

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Finance and Properties Committee Minutes

Date: February 19, 2013

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

In Attendance: Mike Deatherage (Chair)
Garry Davis
Mary Gendry
Teena Zindel-McWilliams (President)
Jim Alpi

Staff: Lee Ann Fisher, City Librarian
Robert Edwards, Asst. City Librarian

Absent:

Guests:

1. Call to order

Mr Deatherage called the meeting to order at 4:34 p.m.

2. Agenda

Motion made by Mr Davis to approve the agenda, seconded by Mrs. Gendry

3. Minutes of Previous Meeting

There was a motion made by Mrs. Gendry to approve the minutes from the January 15, 2013 meeting, the motion was seconded by Mr Deatherage.

4. Financial Reports

Mr. Deatherage discussed the budget and mentioned the absence of a header on some of the copies. Ms. Fisher informed him headers had been added to the copies in the folder. There was discussion from the Board about copies & misc., and MIS Operating line items. Ms. Fisher discussed the trust funds and recent acquisition of the microfilm readers. Mr Deatherage asked if there was an interest by the Board to compile the totals on check register and make them available to the Board. There was discussion by the Board. Motion made by Mrs. Gendry to recommend financial documents, seconded by Mr Davis. All approve.

5. OLD BUSINESS

Ms. Fisher stated that the Foundation had voted to give up to \$10,000 for the Local History component. She mentioned that she had a meeting set up with Cordogan Clark for the January 21st

Ms. Fisher informed the Board that Illinois Heartland Library System had officially declared the RPLS building surplus. Mr Deatherage asked which areas IHLS were interested in. Ms. Fisher replied it was the place presently being used by the tax people. Mr Edwards mentioned that he had left a message for Mr Caccomo, but had not heard back.

6. New Business

Ms. Fisher informed the Board that the Park District was interested in Annex and had informed her of some of the services that they would like to combine. There would be more information later. Mr Deatherage asked if they would be taking a lease. Ms. Fisher mentioned that they would be leasing. Ms. Fisher discussed the long term planning and benefits that might come from the Park District leasing.

Mr Edwards mentioned that he and Matt Wilkerson had met with Randy Aldrich and Marshall Sperry Mr. Alpi asked about the costs. Mr Edwards mentioned that Mr Aldrich had informed him that there had not been any discussion about passing costs on to the library.

Mrs. Zindel-McWilliams asked how the shortened tax year would affect the library Ms. Fisher answered that there were a lot of questions to be answered. Mrs. Zindel-McWilliams discussed that it would change parts of the by-laws.

Meeting Adjourned

Motion to adjourn by Mrs. Gendry, seconded by Mr Alpi.
Meeting adjourned at 5:58 p.m.

Scribe,
Robert L. Edwards
Assistant City Librarian

Approved 03/19/2013