

**REGULAR MEETING**  
**AGENDA**  
**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**

**Thursday, December 17, 2015**

**4:30 p.m.**

**Decatur Public Library Board Room**

*“Connecting People to the Power of Knowledge”*

- I. Call to order – John Phillips**
- II. Approval of agenda**
- III. Approval of minutes** for November, 2015; Special meeting December 9, 2015
- IV. Communications from the public**
- V. City Librarian’s report – Rick Meyer**
- VI. Reports of committees**
  - A. Friends of the Library**
    - i. December 10 Board meeting—Mark Sorensen
  - B. Foundation**
    - i. No report
  - C. Personnel, Policy & Public Relations Committee – Mark Sorensen**
    - i. Management Personnel Policy
    - ii. Circulation Policy
  - D. Finance and Properties Committee (did not meet) – Jenny Sykes**
    - i. Approval of November check register
    - ii. Budget Report/Budget Update
    - iii. 2016 Budget Proposal Update
    - iv. Discussion of Lease Draft/Management Agreement Draft
    - v. Other
  - E. Illinois Heartland Library System**
    - i. Report—Rick Meyer
- VII. Old Business**

i. Other

**VIII. New Business**

**IX. SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES**

Chapter 10: Marketing, Promotion, & Collaboration

**X. Public comments** – 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. No immediate response will be given by the Library Trustees or Library staff members.

**XI. Adjournment**

If you have questions please contact:

Rick Meyer, City Librarian  
421-9713 or [rmeyer@decaturlibrary.org](mailto:rmeyer@decaturlibrary.org)