,792.00	6,993.00	0	6,993.00	.00	6,993.00	

15	30,000	4,424.80	24,899.48	10,000	5,100.52	.00	5,100.52	83.0
16	30,000	4,424.80	24,899.48	10,000	5,100.52	.00	5,100.52	83.0

17	0	0	0	0	0	0	0	
18	0	0	0	0	0	0	0	

19	0	0	0	0	0	0	0	
20	0	0	0	0	0	0	0	

21	0	3,792.00	6,993.00	0	6,993.00	.00	6,993.00	
22	0	3,792.00	6,993.00	0	6,993.00	.00	6,993.00	

23	30,000	4,424.80	24,899.48	10,000	5,100.52	.00	5,100.52	83.0
24	30,000	4,424.80	24,899.48	10,000	5,100.52	.00	5,100.52	83.0

25	0	0	0	0	0	0	0	
26	0	0	0	0	0	0	0	

27	0	0	0	0	0	0	0	
28	0	0	0	0	0	0	0	

29	0	0	0	0	0	0	0	
30	0	0	0	0	0	0	0	

31	0	0	0	0	0	0	0	
32	0	0	0	0	0	0	0	

33	0	0	0	0	0	0	0	
34	0	0	0	0	0	0	0	

35	0	0	0	0	0	0	0	
36	0	0	0	0	0	0	0	

37	0	0	0	0	0	0	0	
38	0	0	0	0	0	0	0	

39	0	0	0	0	0	0	0	
40	0	0	0	0	0	0	0	

41	0	0	0	0	0	0	0	
42	0	0	0	0	0	0	0	

43	0	0	0	0	0	0	0	
44	0	0	0	0	0	0	0	

45	0	0	0	0	0	0	0	
46	0	0	0	0	0	0	0	

47	0	0	0	0	0	0	0	
48	0	0	0	0	0	0	0	

49	0	0	0	0	0	0	0	
50	0	0	0	0	0	0	0	

51	0	0	0	0	0	0	0	
52	0	0	0	0	0	0	0	

53	0	0	0	0	0	0	0	
54	0	0	0	0	0	0	0	

55	0	0	0	0	0	0	0	
56	0	0	0	0	0	0	0	

57	0	0	0	0	0	0	0	
58	0	0	0	0	0	0	0	

59	0	0	0	0	0	0	0	
60	0	0	0	0	0	0	0	

61	0	0	0	0	0	0	0	
62	0	0	0	0	0	0	0	

63	0	0	0	0	0	0	0	
64	0	0	0	0	0	0	0	

65	0	0	0	0	0	0	0	
66	0	0	0	0	0	0	0	

67	0	0	0	0	0	0	0	
68	0	0	0	0	0	0	0	

69	0	0	0	0	0	0	0	
70	0	0	0	0	0	0	0	

71	0	0	0	0	0	0	0	
72	0	0	0	0	0	0	0	

73	0	0	0	0	0	0	0	
74	0	0	0	0	0	0	0	

75	0	0	0	0	0	0	0	
76	0	0	0	0	0	0	0	

77	0	0	0	0	0	0	0	
78	0	0	0	0	0	0	0	

79	0	0	0	0	0	0	0	
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DESCRIPTION	MONTHLY ACTUAL	PERIOD ENDING 19990831	Y-T-D ESTIMATE	Y-T-D ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE	% REAL
TUR PUBLIC LIBRARY							
DESCRIPTION							
NCE							
BEGINNING FUND-BALANCE	.00	113,178.33	113,178.33	340,117.00	339,535.00	582.00	100
AL	.00	113,178.33	113,178.33	340,117.00	339,535.00	582.00	100
PROPERTY TAX-LIBRARY	.00	801,876.33	801,876.33	1,282,584.94	2,405,629.00	1,123,044.06	53
AL	.00	801,876.33	801,876.33	1,282,584.94	2,405,629.00	1,123,044.06	53
ENVIRONMENTAL REVENUE							
REPLACEMENT TAX STATE GRANTS OR OTHER	9,227.31	66,666.66	34,666.66	79,510.35	200,000.00	120,489.65	39
AL	.00	34,666.66	34,666.66	.00	104,000.00	104,000.00	
FEE	9,227.31	101,333.32	101,333.32	79,510.35	304,000.00	224,489.65	26
LIBRARY FINES AND FEES	3,195.84	24,666.66	24,666.66	18,585.35	74,000.00	55,414.65	25
LIBRARY NON-RESIDENT FEES	75.00	166.66	166.66	475.00	500.00	25.00	95
LIBRARY LOST AND DAMAGED BOOKS	396.45	1,333.33	1,333.33	2,343.96	4,000.00	1,656.04	58
VERIFAX	.00	583.33	583.33	788.35	1,750.00	961.65	45
RESERVES	604.98	2,833.33	2,833.33	3,001.13	8,500.00	5,498.87	35
AL	4,272.27	29,583.31	29,583.31	25,193.79	88,750.00	63,556.21	28
FROM							
TRANS FR WALMART TIF	.00	2,000.00	2,000.00	.00	6,000.00	6,000.00	
AL	.00	2,000.00	2,000.00	.00	6,000.00	6,000.00	
T INCOME							
INVESTMENT INTEREST	3,776.53	12,666.66	12,666.66	9,028.86	38,000.00	28,971.14	23
AL	3,776.53	12,666.66	12,666.66	9,028.86	38,000.00	28,971.14	23
INCOME							
CONTRIBUTIONS AND DONATIONS	.00	1,166.66	1,166.66	1,002.95	3,500.00	2,497.05	28
MISCELLANEOUS INCOME	.00	1,000.00	1,000.00	505.00	3,000.00	2,495.00	16
AL	.00	2,166.66	2,166.66	1,507.95	6,500.00	4,992.05	23
FUND TOTAL	17,276.11	1,062,804.61	1,062,804.61	1,737,942.89	3,188,414.00	1,450,471.11	54

REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

08/31/1999

FUND 20 DECATUR PUBLIC LIBRARY

DECATUR PUBLIC LIBRARY

DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRCNT COMM
PERSONNEL SALARIES	1,513,748	101,233.53	377,389.91	504,582	1,136,358.09	.00	1,136,358.09	24.9
PERSONNEL SALARIES	0	1,221.14	13,845.79	0	13,845.79	.00	13,845.79	
PERSONNEL SALARIES	0	.00	10.18	0	10.18	.00	10.18	
PERSONNEL SALARIES	0	3,394.87	13,074.26	0	13,074.26	.00	13,074.26	
PERSONNEL SALARIES	0	7,341.82	34,283.67	0	34,283.67	.00	34,283.67	
PERSONNEL SALARIES	1,513,748	113,191.36	438,603.81	504,582	1,075,144.19	.00	1,075,144.19	29.0
PERSONNEL SALARIES	10,900	3,211.88	6,634.45	3,633	4,265.55	.00	4,265.55	60.9
PERSONNEL SALARIES	22,892	1,027.48	5,263.35	7,630	17,628.65	.00	17,628.65	23.0
PERSONNEL SALARIES	234,564	17,842.34	68,387.79	78,188	166,176.21	.00	166,176.21	29.2
PERSONNEL SALARIES	924	67.23	252.72	308	671.28	.00	671.28	27.4
PERSONNEL SALARIES	160,464	10,802.42	41,231.33	53,488	119,232.67	.00	119,232.67	25.7
PERSONNEL SALARIES	1,100	93.94	379.61	366	720.39	.00	720.39	34.5
PERSONNEL SALARIES	10,285	877.18	3,544.67	3,428	6,740.33	.00	6,740.33	34.5
PERSONNEL SALARIES	9,685	642.38	3,098.32	3,228	6,586.68	.00	6,586.68	32.0
PERSONNEL SALARIES	450,814	34,564.85	128,792.24	150,269	322,021.76	.00	322,021.76	28.6
PERSONNEL SALARIES	250	.00	1,399.75	83	1,149.75	.00	1,149.75	559.9
PERSONNEL SALARIES	14,000	582.70	4,782.77	4,666	9,217.23	.00	9,217.23	34.2
PERSONNEL SALARIES	5,000	77.76	305.52	1,666	4,694.48	.00	4,694.48	6.6
PERSONNEL SALARIES	200	150.00	445.00	66	245.00	24	245.00	6.6
PERSONNEL SALARIES	3,000	488.95	1,274.45	1,000	1,725.55	.00	1,725.55	22.5
PERSONNEL SALARIES	10,000	480.08	8,092.10	3,333	1,907.90	.00	1,907.90	40.9
PERSONNEL SALARIES	22,405	1,867.08	7,468.32	7,468	14,936.68	.00	14,936.68	33.3
PERSONNEL SALARIES	65,000	3,037.19	17,182.31	21,666	47,817.69	.00	47,817.69	26.4
PERSONNEL SALARIES	13,500	.00	.00	4,500	13,500.00	.00	13,500.00	
PERSONNEL SALARIES	28,000	192.36	10,535.76	9,333	17,464.24	.00	17,464.24	37.6
PERSONNEL SALARIES	1,250	.00	283.37	416	966.63	.00	966.63	22.7
PERSONNEL SALARIES	1,500	.00	.00	500	1,500.00	.00	1,500.00	
PERSONNEL SALARIES	8,000	.00	.00	2,666	8,000.00	.00	8,000.00	
PERSONNEL SALARIES	7,000	510.26	1,701.30	2,333	2,298.70	.00	2,298.70	24.3
PERSONNEL SALARIES	15,000	1,068.55	5,184.47	5,000	8,815.53	.00	8,815.53	41.5
PERSONNEL SALARIES	10,000	.00	4,452.40	3,333	5,547.60	35	5,547.60	44.5
PERSONNEL SALARIES	25,000	9,371.81	25,514.05	8,333	514.05	.00	514.05	102.1
PERSONNEL SALARIES	3,000	.00	.00	1,000	3,000.00	.00	3,000.00	
PERSONNEL SALARIES	1,000	.00	.00	333	1,000.00	.00	1,000.00	
PERSONNEL SALARIES	101,250	3,923.03	26,599.58	33,750	74,650.42	4,291	70,359.42	30.5
PERSONNEL SALARIES	2,500	190.00	380.00	866	2,220.00	.00	2,220.00	14.6
PERSONNEL SALARIES	20,000	.00	.00	6,666	20,000.00	.00	20,000.00	
PERSONNEL SALARIES	26,800	4,756.29	8,540.67	8,933	18,259.33	.00	18,259.33	31.9
PERSONNEL SALARIES	383,755	26,696.06	125,141.82	127,910	258,613.18	4,350	254,263.18	33.7
PERSONNEL SALARIES	3,000	230.83	911.77	1,000	2,088.23	.00	2,088.23	30.4
PERSONNEL SALARIES	7,000	567.72	1,560.93	2,000	4,439.07	.00	4,439.07	26.0
PERSONNEL SALARIES	7,500	330.70	4,410.08	2,333	2,589.92	.00	2,589.92	93.0
PERSONNEL SALARIES	3,500	381.45	2,622.38	1,166	877.62	.00	877.62	74.9
PERSONNEL SALARIES	35,000	1,851.50	6,560.63	11,666	28,439.37	1,186	27,253.08	22.1
PERSONNEL SALARIES	200	.00	.00	66	200.00	.00	200.00	
PERSONNEL SALARIES	54,700	3,362.20	16,065.79	18,231	38,634.21	1,186	37,447.92	31.5
PERSONNEL SALARIES	1,200	100.00	400.00	400	800.00	.00	800.00	33.3
PERSONNEL SALARIES	2,554	212.83	851.32	851	1,702.68	.00	1,702.68	33.3
PERSONNEL SALARIES	1,53	12.75	51.00	51	102.00	.00	102.00	33.3
PERSONNEL SALARIES	10,525	877.08	3,508.32	3,508	7,016.68	.00	7,016.68	33.3

CHARGES

CITY OF DECATUR

REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

DESCRIPTION	FUND 20 DECATUR PUBLIC LIBRARY			ENCUMBRANCE	UNENCUMBERED BALANCE	PRCENT COM
	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES			
CATUR PUBLIC LIBRARY						08/31/1999
CHARGES						
AL LIABILITY INSURANCE	6,435	536.25	2,145.00	2,145	4,290.00	33.3
CAPITAL ITEMS	4,000	908.02	908.02	1,333	2,662.08	33.4
	24,867	2,646.93	7,863.66	8,288	16,573.44	33.4
L OUTLAY						
E MACHINERY AND EQUIPMENT	48,995	.00	838.00	16,331	48,157.00	4.6
	48,995	.00	838.00	16,331	48,157.00	4.6
AND PERIODICALS	372,000	16,052.48	85,176.33	124,000	286,823.67	22.9
ONODICS	0	.00	254.00	0	254.00	
APERS-MAIN ADULT	0	96.97	21,285.76	0	21,285.76	
APERS-MAIN YOUTH	0	.00	850.27	0	850.27	
APERS-MAIN JUVENILE	0	.00	1,339.50	0	1,339.50	
APERS-MAIN REFERENCE	0	35.00	10,284.59	0	10,284.59	
APERS-MAIN PROFESSIONAL	0	.00	1,460.26	0	1,460.26	
APERS-EXTEN ADULT	0	.00	3,576.75	0	3,576.75	
	372,000	16,184.45	124,227.46	124,000	247,772.54	33.4
VISION TOTAL **	2,848,879	196,645.85	841,532.78	949,611	2,007,346.22	29.8

PERIOD ENDING 19990831	Y-I-D ESTIMATE	Y-I-D ACTUAL	ANNUAL BUDGET	UNREALIZED % BALANCE REAL
MONTHLY ACTUAL				
BEGINNING FUND BALANCE	00	663,335.31	381,637.00	281,698.31- 173
TRANSFER FROM FD 35-BLDG LEASE	00	663,335.31	381,637.00	281,698.31- 173
INCOME				
INVESTMENT INTEREST	1,242.09	6,522.11	400.00	6,122.11- 630
	1,242.09	6,522.11	400.00	6,122.11- 630
CONTRIBUTIONS AND DONATIONS	00	19,781.53	500,000.00	480,218.47 4
DPL FOUNDATION CONTRIBUTION	27,789.50	77,923.33	00	77,923.33-
	27,789.50	97,704.86	500,000.00	402,295.14 19
BOND OR NOTE PROCEEDS	00	00	400,000.00	400,000.00
	00	00	400,000.00	400,000.00
FUND TOTAL	29,031.59	767,562.28	1,392,037.00	624,474.72 55

CITY OF DECATUR

REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PERCENT COMM
0	00	2,100.00	0	2,100.00-	00	2,100.00-	
0	27,789.50	85,108.46	0	85,108.46-	00	85,108.46-	
0	12,000.00	14,264.00	0	14,264.00-	95,597.50	109,861.50-	
0	39,789.50	101,472.46	0	101,472.46-	95,597.50	197,069.96-	
1,282,036	35,210.00	352,095.00	427,345	929,941.00	00	929,941.00	27.5
0	3,943.30	29,553.30	0	29,553.30-	8,886.34	38,439.64-	
1,282,036	39,153.30	381,648.30	427,345	900,387.70	8,886.34	891,501.36	30.5
1,282,036	78,942.80	483,120.76	427,345	798,915.24	104,483.84	694,431.40	45.8

PERIOD ENDING 19990831	Y-T-D ESTIMATE	Y-T-D ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE	% REAL
MONTHLY ACTUAL					
BEGINNING FUND BALANCE	671,148.33	1,728,216.67	2,013,445.00	285,228.33	85
INCOME	671,148.33	1,728,216.67	2,013,445.00	285,228.33	85
INVESTMENT INTEREST	1,118.18	14,286.46	7,000.00	7,286.46-	204
	1,118.18	14,286.46	7,000.00	7,286.46-	204
FUND TOTAL	1,118.18	1,742,503.13	2,020,445.00	277,941.87	86

CITY OF DECATUR

REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRCMT COMM
ANNUAL BUDGET						
2,020,445	1,541,742.00	673,481	478,703.00	.00	478,703.00	76.3
2,020,445	1,541,742.00	673,481	478,703.00	.00	478,703.00	76.3
2,020,445	1,541,742.00	673,481	478,703.00	.00	478,703.00	76.3



DESCRIPTION	PERIOD ENDING 19990831	MONTHLY ACTUAL	Y-T-D ESTIMATE	Y-T-D ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE	% REAL
STATE GRANT FOR BLDG							
NCE							
BEGINNING FUND BALANCE	.00	.00	.00	1,789.55	.00	1,789.55-	
OPERATIONAL REVENUE	.00	.00	.00	1,789.55	.00	1,789.55-	
STATE GRANTS OR OTHER	.00	.00	8,333.33	.00	25,000.00	25,000.00	
TOTAL	.00	.00	8,333.33	.00	25,000.00	25,000.00	
INCOME							
INVESTMENT INTEREST	6.72	6.72	.00	27.09	.00	27.09-	
TOTAL	6.72	6.72	.00	27.09	.00	27.09-	
FUND TOTAL	6.72	6.72	8,333.33	1,816.64	25,000.00	23,183.36	7

CITY OF DECATUR

REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PERCENT COMM
STATE GRANT FOR BUILDING								
OUTLAY								
SALARIES	25,000	.00	.00	8,333	25,000.00	.00	25,000.00	
TOTAL	25,000	.00	.00	8,333	25,000.00	.00	25,000.00	
VISION TOTAL **	25,000	.00	.00	8,333	25,000.00	.00	25,000.00	

DESCRIPTION	PERIOD ENDING 19990831	MONTHLY ACTUAL	Y-T-D ESTIMATE	Y-T-D ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE	% REAL
NCE							
BEGINNING FUND BALANCE		.00	.00	15,012.79	.00	15,012.79-	
AL		.00	.00	15,012.79	.00	15,012.79-	
T INCOME							
INVESTMENT INTEREST		13.32	.00	75.39	.00	75.39-	
AL		13.32	.00	75.39	.00	75.39-	
OME							
LEASE OF LIBRARY PROPERTY		.00	50,000.00	.00	150,000.00	150,000.00	
AL		.00	50,000.00	.00	150,000.00	150,000.00	
FUND TOTAL		13.32	50,000.00	15,088.18	150,000.00	134,911.82	10

CITY OF DECATUR

REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

DESCRIPTION	ANNUAL BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRCNT COMM
LIBRARY LEASES								
LIBRARY LEASES								08/31/1999
ACTUAL SERVICES								
CITY SERVICES	30,000	.00	.00	10,000	30,000.00	.00	30,000.00	
	10,000	.00	.00	3,333	10,000.00	.00	10,000.00	
	40,000	.00	.00	13,333	40,000.00	.00	40,000.00	
CHARGES								
FER TO LIBRARY CAPITAL	110,000	.00	.00	36,666	110,000.00	.00	110,000.00	
ND INSURANCE PAYMENTS	0	37,442.49-	.00	0	.00	.00	.00	
	110,000	37,442.49-	.00	36,666	110,000.00	.00	110,000.00	
VISION TOTAL **	150,000	37,442.49-	.00	49,999	150,000.00	.00	150,000.00	

IC LIBRARY-TRUSTS	PERIOD ENDING 19990831	Y-T-D ESTIMATE	Y-T-D ACTUAL	ANNUAL BUDGET	UNREALIZED BALANCE	% REAL
DESCRIPTION	MONTHLY ACTUAL					
NCE						
BEG FUND BAL-CANTONI	.00	38,842.00	121,214.32	116,526.00	4,688.32	104
BEG FUND BAL-BRIDGES	.00	536.66	1,665.10	1,610.00	55.10	103
AL	.00	39,378.66	122,879.42	118,136.00	4,743.42	104
T INCOME						
DPL INTEREST-CANTONI TRUST	447.16	1,871.66	1,819.01	5,615.00	3,795.99	32
DISTRIBUTION FR-BRIDGES TRUST	5.99	233.33	24.15	700.00	675.85	3
AL	453.15	2,104.99	1,843.16	6,315.00	4,471.84	29
FUND TOTAL	453.15	41,483.65	124,722.58	124,451.00	271.58	100

CITY OF DECATUR

REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

L-CANTONI TRUST	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRCNT COMM
	19.50	2,452.17	3,166	7,047.83	212.00	6,835.83	28.0
ADDITIONS	19.50	2,452.17	3,166	7,047.83	212.00	6,835.83	28.0
VISION TOTAL **	19.50	2,452.17	3,166	7,047.83	212.00	6,835.83	28.0

CITY OF DECATUR

REPORT OF EXPENDITURES TO BUDGET FY 1999-2000

L-BRIDGES TRUST	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	Y-T-D BUDGET	UNEXPENDED BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE	PRCNT COMM
	.00	.00	233	700.00	.00	700.00	---
ADDITIONS	.00	.00	233	700.00	.00	700.00	---
VISION TOTAL **	.00	.00	233	700.00	.00	700.00	---