

**REGULAR MEETING AGENDA**  
**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Thursday, January 18, 2007 @ 4:30 p.m.**  
**(in the DPL Board Room)**

- I. Call to order –Eugene King, President
- II. Approval of minutes
  - A. Regular meeting of December 21, 2006
- III. Communication from the public
- IV. City Librarian's report
- V. Reports of committees
  - A. Personnel, Policy & Public Relations Committee
    - i. No meeting in January
  - B. Finance and Properties Committee
    - i. No meeting in January
      - a. December 2006 check register
      - b. YTD budget report
  - C. Special Called Meeting of January 4, 2007
    - i. Proposal from Newman Regional Library District
  - D. Rolling Prairie Library System
    - i. Next meeting scheduled for January 16, 2007 @ 1:00 pm
  - E. Friends of the Library
    - i. Report of January 11, 2007 meeting
  - F. Foundation
    - i. Next meeting scheduled for January 22, 2007
- VI. Serving Our Public: Standards for Illinois Public Libraries
  - A. Chapter III: Personnel
- VII. Old Business
  - A. Discussion of library property lease
- VIII. New business
- IX. Adjournment

# **DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**

**Regular Meeting**

**December 21, 2006**

## **I. CALL TO ORDER**

Eugene King, president, called the meeting to order at 4:32 p.m. Members present: Mr. King, Beth Couter, Rene Corcoran, Shirley Moore, Garry Davis, Nicholette Rademacher, and Carol Craig. Absent: Sally Krigbaum and Linda Rowden. Staff present: Lee Ann Fisher and Sheila Robinson. Others present: Ed Booth, library attorney, Jerd Morstatter, president, AFSCME Council 31, Local #268, and Kathy Collett, chapter chair.

## **II. APPROVAL OF MINUTES**

Mrs. Moore moved that the minutes of the November 16, 2006, meeting be approved as presented. The motion was seconded by Mrs. Rademacher and was unanimously approved.

## **III. COMMUNICATION FROM THE PUBLIC**

Mr. Morstatter presented the board with a request for a Memorandum of Understanding; Salaries & Wages Language for Flexible Spending Account (FSA) Cafeteria Plan concerning the addition of a cafeteria plan to the current contract. This plan is currently in the other three union city contracts and would present no additional expense to the library or the city. The consensus of the board was to add this supplement to the contract.

## **IV. CITY LIBRARIAN'S REPORT**

The City Librarian's written report was previously emailed. Ms. Fisher added that plans for the "*I Shot Ray Charles*" photographic exhibit by Howard Morehead on January 24 through February 25, 2007, and the "*I Remember Brother Ray*" performance by saxophonist David "Fathead" Newman on Saturday, January 27, are progressing well. She pointed out that tickets will be printed for the January 27<sup>th</sup> event for crowd control. The library is required to abide by the city fire marshal's regulations.

## **V. REPORTS OF COMMITTEES**

### **Personnel, Policy, and Public Relations Committee:**

Mr. Davis noted that the committee met on December 7, 2006, and he moved that the Assistant City Librarian, level 6, position be posted at the salary of \$52,500. Mrs. Rademacher seconded the motion and it passed unanimously by roll call vote. The position will be open through January 15 and interviews will commence after those for the Head of Adult Services position are completed next week.

### **Finance and Properties Committee:**

Mrs. Couter reported the committee went into closed executive session at the December 7, 2006, meeting to discuss the library property lease. Mrs. Couter moved to approve the November bills as presented. Ms. Craig seconded the motion and it was carried unanimously by roll call vote.

### **Rolling Prairie Library System:**

Mr. Davis stated that Mrs. Moore attended the December meeting in his absence. There was nothing to report. Their next monthly meeting is January 16, at 1:00 pm.

**Friends of the Library:**

The Friends did not meet in December. Mrs. Krigbaum noted the December 2<sup>nd</sup> Saturday Book Sale netted \$886. Their next monthly meeting will be January 11, at 4:30 pm.

**Foundation:**

The Foundation will next meet on Monday, January 22<sup>nd</sup>, at 4:00 pm. Ms. Fisher informed the board that the Foundation recently received \$50,000 towards the capital campaign from the Ullrich Foundation. She said there are several grant requests still pending and that the library's National Endowment for the Humanities' second grant request will be determined in June, 2007.

**VI. SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES**

***Chapter II: Governance and Administration*** was reviewed. Mr. Davis moved to approve Chapter II. Ms. Craig seconded the motion and it was unanimously carried by roll call vote.

**VII. OLD BUSINESS**

The board went into executive session at 4:55 pm to discuss the Collective Bargaining Agreement and to discuss lease space, and moved out of executive session at 5:21 pm.

Mr. Davis moved to approve the cafeteria plan Memorandum of Understanding. Mrs. Rademacher seconded the motion and it was unanimously carried by roll call vote. Mr. Booth will follow up with the city on what action to take next.

Ms. Craig moved to approve the lease property proposal as presented. Mrs. Couter seconded the motion and it was unanimously carried by roll call vote.

**VIII. NEW BUSINESS**

There was no new business.

**IX. ADJOURNMENT**

Mrs. Rademacher made a motion to adjourn. Mrs. Couter seconded the motion and it carried unanimously. Mr. King adjourned the meeting at 5:27 pm.

Respectfully submitted,

*Sheila Robinson*

Sheila Robinson

Administrative Secretary

**CITY LIBRARIAN'S REPORT**  
**January 11, 2007**  
**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**

**CITY LIBRARIAN:** The annual Holiday Open House on the 12<sup>th</sup> was once again a hit. Patrons really enjoyed the live music and we had several suggestions to have live music monthly. The staff Christmas party moved back to being a luncheon in the staff room and was well attended on the 14<sup>th</sup>. We have had several calls from the media already concerning the Ray Charles exhibit and the Fathead performance. In addition to my regular meetings, I conducted interviews for the Head of the Adult Division. I was on vacation from December 22-27.

**FOUNDATION:** Their next meeting is January 22<sup>nd</sup> @ 4:30 p.m.

**FRIENDS:** The Friends did not meet in December.

**RPLS/SIRSIDYNIX:** On December 5th we were down for most of the day while RPLS upgraded our system and our systems administration people installed our Horizon client. However, the upgrade went smoothly considering our situation. We did have a problem on December 12<sup>th</sup> in the cataloging module. It was allowing any sequence of numbers and collection. We discovered this early in the morning. RPLS did some checking and apparently this was system-wide. They corrected the problem in about two hours. We also had some issues with match overlays of ISBNs this month. According to Steve Christensen at SirsiDynix, any record that contained a 13-digit ISBN wouldn't overlay, even if it had a 10-digit ISBN that matched an existing record in the database, until our update on December 5<sup>th</sup>. After the December 5<sup>th</sup> upgrade we still were having problems with Purchase Orders; some POs created with the 13-digit ISBN won't back-match with the 10-digit ISBNs.

**STAFF:** Sandi Pointon's last day was December 22<sup>nd</sup>. Interviewing for her position has concluded.

**ADMINISTRATION:** The meeting rooms were booked 24 times earning \$1,050.00 in fees. The gate count was 3,747,741 for November and 3,696,711 in October for an attendance of 25,515, down slightly from October.

**ADULT DIVISION:** All professional staff have been delegated some portion of Sandi's job. Tax forms are arriving and out for the public. We will once again be offering free tax assistance. Our 2 programs only had 35 attendees, which considering the weather was not bad. I hate that the Barbershop music one was held right after the ice storm. The 11 online book clubs were accessed 18,520 times in September, with individual members totaling 926. The Local History room had 58 visitors, 8 from out of town.

**BUILDING DIVISION:** Keeping up with the winter weather keeps us busy cleaning up salt and sand from the library. Minor work was done to bookmobile 548. We had to repair one of the sliding glass doors and another air fan return.

CHILDREN'S DIVISION: Katie led her first book discussion group ever, as the book discussion groups continue to grow covering a variety of different books. Planning is already underway for the Summer Reading Club. We had 19 programs with 262 attending, spoke to 8 groups with 193 listeners, 2 groups used the children's room this month and 405 signed up to use the computers.

CIRCULATION DIVISION: The total number of checkouts during the month of December was 35,661 items, down -13% as compared to 40,811 items checked out in November 2006, and down -3% when compared to 36,640 items checked out in December 2005. There were 5,021 items were checked out of the DPL by patrons from other libraries and DPL patrons checked out 2,939 items at other libraries. Of the 2,939 items checked out by our patrons at other libraries, 1,646 of those items were checked out on the bookmobiles. We had 1,699 items routed into the DPL from other libraries to fill requests and 3,214 items were routed out of the DPL to fill requests at other RPLS libraries. We placed 3,034 requests in December, down -18% from November and up +5% from last December. We resolved 4,558 requests and of these, 2,214 items were picked up here. We had 253 new accounts opened in December, down -14% from November 2006, and down 0% from December of 2005. We deleted 564 expired accounts in our ongoing pursuit to clean up the database of useless data. New library accounts are up +2% overall from 2005 at this time.

EXTENSION DIVISION: Downed limbs and power lines made for creative driving as our intrepid bookmobile drivers had to find new routes to their stops; however we did not miss any stops. December is usually slow since school is out, and we spend this time catching up on shelving and other clerical work. We had 23 volunteers donate 138.25 hours this month.

GATES COMPUTER LAB: We offered no classes during December.

SYSTEMS ADMINISTRATION: Matt was still out during the month of December.

TECHNICAL DIVISION: We cataloged 1,028 titles, including items that were donated to the library and imported 937 new records into our Horizon database. A total of 931 items were bar-coded. We withdrew 696 items from our collection and reinstated 31 items back into our collection. There were over 670 database changes. Julie Martin was out during the month of December on sick leave.

Respectfully submitted,

*Lee Ann Fisher*

Lee Ann Fisher  
City Librarian

DATE: 1/2/2007  
TIME: 12:45:01PM

**CITY OF DECATUR  
LIBRARY FUNDS CHECK REGISTER  
FOR INVOICES FROM 12/1/2006 TO 12/31/2006**

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>VENDOR</u>	<u>ITEM AMOUNT</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ACCOUNT DESCRIPTION</u>
<b>35 LIBRARY FUND</b>						
26193	12/5/2006	ADT SECURITY SERVICES	2,506.69	SECURITY 1201-022807	35593512 - 421300	SERV-OFFICE EQUIPMENT
26194	12/5/2006	ADVANCED DIESEL INC.	109.00	MATL/LABOR-BOOKMOBILE	35593512 - 421200	SERV - AUTO EQUIPMENT
26194	12/5/2006	ADVANCED DIESEL INC.	15.10		35593512 - 433700	MATERIAL - AUTO EQUIP
26199	12/5/2006	AT & T	444.82	#217 Z28-0408 284 3 ACCT	35593512 - 423300	TELEPHONE
26199	12/5/2006	AT & T	2,367.58	#217 R26-2855 989 2 ACCT	35593512 - 423300	TELEPHONE
26204	12/5/2006	BOB & RON'S REPAIR SERVICE	504.00	#23334,23353,23365 INVOICES	35593512 - 421200	SERV - AUTO EQUIPMENT
26204	12/5/2006	BOB & RON'S REPAIR SERVICE	268.20		35593512 - 433700	MATERIAL - AUTO EQUIP
26206	12/5/2006	BODINE ELECTRIC	3,545.96	MATL/LABOR-REPAIR BLDG-MOTOR	35593512 - 421000	SERVICE TO MAINT BUILDING
26206	12/5/2006	BODINE ELECTRIC	784.62		35593512 - 432000	MATERIALS - BUILDINGS
26249	12/5/2006	EZ LAWN CARE	180.00	MOW-1002,1009,101606	35593512 - 421000	SERVICE TO MAINT BUILDING
26257	12/5/2006	HOUCHEN BINDERY LTD	235.30	BINDERY CHARGES	35593512 - 420200	PRINTING AND BINDING
26262	12/5/2006	II,A	80.00	AD-JOBLINE AD-HEAD OF ADULT	35593512 - 420100	ADVERTISING
26290	12/5/2006	PANDA DISTRIBUTION INC	176.00	COMPUTER SOFTWARE	35593512 - 424700	COMPUTER SOFTWARE
26296	12/5/2006	RECORD SYSTEMS INC.	2,685.00	YRLY MAINT-CANNON MICROFILM	35593512 - 421300	SERV-OFFICE EQUIPMENT
26302	12/5/2006	SHOW SHOP	60.00	POWERWASH BOOKMOBILE TRUCKS	35593512 - 421200	SERV - AUTO EQUIPMENT
26317	12/5/2006	TREAS-GENERAL FUND	100.00	DEC'06 TRANSF TO GEN FD	35593512 - 441500	TRANSFER TO GENERAL FD
26318	12/5/2006	TREAS-MIS OPERATING	1,736.25	DEC'06 TRANSF TO MIS OPERA FD	35593512 - 423000	MIS SERVICES
26319	12/5/2006	TREAS-PETTY CASH	17.00	DPL	35593512 - 421000	SERVICE TO MAINT BUILDING
26319	12/5/2006	TREAS-PETTY CASH	10.00		35593512 - 424100	CONFERENCE'S & TRAVEL
26319	12/5/2006	TREAS-PETTY CASH	12.54		35593512 - 424500	POSTAGE
26319	12/5/2006	TREAS-PETTY CASH	25.00		35593512 - 424800	PROFESSIONAL SERVICES
26319	12/5/2006	TREAS-PETTY CASH	12.95		35593512 - 431200	JANITORIAL SUPPLIES
26319	12/5/2006	TREAS-PETTY CASH	6.52		35593512 - 434300	MATERIALS - BUILDINGS
26319	12/5/2006	TREAS-PETTY CASH	6.04		35593512 - 434500	OFFICE SUPPLIES
26320	12/5/2006	TREAS-PLANNING FUND	21,875.00	PAYMENT ON LOAN	35593512 - 404000	PRINCIPAL PAYMENTS
26320	12/5/2006	TREAS-PLANNING FUND	3,281.25		35593512 - 404100	INTEREST PAYMENTS
26321	12/5/2006	TREAS-SELF INSURANCE FUND	384.08	DEC'06 TRANSF TO SELF INS FD	35593512 - 441800	MOTOR VEHICLE INSURANCE
26321	12/5/2006	TREAS-SELF INSURANCE FUND	174.67		35593512 - 443000	BOILER INSURANCE
26321	12/5/2006	TREAS-SELF INSURANCE FUND	2,049.33		35593512 - 442100	PROPERTY INSURANCE
26321	12/5/2006	TREAS-SELF INSURANCE FUND	2,104.67		35593512 - 442300	GENERAL LIABILITY INS
26325	12/5/2006	VERIZON WIRELESS	184.18	#980380645-00001 ACCT	35593512 - 423300	TELEPHONE
26328	12/5/2006	WATTS COPY SYSTEMS	1,250.00	SM COPY MACH-HISTORY RM	35593512 - 449900	SMALL CAPITAL ITEMS
26337	12/12/2006	AT & T	746.87	#217 362-2230 082 0 ACCT	35593512 - 423300	TELEPHONE
26343	12/12/2006	BIBBY, SCOTT	100.00	SECURITY; 5 HR 11/30/06	35593512 - 428000	PROFESSIONAL SERVICES
26357	12/12/2006	CDW GOVERNMENT INC	86.75	OFFICE SUPPLIES	35593512 - 434500	OFFICE SUPPLIES
26357	12/12/2006	CDW GOVERNMENT INC	135.27		35593512 - 434500	OFFICE SUPPLIES
26359	12/12/2006	CENTURION TECHNOLOGIES	716.39	COMPUTER SOFTWARE	35593512 - 424700	COMPUTER SOFTWARE
26363	12/12/2006	COMMERCIAL MAIL SERVICES	124.45	MONTHLY SVC/CITY MAIL	35593512 - 424500	POSTAGE
26396	12/12/2006	FAST IMPRESSIONS	130.79	3 1/4" x 4" peel & stick labe	35593512 - 420200	PRINTING AND BINDING
26407	12/12/2006	HASTINGS, SCOTT A.	275.00	SECURITY-13.75 HR 11/20,27/06	35593512 - 428000	PROFESSIONAL SERVICES
26431	12/12/2006	LEESMAN, ASHLEY	44.00	PROF SVCS/MATL RET'D	35593512 - 428000	PROFESSIONAL SERVICES

DATE: 1/2/2007  
TIME: 12:45:01PM

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CHECK NO.	CHECK DATE	VENDOR	ITEM AMOUNT	ITEM DESCRIPTION	ACCOUNT #	ACCOUNT DESCRIPTION
26444	12/12/2006	MCLEOD USA	32.23	#3292627 ACCT	35593512 - 423300	TELEPHONE
26475	12/12/2006	OFFICE DEPOT	17.41	NUK NK501P Micromatics ribbon	35593512 - 434500	OFFICE SUPPLIES
26475	12/12/2006	PENN DALE	188.17	PNG GRANT; OCT/NOV 2006	35593512 - 434500	OFFICE SUPPLIES
26481	12/12/2006	RIGSBY, PAUL	108.00	SECURITY-15 HR; 11/21,28/06	35593512 - 428000	PROFESSIONAL SERVICES
26489	12/12/2006	SCHINDLER ELEVATOR CORP.	300.00	ELEVATOR SVC 12/1/06-2/28/07	35593512 - 428000	PROFESSIONAL SERVICES
26495	12/12/2006	SCHIRLE, JOHN	1,064.46	MAT'L/LABOR-COMPRESSOR	35593512 - 421000	SERVICE TO MAINT BUILDING
26496	12/12/2006	SLEETH, ALAN	156.00	PNG GRANT - OCT/NOV 2006	35593512 - 428000	PROFESSIONAL SERVICES
26500	12/12/2006	SMITH, EDWARD	200.00	SECURITY-10 HR; 11/15,22/06	35593512 - 428000	PROFESSIONAL SERVICES
26501	12/12/2006	T A BRINKOETTER & SONS, INC.	150.00	SECURITY 7.5 HRS 11/16,29/06	35593512 - 428000	PROFESSIONAL SERVICES
26507	12/12/2006	T A BRINKOETTER & SONS, INC.	576.00	MAT'L/LABOR-COMPRESSOR	35593512 - 421000	SERVICE TO MAINT BUILDING
26507	12/12/2006	THOMAS, RHALO	882.55	PNG GRANT-OCT/NOV 2006	35593512 - 432000	MATERIALS - BUILDINGS
26510	12/12/2006	THOMAS-PETTY CASH	174.00	PETTY CASH - LIBRARY	35593512 - 428000	PROFESSIONAL SERVICES
26516	12/12/2006	TREAS-PETTY CASH	25.00	PNG GRANT-OCT/NOV 2006	35593512 - 421000	SERVICE TO MAINT BUILDING
26516	12/12/2006	TREAS-PETTY CASH	9.59	PETTY CASH - LIBRARY	35593512 - 421300	SERV-OFFICE EQUIPMENT
26516	12/12/2006	TREAS-PETTY CASH	13.54	PNG GRANT-OCT/NOV 2006	35593512 - 424100	CONFERENCE & TRAVEL
26516	12/12/2006	TREAS-PETTY CASH	16.88	PNG GRANT-OCT/NOV 2006	35593512 - 424500	POSTAGE
26516	12/12/2006	TREAS-PETTY CASH	2.13	PNG GRANT-OCT/NOV 2006	35593512 - 432000	MATERIALS - BUILDINGS
26516	12/12/2006	TREAS-PETTY CASH	49.18	PNG GRANT-OCT/NOV 2006	35593512 - 434500	OFFICE SUPPLIES
26516	12/12/2006	TREAS-PETTY CASH	31.85	CLEANING OF MATS	35593515 - 458000	BOOKS & PERIODICALS
26545	12/18/2006	ARAMARK UNIFORM SERVICES, INC.	140.75	CLEANING OF MATS	35593512 - 421000	SERVICE TO MAINT BUILDING
26545	12/18/2006	ARAMARK UNIFORM SERVICES, INC.	145.15	SERV/LABOR-REPAIR BOOKMBILE	35593512 - 421000	SERVICE TO MAINT BUILDING
26557	12/18/2006	BOB & RON'S REPAIR SERVICE	210.00	SERV/LABOR-REPAIR BOOKMBILE	35593512 - 421200	SERV - AUTO EQUIPMENT
26557	12/18/2006	BOB & RON'S REPAIR SERVICE	10.32	CLEAN LEAVES/PARKING LOT	35593512 - 433700	MATERIAL - AUTO EQUIP
26581	12/18/2006	EZ LAWN CARE	60.00	letterhead stationary - crea	35593512 - 421000	SERVICE TO MAINT BUILDING
26584	12/18/2006	FAST IMPRESSIONS	170.06	1204-121106-SEC-DPL	35593512 - 420200	PRINTING AND BINDING
26594	12/18/2006	HASTINGS, SCOTT A.	260.00	KING-E-BOARD PRES-MEMBERSHIP	35593512 - 428000	PROFESSIONAL SERVICES
26603	12/18/2006	ILA	75.00	JANITORIAL SUPPLIES	35593512 - 431200	JANITORIAL SUPPLIES
26608	12/18/2006	JAN MASTER, INC.	208.84	#3318933 ACCT	35593512 - 423300	TELEPHONE
26621	12/18/2006	MCLEOD USA	66.56	JANITORIAL SUPPLIES	35593512 - 431200	JANITORIAL SUPPLIES
26622	12/18/2006	MENARDS	54.58	JANITORIAL SUPPLIES	35593512 - 423300	JANITORIAL SUPPLIES
26656	12/18/2006	RIGSBY, PAUL	210.00	1205-121206-SEC-DPL	35593512 - 428000	PROFESSIONAL SERVICES
26661	12/18/2006	SLEETH, ALAN	160.00	SEC-1206-121306-DPL	35593512 - 428000	PROFESSIONAL SERVICES
26661	12/18/2006	SMITH, EDWARD	100.00	120706-SEC-DPL	35593512 - 428000	PROFESSIONAL SERVICES
26676	12/18/2006	TREAS-CHIURAT, FUND	928.06	DPL, TUE11 USACH-NOV'06	35593512 - 431000	GASOLINE
26677	12/18/2006	TREAS-CHIURAT, FUND	912.60	NOV'06 POSTAGE	35593512 - 424500	POSTAGE
26679	12/18/2006	TREAS-WATERFUND	777.73	#11095241 ACCT*	35593512 - 423400	WATER
26684	12/18/2006	UNIQUE MANAGEMENT SERVICES	101.60	COLLECTIVE SERVICES	35593512 - 428000	PROFESSIONAL SERVICES
26699	12/18/2006	DADY'TALK, INC.	115.00	PROFESSIONAL SERVICES	35593512 - 428000	PROFESSIONAL SERVICES
26700	12/18/2006	BAKER & TAYLOR CO	101.60	COLLECTIVE SERVICES	35593512 - 458000	BOOKS & PERIODICALS
26700	12/18/2006	BAKER & TAYLOR CO	101.60	COLLECTIVE SERVICES	35593512 - 458000	BOOKS & PERIODICALS
26700	12/18/2006	BAKER & TAYLOR CO	101.60	COLLECTIVE SERVICES	35593512 - 458000	BOOKS & PERIODICALS
26700	12/18/2006	BAKER & TAYLOR CO	101.60	COLLECTIVE SERVICES	35593512 - 458000	BOOKS & PERIODICALS
			11.67		35593512 - 458000	BOOKS & PERIODICALS

DATE: 1/2/2007  
TIME: 12:45:01PM

**CITY OF DECATUR  
LIBRARY FUNDS CHECK REGISTER  
FOR INVOICES FROM 12/1/2006 TO 12/31/2006**

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>VENDOR</u>	<u>ITEM AMOUNT</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ACCOUNT DESCRIPTION</u>
26700	12/26/2006	BAKER & TAYLOR CO	-8.84		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	4.30	CREDIT BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	4.91		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	7.96		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	7.99		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	8.58		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	8.75		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	8.84		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	8.98		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	9.19		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	9.21		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	9.22		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	9.81		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	10.42		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	11.65		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	11.67		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	11.70		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	12.27		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	12.29		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	12.87		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	12.90		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	12.99		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	13.16		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	13.41		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	13.46		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	13.72		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	13.95		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	14.01		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	14.04		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	14.11		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	14.13		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	14.16		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	14.60		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	14.62		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	14.63		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	14.70		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	14.95		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	15.21		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	15.34		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	15.37		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	15.77		35593515 - 458000	BOOKS & PERIODICALS
			15.80			

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26700	12/26/2006	BAKER & TAYLOR CO	15.90	BOOKS	35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	16.16		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	16.35		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	17.06		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	17.19		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	17.55		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	18.44		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	19.95		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	20.62		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	21.54		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	22.53		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	22.60		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	23.40		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	23.79		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	24.57		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	24.59		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	24.95		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	25.88		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	26.88		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	27.96		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	28.02		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	28.05		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	28.44		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	28.48		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	28.50		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	29.24		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	29.95		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	30.95		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	31.46		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	31.50		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	32.84		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	33.76		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	35.88		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	35.98		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	44.59		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	45.54		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	46.11		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	48.08		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	49.07		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	51.80		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	54.49		35593515 - 458000
26700	12/26/2006	BAKER & TAYLOR CO	54.90		35593515 - 458000

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26700	12/26/2006	BAKER & TAYLOR CO	57.90	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	59.00	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	60.72	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	61.37	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	61.90	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	63.90	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	65.90	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	68.78	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	69.72	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	70.05	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	76.24	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	78.66	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	84.83	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	88.92	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	89.38	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	140.88	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	155.08	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	161.23	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	172.13	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	177.89	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	189.98	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	190.47	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	197.28	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	198.39	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	204.98	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	206.74	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	213.95	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	214.45	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	219.17	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	221.68	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	226.78	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	229.21	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	239.45	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	246.98	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	250.77	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	264.95	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	271.69	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	275.50	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	276.37	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	301.99	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	308.33	- BOOKS	35593515 - 458000	BOOKS & PERIODICALS
			338.67	- BOOKS		

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26700	12/26/2006	BAKER & TAYLOR CO	359.83	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	363.03		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	367.87		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	415.32		35593515 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	446.81		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	-22.04	CREDIT	35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	-14.69		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	11.98	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	19.82		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	19.84		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	22.02		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	31.60		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	44.08		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	50.53		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	106.50		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	110.20		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	129.96		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	158.09		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	174.04		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	295.12		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	329.70		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	384.49		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	600.41		35593515 - 458000	BOOKS & PERIODICALS
26701	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	14.69		35593515 - 458000	BOOKS & PERIODICALS
26702	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	44.09		35593515 - 458000	BOOKS & PERIODICALS
26702	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	64.62		35593515 - 458000	BOOKS & PERIODICALS
26702	12/26/2006	BAKER & TAYLOR ENTERTAINMENT	2.62		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	4.29		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	4.59		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	5.23		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	5.24		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	6.56		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	6.64		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	8.55		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	8.58		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	10.08		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	10.27		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	10.29		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	10.90		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	11.12		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	12.01		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	12.84		35593515 - 458000	BOOKS & PERIODICALS

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26707	12/26/2006	BOOK WHOLESALERS, INC.	13.33	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	13.61		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	13.70		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	13.82		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	13.91		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	14.22		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	15.10		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	15.13		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	15.45		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	17.00		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	17.16		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	17.54		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	18.12		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	18.16		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	20.54		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	20.58		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	23.98		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	27.17		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	27.39		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	29.10		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	30.85		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	30.87		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	32.26		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	32.70		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	35.73		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	37.37		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	41.16		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	42.21		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	43.60		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	44.50		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	47.29		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	49.25		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	51.98		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	52.83		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	53.71		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	55.12		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	56.16		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	56.58		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	59.91		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	63.78		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	64.54		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	65.45		35593515 - 458000	BOOKS & PERIODICALS

DATE: 1/2/2007  
TIME: 12:45:01PM

CITY OF DECATUR  
LIBRARY FUNDS CHECK REGISTER  
FOR INVOICES FROM 12/1/2006 TO 12/31/2006

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>VENDOR</u>	<u>ITEM AMOUNT</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ACCOUNT DESCRIPTION</u>
26707	12/26/2006	BOOK WHOLESALERS, INC.	79.63	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	79.76		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	89.81		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	108.46		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	200.35		35593515 - 458000	BOOKS & PERIODICALS
26707	12/26/2006	BOOK WHOLESALERS, INC.	226.81		35593515 - 458000	BOOKS & PERIODICALS
26712	12/26/2006	CCH	69.52		35593515 - 458000	BOOKS & PERIODICALS
26717	12/26/2006	DAEDALUS BOOKS	101.88	LEGAL SERV-NOV'06	35593515 - 458000	BOOKS & PERIODICALS
26727	12/26/2006	EDWARD BOOTH	1,015.00		35593512 - 428000	PROFESSIONAL SERVICES
26730	12/26/2006	FILM IDEAS, INC.	285.00	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26732	12/26/2006	FOWLER, NEFTIE	45.00	PROF SERV-II, CHGRGS-ITEM RET'D	35593512 - 428000	PROFESSIONAL SERVICES
26733	12/26/2006	GARRATT CALLAHAN	1,250.00	CHEMICALS FOR WATER TREATMENT	35593512 - 432000	MATERIALS - BUILDINGS
26737	12/26/2006	HEART TECHNOLOGIES INC.	99.75	QTRLY VALCOM MAINT BILLING	35593512 - 423300	TELEPHONE
26743	12/26/2006	IL A	80.00	AD CIRGS-JOBLINE-ASS'T LIBRARIA	35593512 - 420100	ADVERTISING
26748	12/26/2006	JAN MASTER, INC.	91.00	JANITORIAL SUPPLIES	35593512 - 431200	JANITORIAL SUPPLIES
26748	12/26/2006	JAN MASTER, INC.	169.10		35593512 - 431200	JANITORIAL SUPPLIES
26760	12/26/2006	MICROMARKETING	115.22	BOOKS	35593515 - 458000	BOOKS & PERIODICALS
26760	12/26/2006	MICROMARKETING	299.97		35593515 - 458000	BOOKS & PERIODICALS
26770	12/26/2006	PIERCE'S LAWN/GARDEN PRODUCTS	33.10	MAIL FOR BLDG	35593512 - 432000	MATERIALS - BUILDINGS
26773	12/26/2006	R.R. BOWKER	89.75	BOOKS	35593512 - 431200	BOOKS & PERIODICALS
26774	12/26/2006	RANDOM HOUSE, INC	12.00		35593515 - 458000	BOOKS & PERIODICALS
26774	12/26/2006	RANDOM HOUSE, INC	51.00		35593515 - 458000	BOOKS & PERIODICALS
26774	12/26/2006	RANDOM HOUSE, INC	82.40		35593515 - 458000	BOOKS & PERIODICALS
26774	12/26/2006	RANDOM HOUSE, INC	100.00		35593515 - 458000	BOOKS & PERIODICALS
26774	12/26/2006	RANDOM HOUSE, INC	153.00		35593515 - 458000	BOOKS & PERIODICALS
26774	12/26/2006	RANDOM HOUSE, INC	846.60		35593515 - 458000	BOOKS & PERIODICALS
26776	12/26/2006	REGENT BOOK CO	13.17		35593515 - 458000	BOOKS & PERIODICALS
26785	12/26/2006	SENTINEL PEST CONTROL CO	30.00	MONTHLY EXTERMINATING	35593512 - 421000	SERVICE TO MAINT BUILDING
26796	12/26/2006	STATE OF ILLINOIS	140.00	PROF SERV-BOILER INSPEC	35593512 - 428000	PROFESSIONAL SERVICES
26799	12/26/2006	STRIGLIO/HAINES & ESSICK	69.24	Wall clips and hook	35593512 - 434500	OFFICE SUPPLIES
26799	12/26/2006	STRIGLIO/HAINES & ESSICK	575.52	A-Z dividers	35593512 - 434500	OFFICE SUPPLIES
26799	12/26/2006	STRIGLIO/HAINES & ESSICK	56.85	HAUNTED DECATUR	35593515 - 458000	BOOKS & PERIODICALS
26801	12/26/2006	T.A. BRINK OFFTIER & SONS, INC.	108.00	BLDG/LABOR-REPAIR LEAK	35593512 - 421000	SERVICE TO MAINT BUILDING
26801	12/26/2006	T.A. BRINK OFFTIER & SONS, INC.	116.02		35593512 - 432000	MATERIALS - BUILDINGS
26802	12/26/2006	TAPID ADDITIONS	555.49		35593515 - 458000	BOOKS & PERIODICALS
26804	12/26/2006	TECHNICAL SOLUTIONS SERVICES	701.25	QTRLY PMT-MAINT AGREEMENT	35593512 - 421000	SERVICE TO MAINT BUILDING
26808	12/26/2006	THOMASON ELECTRONICS CO	475.00	MATL/SERV BLDG-HEAT DETECTOR	35593512 - 421000	SERVICE TO MAINT BUILDING
26808	12/26/2006	THOMASON ELECTRONICS CO	381.99		35593512 - 432000	MATERIALS - BUILDINGS
26817	12/26/2006	VERIZON WIRELESS	189.97		35593512 - 423300	TELEPHONE
			1,000.94	#900100645-000001 ACCT		
			10,000.00	LIBRARY FUND Total		

DATE: 1/2/2007  
TIME: 12:45:01PM

CITY OF DECATUR  
LIBRARY FUNDS CHECK REGISTER  
FOR INVOICES FROM 12/1/2006 TO 12/31/2006

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>VENDOR</u>	<u>ITEM AMOUNT</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ACCOUNT DESCRIPTION</u>
		<b>59 LIBRARY TRUST FUNDS</b>				
26700	12/26/2006	BAKER & TAYLOR CO	-30.95	CREDIT BOOKS	59595942 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	13.43		59595942 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	26.84		59595942 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	29.95		59595942 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	32.95		59595942 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	42.77		59595942 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	47.01		59595942 - 458000	BOOKS & PERIODICALS
26700	12/26/2006	BAKER & TAYLOR CO	48.25		59595942 - 458000	BOOKS & PERIODICALS
		<b>59 LIBRARY TRUST FUNDS Total</b>	<b>437.84</b>		<b>59595942 - 458000</b>	<b>BOOKS &amp; PERIODICALS</b>
			<b>648.09</b>			
				WARRANT TOTAL:	84,508.43	

**CITY OF DECATUR**  
**YEAR-TO-DATE BUDGET REPORT**  
**REVENUE AND EXPENSE SUMMARY DECEMBER 2006**

FOR 2007/08

ACCOUNTS FOR:  
 35 LIBRARY FUND

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>3559350 LIBRARY FUND</b>							
3559350 300000 BEGINNING FUND BALANCE		-437943	-541944.19	0	0	104001.19	123.7 %
3559350 30103 REAL ESTATE TAXES	-3116708	-3116708	-2946600.09	0	0	-170107.91	94.5 %
3559350 30204 STATE REPLACEMENT TAX	-235000	-235000	-179136.93	-13342.97	0	-55863.07	76.2 %
3559350 302107 STATE GRANTS OR OTHER	-110810	-110810	-14575	0	0	-96235	13.2 % *
3559350 305059 FINES AND FEES	-60000	-60000	-37364.97	-3458.56	0	-22635.03	62.3 % *
3559350 305510 NON-RESIDENTIAL FEES	-300	-300	-531.93	0	0	231.93	177.3 %
3559350 305511 LOST OR DAMAGED BOOKS	-7000	-7000	-6127.5	-580.8	0	-872.5	87.5 %
3559350 305514 COPIES AND MISCELLANEOUS	-25000	-25000	-6736.98	-335.82	0	-18263.02	26.9 % *
3559350 305515 MEETING ROOM FEES	-10000	-10000	-6330	-670	0	-3670	63.3 % *
3559350 307101 INVESTMENT INCOME	-32000	-32000	-31598.97	-5108.86	0	-401.03	98.7 %
3559350 30846 LEASE OF LIBRARY PROPERTY	-40000	-40000	-18166.65	0	0	-21833.35	45.4 % *
<b>TOTAL LIBRARY FUND</b>	<b>-4074761</b>	<b>-4074761</b>	<b>-3789113.21</b>	<b>-23497.01</b>	<b>0</b>	<b>-285647.79</b>	<b>93 %</b>
<b>355935111001 PERSONNEL SERVICES</b>							
355935111001100 SALARIES	2105000	2105000	1624319.37	169360	0	580680.63	72.4 % *
355935111001100 OVERTIME	5000	5000	2798.13	0	0	2201.87	56 %
355935111001100 TEMPORARY SALARIES	10000	10000	2860	129.17	0	7140	28.6 %
355935111001100 SOCIAL SECURITY PAYME	349763	349763	263399.71	21451.92	0	86363.29	75.3 % *
355935111001100 LIFE INSURANCE	2592	2592	1956.09	206.64	0	635.91	75.5 % *
355935111001100 MEDICAL INSURANCE	403963	403963	254071.68	26952.5	0	149891.32	62.9 %
355935111001100 UNEMPLOYMENT INSURANCE	2849	2849	1667.51	181.61	0	1181.49	58.5 %
355935111001100 WORKERS' COMPENSATION	33649	33649	17567.94	1913.34	0	16081.06	52.2 %
355935111001100 SERVICE RECOGNITION	20845	20845	15778.9	1280.75	0	5066.1	75.7 % *
<b>TOTAL DPL - PERSONNEL SERVICES</b>	<b>2933661</b>	<b>2933661</b>	<b>2084419.33</b>	<b>217775.93</b>	<b>0</b>	<b>849241.67</b>	<b>71.1 %</b>

35593512 DPL - OPERATING EXPENSES							
35593512 420100 ADVERTISING	400	400	187.06	160	0	212.94	46.8 %
35593512 420200 PRINTING AND BINDING	8000	8000	4832.51	536.15	0	3167.49	60.4 %
35593512 421000 SERVICE TO MAINT BUILDINGS	30000	31006	19876.51	7070.57	2565.12	8564.52	72.4 % *
35593512 421100 SERV TO MAINT IMPROVEMENT	2000	2000	0	0	0	2000	0 %
35593512 421200 SERV AUTO EQUIPMENT	3500	3500	2297.32	823	0	1202.68	65.6 %
35593512 421300 SERV-OFFICE EQUIPMENT	18500	18500	16296.38	5201.28	1585	618.62	96.7 % *
35593512 423000 MIS SERVICES	20835	20835	13890	1736.25	0	6945	66.7 % *
35593512 423100 ELECTRICITY	140000	140000	94837.97	0	0	45162.03	67.7 % *
35593512 423200 NATURAL GAS	10000	10000	748.86	0	0	9251.14	7.5 % *
35593512 423300 TELEPHONE	25000	25000	22143.8	0	0	2856.2	88.6 % *
35593512 423400 WATER	4500	4500	3889.03	777.73	0	510.97	88.6 % *
35593512 423901 BANKING SERVICE CHARGES	200	200	0	0	0	200	0 %
35593512 424000 TRAINING SCHOOL EXPENSES	1500	1500	0	0	0	1500	0 %
35593512 424100 CONFERENCES & TRAVEL	6000	6000	2576.87	23.54	0	3423.13	42.9 %
35593512 424500 POSTAGE	15000	15000	9556.81	1066.47	0	5443.19	63.7 %
35593512 424700 COMPUTER SOFTWARE	30000	30000	29173.93	892.39	0	826.07	97.2 % *
35593512 426500 MEDICAL EXPENSES	1000	1000	0	0	0	1000	0 %
35593512 427100 TEMP AGENCY SERVICES	10000	10000	0	0	0	10000	0 %
35593512 427200 TUITION REIMBURSEMENT	1500	1500	1226	0	0	274	81.7 % *
35593512 427300 TRAVEL INTERVIEW EXP	100	100	0	0	0	100	0 %
35593512 428000 PROFESSIONAL SERVICES	50000	50000	44194.28	4426.15	1100	4705.72	90.6 % *
35593512 428400 MEMBERSHIP FEES	2000	2000	1530	75	0	470	76.5 % *
35593512 428900 RENTAL - EQUIPMENT	1000	1000	30	0	0	970	3 % *
35593512 431000 GASOLINE	7000	7000	5974.76	928.06	0	1025.24	85.4 % *
35593512 431200 JANITORIAL SUPPLIES	7000	7000	6666.03	536.47	0	333.97	95.2 % *
35593512 432000 MATERIALS - BUILDINGS	20000	20000	15186.89	3456.93	0	4813.11	75.9 % *
35593512 433700 MATERIAL - AUTO EQUIP	2500	2500	1630.97	293.62	0	869.03	65.2 %
35593512 434500 OFFICE SUPPLIES	33000	33929	27501.45	1340.71	2117.02	4310.73	87.3 % *
35593512 435700 EMPLOYEE RECOG SUPPLIES	50	50	0	0	0	50	0 %
35593512 441500 TRANSFER TO GENERAL FD	1200	1200	800	100	0	400	60.7 %
35593512 441800 MOTOR VEHICLE INSURANCE	4609	4609	3072.64	304.08	0	1536.36	60.7 %
35593512 442000 WORKER'S COMP INSURANCE	2006	2006	1397.36	144.67	0	690.04	60.7 % *
35593512 442100 PROPERTY INSURANCE	24692	24592	10394.64	2040.34	0	8197.36	60.7 %
35593512 442300 LIABILITY INS	26266	26266	10637.36	2104.67	0	8416.64	60.7 % *
35593512 442400 COLLECTION DEBTIVE	1000	1000	0	0	0	1000	0 %
35593512 444000 EMAIL CAPITAL ITEM	10000	10000	1100.00	0	0	1100	0 %

## TOTAL DPL - OPERATING EXPENSES

524338

526273

37635.29

39538.98

7367.14

142770.92

72.9 %

## 35 LIBRARY FUND

## 35593515 DPL - OPERATING EXPENSES

35593515 458000 BOOKS & PERIODICALS	374005	374005	226436.23	19905.12	0	147568.77	60.5 %
35593515 458841 MAG/PAPERS - MAIN ADULT	0	0	20763.16	0	0	-20763.16	100 % *
35593515 458842 MAG/PAPERS MAIN YOUTH	0	0	598.28	0	0	-588.28	100 % *
35593515 458843 MAG/PAPERS MAIN JUVENILE	0	0	1532.9	0	0	-1532.9	100 % *
35593515 458844 MAG/PAPERS - MAIN REFERENCE	0	0	5733.25	0	0	-5733.25	100 % *
35593515 458845 MAG/PAPERS - MAIN PROFESSIONAL	0	0	509	0	0	-509	100 % *
35593515 458847 MAG/PAPERS - EXTENSION ADULT	0	0	3655.17	0	0	-3655.17	100 % *

## TOTAL DPL - OPERATING EXPENSES

374005

374005

259217.99

19905.12

0

14787.01

69.3 %

## 35 LIBRARY FUND

## 35593522 DPL LIBRARY OPERATING EXPENSES

35593522 440900 PRINCIPAL PAYMENTS	21075	21075	21075	0	0	100 % *	
35593522 441000 INTEREST PAYMENTS	3282	3282	3281.25	3281.25	0	0.75	100 % *
TOTAL DPL LEASE- OP EXPENSES	25157	25157	25156.25	25156.25	0	0.75	100 %
TOTAL LIBRARY FUND	-217600	-215665	-1044184.35	278879.27	7367.14	821152.56	480.8 %
TOTAL REVENUES	-4074761	-4074761	-3789113	-23497.01	0	-285647.79	
TOTAL EXPENSES	-4074761	-4074761	-3789113	-23497.01	0	-285647.79	
GRAND TOTAL	-217600	-215665	-1044184	278879.27	7367.14	821152.56	480.8 %

FOR 2007 08

ACCOUNTS FOR:  
59 LIBRARY TRUST FUNDS

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>5959590 DPL TRUST FUND REVENUES</b>							
5959590 300590 BEG FUND BAL- CANTONI	-120000	-120000	-86828.56	0	0	-33171.44	72.4 %
5959590 300591 BEG FUND BAL- MEYERS	-274000	-274000	-270034.46	0	0	-3965.54	98.6 %
5959590 300592 BEG FUND BAL - BRIDGES	-800	-800	-1047.47	0	0	247.47	130.9 %
5959590 300593 BEG FUND BAL - DONATIONS	-400	-400	-12287.95	0	0	11887.95	3072 % *
5959590 307103 INTEREST INC - CANTONI	-3000	-3000	-2903.47	-372.67	0	-96.53	96.8 %
5959590 307104 INTEREST INC - MEYERS	-7000	-7000	-8650.78	-1165.45	0	1650.78	123.6 %
5959590 307105 INTEREST INC - BRIDGES	-100	-100	-32.51	-4.52	0	-67.49	32.5 % *
5959590 307142 INTEREST - DONATIONS	0	0	-269.13	-35.12	0	269.13	100 %
5959590 308805 CONTRIBUTIONS	-13000	-13000	-1484.95	-425	0	-11515.05	11.4 % *
TOTAL DPL TRUST FUND REVENUES	-418300	-418300	-383539.28	-2002.76	0	-34760.72	91.7 %
 <b>59 LIBRARY TRUST FUNDS</b>							
<b>59595912 TRUST CANTONI EXPENSES</b>							
59595912 458000 BOOKS & PERIODICALS	30000	30000	780.67	0	0	29219.33	2.6 %
TOTAL TRUST CANTONI EXPENSES	30000	30000	780.67	0	0	29219.33	2.6 %
 <b>59 LIBRARY TRUST FUNDS</b>							
<b>59595922 TRUST MEYER EXPENSES</b>							
69595922 428000 PROFESSIONAL FEES	15000	15000	0	0	0	15000	0 %
69595922 4499900 SMALL CAPITAL ITEMS	5000	5000	0	0	0	5000	0 %
69595922 466000 BOOK AND PERIODICALS	5000	5000	532.46	0	0	4467.55	10.0 %
TOTAL TRUST MEYER EXPENSES	20000	20000	532.46	0	0	24407.66	2.1 %

59 LIBRARY TRUST FUNDS

59595932 TRUST BRIDGES EXPENSES

59595932 458000 BOOKS & PERIODICALS	500	500	0	0	500	0 %
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TOTAL TRUST BRIDGES EXPENSES

500	500	0	0	0	500	0 %
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59 LIBRARY TRUST FUNDS

59595942 TRUST DONATION EXPENSES

59595942 458000 BOOKS & PERIODICALS	9000	9000	5882.18	678.04	0	3117.82	65.4 %
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TOTAL TRUST DONATION EXPENSES

TOTAL LIBRARY TRUST FUNDS	9000	9000	5882.18	678.04	0	3117.82	65.4 %
TOTAL REVENUES	-353800	-353800	-376343.98	-1324.72	0	22543.98	106.4 %
TOTAL EXPENSES	-418300	-418300	-383539	-2002.76	0	-34760.72	

GRAND TOTAL

-353800	-353800	-376344	-1324.72	0	22543.98	106.4 %
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**SPECIAL CALLED MEETING**  
**Thursday, January 4, 2007**

Eugene King, president, called the meeting to order at 4:34 pm. Members present: Mr. King, Rene Corcoran, Shirley Moore, Garry Davis, Sally Krigbaum, Nicholette Rademacher, and Linda Rowden. Absent: Beth Couter and Carol Craig. Staff present: Lee Ann Fisher and Sheila Robinson.

**Proposal from Newman Regional Library District**

The Decatur Public Library has received a letter of request from the Newman Regional Library District requesting to lease the library's Blue Bird bookmobile for four months from January through April 2007, with the chance of extending it until June 2007. At that time, there is a possibility of purchase.

Mr. Davis pointed out that Newman Library must assume liability for the bookmobile's use in their area, providing documentation of insurance and for maintenance. Ms. Fisher stated that our staff will be willing to provide training for their driver, and that at the time of their possession, the bookmobile will be fully operational and certified.

Mr. Ed Booth, library attorney, will be asked to draw up lease terms. Renee Henry, librarian who wrote the request, reported they will pay \$800 in full each month for use of the bookmobile.

Mrs. Moore moved to accept the proposal of the Newman Regional Library District dated December 28, 2006, pending proof of insurance and pending a lease agreement drawn up by the DPL attorney. Mrs. Krigbaum seconded the motion and it was unanimously carried by roll call vote.

The meeting was adjourned at 4:45 pm.

Respectfully submitted,

*Sheila Robinson*

Sheila Robinson  
Administrative Secretary