



CITY OF DECATUR · ILLINOIS

707 EAST WOOD STREET

DECATUR, ILLINOIS 62523

July 6, 1978

Mr. William Grieve
1411 South 31st
Decatur, Il. 62521

Dear Mr. Grieve:

At their regular meeting on the 26th day of June, 1978, the City Council appointed you to serve as a member of the Library Board of Directors for a term expiring July 1, 1980.

You will be contacted by the staff representative of the Library Board regarding time and place of the Board meeting.

Please telephone me at 424-2708 if you have any questions regarding this appointment.

Yours very truly,

Ms. Phyllis E. Grotjan
City Clerk

cc: Mr. Robert Dumas
Librarian



CITY OF DECATUR · ILLINOIS

707 EAST WOOD STREET

DECATUR, ILLINOIS 62523

July 6, 1978

Mr. Robert Borchers
132 South Water Street
Decatur, Il. 62523

Dear Mr. Borchers:

At their regular meeting on the 24th day of June, 1978, the City Council appointed you to serve as a member of the Library Board of Directors for a term expiring July 1, 1981.

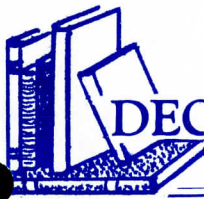
You will be contacted by the staff representative of the Library Board regarding time and place of the Board meetings.

Please telephone me at 424-2708 if you have any questions regarding this appointment.

Yours very truly,

Ms. Phyllis E. Grotjan
City Clerk

cc: Mr. Robert Dumas
Librarian



BOARD OF DIRECTORS MEETING

AGENDA

JULY 20, 1978

- I. CALL TO ORDER
DEAN HOLCOMB, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING JUNE 15, 1978
- III. LIBRARIAN'S REPORT
- IV. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 1. Approval of Bills
 2. Periodical Bid List 1978/79
 - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

Mrs. Batterham
Mr. Borchers
Mr. Holcomb
Mr. Johnson
Mr. Marshall
Mrs. Moore
Mrs. Schaub
Mr. Stewart

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

Minutes of Board of Directors Meeting - July 20, 1978

The regular meeting of the Board of Directors of the Decatur Public Library was held July 20, 1978 in the board room of the main library.

Members Present:

Mrs. Batterham
Mr. Borchers
Mr. Holcomb
Mr. Johnson
Mr. Marshall
Mrs. Moore
Mrs. Schaub
Mr. Stewart

Members Absent:

Mr. Grieve

Others Present:

Miss Loe
Mr. Babicki
Mr. Puricelli
Mr. Dumas
Miss Schwegman

The meeting was called to order at 4:30 p.m. by the new president, Dean Holcomb, who announced that his is to be an "informal reign."

The minutes of the regular board meeting of June 15, 1978 were approved.

New board members, Jeannine Schaub and Robert Borchers, were welcomed to the Board by Mr. Holcomb.

In his monthly report to the Board, Mr. Dumas stated that circulation is up this month by 2.3% and the year-to-date circulation is up 6-3/4%, which is rather encouraging. Mr. Dumas announced that Richard Peck, a noted author of books for young people, gave a program at the Library on June 22. Approximately 70 teachers, librarians and aspiring writers attended the lecture about the state of the art of writing among young people. It was a very successful meeting. Mr. Dumas further reported that we have had no word from the City Council on the Board's request for the establishment of a maintenance fund and a working cash fund contained in the Board's Annual Report to the Council. Mr. Dumas stated he had requested Ed Booth to prepare formal resolutions to this effect for the adoption of the Board at the August meeting. Mr. Dumas advised the Board that Mr. Joseph Babicki, Supervisor of Technical Services, has brought a suit for libel against a former employee of his department, Mrs. Linda Humphreys Madding. Attorney Ed Booth is looking into the matter, but does not think the Library will be involved.

Mr. Dumas further reported that the formal notification of bids for the new bookmobile trailer was entered in the classified legal section of the newspaper on June 24 and July 21. The two bids received were opened today at 4:00 p.m. in the board room of the library. Schumacher Trailer and Body Company, Inc. of St. Louis offered a bid of \$24,256, with no alternate bid, and Calumet Coach Co. of Chicago submitted a bid of \$49,126 and an alternate bid of \$44,336. Mr. Dumas stated that Mr. Seidl and Mr. Klingaman

will study the bids and submit their recommendations to the Finance Committee of the Board before the next board meeting.

As Chairman of the Properties and Finance Committee, Mr. Johnson gave an informational report on the summary of income and expenditures through June 30, 1978 and bills approved through that date. The motion for approval of the report by Mr. Johnson was seconded by Mr. Stewart and was unanimously approved by a roll-call vote.

Mr. Johnson stated that the Library's periodical bid list for 1978/1979 was forwarded to the Finance Committee for study and recommendation. After careful scrutiny of the bids of the Instructor Subscription Agency and EBSCO, the Order Department had recommended the acceptance of the Instructor proposal since the prices of the two companies were comparable and good service had been experienced from this company in the past. This recommendation had also been endorsed by Mr. Dumas. After discussion of the proposal, Mr. Johnson moved that the bid of \$5,317.49 of the Instructor Subscription Agency be accepted by the Board. Mr. Stewart seconded the motion and it was approved.

As Chairman of the Policies, Public Relations and Personnel Committee, Mrs. Batterham reported that her committee had set up a meeting with a staff member, but the meeting was cancelled because of the employee's vacation plans. Mrs. Batterham stated that since she and Mr. Dumas would be out of the city during August, the meeting would probably be rescheduled in September.

Under Old Business, Mr. Marshall stated he was sorry he could not attend the staff "coffee" for new board members and new officers because of a conflict in schedule.

As the Rolling Prairie Representative of the Board, Mrs. Moore reported that the RPL search committee hopes to have a candidate to present at the next meeting of their board to replace Mr. Ewick.

Plans to attend a Trustee Workshop in Jacksonville were announced by Mr. Marshall, and Mrs. Batterham stated she plans to attend a Personnel Workshop in Rockford.

Under New Business, Mr. Holcomb appointed the following committees and representatives at large:

Policies, Public Relations and Personnel Committee:

Mrs. Moore, Chairman
Mrs. Batterham
Mr. Borchers
Mr. Grieve

(Mrs. Schaub declined serving on the Public Relations Committee as a matter of family policy because of the newspaper business.)

Finance and Properties Committee

Mr. Stewart, Chairman
Mr. Johnson
Mr. Marshall
Mrs. Schaub

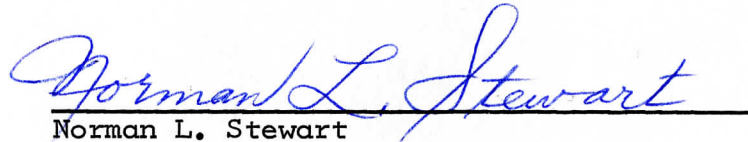
Rolling Prairie Libraries Representative: Mrs. Moore
Friends of the Library Representative: Mrs. Batterham

At this time Mr. Dumas presented Mr. Wayne Puricelli, Supervisor of Adult Services, to the Board, explaining that Mr. Puricelli would be sitting in for him during the August meeting. Mr. Puricelli gave a short presentation of the programs planned by his department in the coming months. Mr. Marshall asked about the use of the Visualtek machine on the main floor of the Library. Mr. Puricelli responded that the machine is getting very little use and that perhaps continuing or additional publicity is the answer. Mrs. Batterham commented she may have a piano to loan to the Library to help in its programming.

Mr. Marshall suggested that a work session for better understanding of the financial statement and various funds would be helpful.

In closing remarks Mr. Holcomb praised the displays of the new Library Staff Artist, Odell Portz. Mr. Holcomb suggested that a set of library objectives be prepared by Mr. Dumas for the coming year which would be useful for evaluation purposes.

The meeting was adjourned at 5:35 p.m.


Norman L. Stewart

Secretary of the Board

STATISTICAL REPORT

June, 1978

CIRCULATION

| | <u>Adult</u> | <u>Youth</u> | <u>Juvenile</u> | <u>Total</u> | <u>Y-Date</u> |
|--------------------|--------------|--------------|-----------------|--------------|---------------|
| Total Books 1978 - | 23,982 | 2,924 | 22,958 | 49,864 | 92,184 |
| 1977 - | 24,416 | 3,322 | 21,039 | 48,777 | 86,432 |

TECHNICAL PROCESSING

Cataloging

| | |
|------------------|-------|
| New books added | 1,297 |
| New titles added | 393 |
| Books withdrawn | 784 |
| Books mended | 858 |

Acquisitions

| | |
|-----------------------|-------|
| Books checked in | 1,344 |
| Telephone directories | 58 |
| Pamphlets | 363 |
| Gifts | 171 |

Materials in the State of Processing

| | |
|------------------------------|-------|
| Materials (physical items) - | 1,493 |
| Titles | 1,133 |

FINANCIAL REPORT

| | <u>Budgeted</u> | <u>YTD Expended 1977/78</u> | <u>YTD Expended 1978/79</u> | <u>Unencumbered</u> |
|-------------------|-----------------|---------------------------------|---------------------------------|---------------------|
| Personal Services | 714,481 | 97,463 | 109,241 | 605,230 |
| Operating | 183,746 | 17,787 | 18,097 | 165,649 |
| Capital & Books | 164,274 | 10,690 | 20,923 | 143,351 |

STAFF STRENGTH

| | <u>Strength Previous Month</u> | <u>Terminations</u> | <u>New Staff</u> | <u>Present Strength</u> |
|--------------------|------------------------------------|---------------------|------------------|-----------------------------|
| Professional | 8 | -- | -- | 8 |
| Library Assistants | 8 + 1 (80 hrs) | -- | -- | 8 + 1 (80 hrs) |
| Clerical | 21 + 12 (1169 hrs) | -- | 1 | 22 + 12 (1182 hrs) |
| CETA | 5 | -- | -- | 5 |
| Maintenance | 2 | -- | -- | 2 |

Current Vacancies: 3 Technical Services Clerks I, 1 Sr. Bldg. Custodian

DECATUR PUBLIC LIBRARY

Month of June, 1978

| <u>VOU.NO.</u> | <u>PAYMENTS MADE TO:</u> | <u>FOR:</u> | <u>AMOUNT</u> |
|----------------|--------------------------------|---------------------------|---------------|
| 41852 | Treas-% Payroll Fund | Pd ending 5-31-78 | 1,161.97 |
| 41857 | " | Service recognition pay | 30.00 |
| 41888 | American Library Assn. | Books | 2.65 |
| 41889 | Astor Manor, Inc. | " | 31.00 |
| 41890 | Baker & Taylor Companies | Books ⁴⁴⁴⁻¹⁵⁴⁰ | 2,290.08 |
| 41891 | C L S I | Maintenance contract | 810.00 |
| 41892 | Congressional Quarterly | Books | 12.85 |
| 41893 | Dash Disposal | Service for month | 13.00 |
| 41894 | Downtown Decatur Council, Inc. | Parking for June | 300.00 |
| 41895 | Gale Research Co. | Books | 34.20 |
| 41896 | Goodheart-Willcox Co., Inc. | Books | 18.66 |
| 41897 | Haines & Essick Co. | Office supplies | 18.72 |
| 41898 | Harold House Publ. | Books | 6.22 |
| 41899 | G K Hodenfield | " | 1.95 |
| 41900 | Human Sciences Press | " | 13.03 |
| 41901 | Ill Bell Telephone Co. | Telephone service | 78.84 |
| 41902 | Ill Power Co. | Gas bill | 159.85 |
| 41903 | 3 M Business Products Sales | Printer parts | 61.96 |
| 41904 | Modern Business Systems, Inc. | Copies | 64.56 |
| 41905 | Norman's Cleaners & Launderers | Laundry service | 15.29 |
| 41906 | Otis Elevator Co. | Service for month | 218.89 |
| 41907 | Perfect Window Cleaners | Vacuum cleaner | 55.40 |
| 41908 | Regent Book Co. | Books | 97.75 |
| 41909 | Schoolmasters Teaching Aids | " | 8.14 |
| 41910 | Stappenbeck Book Bindery, Inc. | Bookbinding | 59.86 |
| 41911 | Stobek Masonry, Inc. | Repair service | 108.00 |
| 41912 | Striglos Office Equipment | Supplies | 113.00 |
| 41913 | U S Dept of Justice | Books | 2.00 |

| 2 VOU. NO. | PAYMENTS MADE TO: | FOR: | AMOUNT |
|---------------|---------------------------------|-----------------------|-----------|
| 41914 | Volunteer Readership | Books | 4.25 |
| 41923 | Postmaster | Postage | 23.20 |
| 41930 | Treas-% Payroll Fund | Pd ending 6-7-78 | 23,844.87 |
| 41947 | Postmaster | Postage | 315.00 |
| 41969 | Dr. Herbert Bavor | Professional services | 25.00 |
| 41994 | Decatur Herald & Review | Advertising expense | 47.06 |
| 42038 | Ill Power Co. | Power for month | 1,587.81 |
| 42098 | Treas-% Employee's Ins Fund | Life & hosp ins | 1,415.55 |
| 42275 | Treas-% Payroll Fund | Pd ending 6-14-78 | 1,235.74 |
| 42321 | Behavioral Research | Books | 9.95 |
| 42322 | Baker & Taylor | " | 3.95 |
| 42323 | R R Bowker | " | 69.95 |
| 42324 | Brodart, Inc. | " | 35.94 |
| 42325 | Careers | " | 5.00 |
| 42326 | Catholic Library Assn. | " | 2.75 |
| 42327 | Center for Study of Demo Inst. | " | 15.00 |
| 42328 | Ceramics Monthly | " | 10.00 |
| 42339 | Chronicle Guidance Publ. | " | 11.00 |
| 42330 | Cobb Industrial Grinding | Repair service | 15.11 |
| 42331 | Goodyear Tire Co. | Tire repair & parts | 94.50 |
| 42332 | Grosset & Dunlap, Inc. | Books | 11.90 |
| 42333 | Haines & Essick Co. | Office supplies | 16.00 |
| 42334 | Harvard University Press | Books | 7.76 |
| 42335 | High Fidelity | " | 7.95 |
| 42336 | A M Hold | " | 2.00 |
| 42337 | Hutar Growth Mgt Inst. | " | 2.00 |
| 42338 | Ill Bell Telephone Co. | Telephone service | 497.15 |
| 42339 | Library Cards Ltd. | Catalog cards | 203.91 |
| 42340 | Listening Library | Books | 16.95 |
| 42341 | Natl Assn of Attorney's General | " | 3.00 |

| <u>VOU. NO.</u> | <u>PAYMENTS MADE TO:</u> | <u>FOR:</u> | <u>AMOUNT</u> |
|-----------------|---------------------------------|----------------------------|---------------|
| 42342 | Natl Geographia Society | Books | 23.00 |
| 42343 | Natl Record Plan | " | 236.13 |
| 42344 | Rolling Prairie Libraries | Comp. Circulation | 1,880.00 |
| 42345 | School of Music | Books | 5.00 |
| 42346 | Southern Living Books | " | 4.95 |
| 42347 | Times Newspapers | " | 110.00 |
| 42348 | University Microfilms | " | 325.52 |
| 42349 | The Voice | Advertising expense | 25.00 |
| 42350 | Wyeth Press | Books | 16.95 |
| 42351 | Perfect Window Cleaners | Vacuum | 55.00 |
| 42439 | Treas-% Petty Cash Fund | Reimbursement | 112.36 |
| 42453 | Treas-% Payroll Fund | Pd ending 6-21-78 | 23,847.25 |
| 42531 | Postmaster | Postage | 9.70 |
| 42561 | Treas-% General Operating Fund | June administrative cost | 1,020.83 |
| 42649 | Abingdon | Books | 9.87 |
| 42650 | American Guidance Service, Inc. | " | 26.58 |
| 42651 | Baker & Taylor Companies | " | 3,616.56 |
| 42652 | Bob's Repair Service | Repair service | 71.06 |
| 42653 | Bro Dart, Inc. | Books | 14.49 |
| 42654 | Doubleday & Co. | " | 451.84 |
| 42655 | CentralTrust Bank | Savin copier | 118.75 |
| 42656 | Droll Yankee, Inc. | Books | 21.00 |
| 42657 | Human Sciences Press | " | 10.93 |
| 42658 | IFG Leasing Co. | Circulating control system | 870.00 |
| 42659 | Ill State Historical Society | Books | 12.50 |
| 42660 | Library Cards Ltd. | Catalog cards | 51.03 |
| 42661 | Modern Business Systems, Inc. | Savin meter rental | 71.63 |
| 42662 | Natl Geographia Society | Books | 5.75 |
| 42663 | Natl Record Plan | " | 9.52 |
| 42664 | Ridley Enslow | " | 22.13 |

| <u>VOU.NO.</u> | <u>PAYMENTS MADE TO:</u> | <u>FOR:</u> | <u>AMOUNT</u> |
|----------------|---------------------------------|-------------------|--------------------|
| 42665 | Underwriter Printing & Publ Co. | Books | 32.55 |
| 42666 | Weston Woods | " | 720.70 |
| 42667 | West Publ Co. | " | 86.00 |
| 42775 | Treas-% Payroll Fund | Pd ending 6-28-78 | 1,191.35 |
| 42779 | Treas-% I M R Fund | June retirement | 7,249.89 |
| | | | <hr/> |
| | | TOTAL | <u>\$39,654.27</u> |

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

MAY 1, 1978 THRU JUN 30, 1978

REVENUE ITEMS ESTIMATED REVENUE YEAR TO DATE RECEIPTS YEAR TO DATE RECEIPTS UNCOLLECTED REVENUE % OF EST.

| | | | | | |
|----------------------------------|--------------|----------|------------|------------|-------|
| FUND BALANCE MAY 1, 1978 | 196,382.00 | 0.00 | 218,660.02 | 22,278.02 | |
| NON-RESIDENT FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| LOST & DAMAGED BOOKS | 0.00 | 0.00 | 0.00 | 0.00 | |
| CURRENT YEAR TAXES | 930,000.00 | 0.00 | 930,000.00 | 0.00 | |
| 101 PRIOR YEAR TAXES | 5,000.00 | 0.00 | 9,175.69 | 4,175.69 | |
| 101A INTEREST ON INVESTMENTS | 13,500.00 | 647.77 | 893.11 | 12,606.89 | |
| 102 LIBRARY FINES & FEES | 16,000.00 | 1,991.69 | 4,265.35 | 11,734.65 | |
| 728A NON-RESIDENT FEES | 1,400.00 | 77.90 | 131.90 | 868.10 | |
| 729 LOST & DAMAGED BOOKS | 1,400.00 | 200.61 | 326.84 | 1,073.16 | |
| 730 PROFITS MADE ON COPY MACHINE | 500.00 | 86.50 | 137.49 | 412.51 | |
| 739 MISCELLANEOUS INCOME | 6,400.00 | 457.87 | 915.35 | 5,484.65 | |
| TOTAL REVENUE | 1,170,232.00 | 3,460.34 | 234,505.75 | 935,726.25 | 20.04 |

OBJECT CODE BUDGET AND APPROPRIATION PURCHASE ORDERS CURRENT MONTH EXPENDITURES YEAR TO DATE EXPENDITURES UNENCUMBERED BALANCE % OF EST.

| | | | | | | |
|--|--------------|------|-----------|------------|------------|-------|
| 101 REGULAR SALARIES | 591,396.00 | 0.00 | 45,552.17 | 89,935.36 | 501,460.64 | |
| 102 A STRAIGHT OVERTIME | 150.00 | 0.00 | 0.00 | 0.00 | 150.00 | |
| 103 RETIREMENT FUND | 86,795.00 | 0.00 | 6,750.13 | 13,273.88 | 73,521.12 | |
| 106 EMPLOYMENT COMPENSATION | 3,175.00 | 0.00 | 0.00 | 0.00 | 3,175.00 | |
| 107 HOSPITALIZATION MEDICAL & LIFE INSURANCE | 16,970.00 | 0.00 | 1,291.60 | 3,361.99 | 14,608.01 | |
| 109 TEMPORARY SALARIES | 15,994.00 | 0.00 | 2,264.70 | 3,678.18 | 12,314.82 | |
| 201 ADVERTISING | 200.00 | 0.00 | 72.06 | 72.06 | 127.94 | |
| 202 PRINTING & BINDING | 5,000.00 | 0.00 | 314.80 | 685.29 | 4,314.71 | |
| 211 SERVICE TO MAINTAIN BUILDINGS THAN BLDGS | 10,000.00 | 0.00 | 326.89 | 1,118.28 | 8,881.72 | |
| 212 SERVICE TO MAINTAIN OTHER EQUIPMENT | 650.00 | 0.00 | 28.29 | 44.04 | 605.96 | |
| 214 SERVICE TO MAINTAIN OFFICE EQUIPMENT | 9,175.00 | 0.00 | 1,875.11 | 1,875.11 | 7,300.89 | |
| 215 SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT | 1,000.00 | 0.00 | 76.50 | 120.20 | 879.80 | |
| 221 AUDITING SERVICES | 600.00 | 0.00 | 0.00 | 0.00 | 600.00 | |
| 229 OTHER PROFESSIONAL SERVICES | 1,000.00 | 0.00 | 25.00 | 50.00 | 950.00 | |
| 230 DATA SERVICES | 11,675.00 | 0.00 | 1,747.66 | 3,976.76 | 11,650.00 | |
| 231 ELECTRICITY | 28,000.00 | 0.00 | 1,575.99 | 1,160.71 | 26,834.29 | |
| 234 WATER | 7,000.00 | 0.00 | 0.00 | 0.00 | 7,000.00 | |
| 241 CONFERENCE ATTENDANCE EXPENSE | 325.00 | 0.00 | 0.00 | 64.39 | 260.61 | |
| 245 PROFESSIONAL ASSOCIATION MEMBERSHIP FEES | 2,750.00 | 0.00 | 24.15 | 49.15 | 2,700.85 | |
| 284 RENTALS | 5,000.00 | 0.00 | 358.70 | 371.70 | 4,628.30 | |
| 290 GAS OIL & ANTIREEZE | 1,176.00 | 0.00 | 554.94 | 0.00 | 1,176.00 | |
| 310 JANITORIAL SUPPLIES | 6,500.00 | 0.00 | 1.25 | 1.25 | 5,328.75 | |
| 312 MATERIALS TO MAINTAIN BLDINGS & IMPROVMT | 1,000.00 | 0.00 | 9.72 | 27.93 | 972.07 | |
| 324 MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP | 4,500.00 | 0.00 | 129.35 | 186.04 | 4,313.96 | |
| 330 MEDICAL & LABORATORY SUPPLIES | 1,000.00 | 0.00 | 94.32 | 154.91 | 845.09 | |
| 345 OFFICE SUPPLIES | 5.00 | 0.00 | 0.00 | 0.00 | 5.00 | |
| 402 CONTINGENCIES | 9,000.00 | 0.00 | 190.80 | 1,452.55 | 7,047.45 | |
| 403 TRANSPORT (ADMIN SERV) | 53,000.00 | 0.00 | 0.00 | 0.00 | 53,000.00 | |
| 415 SERVICE RECOGNITION PAYROLL | 12,250.00 | 0.00 | 1,020.83 | 2,041.66 | 10,208.34 | |
| 423 INSURANCE | 580.00 | 0.00 | 30.00 | 30.00 | 550.00 | |
| TOTAL OPERATING EXPENDITURES | 10,510.00 | 0.00 | 63,335.05 | 127,348.14 | 770,878.86 | 14.18 |
| 515 OFFICE MACHINERY & EQUIPMENT | 898,227.00 | 0.00 | 1,745.00 | 5,105.00 | 49,169.00 | |
| 520 OTHER MACHINERY & EQUIPMENT | 54,274.00 | 0.00 | 0.00 | 0.00 | 54,274.00 | |
| 525 LIBRARY BOOKS RECORDS & EXHIBITS | 110,000.00 | 0.00 | 8,495.90 | 15,818.10 | 94,181.90 | |
| TOTAL CAPITAL OUTLAY | 164,274.00 | 0.00 | 10,240.90 | 20,923.10 | 143,350.90 | 12.74 |
| TOTAL EXPENDITURES | 1,062,501.00 | 0.00 | 73,575.95 | 148,271.24 | 914,229.76 | 13.95 |

ACTIVITY 941A DECATUR PUBLIC LIBRARY BOND 6 INTEREST FUND

MAY 1, 1978 THRU JUN 30, 1978

| REVENUE ITEMS | ESTIMATED REVENUE | CURRENT MONTH RECEIPTS | YEAR TO DATE RECEIPTS | UNCOLLECTED REVENUE | % OF EST. |
|--------------------------|-------------------|------------------------|-----------------------|---------------------|-----------|
| FUND BALANCE MAY 1, 1978 | | | 31,387.85 | 3,017.85- | |
| CURRENT YEAR TAXES | 28,370.00 | 0.00 | 0.00 | 117,870.00 | |
| PRIOR YEARS TAXES | 117,870.00 | 0.00 | 0.00 | 1,139.35- | |
| INTEREST ON INVESTMENTS | 2,000.00 | 967.70 | 967.70 | 1,032.30 | |
| TOTAL REVENUE | 148,240.00 | 967.70 | 33,495.10 | 114,744.90 | 22.60 |

| OBJECT CODE | OBJECT OF EXPENDITURE | BUDGET AND APPROPRIATION | PURCHASE ORDERS OUTSTANDING | CURRENT MONTH EXPENDITURES | YEAR TO DATE EXPENDITURES | UNENCUMBERED BALANCE | % OF EST. |
|-------------|-----------------------|--------------------------|-----------------------------|----------------------------|---------------------------|----------------------|-----------|
| 58 | UNALLOTTED EXPENSES | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 410 | PRINCIPAL & INTEREST | 117,870.00 | 0.00 | 0.00 | 0.00 | 117,870.00 | 0.00 |
| | TOTAL EXPENDITURES | 117,970.00 | 0.00 | 0.00 | 0.00 | 117,970.00 | 0.00 |

ACTIVITY 942 DECATUR PUBLIC LIBRARY TRUST FUND

MAY 1, 1978 THRU JUN 30, 1978

| REVENUE ITEMS | ESTIMATED REVENUE | CURRENT MONTH RECEIPTS | YEAR TO DATE RECEIPTS | UNCOLLECTED REVENUE | % OF EST. |
|--------------------------|-------------------|------------------------|-----------------------|---------------------|-----------|
| FUND BALANCE MAY 1, 1978 | 52,204.00 | 0.00 | 51,943.45 | 260.55 | |
| INCOME | 300.00 | 0.00 | 0.00 | 300.00 | |
| INTEREST ON INVESTMENTS | 3,500.00 | 0.00 | 0.00 | 3,500.00 | |
| MISC INCOME | 0.00 | 0.00 | 0.00 | 0.00 | |
| TOTAL REVENUE | 56,004.00 | 0.00 | 51,943.45 | 4,060.55 | 92.75 |

| OBJECT CODE | OBJECT OF EXPENDITURE | BUDGET AND APPROPRIATION | PURCHASE ORDERS OUTSTANDING | CURRENT MONTH EXPENDITURES | YEAR TO DATE EXPENDITURES | UNENCUMBERED BALANCE | % OF EST. |
|-------------|-----------------------|--------------------------|-----------------------------|----------------------------|---------------------------|----------------------|-----------|
| 58 | EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TOTAL EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

ACTIVITY 943 DECATUR PUBLIC LIBRARY - C E T A
 MAY 1, 1978 THRU JUN 30, 1978

| REVENUE ITEMS | ESTIMATED REVENUE | CURRENT MONTH RECEIPTS | YEAR TO DATE RECEIPTS | UNCOLLECTED REVENUE | % OF EST. |
|--|-------------------|------------------------|-----------------------|---------------------|-----------|
| 731 FUND BALANCE MAY 1, 1978 TRANS FROM CITY OF DECATUR | 0.00 | 0.00 | 0.00 | 0.00 | |
| | 30,000.00 | 4,055.70 | 4,055.70 | 25,944.30 | |
| TOTAL REVENUE | 30,000.00 | 4,055.70 | 4,055.70 | 25,944.30 | 13.92 |

| OBJECT CODE | OBJECT OF EXPENDITURE | BUDGET AND APPROPRIATION | PURCHASE ORDERS OUTSTANDING | CURRENT MONTH EXPENDITURES | YEAR TO DATE EXPENDITURES | UNENCUMBERED BALANCE | % OF EST. |
|-------------|-------------------------------------|--------------------------|-----------------------------|----------------------------|---------------------------|----------------------|-----------|
| 101 | REGULAR SALARIES | 24,819.00 | 0.00 | 3,444.23 | 6,877.77 | 1,941.23 | |
| 103 | RETIREMENT FUND | 4,212.00 | 0.00 | 499.76 | 997.97 | 3,214.03 | |
| 105 | WORKMENS COMPENSATION | 8.00 | 0.00 | 0.00 | 0.00 | 8.00 | |
| 107 | HOSPITALIZATION & MEDICAL INSURANCE | 850.00 | 0.00 | 111.05 | 222.10 | 627.90 | |
| 107 A | GROUP LIFE INSURANCE | 111.00 | 0.00 | 12.90 | 25.80 | 85.20 | |
| | TOTAL OPERATING EXPENDITURES | 30,000.00 | 0.00 | 4,067.94 | 8,123.64 | 21,876.36 | 27.08 |
| | TOTAL EXPENDITURES | 30,000.00 | 0.00 | 4,067.94 | 8,123.64 | 21,876.36 | 27.08 |

ACTIVITY 944 DECATUR PUBLIC TRUST FUND (BRIDGES)

MAY 1, 1978 THRU JUN 30, 1978

| REVENUE ITEMS | ESTIMATED REVENUE | CURRENT MONTH RECEIPTS | YEAR TO DATE RECEIPTS | UNCOLLECTED REVENUE | % OF EST. |
|--------------------------|-------------------|------------------------|-----------------------|---------------------|-----------|
| FUND BALANCE MAY 1, 1978 | 842.00 | 0.00 | 1,082.00 | 240.00- | |
| REVENUE | 900.00 | 0.00 | 0.00 | 900.00 | |
| INTEREST ON INVESTMENTS | 30.00 | 0.00 | 0.00 | 30.00 | |
| MISC INCOME | 0.00 | 0.00 | 0.00 | 0.00 | |
| TOTAL REVENUE | 1,772.00 | 0.00 | 1,082.00 | 690.00 | 61.06 |

| OBJECT CODE | OBJECT OF EXPENDITURE | BUDGET AND APPROPRIATION | PURCHASE ORDERS OUTSTANDING | CURRENT MONTH EXPENDITURES | YEAR TO DATE EXPENDITURES | UNENCUMBERED BALANCE | % OF EST. |
|-------------|-----------------------|--------------------------|-----------------------------|----------------------------|---------------------------|----------------------|-----------|
| 58 | EXPENDITURES | 800.00 | 0.00 | 15.40 | 73.18 | 726.82 | 9.15 |
| | TOTAL EXPENDITURES | 800.00 | 0.00 | 15.40 | 73.18 | 726.82 | 9.15 |