

Finance and Properties Committee
October 4, 1994

John Stengel called the meeting to order at 4:00 p.m. Present: Mr. Stengel and Richard Lockmiller. Absent: Janice Lambert. Staff present: Grace Veach, John Moorman and Linda Humphreys.

Budget preparation for FY 1995-96: Mr. Moorman has begun working with budget figures. He hopes to present a budget with expenditures that are no more than 4% higher than last year. Revenue is expected to increase to offset that somewhat. Mr. Lockmiller will make a presentation to the City Council on November 14 regarding the library's levy request.

Upgrade of LIBS 100 system: Mr. Moorman reported that the cost of upgrading to LIBS 100+ as a stand-alone system and rejoining the Rolling Prairie automation system is about the same. LIBS 100, which we use now, was developed in the late 1970's. The drives are nearly full and run very slowly. All ports are full and no more modems can be added, which causes busy signals for users dialing in. There are only 3 people working at GEAC/CLSI who can provide technical support for LIBS 100. With an upgrade, staff would not have to shut the system down to back up. The City Management Information Services staff have quotes to purchase IBM hardware for almost \$38,000 less than GEAC/CLSI has quoted. With a \$10,000 software price reduction through the end of November, the entire upgrade could be accomplished for \$176,250 with an annual maintenance cost of \$20,954. Upgrades to LIBS 100+ will be free through the maintenance agreement. Mrs. Veach reported that she has met with many librarians using LIBS 100+ who are very satisfied. GEAC/CLSI reports that the system could be installed and running 90 days after contract signing. The hardware quote from another vendor is good for 30 days. Funds are available in the Breckenridge Fund and the Library Capital Fund. Some down time will be required to install the new system. It was suggested that City M.I.S. staff be asked to review the proposal. The consensus was to present the quote to the Board for approval.

Rolling Prairie Library System proposal: Mr. Moorman presented a proposal to provide contractual reference service for the system. With funds paid to the Library, someone could be hired for 15 hours per week on a contractual basis to cover desks so that staff could provide the service. This would also give Library staff experience searching new databases. The consensus was to recommend the proposal for approval.

There was no further business. The meeting was adjourned at 5:35 p.m.

Respectfully submitted,

John A. Moorman, City Librarian