

**CITY OF DECAT**

DATE: 10/5/2020

TIME: 3:19:48PM

**FOR INVOICES**

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>VENDOR</u>	<u>ITEM AMOUNT</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT</u>
<b>35 LIBRARY FUND</b>					
136510	9/1/2020	AMAZON.COM CREDIT	\$662.06		BOOKS & PERIODICALS
136518	9/1/2020	BAKER & TAYLOR CO	\$46.35		BOOKS & PERIODICALS
136518	9/1/2020	BAKER & TAYLOR CO	\$92.15		BOOKS & PERIODICALS
136518	9/1/2020	BAKER & TAYLOR CO	\$99.41		BOOKS & PERIODICALS
136518	9/1/2020	BAKER & TAYLOR CO	\$596.37		BOOKS & PERIODICALS
136573	9/1/2020	MIDWEST TAPE, LLC	\$22.49	AV MATERIALS	BOOKS & PERIODICALS
136581	9/1/2020	NEWSBANK, INC.	\$15,233.00	ANNUAL SUBSCRIPTION REMOTE ACC	BOOKS & PERIODICALS
136639	9/8/2020	BAKER & TAYLOR CO	\$130.09		BOOKS & PERIODICALS
136639	9/8/2020	BAKER & TAYLOR CO	\$328.80		BOOKS & PERIODICALS
136792	9/15/2020	BAKER & TAYLOR CO	\$71.67		BOOKS & PERIODICALS
136792	9/15/2020	BAKER & TAYLOR CO	\$104.87		BOOKS & PERIODICALS
136792	9/15/2020	BAKER & TAYLOR CO	\$158.24		BOOKS & PERIODICALS

136792	9/15/2020	BAKER & TAYLOR CO	\$353.33		BOOKS & PERIODICALS
136792	9/15/2020	BAKER & TAYLOR CO	\$497.57		BOOKS & PERIODICALS
136792	9/15/2020	BAKER & TAYLOR CO	\$686.00		BOOKS & PERIODICALS
136841	9/15/2020	MIDWEST TAPE, LLC	\$9.74		BOOKS & PERIODICALS
136841	9/15/2020	MIDWEST TAPE, LLC	\$29.98	AV MATERIALS	BOOKS & PERIODICALS
136841	9/15/2020	MIDWEST TAPE, LLC	\$62.95		BOOKS & PERIODICALS
136841	9/15/2020	MIDWEST TAPE, LLC	\$95.15		BOOKS & PERIODICALS
136900	9/22/2020	BAKER & TAYLOR CO	\$106.92		BOOKS & PERIODICALS
136900	9/22/2020	BAKER & TAYLOR CO	\$175.83		BOOKS & PERIODICALS
136900	9/22/2020	BAKER & TAYLOR CO	\$196.45		BOOKS & PERIODICALS
136900	9/22/2020	BAKER & TAYLOR CO	\$213.38		BOOKS & PERIODICALS
136900	9/22/2020	BAKER & TAYLOR CO	\$356.15		BOOKS & PERIODICALS
136900	9/22/2020	BAKER & TAYLOR CO	\$402.69		BOOKS & PERIODICALS
136900	9/22/2020	BAKER & TAYLOR CO	\$456.80		BOOKS & PERIODICALS
136900	9/22/2020	BAKER & TAYLOR CO	\$469.56		BOOKS & PERIODICALS
136900	9/22/2020	BAKER & TAYLOR CO	\$477.78		BOOKS & PERIODICALS
136900	9/22/2020	BAKER & TAYLOR CO	\$554.27		BOOKS & PERIODICALS
136966	9/22/2020	MIDWEST TAPE, LLC	\$37.48		BOOKS & PERIODICALS
136966	9/22/2020	MIDWEST TAPE, LLC	\$41.97		BOOKS & PERIODICALS
136966	9/22/2020	MIDWEST TAPE, LLC	\$46.47		BOOKS & PERIODICALS

136966	9/22/2020	MIDWEST TAPE, LLC	\$58.46		BOOKS & PERIODICALS
136966	9/22/2020	MIDWEST TAPE, LLC	\$78.72		BOOKS & PERIODICALS
137013	9/29/2020	BAKER & TAYLOR CO	\$0.13		BOOKS & PERIODICALS
137013	9/29/2020	BAKER & TAYLOR CO	\$0.36		BOOKS & PERIODICALS
137013	9/29/2020	BAKER & TAYLOR CO	\$0.43		BOOKS & PERIODICALS
137013	9/29/2020	BAKER & TAYLOR CO	\$0.83		BOOKS & PERIODICALS
137013	9/29/2020	BAKER & TAYLOR CO	\$1.22		BOOKS & PERIODICALS
137013	9/29/2020	BAKER & TAYLOR CO	\$2.31		BOOKS & PERIODICALS
137013	9/29/2020	BAKER & TAYLOR CO	\$4.47	BOOKS AND ENTERTAINMENT FOR 20	BOOKS & PERIODICALS
137013	9/29/2020	BAKER & TAYLOR CO	\$15.88		BOOKS & PERIODICALS
<b>Total</b>			<b>\$22,978.78</b>		
137028	9/29/2020	CARROLL, SAMANTHA	\$150.00	TRAVEL EXPENSE IL LIBRARY	CONFERENCES & TRAVEL
827003871	9/17/2020	REGIONS/CREDIT CARD	\$100.00	ACCT 3978	CONFERENCES & TRAVEL
827003871	9/17/2020	REGIONS/CREDIT CARD	\$150.00		CONFERENCES & TRAVEL
827003871	9/17/2020	REGIONS/CREDIT CARD	\$539.00		CONFERENCES & TRAVEL
<b>Total</b>			<b>\$939.00</b>		
136863	9/15/2020	SAM'S CLUB	\$29.98	ACCT 9064	COVID-19
136871	9/15/2020	TEAM ONE REPAIR, INC	\$414.16	FACE MASKS	COVID-19
136883	9/15/2020	VECTORNATE USA INC	\$620.00	VECTOR ULV FOGGER	COVID-19
<b>Total</b>			<b>\$1,064.14</b>		
136518	9/1/2020	BAKER & TAYLOR CO	\$5.00		OFFICE SUPPLIES
136518	9/1/2020	BAKER & TAYLOR CO	\$36.84		OFFICE SUPPLIES

136510	9/1/2020	AMAZON.COM CREDIT	\$186.26	ACCT 8641	OFFICE SUPPLIES
136539	9/1/2020	DEMCO INC	\$426.98	BOOK PROCESSING SUPPLIES	OFFICE SUPPLIES
136539	9/1/2020	DEMCO INC	\$594.44		OFFICE SUPPLIES
136639	9/8/2020	BAKER & TAYLOR CO	\$4.80	BOOKS AND ENTERTAINMENT FOR 20	OFFICE SUPPLIES
136639	9/8/2020	BAKER & TAYLOR CO	\$19.51		OFFICE SUPPLIES
136715	9/8/2020	ONLINE LABELS, INC.	\$23.90	LABELS	OFFICE SUPPLIES
136792	9/15/2020	BAKER & TAYLOR CO	\$6.89	BOOKS AND ENTERTAINMENT FOR 20	OFFICE SUPPLIES
136792	9/15/2020	BAKER & TAYLOR CO	\$16.29		OFFICE SUPPLIES
136792	9/15/2020	BAKER & TAYLOR CO	\$22.69		OFFICE SUPPLIES
136792	9/15/2020	BAKER & TAYLOR CO	\$28.29		OFFICE SUPPLIES
136810	9/15/2020	DEMCO INC	\$176.09	BOOK PROCESSING SUPPLIES	OFFICE SUPPLIES
136841	9/15/2020	MIDWEST TAPE, LLC	\$5.85	AV MATERIALS	OFFICE SUPPLIES
136841	9/15/2020	MIDWEST TAPE, LLC	\$15.36		OFFICE SUPPLIES
136863	9/15/2020	SAM'S CLUB	\$9.98		OFFICE SUPPLIES
136880	9/15/2020	ULINE	\$96.16	18X1500 80 GA ULINE BLOWN WRAP	OFFICE SUPPLIES
136900	9/22/2020	BAKER & TAYLOR CO	\$4.14		OFFICE SUPPLIES
136900	9/22/2020	BAKER & TAYLOR CO	\$9.99		OFFICE SUPPLIES
136900	9/22/2020	BAKER & TAYLOR CO	\$11.83		OFFICE SUPPLIES
136900	9/22/2020	BAKER & TAYLOR CO	\$12.15		OFFICE SUPPLIES
136900	9/22/2020	BAKER & TAYLOR CO	\$16.89		OFFICE SUPPLIES

136900	9/22/2020	BAKER & TAYLOR CO	\$19.32		OFFICE SUPPLIES
136900	9/22/2020	BAKER & TAYLOR CO	\$22.08		OFFICE SUPPLIES
136900	9/22/2020	BAKER & TAYLOR CO	\$26.05		OFFICE SUPPLIES
136900	9/22/2020	BAKER & TAYLOR CO	\$32.04		OFFICE SUPPLIES
136900	9/22/2020	BAKER & TAYLOR CO	\$34.29	BOOKS AND ENTERTAINMENT FOR 20	OFFICE SUPPLIES
136966	9/22/2020	MIDWEST TAPE, LLC	\$2.40	AV MATERIALS	OFFICE SUPPLIES
136966	9/22/2020	MIDWEST TAPE, LLC	\$7.41		OFFICE SUPPLIES
137013	9/29/2020	BAKER & TAYLOR CO	\$2.60		OFFICE SUPPLIES
137013	9/29/2020	BAKER & TAYLOR CO	\$9.38		OFFICE SUPPLIES
137013	9/29/2020	BAKER & TAYLOR CO	\$16.62		OFFICE SUPPLIES
137013	9/29/2020	BAKER & TAYLOR CO	\$25.41		OFFICE SUPPLIES
137013	9/29/2020	BAKER & TAYLOR CO	\$50.31		OFFICE SUPPLIES
137047	9/29/2020	DEMCO INC	\$65.90	OFFICE SUPPLIES - TAPE/LABEL	OFFICE SUPPLIES
137083	9/29/2020	MIDWEST TAPE, LLC	\$6.16		OFFICE SUPPLIES
137083	9/29/2020	MIDWEST TAPE, LLC	\$20.78		OFFICE SUPPLIES
137083	9/29/2020	MIDWEST TAPE, LLC	\$28.60		OFFICE SUPPLIES
827003871	9/17/2020	REGIONS/CREDIT CARD	\$270.99		OFFICE SUPPLIES
<b>Total</b>			<b>\$2,370.67</b>		
136518	9/1/2020	BAKER & TAYLOR CO	\$17.55	BOOKS AND ENTERTAINMENT FOR 20	OTHER LIBRARY GRANT E
136900	9/22/2020	BAKER & TAYLOR CO	\$17.55	BOOKS AND ENTERTAINMENT FOR 20	OTHER LIBRARY GRANT E

136900	9/22/2020	BAKER & TAYLOR CO	\$50.54		OTHER LIBRARY GRANT E
137013	9/29/2020	BAKER & TAYLOR CO	\$33.99		OTHER LIBRARY GRANT E
<b>Total</b>			<b>\$119.63</b>		
136831	9/15/2020	LIBRARY IDEAS, LLC	\$41.95	1 VOX BOOK	PER CAPITA GRANT EXPEI
136831	9/15/2020	LIBRARY IDEAS, LLC	\$236.70	6 VOX BOOKS	PER CAPITA GRANT EXPEI
136831	9/15/2020	LIBRARY IDEAS, LLC	\$426.42	18 VOX BOOKS	PER CAPITA GRANT EXPEI
136896	9/22/2020	AFRICAN-AMERICAN CUL	\$35.00	MEMBERHSIP DUES 2020-2021	PER CAPITA GRANT EXPEI
137002	9/22/2020	WORLD BOOK, INC	\$1,099.00	CHILDRENS BOOK SETS	PER CAPITA GRANT EXPEI
137013	9/29/2020	BAKER & TAYLOR CO	\$26.83	BOOKS AND ENTERTAINMENT FOR 20	PER CAPITA GRANT EXPEI
137013	9/29/2020	BAKER & TAYLOR CO	\$37.46		PER CAPITA GRANT EXPEI
137013	9/29/2020	BAKER & TAYLOR CO	\$71.77		PER CAPITA GRANT EXPEI
137013	9/29/2020	BAKER & TAYLOR CO	\$86.67		PER CAPITA GRANT EXPEI
137013	9/29/2020	BAKER & TAYLOR CO	\$165.51		PER CAPITA GRANT EXPEI
137013	9/29/2020	BAKER & TAYLOR CO	\$244.15		PER CAPITA GRANT EXPEI
137013	9/29/2020	BAKER & TAYLOR CO	\$427.18		PER CAPITA GRANT EXPEI
137013	9/29/2020	BAKER & TAYLOR CO	\$844.23		PER CAPITA GRANT EXPEI
137030	9/29/2020	CHICAGO TRIBUNE	\$31.72	SUBSCRIPTION ACCT 40138351	PER CAPITA GRANT EXPEI
137073	9/29/2020	KANOPY	\$213.00	LIBRARY STREAMING SERVICE	PER CAPITA GRANT EXPEI
137083	9/29/2020	MIDWEST TAPE, LLC	\$45.73	AV MATERIALS	PER CAPITA GRANT EXPEI
137083	9/29/2020	MIDWEST TAPE, LLC	\$117.68		PER CAPITA GRANT EXPEI

137083	9/29/2020	MIDWEST TAPE, LLC	\$206.17		PER CAPITA GRANT EXPE
137083	9/29/2020	MIDWEST TAPE, LLC	\$2,237.56		PER CAPITA GRANT EXPE
137109	9/29/2020	TUTOR.COM	\$3,740.00	ONLINE TUTORING PROGRAM	PER CAPITA GRANT EXPE
<b>Total</b>			<b>\$10,334.73</b>		
136659	9/8/2020	COMMERCIAL MAIL SERV	\$430.66	AUG 17 - AUG 31'20	POSTAGE
136917	9/22/2020	COMMERCIAL MAIL SERV	\$216.51	SEPT 1 - SEPT 15'20	POSTAGE
<b>Total</b>			<b>\$647.17</b>		
136598	9/1/2020	SEN SOURCE	\$180.00	ANNUAL DATA HOSTING FEE	PROFESSIONAL SERVICES
136680	9/8/2020	HAPPYORNOT AMERICAS	\$1,188.00	ANNAUL FEE AUG 20-21 TOUCH TABLET	PROFESSIONAL SERVICES
137050	9/29/2020	DYNAGRAPHICS	\$450.71	10X8 STEP & REPEAT BACKDROP BANNER	PROFESSIONAL SERVICES
137072	9/29/2020	JONES & THOMAS	\$400.00	WEBSITE & HOSTING MAINTENANCE	PROFESSIONAL SERVICES
<b>Total</b>			<b>\$2,218.71</b>		
136510	9/1/2020	AMAZON.COM CREDIT	\$289.98		SMALL CAPITAL ITEMS
<b>Total</b>			<b>\$289.98</b>		
137090	9/29/2020	PAETEC	\$48.44	ANNUAL PO 2020	TELEPHONE
137090	9/29/2020	PAETEC	\$71.25		TELEPHONE
<b>Total</b>			<b>\$119.69</b>		
136815	9/15/2020	EXPRESS SERVICES, INC	\$656.96	S KRAMER WK END 8/16/20	TEMP AGENCY SERVICES
137054	9/29/2020	EXPRESS SERVICES, INC	\$410.60	SHELBY KRAMER TEMP SERVICES	TEMP AGENCY SERVICES
137054	9/29/2020	EXPRESS SERVICES, INC	\$431.13	SHELBY KRAMER TEMP SERVICES	TEMP AGENCY SERVICES
137054	9/29/2020	EXPRESS SERVICES, INC	\$513.25	SHELBY KRAMER TEMP AUG'20	TEMP AGENCY SERVICES
<b>Total</b>			<b>\$2,011.94</b>		

**Total Library Funds Expended** **\$43,094.44**

**59 LIBRARY TRUST FUNDS**

136819	9/15/2020	GAYLORD BROS.	\$1,013.43	SUPPLIES FOR LOCAL HISTORY ROOM	ARCHIVAL SUPPLIES
136900	9/22/2020	BAKER & TAYLOR CO	\$36.89	BOOKS AND ENTERTAINMENT FOR 20	BOOKS & PERIODICALS
136900	9/22/2020	BAKER & TAYLOR CO	\$125.86		BOOKS & PERIODICALS
137013	9/29/2020	BAKER & TAYLOR CO	\$16.38		BOOKS & PERIODICALS
137013	9/29/2020	BAKER & TAYLOR CO	\$17.84		BOOKS & PERIODICALS

**Library Trust Funds** **\$1,210.40**

**WARRANT TOTAL:** **\$44,304.84**



DPL FY 2020 Budget Report

Prepared: October 1, 2020

At end of September 75% of the year has passed

**Revenue**

	FY 2019 Budgeted	% of Budget	Actual YTD	% Collected	FY19 YTD	% Change
Property Taxes	\$ 2,842,000	71.2%	\$ 1,701,317.23	59.9%	\$ 2,704,341.45	-37.1%
All Other	\$ 1,150,487	28.8%	\$ 827,528.26	71.9%	\$ 809,075.83	2.3%
<b>Total Revenue</b>	<b>\$ 3,992,487</b>		<b>\$ 2,528,845.49</b>	<b>63.3%</b>	<b>\$ 3,513,417.28</b>	<b>-28.0%</b>

**Expense**

% Expended

**Personnel**

Payroll	\$ 1,604,518		\$ 1,155,989.08		\$ 1,138,560.80	1.5%
Benefits	\$ 878,846		\$ 566,232.65		\$ 428,514.76	32.1%
	<b>\$ 2,483,364</b>	<b>65.6%</b>	<b>\$ 1,722,221.73</b>	<b>69.4%</b>	<b>\$ 1,567,075.56</b>	<b>9.9%</b>

**Library Materials**

Books, Periodicals, etc.	\$ 245,000		\$ 228,991.54	93.5%	\$ 177,099.56	29.3%
Per Capita	\$ 96,000		\$ 10,334.73	10.8%	\$ 48,046.00	-78.5%
Lost/Damage	\$ 2,000.00		\$ 1,013.48	50.7%	n/a	n/a
<b>Total Materials</b>	<b>\$ 343,000</b>	<b>9.1%</b>	<b>\$ 240,339.75</b>	<b>70.1%</b>	<b>\$ 225,145.56</b>	<b>6.7%</b>

**Professional Services**

Professional Services	\$ 45,000		\$ 22,917.85	50.9%	\$ 29,431.31	-22.1%
Temp Agency	\$ 500		\$ 2,011.94	402.4%	\$ -	#DIV/0!
Bank Service Charges	\$ 150		\$ 96.96	64.6%	\$ 96.95	0.000103
<b>Total</b>	<b>\$ 45,650</b>	<b>1.2%</b>	<b>\$ 25,026.75</b>	<b>54.8%</b>	<b>\$ 29,528.26</b>	<b>-15.2%</b>

**Allocations**

Administrative Fee	\$ 92,904		\$ 69,678.00	75.0%	\$ 82,476.00	-15.5%
MIS	\$ 39,000		\$ 29,250.00	75.0%	\$ 28,773.00	1.7%
	<b>\$ 131,904</b>	<b>3.5%</b>	<b>\$ 98,928.00</b>	<b>75.0%</b>	<b>\$ 111,249.00</b>	<b>-11.1%</b>

**Grants**

PNG	\$ 15,000		\$ 9,973.23	66.5%	\$ 5,594.29	78.3%
Other grants	\$ 75,000		\$ 3,386.26	4.5%	\$ 3,078.22	10.0%
	<b>\$ 90,000</b>	<b>2.4%</b>	<b>\$ 13,359.49</b>	<b>14.8%</b>	<b>\$ -</b>	<b>#DIV/0!</b>

Advertising	\$ 500	0.01%	\$ 70.00	14.0%	\$ 310.82	-0.774789
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**Office Supplies/Maintenance**

Printing/Binding	\$ 300		\$ -	0.0%	\$ 533.00	-100.0%
Postage	\$ 12,000		\$ 5,386.51	44.9%	\$ 8,371.96	-35.7%
Service to Office Equipment	\$ 30,000		\$ 14,914.44	49.7%	\$ 23,853.46	-37.5%
Telephone	\$ 10,000		\$ 10,818.37	108.2%	\$ 8,158.01	32.6%
Software	\$ 35,000		\$ 37,659.51	107.6%	\$ 32,560.25	15.7%
Office Supplies	\$ 30,000		\$ 13,454.70	44.8%	\$ 22,194.48	-39.4%
Small Capital	\$ 45,000		\$ 24,722.94	54.9%	\$ 22,069.15	12.0%
	<b>\$ 162,300</b>	<b>4.3%</b>	<b>\$ 106,956.47</b>	<b>65.9%</b>	<b>\$ 117,740.31</b>	

**Staff Development**

Conferences/Training/Travel	\$ 15,000		\$ 6,498.14	43.3%	\$ 7,432.20	-12.6%
Tuition Reimbursement	\$ 4,000		\$ -	0.0%	\$ -	#DIV/0!

<b>Membership</b>	\$	55,000		\$	52,469.84	95.4%	\$	50,064.57	4.8%
	\$	74,000	2.0%	\$	<b>58,967.98</b>	<b>79.7%</b>	\$	<b>57,496.77</b>	2.6%
<b>Transfer to Reserves</b>	\$	-		\$	-	#DIV/0!	\$	-	#DIV/0!
<b>Insurance</b>									
<b>Unemployment</b>	\$	1,344		\$	1,008.00	75.0%	\$	1,989.00	-49.3%
<b>Medical expenses/COVID</b>	\$	500		\$	-	0.0%	\$	-	#DIV/0!
<b>Risk Management</b>	\$	76,896		\$	57,672.00	75.0%	\$	58,932.00	-2.1%
	\$	78,740	2.1%	\$	<b>58,680.00</b>	<b>74.5%</b>	\$	<b>60,921.00</b>	
<b>Building Costs</b>									
<b>Rent</b>	\$	575,000.00		\$	431,253.00	75.0%	\$	431,253.00	0.0%
<b>Supplies</b>	\$	500		\$	-	0.0%	\$	191.25	-100.0%
<b>Maintenace</b>	\$	500		\$	-	0.0%	\$	-	#DIV/0!
	\$	576,000	15.2%	\$	<b>431,253.00</b>		\$	<b>431,444.25</b>	
<b>Total Operations/Services</b>	\$	<b>1,502,094</b>	<b>39.7%</b>	\$	<b>1,033,581.44</b>	<b>68.8%</b>	\$	<b>1,033,835.97</b>	<b>0.0%</b>
<b>Total Expenses</b>	\$	<b>3,985,458</b>		\$	<b>2,755,803.17</b>	<b>69.1%</b>	\$	<b>2,600,911.53</b>	<b>6.0%</b>
<b>Revenue Minus Expense</b>	\$	<b>7,029</b>		\$	<b>(226,957.68)</b>		\$	<b>912,505.75</b>	<b>-124.9%</b>

**Operating fund**

Date	Beginning	Revenue	Expense	Balance Sheet Ac Equals
1/1/2020	\$ 1,362,862.78	\$ 103,194.37	\$ 291,464.76	\$ - \$ 1,174,592.39
2/1/2020	\$ 1,174,592.39	\$ 52,788.81	\$ 279,410.42	\$ - \$ 947,970.78
3/1/2020	\$ 947,970.78	\$ 66,795.18	\$ 302,546.62	\$ - \$ 712,219.34
4/1/2020	\$ 712,219.34	\$ 121,979.25	\$ 382,653.86	\$ - \$ 451,544.73
5/1/2020	\$ 451,544.73	\$ 102,854.13	\$ 288,870.95	\$ - \$ 265,527.91
6/1/2020	\$ 265,527.91	\$ 50,046.78	\$ 290,881.19	\$ - \$ 24,693.50
7/1/2020	\$ 24,693.50	\$ 929,161.64	\$ 351,616.99	\$ - \$ 602,238.15
8/1/2020	\$ 602,238.15	\$ 943,202.06	\$ 300,939.93	\$ - \$ 1,244,500.28
9/1/2020	\$ 1,244,500.28	\$ 158,823.27	\$ 267,418.45	\$ - \$ 1,135,905.10
10/1/2020	\$ 1,135,905.10			
11/1/2020	\$ -			
12/1/2020	\$ -			

**Capital Fund**

Revenue Expected: \$250,000

Expense Expected: \$250,000

Date	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2019	\$ 333,111.40	\$ 222.24	\$ -	\$ 333,333.64
2/1/2019	\$ 333,333.64	\$ 215.95	\$ -	\$ 333,549.59
3/1/2019	\$ 333,549.59	\$ 406.84	\$ -	\$ 333,956.43
4/1/2019	\$ 333,956.43	\$ 11.35	\$ -	\$ 333,967.78
5/1/2019	\$ 333,967.78	\$ 11.18	\$ -	\$ 333,978.96
6/1/2019	\$ 333,978.96	\$ 455.72	\$ -	\$ 334,434.68
7/1/2019	\$ 334,434.68	\$ 21.67	\$ -	\$ 334,456.35
8/1/2019	\$ 334,456.35	\$ 11.49	\$ -	\$ 334,467.84
9/1/2019	\$ 334,467.84	\$ -	\$ -	\$ 334,467.84
10/1/2019	\$ 334,467.84			
11/1/2019	\$ -			
12/1/2019	\$ -			

**Trust Accounts**

**Cantoni**

Date	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2019	\$ 58,370.72	\$ 39.18	\$ -	\$ 58,409.90
2/1/2019	\$ 58,409.90	\$ 38.07	\$ -	\$ 58,447.97
3/1/2019	\$ 58,447.97	\$ 21.71	\$ -	\$ 58,469.68
4/1/2019	\$ 58,469.68	\$ 2.00	\$ -	\$ 58,471.68
5/1/2019	\$ 58,471.68	\$ 1.97	\$ -	\$ 58,473.65
6/1/2019	\$ 58,473.65	\$ 2.17	\$ -	\$ 58,475.82
7/1/2019	\$ 58,475.82	\$ 1.99	\$ -	\$ 58,477.81
8/1/2020	\$ 58,477.81	\$ 2.02	\$ -	\$ 58,479.83

9/1/2019	\$	58,479.83	\$	-	\$	-	\$	58,479.83
10/1/2019	\$	58,479.83			\$	-		
11/1/2019	\$	-			\$	-		
12/1/2019	\$	-			\$	-		
1/1/2020	\$	-			\$	-		

**Meyer**

Date	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2019	\$ 117,088.41	\$ 77.92	\$ 1,976.73	\$ 115,189.60
2/1/2019	\$ 115,189.60	\$ 74.42	\$ 2,014.94	\$ 113,249.08
3/1/2019	\$ 113,249.08	\$ 41.69	\$ 2,000.24	\$ 111,290.53
4/1/2019	\$ 111,290.53	\$ 3.75	\$ 3,000.36	\$ 108,293.92
5/1/2019	\$ 108,293.92	\$ 3.52	\$ 7,612.67	\$ 100,684.77
6/1/2019	\$ 100,684.77	\$ 3.69	\$ 2,028.26	\$ 98,660.20
7/1/2019	\$ 98,660.20	\$ 3.33	\$ 2,000.26	\$ 96,663.27
8/1/2019	\$ 96,663.27	\$ 3.31	\$ 2,000.24	\$ 94,666.34
9/1/2019	\$ 94,666.34	\$ -	\$ 2,000.24	\$ 92,666.10
10/1/2019	\$ 92,666.10			
11/1/2019	\$ -			
12/1/2019	\$ -			
1/1/2020	\$ -			

**Memorials/Donations**

Date	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2019	\$ 27,115.57	\$ 68.22	\$ -	\$ 27,183.79
2/1/2019	\$ 27,183.79	\$ 317.82	\$ -	\$ 27,501.61
3/1/2019	\$ 27,501.61	\$ 10.08	\$ 714.72	\$ 26,796.97
4/1/2019	\$ 26,796.97	\$ 0.92	\$ -	\$ 26,797.89
5/1/2019	\$ 26,797.89	\$ 0.90	\$ -	\$ 26,798.79
6/1/2019	\$ 26,798.79	\$ 100.99	\$ -	\$ 26,899.78
7/1/2019	\$ 26,899.78	\$ 85.91	\$ 150.65	\$ 26,835.04
8/1/2019	\$ 26,835.04	\$ 555.93	\$ -	\$ 27,390.97
9/1/2019	\$ 27,390.97	\$ 450.00	\$ -	\$ 27,840.97
10/1/2019	\$ 27,840.97			
11/1/2019	\$ -			
12/1/2019	\$ -			
1/1/2020	\$ -			

**Total**

Date	Beginning	Plus Received	Minus Expense	Balance Sheet act Ending
1/1/2019	\$ 1,898,769.18	\$ 103,601.93	\$ 293,441.49	\$ - \$ 1,708,929.62
2/1/2019	\$ 1,708,929.62	\$ 53,435.07	\$ 281,425.36	\$ - \$ 1,480,939.33
3/1/2019	\$ 1,480,939.33	\$ 67,275.50	\$ 305,261.58	\$ - \$ 1,242,953.25
4/1/2019	\$ 1,242,953.25	\$ 121,997.27	\$ 385,654.22	\$ - \$ 979,296.30
5/1/2019	\$ 979,296.30	\$ 102,871.70	\$ 296,483.62	\$ - \$ 785,684.38
6/1/2019	\$ 785,684.38	\$ 50,609.35	\$ 292,909.45	\$ - \$ 543,384.28
7/1/2019	\$ 543,384.28	\$ 929,274.54	\$ 353,767.90	\$ - \$ 1,118,890.92
8/1/2019	\$ 1,118,890.92	\$ 943,774.81	\$ 302,940.17	\$ - \$ 1,759,725.56
9/1/2019	\$ 1,759,725.56	\$ 159,273.27	\$ 269,418.69	\$ - \$ 1,649,580.14
10/1/2019	\$ 1,649,580.14	\$ -	\$ -	\$ -
11/1/2019	\$ -	\$ -	\$ -	\$ -
12/1/2019	\$ -	\$ -	\$ -	\$ -

### 30-Sep

	2020 Projected	2020 Budgeted	Difference
Real Estate Taxes	\$ 2,842,000	\$ 2,842,000	\$ -
State Replacement Tax	\$ 362,248	\$ 339,144	\$ 23,104
State Grants or other	\$ 110,000	\$ 110,000	\$ -
Other Grants	\$ 13,169	\$ 75,000	\$ (61,831)
Payment in Lieu of Taxes	\$ 565,293	\$ 565,293	\$ -
Fines/Fees	\$ 4,904	\$ 3,400	\$ 1,504
Non-resident fees	\$ 501	\$ 150	\$ 351
Lost or Damaged Books	\$ 2,438	\$ 5,200	\$ (2,762)
Copies/Misc.	\$ 3,943	\$ 9,300	\$ (5,357)
Meeting Room Fees	\$ 2,880	\$ 7,500	\$ (4,620)
Interest Income	\$ 7,012	\$ 6,000	\$ 1,012
Sale of property	\$ -	\$ -	\$ -
Sublease	\$ 1,500	\$ 1,500	\$ -
Miscellaneous Income	\$ 1,236	\$ 1,000	\$ 236
Transfer from Meyer	\$ 26,021	\$ 27,000	\$ (979)
<b>Total Revenues</b>	<b>\$ 3,943,145</b>	<b>\$ 3,992,487</b>	<b>\$ (49,342)</b>

#### Library Operations

#### DPL Personnel Services

Salaries	\$ -	\$ 1,603,518	\$ 1,603,518
Overtime	\$ -	\$ 1,000	\$ 1,000
IMRF	\$ -	\$ 205,499	\$ 205,499
FICA	\$ -	\$ 124,078	\$ 124,078
Life Insurance	\$ -	\$ 3,056	\$ 3,056
Medical Insurance	\$ -	\$ 527,800	\$ 527,800
Service Recognition	\$ -	\$ 18,413	\$ 18,413

<b>Total Personnel</b>	<b>\$ -</b>	<b>\$ 2,483,364</b>	<b>\$ 2,483,364</b>
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#### Operating Expenses

Unemployment insurance	\$ 1,344	\$ 1,344	\$ -
Advertising	\$ 70	\$ 500	\$ 430
Printing/Binding	\$ -	\$ 300	\$ 300
Service to Maintian Buildings	\$ -	\$ 500	
Service to Office Equipment	\$ 16,400	\$ 30,000	\$ 13,600
MIS Services	\$ 39,000	\$ 39,000	\$ -
Telephone	\$ 16,442	\$ 10,000	\$ (6,442)
Banking Service Charges	\$ 129	\$ 150	\$ 21
Conferences/Travel/training	\$ 9,284	\$ 15,000	\$ 5,716
Postage	\$ 7,304	\$ 12,000	\$ 4,696
Computer Software	\$ 44,907	\$ 35,000	\$ (9,907)
Admin Fee	\$ 92,904	\$ 92,904	\$ -



**Library Operating Revenue**

Fund	2020	2021	% change	\$ change	Notes
Real Estate Taxes	\$ 2,842,000	\$ 2,842,000	0.0%	\$ -	No change *
PPRT	\$ 339,144	\$ 301,011	-11%	\$ (38,133)	Based on IDR's projection of total distribution to City of Decatur and past percentage of that total received by DPL *
State Grants or other	\$ 110,000	\$ 103,250	-6%	\$ (6,750)	Based on population of 70,000 and no PNG Grant *
Other Grants	\$ 75,000	\$ 75,000	0%	\$ -	
PILOT	\$ 565,293	\$ 576,599	2%	\$ 11,306	
Fines	\$ 3,400	\$ 5,000	47%	\$ 1,600	Based on this year, which is probably anomalous *
Non-Resident Fee	\$ 150	\$ 150	0%	\$ -	
Lost or Damaged Items	\$ 5,200	\$ 2,300	-56%	\$ (2,900)	Based on this year, which is probably anomalous *
Copies/Miscellaneous	\$ 9,300	\$ 3,500	-62%	\$ (5,800)	Based on this year, which is probably anomalous *
Meeting Room Fees	\$ 7,500	\$ 4,500	-40%	\$ (3,000)	Based on this year, which is probably anomalous *
Transfer from Meyer Fund	\$ 27,000	\$ 28,000	4%	\$ 1,000	
Interest Income	\$ 6,000	\$ 9,000	50%	\$ 3,000	
Sale of Property	\$ -	\$ -	#DIV/0!	\$ -	
Sublease	\$ 1,500	\$ 1,500	0%	\$ -	
Miscellaneous Income	\$ 1,000	\$ 1,000	0%	\$ -	
Transfer from Working Cash	\$ -	\$ 1,000	#DIV/0!	\$ 1,000	
<b>Totals</b>	<b>\$ 3,992,487</b>	<b>\$ 3,953,810</b>	<b>-1%</b>	<b>\$ (38,677)</b>	

**Expenditures**

Fund	Budgeted				
Salaries	\$ 1,603,518	\$ 1,646,241	3%	\$ 42,723	Based on full staffing for the entire year *
Overtime	\$ 1,000	\$ -	-100%	\$ (1,000)	
IMRF	\$ 205,499	\$ 199,182	-3%	\$ (6,317)	
FICA/Medicare	\$ 124,078	\$ 126,011	2%	\$ 1,933	
Life insurance	\$ 3,056	\$ 3,078	1%	\$ 22	
Medical insurance	\$ 527,800	\$ 452,400	-14%	\$ (75,400)	
Service recognition	\$ 18,413	\$ 16,363	-11%	\$ (2,050)	

<b>Total Personnel</b>	\$	<b>2,483,364</b>	\$	<b>2,443,275</b>	-2%	\$	<b>(40,089)</b>
						\$	-
Unemployment insurance	\$	1,344	\$	1,332	-1%	\$	(12)
Advertising	\$	500	\$	500	0%	\$	-
Printing/binding	\$	300	\$	300	0%	\$	-
Service to maintain Building	\$	500	\$	500	0%	\$	-
Service to Office Equipment	\$	30,000	\$	20,000	-33%	\$	(10,000)
IT Services	\$	39,000	\$	40,116	3%	\$	1,116
Telephone	\$	10,000	\$	15,000	50%	\$	5,000
Banking Service Charges	\$	150	\$	150	0%	\$	-
Conferences/Travel/Continuing Ed	\$	15,000	\$	15,000	0%	\$	-
General Fund	\$	92,904	\$	124,872	34%	\$	31,968
Postage	\$	12,000	\$	8,000	-33%	\$	(4,000)
Computer Software	\$	35,000	\$	40,000	14%	\$	5,000
Medical Expenses/ COVID-19	\$	500	\$	500	0%	\$	-
Temp Agency Services	\$	500	\$	500	0%	\$	-
Tuition Reimbursement	\$	4,000	\$	4,000	0%	\$	-
Professional Services	\$	45,000	\$	40,000	-11%	\$	(5,000)
Membership Fees	\$	55,000	\$	57,000	4%	\$	2,000
Materials for Buildings	\$	500	\$	500	0%	\$	-
PNG Grant	\$	15,000	\$	-	-100%	\$	(15,000)
Per Capita Grant	\$	96,000	\$	103,250	8%	\$	7,250
Other Grant	\$	75,000	\$	75,000	0%	\$	-
Office Supplies	\$	30,000	\$	25,000	-17%	\$	(5,000)
Risk Management	\$	76,896	\$	76,896	0%	\$	-
Small Capital	\$	45,000	\$	30,000	-33%	\$	(15,000)
Rent	\$	575,000	\$	575,000	0%	\$	-
Books & Other Materials	\$	245,000	\$	245,000	0%	\$	-
Lost or Damaged	\$	2,000	\$	3,000	50%	\$	1,000
<b>Total operating</b>	\$	<b>1,502,094</b>	\$	<b>1,501,416</b>	<b>0%</b>	\$	<b>(678)</b>
<b>Total expense</b>	\$	<b>3,985,458</b>	\$	<b>3,944,691</b>	<b>-1%</b>	\$	<b>(40,767)</b>
						\$	-
<b>Surplus (deficit)</b>	\$	<b>7,029</b>	\$	<b>9,119</b>	<b>30%</b>	\$	<b>2,090</b>

Increase is due to hotspots--this may go down considerably \*

All conferences in IL, if they are even held \*

See above corresponding revenue note \*

Capital Fund Revenue		Budgeted				
Interest Income	\$ -	\$ 2,000		\$ 2,000		
Foundation or other	\$ 250,000	\$ 250,000	0%	\$ -		
Transfer from Library	\$ -	\$ -		\$ -		
<b>Totals</b>	<b>\$ 250,000</b>	<b>\$ 252,000</b>	<b>1%</b>	<b>\$ 2,000</b>		
				\$ -		
				\$ -		
Capital Fund Expenditures		Budgeted				
Equipment/Furniture	\$ 250,000	\$ 250,000	0%	\$ -		
				\$ -		
<b>Surplus/Deficit</b>	<b>\$ -</b>	<b>\$ 2,000</b>		<b>\$ 2,000</b>		
				\$ -		
				\$ -		
Trust Funds Revenue		Budgeted				
Interest Cantoni Fund	\$ 800	\$ 165	-79%	\$ (635)		
Interest Meyer Fund	\$ 1,900	\$ 325	-83%	\$ (1,575)		
Interest Donation Fund	\$ 300	\$ 75	-75%	\$ (225)		
Contributions	\$ 30,000	\$ 30,000	0%	\$ -		
				\$ -		
<b>Totals</b>	<b>\$ 33,000</b>	<b>\$ 30,565</b>	<b>-7%</b>	<b>\$ (2,435)</b>		
				\$ -		
				\$ -		
Trust Expenses		Budgeted				
Cantoni (Books/Materials)	\$ -	\$ -		\$ -		
Meyer (Professional Fees)	\$ 5,000	\$ 5,000	0%	\$ -		
Meyer (Supplies)	\$ 5,000	\$ 5,000	0%	\$ -		
Meyer (Transfer for Salary)	\$ 27,000	\$ 28,000	4%	\$ 1,000		
Meyer (Small Capital)	\$ 5,000	\$ 5,000	0%	\$ -		
Meyer (Books/Materials)	\$ 5,000	\$ 5,000	0%	\$ -		
Memorial/Donation (Books/Materials)	\$ 30,000	\$ 30,000	0%	\$ -		
				\$ -		
<b>Totals</b>	<b>\$ 77,000.00</b>	<b>\$ 78,000.00</b>	<b>1%</b>	<b>\$ 1,000</b>		
				\$ -		
<b>Surplus/Deficit</b>	<b>\$ (44,000.00)</b>	<b>\$ (47,435.00)</b>	<b>8%</b>	<b>\$ (3,435)</b>		
<b>Surplus/Deficit</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>		