

**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Finance and Properties**

**Minutes**

**Date: November 9, 2016**

**Time: 4:30 p.m.**

**Location: Decatur Public Library Board Room**

**In Attendance:** John Phillips (President)  
Aaron Largent  
Michael Sexton  
Jennifer Sykes

**Staff:** Rick Meyer, City Librarian  
Robert Edwards, Asst. City Librarian

**Absent:** Donna Williams

**Guests: Scott Davidson**

**Call to order**

The meeting was called to order by Mrs. Sykes at 4:30 p.m.

**Agenda**

Motion to approve the agenda by Mr. Sexton, seconded by Mr. Largent, unanimously approved

**Communications from the Public**

Mr. Myers announced that Scott Davidson from the Decatur Public Schools was in the audience to discuss the possibility of acquiring one of the library's book mobiles.

Mr. Davidson said he wanted to convert the bookmobiles into mobile classrooms, specifically for Maker Space options. Mr. Davidson discussed the educational value of Maker Spaces and their uses. He said they could be used for programming like sewing textiles, 3-D printers and even entry-level coding. Mr. Meyer asked if the School District was looking for donation or a possibly partnership with a memorandum of understanding. There was discussion. Mr. Meyer added the City had informed him that the bookmobiles needed to be moved off the lot by December 15, 2016. Mr. Phillips stated that possibly the school district could have one bookmobile and then there could be discussion about the others later. The consensus of the board was that it was a good idea to donate a bookmobile to the school district for their mobile classrooms. Mr. Davidson stated that he would get to work on some specifics and get back with the board later.

**Minutes**

Motion to approve the October 2016 minutes by Mr. Largent, seconded by Mr. Sexton, unanimously approved

**Check Register**

There was discussion about the check register. Motion to approve the check register by Mr. Largent, seconded by Mr. Sexton, unanimous approved

**Budget Report**

There was discussion about the budget. Mr. Meyer said that approximately 83% of the PPRT had been received. He said fines were a bit lower this year. He said he is predicting that the total revenue would be less. Mr. Meyer said that the expenses were looking good, but the revenue was less. He discussed reserve funds being transferred, if need be.

**RFID**

Mr. Meyer said he was currently talking with the Bibliotheca company, who had recently reached out about the library's interest in a RFID system. Mr. Meyer discussed his conversations with Bibliotheca. Mr. Phillips stated that they want to make sure that they kept the process moving along. Mr. Meyer said the library was ready to move forward with the project.

**AFSCME**

Mr. Meyer said the library had had the first formal meeting with the union team for union contract negotiations. There was discussion about the negotiations and what happened in the meeting. Mr. Meyer said the Personnel, Property and Public Relations committee had also suggested that a board member and library counsel be present for negotiations. Mr. Phillips discussed previous contracts and participation.

**Other**

There was discussion about the bookmobile prices and inventory. There was more discussion about the disposal of the bookmobiles.

**Meeting Adjourned**

Motion to adjourn at 5:14 pm by Mr. Largent, seconded by Mr. Sexton, unanimously approved

Scribe,  
Robert L. Edwards  
Assistant City Librarian

Approved 1/11/2017