

**ILLINOIS PUBLIC LIBRARY  
ANNUAL REPORT  
1976-1977**

**IDENTIFICATION**

Location	
1	City (a) <u>Decatur</u> County (b) <u>Macon</u> 1
2	Librarian (a) <u>Robert H. Dumas</u> System (b) <u>Rolling Prairie Libraries</u> 2
3	Type of Library District (a) _____ County (b) _____ Township (c) _____ City (d) <u>X</u> 3
	Town (e) _____ Village (f) _____ Association (g) _____ Endowed (h) _____ 4
4	Population Served (1970 Census or approved special Federal census) <u>90,397</u> 4
5	Name of Library <u>Decatur Public Library</u> 5
6	Library telephone (include area code) <u>(217) 428-6617</u> 6
7	Address of Library (include street & zip code) <u>247 East North Street, Decatur, Ill. 62523</u> 7
8	Mailing address, if different than line 7 above _____ 8

**GENERAL INFORMATION (Report status as of October, 1976)****Public Service Outlets**

## Library Buildings

9	Number of central library buildings open to the public	<u>1</u>	9
10	Number of branch library buildings open to the public	<u>0</u>	10
Other Public Service Outlets			
11	Number of stops served by bookmobile and other mobile units (places that receive service periodically)	<u>17</u>	11
12	Number of other public service outlets (specify type) <u>stations in hospital, nursing homes</u>	<u>13</u>	12
13	Total number of public service outlets (sum of lines 9 through 12)	<u>31</u>	13

**Library Physical Facilities**

14	Gross area, in square feet (inside dimensions)			
	Central library (a) <u>59,500</u>	Branch libraries (b) <u>0</u>	Total (c) <u>59,500</u>	14
15	Net area, in square feet, of space assigned for library purposes (exclude custodial, mechanical, and general access areas)			
	Central library (a) <u>48,000</u>	Branch libraries (b) <u>0</u>	Total (c) <u>48,000</u>	15
16	Total length, in feet, of shelving available for library materials (shelving capacity)			
	Central library (a) <u>50,500</u>	Branch libraries (b) <u>0</u>	Total (c) <u>50,500</u>	16
17	Number of seats available for library users			
	Central library (a) <u>345</u>	Branch libraries (b) <u>0</u>	Total (c) <u>345</u>	17

**Library Hours and Days Open Per Week (Report for the Central Library Only)**

18	Total number of hours open per typical week in October (whole hours only, omit fractions)	<u>68</u>	18
19	Total number of days open two hours or more per typical week in October (Count each day open for 2 hours or more as a whole day, omit fractions)	<u>6</u>	19

**Registered Borrowers**

20	Does your library register borrowers	Yes (a) <u>X</u>	No (b) _____	20
If no, go directly to line 23. Do NOT estimate.				
21	What is the length of registration	<u>Three (3) years</u>		
22	Total number of resident cards in force at end of October (Specify type)	<u>Adult - 17,188; Young Adult - 4,184; Children - 7,168; total - 28,540</u>		
23	Does your library have a fee for non-resident borrowers	Yes (a) <u>X</u>	No (b) _____	23
If no, go directly to line 26.				
24	If yes, what is the annual fee charged for each of the following types of cards			
	Family (a) \$ <u>27</u>	Individual (b) \$ _____	Student (c) \$ <u>0</u>	Other (specify) (d) \$ _____
25	Total number of non-resident cards in force at end of October	<u>114</u>		

**FINANCIAL INFORMATION—Continued**

30	Total (sum of lines 28 and 29)	\$		30
31	Other Federal	\$	2,500	31
32	Total Federal moneys received (sum of lines 30 and 31)	\$	2,500	32
33	Monetary Gifts and Donations	\$	2,777	33
34	All Other Receipts	\$	278,764	34
35	TOTAL Receipts (sum of lines 26, 27, 32, 33, 34)	\$	1,071,929	35
<b>Library Expenditures by Category</b>				
36	Salaries and Wages for Staff (exclude plant operation and maintenance staff and fringe benefits. Report fringe benefits on line 46 below)	\$	503,342	36
Library Materials				
37	Books (exclude microforms and periodicals)	\$	66,492	37
38	Periodicals (exclude microforms)	\$	10,097	38
39	Microforms	\$	1,680	39
40	Audiovisual	\$	5,877	40
Library Supplies				
41	Library supplies and materials not reported above (report pre-processing costs here)	\$	10,083	41
42	Binding and Rebinding	\$	764	42
Library Equipment (Do not report fixed assets here; see definitions and instructions for examples)				
43	Audiovisual Equipment (include microform equipment)	\$	432	43
44	All Other Library Equipment	\$	4,433	44
45	Plant Operation and Maintenance (include salaries and wages, custodial supplies, utilities [heat, water, gas] etc.)	\$	93,266	45
46	All other operating expenditures not entered above (Report all fringe benefits here)	\$	139,247	46
47	Total operating expenditures (sum of lines 36 through 46)	\$	835,713	47
48	Capital outlay for sites, buildings, remodeling of old buildings, purchase of initial bookstock for new or expanded buildings, purchase of new vehicles, etc.	\$	0	48
49	TOTAL of all expenditures (Sum of lines 47 and 48)	\$	835,713	49

**RESOURCES (Report for your entire fiscal year)**

		Held at End of Last FY (a)	Added During FY (b)	Withdrawn During FY (c)	Held at End of this FY (d)	
<b>Bookstock (include Government documents; exclude periodicals and microforms)</b>						
50	Number of Volumes	(a) 208,955	(b) 10,849	(c) 23,667	(d) 196,137	50
51	Number of Titles (exclude duplicate copies)	(a) 97,441	(b) 3,657	(c) 9,720	(d) 91,378	51
<b>Periodicals</b>						
<b>Current Subscriptions</b>						
52	Number of titles received				604	52
<b>Back Issues</b>						
53	Number of volumes	(a) 14,839	(b) 880	(c) 317	(d) 15,402	53
54	Number of titles	(a) 874	(b) 23	(c) 45	(d) 852	54
<b>Microforms</b>						
55	Number of book titles represented by all types of microforms	(a) 3	(b) 0	(c) 0	(d) 3	55
56	Number of periodical titles represented by all types of microforms	(a) 217	(b) 2	(c) 0	(d) 219	56
57	Number of Physical Units of all types of Microforms NOT reported on lines 55 and 56	(a) 18,660	(b) 2,863	(c) 0	(d) 21,523	57
<b>Audiovisual Materials</b>						
<b>Films</b>						
58	Number of titles (exclude duplicates)	(a) 138	(b) 7	(c) 2	(d) 143	58

**USE OF RESOURCES (Report for your entire fiscal year)**

<b>Direct circulation of all materials to library users</b>			
63	(a) Reciprocal borrowing <u>25,903</u>	(b) Total Transactions	<u>499,905</u>
<b>Interlibrary Loans</b>			
64	Received from Other Libraries .....		<u>1023</u>
65	Sent to Other Libraries .....		<u>2530</u>
<b>Bulk Loans and Rotating Collections</b>			
66	Received from Other Libraries .....		<u>23</u>
67	Sent to Other Libraries or Outlets .....		

**PERSONNEL (Report status as of October, 1976)**

68	Number of hours in your full time work week .....	<u>40</u>	
----	---	-----------	--

List the information requested below for each person (including pages) on your library staff as of the last day of October. For vacant positions requiring at least a bachelor's degree, please put VACANT in the "name" column. DO NOT REPORT VACANT POSITIONS REQUIRING LESS THAN A BACHELOR'S DEGREE.

Please divide and label the list into three groups: (a) librarians, media and audiovisual specialists, etc., (b) technical, clerical and other staff, and (c) plant operation and maintenance staff.

Please use the following code for education: 1 — less than a bachelor's degree; 2 — a bachelor's degree; 3 — a graduate degree; 4 — a graduate degree in librarianship, information science, instructional technology, or educational media. Please use the following code for sex: F — female; M — male.

NOTE: Salary information will be analyzed and published by category only. Individual salaries will not be published. PLEASE ATTACH ANOTHER PAGE IF NEEDED.

69	<u>Position</u>	<u>Name</u>	<u>Education</u>	<u>Sex</u>	<u>Hrs. Worked Per Week</u>	<u>Hourly Rate</u> or	<u>Annual Salary</u>	
----	-----------------	-------------	------------------	------------	---------------------------------	---------------------------	--------------------------	--

See attached listing.

**LIBRARY BOARD AND OTHER OFFICIALS**

78	President	(a) <u>Jon Robinson</u> Name	(b) <u>485 Bay Shore Drive, Decatur</u> Home Address <u>62521</u>	
		(c) <u>(217) 429-4296</u> Area Code Telephone	(d) <u>1974-1977</u> Dates of Term	78
79	Vice-president	(a) <u>Wilbur B. Lindsay</u>	(b) <u>1527 W. Macon, Decatur 62522</u>	
		(c) <u>(217) 877-9510</u>	(d) <u>1975-1978</u>	79
80	Treasurer	(a) _____	(b) _____	
		(c) _____	(d) _____	80
81	Secretary	(a) <u>Mrs. Ronald (Carol) Batterham</u>	(b) <u>664 S. Crea, Decatur 62522</u>	
		(c) <u>(217) 424-6214</u>	(d) <u>1975-1978</u>	81
82	Other Members	(a) <u>Mrs. Otis (Carlotta) Cowan, Jr.</u>	(b) <u>275 Oak Lane, Decatur 62526</u>	
		(c) <u>(217) 877-6591</u>	(d) <u>1976-1979</u>	82
83		(a) <u>Dean Holcomb</u>	(b) <u>55 Southwood Dr., Decatur 62521</u>	
		(c) <u>(217) 424-4755</u>	(d) <u>1974-1977</u>	83
84		(a) <u>Robley Johnson</u>	(b) <u>2031 N. Monroe, Decatur 62526</u>	
		(c) <u>(217) 429-2528</u>	(d) <u>1975-1977</u>	84
85		(a) <u>Mrs Anthony (Harriet) Perry</u>	(b) <u>421 Hackberry Dr., Decatur 62521</u>	
		(c) <u>(217) 429-2454</u>	(d) <u>1976-1979</u>	85
86		(a) <u>Roswell C. Prince</u>	(b) <u>2096 W. William, Decatur 62522</u>	
		(c) <u>(217) 429-4453</u>	(d) <u>1975-1978</u>	86
87		(a) <u>Norman Stewart</u>	(b) <u>142 N. Taylor, Decatur 62522</u>	
		(c) <u>(217) 424-3156</u>	(d) <u>1976-1979</u>	87
88		(a) _____	(b) _____	
		(c) _____	(d) _____	88
89		(a) _____	(b) _____	
		(c) _____	(d) _____	89
90	Name of Library Attorney (a) <u>Edward Booth</u>	Address (b) <u>132 S. Water, Decatur, 62523</u>	Telephone (c) <u>(217) 423-6076</u>	90
91	Is the Custodian of Library Funds a Member of the Board	Yes (a) _____	No (b) <input checked="" type="checkbox"/>	91
92	Surety Company Covering Custodian of Funds	<u>Lumberman's Mutual</u>		92
93	Amount of Surety Bond (See Illinois Revised Statutes, Chapter 81, para. 4-9 and P.A. 79-413)	... \$ <u>1,000,000</u>		93
94	Name of Certified Public Accountant Employed by the Library or Your Corporate Authority	Name (a) <u>Murphey, Jenne and Jones</u>	Address (b) <u>240 N. Church, Decatur, Ill</u>	94
95	The person to contact (if necessary) concerning the information reported on this form	Name (a) <u>Robert H. Dumas</u>	Telephone (b) <u>(217) 428-6617</u>	95

**CERTIFICATION**

96	This Annual Report Is Filed by the Undersigned Public Library Pursuant to Chapter 81, Section 4-10, Illinois Revised Statutes, for the fiscal year commencing <u>May 1</u> 19 <u>76</u> and ending <u>April 30</u> 19 <u>77</u> .	96
97	Legal Name of Library <u>Decatur Public Library</u>	97
98	Signature of the Librarian <u>Robert H. Dumas</u>	98

<u>Position</u>	<u>Name</u>	<u>Edu- cation</u>	<u>Sex</u>	<u>Hrs per Week</u>	<u>Annual Salary</u>
Group (1)					
Supv, Tech Serv	Babicki, Joseph	4	M	40	21,947
Lib. Assistant	Berbaum, Harriet	2	F	40	14,147
City Librarian	Dumas, Robert	4	M	40	26,983
Lib. Assistant	Grove, Marsha	2	F	40	11,931
Lib. Assistant	Harper, Mary	2	F	40	14,147
Children's Lib.	Hippenhammer, C.	4	M	40	15,598
Lib. Assistant	Johnson, Phyllis	2	F	40	14,147
Reference Lib.	Loe, Sharon	4	F	40	14,855
Lib. Assistant	McGregor, Dixie	2	F	40	14,147
Lib. Assistant	Merideth, Dayle	2	F	40	12,221
Supv, Adult Serv	Meyer, Margaret	4	F	40	21,947
Lib. Assistant	Owrey, Carol	2	F	40	12,833
Youth-AV Lib.	Poertner, Dale	4	M	40	14,501
Head, Home Reading	Puricelli, Wayne	4	M	40	17,196
Lib. Assistant	Roberts, George	2	M	40	13,475
Extension Lib.	Seidl, James	4	M	40	14,855
Cataloger (Head)	Zydek, Joan	4	F	40	15,598

Group (2)

Lib. Clerk II	Anderson, Karen	2	F	40	9,119
Lib. Clerk I	Beckwith, Karen	1	F	40	7,688
Lib. Clerk I	Belcher, Susan	1	F	40	7,688
Page	Bumgardner, Barbara	1	F	40	6,804
Tech Serv Clerk I	Carter, Connie	1	F	40	7,877
Tech Serv Clerk II	Colebar, Kathy	1	F	40	9,575
Page	Collins, Donna	1	F	40	6,804
Page	Cox, Ellen	2	F	40	6,804
Lib. Clerk II	Crawford, Elizabeth	1	F	40	10,055
Bkmobile Clk Driver	Petrow, Mary	1	F	40	9,119
Tech Serv Clerk I	Fryman, Barbara	1	F	40	7,688
Page	Hubbs, Joan	1	F	40	6,171
Tech Serv Clerk II	Humphreys, Linda	1	F	40	8,477
Lib. Clerk I	Irvin, Georgia	1	F	40	7,877
Staff Artist	Larrick, William	1	M	40	10,558
Tech Serv Clerk I	Lewis, Florence	1	F	40	7,502
Tech Serv Clerk I	Logan, Paula	2	F	40	7,502
Lib. Clerk I	Mills, Susan	1	F	40	7,502
Lib. Clerk III	Rusk Ruth	1	F	40	11,085
Bkmobile Clk Driver	Ryan, Charles	1	M	40	8,477
Clerk-Steno II	Schwegman, Helen	2	F	40	11,085
Page	Stanbery, Joan	1	F	40	6,171
Lib. Clerk I	Tempel, Sharon	1	F	40	9,119
Lib. Clerk II	Wheeler, Margie	1	F	40	10,055
Tech Serv Clerk III	Williams, Nancy	1	F	40	10,558