

CITY LIBRARIAN'S REPORT
June 11, 2009
DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

CITY LIBRARIAN: May is always busy as we are trying to get the end of the year tied up and the new one started. Even with the extra week, it takes a lot of time to gather the statistics and write the reports necessary for the state and the city. Our veterans' celebration in the park was well received and much appreciated by those in attendance. May 31 was our last Sunday open until September 13th.

FOUNDATION: The Foundation met on May 18th and plans to meet again on July 20th. Discussion centered on how much money was still needed to do the cultural center. It was decided to wait till the bids are in to get an accurate figure.

FRIENDS: Mary Gendry is in charge of the September sale. Volunteers help stuff and send out 2,700 membership forms. They approved \$400 for the YA summer reading club and a Twilight party.

PNG: Does not meet during the summer.

RPLS: The DPL needs a trustee to sit on the RPLS board.

STAFF: Maria Dent's last day was May 17th; her position has been posted.

ADMINISTRATION: Overall, the total number of assists was up in May from last year by +5.3%. The gate counter is not working, so we have no attendance figures. The meeting rooms were used 99 times and booked 25 times earning \$840.

ADULT DIVISION: Both the Adult and Teen summer reading club are doing well. Our 5 programs had 213 attendees. The 11 online book clubs were accessed 21,860 times by 1,093 members. The Local History Room had 49 visitors, 5 from out of town. We had 1,221 patrons logged in 157,438 minutes on the internet, a +5.5% increase since May 2008. Our databases were used by 263 people.

BUILDING DIVISION: We had to cut down 2 trees that were causing foundation issues. Work is moving ahead on the demolition at the Library Annex. Working on making panels to protect the 3m gate. Staff is keeping the grass mowed and the lot picked up, and their efforts are really paying off.

the DPL by patrons from other libraries and DPL patrons checked out 3,352 items at other libraries. Of the 3,352 items checked out by our patrons at other libraries, 1,508 of those items were checked out on the bookmobiles. There were 2,401 items were routed into the DPL from other libraries to fill requests for pick-up at the DPL and 4,111 items were routed out of the DPL to fill requests at other RPLS libraries. When all items routed out of the DPL to fill requests at surrounding libraries is added to the total checkouts for the month of May, the combined circulation total is 47,154. We placed 5,426 requests in May, up +15% from last May. There were 235 new accounts opened in May, up +9% from May 2008. New library accounts are up +12% overall from 2008 at this time.

EXTENSION DIVISION: Working with the library staff at the Kiel building, we are sending the bookmobiles to schools that are in session, and have a staff member on hand to bring students out. We are hoping this will improve circulation over previous summers. We are again working closely with the Park District. We will again be sending the bookmobile to their Kindergarten Readiness Camp at the Scovill Zoo. Both bookmobiles passed inspection. We had 17 volunteers donate 107.25 hours of work.

GATES COMPUTER LAB: Our 17 classes had 95 attendees, 82 of whom were Decatur residents.

SYSTEMS ADMINISTRATION: Patron use of our wireless internet caused our T1 to max out, so we have limited their bandwidth. We are in the process of remodeling our web site to add new enhancements. Department received 2,059 work orders from staff.

TECHNICAL DIVISION: We received 171 invoices, barcoded 646 items, and processed 261 newspapers, and 575 magazines. We received 29 bins of mail and 283 bins from RPLS. Of the 133 packages received 52 went to other departments in the library. Our patrons requested 198 items (an increase of +30% from April) on ILL. Even with the slow down in ordering we cataloged 844 items, made 3,524 database changes and withdrew 1,769 titles. Processing bound 352 paperbacks, processed 145 unclassified paperbacks, processed 558 periodicals, and mended 852 items

Respectfully submitted,

Lee Ann Fisher

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City Librarian