



BOARD OF DIRECTORS MEETING

AGENDA

JULY 15, 1982

- I. CALL TO ORDER
SHIRLEY MOORE, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING JUNE 17, 1982
- III. CITY LIBRARIAN'S REPORT
- IV. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 1. Prevailing Wage Rate Resolution
 2. Approval of Bills
 - B. PERSONNEL AND PUBLIC RELATIONS
 1. Amendment to Policy Code
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

Mrs. Jackson
Mr. Marshall
Mrs. Moore
Mr. Mueller
Mrs. Rossiter
Mr. Seidman
Ms. Taylor

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

Minutes of Board of Directors Meeting - July 15, 1982

The regular meeting of the Board of Directors of the Decatur Public Library was held July 15, 1982 in the board room of the main library.

<u>Members Present:</u>	<u>Members Absent:</u>	<u>Others Present:</u>
Mrs. Jackson	Mr. Grieve	Ms. Burch
Mr. Marshall	Mr. Susler	Mr. Dumas
Mrs. Moore	Ms. Taylor	Mr. Kidd
Mr. Mueller		Miss Schwegman
Mrs. Rossiter		
Mr. Seidman		

The meeting was called to order at 4:30 p.m. by the President, Shirley Moore.

Mrs. Moore asked that the order of the agenda be changed to elect a secretary pro tem for this meeting as we have an official document which needs to be signed today and our secretary is absent. Mr. Marshall moved that John Mueller be elected to serve as secretary pro tem, Mr. Seidman seconded the motion and it was approved.

Two guests at the meeting were welcomed by Mrs. Moore: George Kidd, a former library employee auditing the meeting for a course he is taking and Ms. Leta Burch, Library Staff Artist, who Mrs. Moore noted has recently shown her paintings in the Library's stairway mini gallery.

The Minutes of the regular meeting of June 17, 1982 were approved as mailed.

In his monthly report to the Board, Mr. Dumas stated circulation is down this month, but he was surprised it was not down more substantially since June of 1981 circulation figures included six days of circulation from the month of May due to computer downtime.

While attending the ALA yearly convention in Philadelphia, Mr. Dumas reported he had attended several meetings of the Reference and Subscription Books Review Committee of which he is a member, and other meetings on evaluation of material selection and maintaining control of collection development, which were rewarding.

Mr. Dumas also attended the CLSI Users Group Meeting while there and afterward talked privately to Susan Stern, a CLSI Vice President, about our particular problems here in Decatur - the possibility of our going on line with an electronic catalog and the difficulties of maintaining collection and subject control while having a shared data base. CLSI is committed to our staying with Rolling Prairie, Mr. Dumas informed. Ms. Stern told me that Release 27, of which there has been considerable publicity during the last year, and which is due for release in the Spring of 1984, will have changes in it which she thought would affect our purview. In the first place the number of fields will go from 30 to 256, which means that DPL will be able to have its own set or block of fields for its particular subject headings and need not share these fields with other member libraries. She also told me, Mr. Dumas stated, which I had never heard mentioned before, that the context of Release 27 is also going to provide for the possibility of a library sharing a data base to screen off the holdings of other libraries, so that patrons would see just the holdings of that library alone, and would not be confused with entries from other libraries. Continuing, Mr. Dumas stated Ms. Stern also told him that at that time they are going to establish a local authority control program which means we could maintain subject control. I am not quite sure why these very important developments have never been mentioned before as they are clearly of great importance to all libraries, and would ease our worries and concerns, Mr. Dumas stated. It would be my recommendation based upon this new information we have received, that we not do anything at present and I withdraw my previous recommendation to get our own processor next year, pending the issuance of Release 27. When this Release becomes available, we can evaluate it in terms of what it actually produces before making any decision about our own needs as it would seem, if all this comes to pass, that our objections about sharing a data base would be solved, Mr. Dumas concluded. Mr. Marshall asked if there would be additional hardware requirements, and Mr. Dumas answered this would be taken care of in the upgrading at RPL scheduled within the next two weeks.

Continuing, Mr. Dumas reported to the Board the death of a good friend of the Library - Ellen Cantoni, who died at the end of May; her husband preceded her in death the year before. The Cantonis were active members of a library book discussion group and of the Friends of the Library organization for many years. Mrs. Cantoni chose to remember the Library in her Will providing for the Peter and Ellen Cantoni Library Fund - the earnings from which are to be used to supplement the book budget. The estate has just been admitted to probate. Mr. Dumas will report more fully after the estate has been settled.

As Chairman of the Finance and Properties Committee, Mr. Marshall moved a Resolution Determining Prevailing Wage Rates, previously mailed, be adopted, Mr. Mueller seconded the motion and it was approved. A copy of this Resolution with accompanying documentation becomes a part of these minutes.

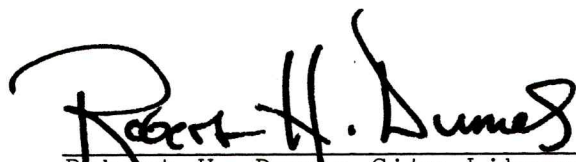
Mr. Marshall further moved on behalf of his Committee the approval of library bills through June 30, 1982, Mr. Seidman seconded the motion, and it was unanimously approved by a roll-call vote.

As Chairman of the Personnel and Public Relations Committee, Mrs. Jackson moved that the Code of Library Policy be amended in Paragraph D of Article V, "Material Selection and Collection Development", by the addition of a section covering selection of video materials. Mr. Mueller seconded the motion and it was approved. A copy of this amendment becomes a part of these minutes.

Under Old Business, Mr. Marshall stated he would like the minutes to show, since CLSI Release 27 has the promise of resolving any issues of our concern, that the Committee appointed by the President to study computer problems not meet until more information is received six or eight months from now. Mrs. Moore concurred in this recommendation.

Mr. Mueller wondered if it would not be wise to have parents sign for young adults, as well as children, the provision of using the entire collection. Mr. Dumas stated there is essentially the same statement on the young adult registration that parents sign for children up to the freshman year of high school or age 14. Mrs. Moore commented this is a problem we need to be constantly aware of.

The meeting was adjourned at 5:25 p.m.



Robert H. Dumas City Librarian

For Secretary of the Board

STATISTICAL REPORT

June, 1982

CIRCULATION

	<u>Adult</u>	<u>Youth</u>	<u>Juvenile</u>	<u>Total</u>	<u>Y-Date</u>
Total Books, 1982 -	27,887	2,972	25,023	55,882	97,388
1981 -	30,252	3,006	25,532	58,790	97,857
A-V Materials, 1982 -	2,021	--	324	2,345	4,584
1981 -	2,423	--	265	2,688	4,835
Total Circulation - 1982	29,908	2,972	25,347	58,227	101,972
1981	32,675	3,006	25,797	61,478	102,692

TECHNICAL PROCESSING

Cataloging

New books added	1,604
New titles added	566
Books withdrawn	281
Books mended	616

Acquisitions

Books checked in	1,840
Telephone Directories	101
Pamphlets	617
Gifts	215

Materials in the State of Processing

Materials (physical items) -	952
Titles -	748

FINANCIAL REPORT

	<u>Budgeted</u>	<u>YTD Expended</u> <u>1980/81</u>	<u>YTD Expended</u> <u>1981/82</u>	<u>P.O.'s</u> <u>Out</u>	<u>Unencumbered</u>
Personal Services	1,037,535	136,236	147,362	00	890,173
Operating	196,737	19,944	25,119	00	171,618
Capital and Books	225,965	23,131	25,306	00	200,659

STAFF STRENGTH

	<u>Strength</u> <u>Previous Month</u>	<u>Terminations</u>	<u>New Staff</u>	<u>Present</u> <u>Strength</u>
Professional	6	--	--	6
Library Assistants	7 + 6 (480 hrs)	--	--	7 + 6 (480 hrs)
Clerical	21 + 15 (960 hrs)	--	--	21 + 15 (872 hrs)
Maintenance	3	--	1/2	3 1/2

Current Vacancies: 2 Technical Services Clerks I, 1 Supervisor, Technical Services

Computer Downtime for Month: 9 hours, 45 minutes.

7/21/82

Copy of Resolution
with Certification forwarded
to Dept. of Labor & Secretary
of State this date. Request for
Publishing notice in Herald & Review
forwarded.

HS.

rate of wages as defined in said ACT for laborers, mechanics and other workers in the locality the Decatur Public Library employed in performing construction of public works for the Decatur Public Library, exclusive of maintenance work,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DECATUR PUBLIC LIBRARY:

SECTION 1: To the extent and as required by "AN ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works", approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the Decatur Public Library is hereby ascertained to be the same as the prevailing rate of wages for construction work in Macon County as determined by the Department of Labor of the State of Illinois as of June, 1982, a copy of that determination being attached hereto and incorporated herein by reference. The definition of any term appearing in this Resolution which is also used in the aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Decatur Public Library to the extent required by the aforesaid Act.

SECTION 3: The Secretary of the Board of Directors shall publicly post or keep available for inspection by any interested party in the main office of the Decatur Public Library this determination of such prevailing rate of wage.

SECTION 4: The Secretary of the Board of Directors shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed, or hereafter file their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

WAGE RATES

ted "AN ACT regulating employed in any public body or any political public works", approved 1 through 39s-12,

t the Board of Directors ascertain the prevailing

RESOLUTION DETERMINING PREVAILING WAGE RATES

WHEREAS, the State of Illinois has enacted "AN ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works", approved June 26, 1941, as amended, being Sections 39s-1 through 39s-12, Chapter 48, Illinois Revised Statutes, and

WHEREAS, the aforesaid act requires that the Board of Directors of the Decatur Public Library investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality the Decatur Public Library employed in performing construction of public works for the Decatur Public Library, exclusive of maintenance work,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DECATUR PUBLIC LIBRARY:

SECTION 1: To the extent and as required by "AN ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works", approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the Decatur Public Library is hereby ascertained to be the same as the prevailing rate of wages for construction work in Macon County as determined by the Department of Labor of the State of Illinois as of June, 1982, a copy of that determination being attached hereto and incorporated herein by reference. The definition of any term appearing in this Resolution which is also used in the aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Decatur Public Library to the extent required by the aforesaid Act.

SECTION 3: The Secretary of the Board of Directors shall publicly post or keep available for inspection by any interested party in the main office of the Decatur Public Library this determination of such prevailing rate of wage.

SECTION 4: The Secretary of the Board of Directors shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed, or hereafter file their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Secretary of the Board of Directors shall promptly file a certified copy of this Resolution with the Secretary of State and the Department of Labor of the State of Illinois.

SECTION 6: The Secretary of the Board of Directors shall, within thirty (30) days, cause to be published in a newspaper of general circulation within the area that this determination is effective a notice of this determination of the prevailing wage rates: and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

ADOPTED BY THE BOARD OF DIRECTORS OF THE DECATUR PUBLIC LIBRARY
ON THE 15th DAY OF July, 1982.

Shirley M. Moore
President

ATTEST:

John W. Mueller
Secretary Pro Tem

CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF _____)

I, the undersigned, Secretary of the Board of Directors of the Decatur Public Library, do hereby certify that the above and foregoing is a true, perfect and correct copy of the Resolution Determining Prevailing Wage Rates duly adopted at a meeting of the Board of Directors of the Decatur Public Library held on July 15, 1982.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Decatur Public Library this 15th day of July, 1982.

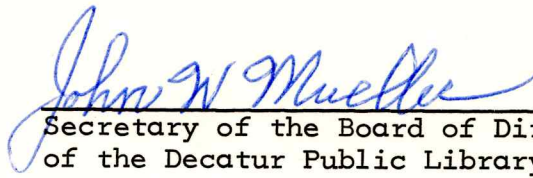
John W. Mueller
Secretary Pro Tem



NOTICE OF DETERMINATION OF PREVAILING WAGE RATES

TAKE NOTICE that on the 15th day of July, 1982, the Board of Directors of the Decatur Public Library adopted a Resolution Determining Prevailing Wage Rates for public works in accordance with paragraph 39s-9, Chapter 48, Illinois Revised Statutes; and said determination is available for inspection by any interested party at 247 East North Street, Decatur, Illinois 62523.

DATED the 15th day of July, 1982.


Secretary of the Board of Directors
of the Decatur Public Library. Pro Tem



STATE OF ILLINOIS

DEPARTMENT OF LABOR
CONCILIATION & MEDIATION DIVISION



100 N. FIRST STREET
ALZINA BLDG., 5TH FLOOR NORTH

SPRINGFIELD, IL 62706
217/782-1710

June 15, 1982

Mr. Robert DuMas
City Librarian
Decatur Public Library
247 East North Street
Decatur, Illinois 62523

This will acknowledge receipt of your recent request for prevailing wage rates for the County of Macon for the period of June 1, 1982 to June 30, 1983. In compliance with your requests, I am enclosing copy/copies for your information and use.

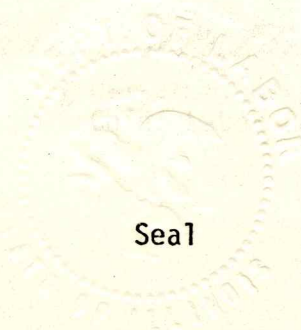
STATE OF ILLINOIS)
DEPARTMENT OF LABOR)
CONCILIATION & MEDIATION DIVISION)

CERTIFICATE

I, WALTER W. CARY, Chief Labor Conciliator, Illinois Department of Labor, in the State Aforesaid, do hereby certify that I am the keeper of the records, files, and Seal of said office. I do also further certify that the attached is a true and complete copy of the prevailing rate of wages determined by this Department for the aforesaid County/Countries.

Walter W. Cary

Walter W. Cary
Chief Labor Conciliator



Seal

ILLINOIS DEPARTMENT OF LABOR
 CONCILIATION AND MEDIATION SERVICE
 PREVAILING WAGES FOR CONSTRUCTION TRADES

PAGE 1
 MACON
 6/01/82

THESE PREVAILING WAGES SHALL BE INCLUDED IN THE ADVERTISED SPECIFICATIONS FOR EVERY CONTRACT TO WHICH ANY PUBLIC BODY, AS DEFINED IN CHAPTER 48, SECTION 39-S, ILL. REV. STAT., IS A PARTY. FOR CONSTRUCTION, RECONSTRUCTION AND/OR REPAIR, INCLUDING PAINTING, REDECORATING AND LANDSCAPING OF PUBLIC BUILDINGS OR PUBLIC WORKS WITHIN THE STATE OF ILLINOIS WHICH REQUIRES OR INVOLVES THE EMPLOYMENT OF MECHANICS AND/OR LABORERS. MINIMUM WAGES, OVERTIME RATE AND FRINGE BENEFITS CERTIFIED HEREIN SHALL BE PAID AND THE SCALE OF WAGES TO BE PAID SHALL BE POSTED BY THE CONTRACTOR IN A PROMINENT AND EASILY ACCESSIBLE PLACE AT THE SITE OF WORK. THIS DETERMINATION IS THE PROPERTY OF THE ILLINOIS DEPARTMENT OF LABOR AND SHALL NOT BE ALTERED WITHOUT THEIR CONSENT IN WRITING.

RATES FOR THE COUNTY OF MACON , EFFECTIVE AS OF 6/01/82

NAME OF TRADE	RG	TYP	C/	HOURLY RATES		WKLY	OVERTIME RATE			HRLY FRINGE RATES		
				LI	FORMN		HRS	WKDY	SA	SU-HL	WELFR	PENSN
			SI	BASIC	FORMN							
ASBESTOS WRKRS	BLD			17.240	17.730	40.0	2.0	2.0	2.0	1.150	1.360	.000
BOILERMAKERS	BLD			17.050	18.050	40.0	2.0	2.0	2.0	1.275	1.600	.000
BRICKLAYERS	BLD			12.800	13.300	40.0	2.0	2.0	2.0	.600	.500	.000
CARPENTERS	BLD			15.755	16.755	40.0	2.0	2.0	2.0	1.100	1.050	.000
CARPENTERS	HWY			16.105	16.855	40.0	2.0	2.0	2.0	.750	1.050	.000
CARPENTERS	RES			11.030	11.530	40.0	1.5	1.5	2.0	1.100	1.050	.000
MILLWRIGHTS	BLD			16.255	17.255	40.0	2.0	2.0	2.0	1.100	1.050	.000
MILLWRIGHTS	HWY			13.135	13.885	40.0	2.0	2.0	2.0	.600	.700	.000
				* OT-9TH HR MON-FRI/1.5								
PILEDRIVERS	BLD			16.255	17.255	40.0	2.0	2.0	2.0	1.100	1.050	.000
PILEDRIVERS	HWY			13.135	13.885	40.0	2.0	2.0	2.0	.600	.700	.000
				* OT-9TH HR MON-FRI/1.5								
CEMENT MASONS	BLD			16.550	17.050	40.0	2.0	2.0	2.0	.650	.575	.000
CEMENT MASONS	HWY			16.100	16.500	40.0	1.5	1.5	1.5	.650	.575	.000
				* OT/2.0 IF CARP OP ENG&LAB ON PJT REC2.0								
ELECTRICIANS	BLD			17.600	19.360	40.0	2.0	2.0	2.0	.650	.650	.000
				* OT/COMMERCIAL MON-FRI/1.5								
				* PENSN - 5% OF GROSS MTHLY LABOR PAYROLL								
GLAZIERS	BLD			14.890		40.0	1.5	2.0	2.0	.450	.500	.000
IRON WORKERS	ALL			16.250	17.000	40.0	2.0	2.0	2.0	.800	1.050	.000
IRON WORKERS	E ALL			15.950	16.950	40.0	2.0	2.0	2.0	.750	1.250	.000
LABORERS	BLD			14.500	15.250	40.0	2.0	2.0	2.0	.650	.900	.000
LABORERS	HWY			14.300	15.050	40.0	1.5	1.5	2.0	.800	1.200	.000
LATHERS	NE BLD			10.140	10.640	40.0	2.0	2.0	2.0	.350	.200	.000
MARBLE WORKERS	BLD			16.000		40.0	2.0	2.0	2.0	.000	.000	.000
OPER. ENGINEERS	BLD	1		16.250		40.0	1.5	1.5	1.5	.850	.950	.000
OPER. ENGINEERS	BLD	2		14.600		40.0	1.5	1.5	1.5	.850	.950	.000
OPER. ENGINEERS	BLD	3		13.000		40.0	1.5	1.5	1.5	.850	.950	.000
OPER. ENGINEERS	HWY	1		16.250		40.0	1.5	1.5	2.0	.850	.950	.000
OPER. ENGINEERS	HWY	2		14.600		40.0	1.5	1.5	2.0	.850	.950	.000
OPER. ENGINEERS	HWY	3		13.000		40.0	1.5	1.5	2.0	.850	.950	.000
WELL DRILLERS	ALL	1		14.150		40.0	1.5	1.5	2.0	1.050	1.100	.000
WELL DRILLERS	ALL	2		13.100		40.0	1.5	1.5	2.0	1.050	1.100	.000
PAINTERS	BLD			15.050	15.550	40.0	1.5	2.0	2.0	.800	.600	.000
PAINTERS (SP&BR)	BLD			15.800	16.300	40.0	1.5	2.0	2.0	.800	.600	.000
PLUMBS, FITTERS	BLD			17.720	19.490	40.0	1.5	1.5	2.0	.700	1.370	.000
PLASTERERS	BLD			16.770	17.270	40.0	2.0	2.0	2.0	.650	.575	.000
SPRINKLR FITTRS	BLD			16.670	16.920	40.0	2.0	2.0	2.0	1.150	1.600	.000
ROOFERS	BLD			15.880	16.380	40.0	1.5	1.5	2.0	.800	.900	.000
SHEETMTL WRKRS	BLD			17.150	18.400	40.0	2.0	2.0	2.0	.750	1.280	.000
STONE WORKERS	BLD			12.800	13.300	40.0	2.0	2.0	2.0	.600	.500	.000
TERRAZO WRKRS	BLD			16.000		40.0	2.0	2.0	2.0	.000	.000	.000
TILE LAYERS	BLD			16.000		40.0	2.0	2.0	2.0	.000	.000	.000
TRUCK DRIVERS	ALL	1		14.325		40.0	1.5	1.5	2.0	1.150	1.275	.000
TRUCK DRIVERS	ALL	2		14.725		40.0	1.5	1.5	2.0	1.150	1.275	.000
TRUCK DRIVERS	ALL	3		14.925		40.0	1.5	1.5	2.0	1.150	1.275	.000

NAME OF TRADE	RG	TYP	C	HOURLY RATES		WKLY HRS	OVERTIME RATE			HRLY FRINGE RATES		
				LI	SI		BASIC	FORMN	W	KDY	SA	SU
ASBESTOS WRKRS	BLD			17.240	17.730	40.0	2.0	2.0	2.0	1.150	1.360	.000
BOILERMAKERS	BLD			17.050	18.050	40.0	2.0	2.0	2.0	1.275	1.600	.000
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CARPENTERS	BLD			15.755	16.755	40.0	2.0	2.0	2.0	1.100	1.050	.000
CARPENTERS	HWY			16.105	16.855	40.0	2.0	2.0	2.0	.750	1.050	.000
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MILLWRIGHTS	HWY			13.135	13.885	40.0	2.0	2.0	2.0	.600	.700	.000
* OT-9TH HR MON-FRI/1.5												
PILEDRIVERS	BLD			16.255	17.255	40.0	2.0	2.0	2.0	1.100	1.050	.000
PILEDRIVERS	HWY			13.135	13.885	40.0	2.0	2.0	2.0	.600	.700	.000
* OT-9TH HR MON-FRI/1.5												
CEMENT MASONS	BLD			16.550	17.050	40.0	2.0	2.0	2.0	.650	.575	.000
CEMENT MASONS	HWY			16.100	16.500	40.0	1.5	1.5	1.5	.650	.575	.000
* OT/2.0 IF CARP OP ENG&LAB ON PJT REC 2.0												
ELECTRICIANS	BLD			17.600	19.360	40.0	2.0	2.0	2.0	.650	.650	.000
* OT/COMMERCIAL MON-FRI/1.5												
* PENSN - 5% OF GROSS MTHLY LABOR PAYROLL												
GLAZIERS	BLD			14.890		40.0	1.5	2.0	2.0	.450	.500	.000
IRON WORKERS	ALL			16.250	17.000	40.0	2.0	2.0	2.0	.800	1.050	.000
IRON WORKERS	E ALL			15.950	16.950	40.0	2.0	2.0	2.0	.750	1.250	.000
LABORERS	BLD			14.500	15.250	40.0	2.0	2.0	2.0	.650	.900	.000
LABORERS	HWY			14.300	15.050	40.0	1.5	1.5	2.0	.800	1.200	.000
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WELL DRILLERS	ALL	2		13.100		40.0	1.5	1.5	2.0	1.050	1.100	.000
PAINTERS	BLD			15.050	15.550	40.0	1.5	2.0	2.0	.800	.600	.000
PAINTERS (SP&BR)	BLD			15.800	16.300	40.0	1.5	2.0	2.0	.800	.600	.000
PLUMBR, FITTERS	BLD			17.720	19.490	40.0	1.5	1.5	2.0	.700	1.370	.000
PLASTERERS	BLD			16.770	17.270	40.0	2.0	2.0	2.0	.650	.575	.000
SPRINKLR FITTRS	BLD			16.670	16.920	40.0	2.0	2.0	2.0	1.150	1.600	.000
ROOFERS	BLD			15.880	16.380	40.0	1.5	1.5	2.0	.800	.900	.000
SHEETMTL WRKRS	BLD			17.150	18.400	40.0	2.0	2.0	2.0	.750	1.280	.000
STONE WORKERS	BLD			12.800	13.300	40.0	2.0	2.0	2.0	.600	.500	.000
TERRAZO WRKRS	BLD			16.000		40.0	2.0	2.0	2.0	.000	.000	.000
TILE LAYERS	BLD			16.000		40.0	2.0	2.0	2.0	.000	.000	.000
TRUCK DRIVERS	ALL	1		14.325		40.0	1.5	1.5	2.0	1.150	1.275	.000
TRUCK DRIVERS	ALL	2		14.725		40.0	1.5	1.5	2.0	1.150	1.275	.000
TRUCK DRIVERS	ALL	3		14.925		40.0	1.5	1.5	2.0	1.150	1.275	.000
TRUCK DRIVERS	ALL	4		15.175		40.0	1.5	1.5	2.0	1.150	1.275	.000

That the Code of Library Policy be amended in Paragraph D of Article V, "Material Selection and Collection Development" by the addition of the following:

Section 15. The Library recognizes the need for and desirability of inclusion of video forms in its collections both as illustrative adjuncts to printed material and as materials having value in their own right.

- (a) Acquisition of such material will include video-forms of an informational, cultural, recreational and instructional nature with collections that contemplate and emphasize serious use while recognizing also the legitimacy of entertainment purposes. Acquisitions are limited to works for which an acceptable level of quality has been determined in one or more of the following ways:
 - (i) By the opinion of qualified reviewers in recognized review media.
 - (ii) Through recognition by prizes, awards, etc., given by critical organizations or institutes or associations of peers of producing artists, such as the New York Film Critics Circle, the Television Academy of Arts and Sciences, Cannes Film Festival, etc.
 - (iii) Materials, ^{or} re-issued in videoform from filmed material/reproduced twenty years or more after the original production shall be assumed on the basis of longevity of appeal to meet standards for acquisition.
 - (iv) If acquisition under the standards above is not possible, then certain videoforms of an instructional or informational nature that are deemed especially useful and desirable to supplement printed materials may be acquired on the basis of the producer's proven expertise as evidenced by his backlist and historical performance.
- (b) If an artist in seeking realistic representation of the human condition includes material that is sexually candid or dialogue with vulgar diction, such inclusion will not be considered reason for rejection if the videoform otherwise meets standards for acquisition.
- (c) Materials that are sensational in tone and whose appeal is primarily titilative in nature will not be acquired.

- (d) Material that is strictly ephemeral in nature and is dependent upon speedy acceptance encouraged by massive publicity will not be acquired.

Amendment of Index:

Section 15. Videofoms

- (a) Scope of collection and standards of acquisition
 - (i) Opinion of reviewers
 - (ii) Recognition by prizes, awards and other honors
 - (iii) Longevity of appeal
 - (iv) Producer's performance (for certain materials)
- (b) Freedom from censorship in selection
- (c) Exclusion of the merely sensational
- (d) Exclusion of the strictly ephemeral

CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

06/01/82 THRU 06/15/82

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
95296	POSTMASTER	POSTAGE	300.00
95309	TREAS EMPLOYEE'S INS FUND	LIFE & HOSP INS	1,781.77
95324	TREAS PAYROLL FUND	PD ENDING 6-2-82	29,611.31

TOTAL OF ALL VOUCHER CHECKS = 31,693.08

CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

06/01/82 THRU 06/15/82

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
95329	TREAS EMPLOYEE'S INS FUND	LIFE & HOSP INS	1,781.77
95405	ILL POWER CO	POWER FOR MONTH	4,526.23
95479	AMERICAN BINDERY	BOOK BINDING	2.45
95480	THE BOARDMAN CO	AUTO BOOK RETURN	811.40
95481	CLSI SYSTEMS	MAINT CONTRACT	1,566.06
95482	DASH DISPOSAL	DISPOSAL SERVICE	16.50
95483	DATAR CORP	OFFICE SUPPLIES	25.86
95484	DECATUR PAINT & VARNISH	PAINT	55.36
95485	DECATUR REFRIGERATION CO	REPAIR AIR COND	202.60
95486	DOWNTOWN DECATUR COUNCIL	PARKING	400.00
95487	ILL BELL TELEPHONE CO	TELEPHONE SERVICE	322.32
95488	OTIS ELEVATOR CO	ELEVATOR MAINT	277.68
95489	PRENTICE HALL INC	BOOKS	99.75
95490	ROLLING PRAIRIE LIBRARIES	COMPUTER MAINT	1,712.99
95491	SUPT OF DOCUMENTS	BOOKS	118.75
95492	TREAS WATER FUNDS	WATER BILL	83.15
95493	WOOD PRINTING SERVICE	PRINTED FORMS	120.00
95548	TREAS PETTY CASH FUND	REIMBURSEMENT	8.40
95600	TREAS PAYROLL FUND	PD ENDING 6-9-82	2,550.35
TOTAL OF ALL VOUCHER CHECKS =			14,681.62

CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

06/01/82 THRU 06/15/82

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
95608	AGRICULTURAL EXTENSION	BOOKS	1.20
95609	AM SOC PREV CRUEL ANIMALS	BOOKS	3.00
95610	PETER EATON	BOOKS	12.68
95611	FINGER LAKES ASSN	BOOKS	1.75
95612	HERALD & REVIEW	BOOKS	5.00
95613	J HOPKINS UNIV PRESS	BOOKS	14.56
95614	HOUGHTON MIFFLIN CO	BOOKS	26.03
95615	LADIES HOME JOURNAL	BOOKS	134.73
95616	NATL WOMEN HEALTH NETWORK	BOOKS	20.00
95617	DFC GVT & PUBLIC AFFAIRS	BOOKS	39.65
95618	SMITH TIRE CO	TIRE CHANGE	23.50
95619	LEO G WINDISH	BOOKS	13.95
95621	POSTMASTER	POSTAGE	38.80

TOTAL OF ALL VOUCHER CHECKS = 334.85

CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

06/15/82 THRU 06/30/82

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
95747	B&C TV SERVICE	TELEVISIONS	1,735.90
95748	BOB'S REPAIR SERVICE	TRACTOR LIGHT	53.90
95749	DECATUR PAPER HOUSE	OFFICE SUPPLIES	466.81
95750	FORDHAM EQUIPMENT	OFFICE SUPPLIES	554.00
95751	GAYLORD BROS INC	OFFICE SUPPLIES	307.95
95752	JAN SAN SUPPLY CO	JANITORIAL	120.24
95753	K'S MERCHANDISE MART	RECORDER	38.94
95754	KOLBECK ELECTRIC CO	REPAIRED MOTOR	56.66
95755	VAN NATTA'S CAMPING TR	AUTOMOTIVE PARTS	66.44
95756	YORK RADIO & TV	TAPES	12.60
95776	TREAS PAYROLL FUND	PD ENDING 6-16-82	29,926.50
TOTAL OF ALL VOUCHER CHECKS =			33,339.94

CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

06/15/82 THRU 06/30/82

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
95786	ALMAR PRESS	BOOKS	4.75
95787	KAREN ANDERSON	TRAVEL REIMBURSE	81.90
95788	AUDIO BUFF CO INC	AUDIO VISUAL	650.95
95789	J CALLAGHAM	BOOKS	4.80
95790	FAMILY CIRCLE	BOOKS	98.73
95791	HERALD & REVIEW	MICROFILM	66.54
95792	PITNEY BOWES	POSTAGE METER	55.50
95793	RAND MC NALLY & CO	BOOKS	139.00
95794	REDBOOK	BOOKS	59.91
95795	DEPT OF CONSERVATION	BOOKS	5.00
95796	WEST PUBL CO	BOOKS	130.00
95896	POSTMASTER	POSTAGE	300.00
95897	CHRISTIANITY TODAY	BOOKS	35.00
95898	LIBRARY OF CONGRESS	BOOKS	3.50
95899	MIDSTATE OFFICE MACHINES	REPAIR SERVICE	42.60
95900	MOTOR TREND	BOOKS	23.88
95901	SALES & MARKETING MGMT	BOOKS	38.00
95904	POSTMASTER	POSTAGE	2.40
95982	TREAS PAYROLL FUND	SERVICE RECOG PAY	30.00
96013	AMER CHEMICAL SOCIETY	BOOKS	3.00
96014	AMER INST FOR ECON RESRCH	BOOKS	2.00
96015	ARCO PUBLISHING INC	BOOKS	5.90
96016	CENTER FOR TEACHING	BOOKS	3.90
96017	CITIZEN'S ENERGY PROJECT	BOOKS	1.75
96018	COLORADO ASSOC UNIV PRESS	BOOKS	2.50
96019	COMM OF CORRESPONDENCE IN	BOOKS	2.00
96020	COMP CARE PUBLICATIONS	BOOKS	2.00
96021	CONGRESSIONAL DIGEST	BOOKS	2.25
96022	BONNIE J FORBES	BOOKS	3.50

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
96026	MEANS SERVICE CENTER	TOWELS	21.00
96027	MOTORCYCLE SAFETY FND	BOOKS	2.00
96028	NORTHWESTERN UNIVERSITY	BOOKS	1.75
96029	OHIO EDUCATIONAL LIBRARY	BOOKS	2.00
96030	PAULIST PRESS	BOOKS	3.95
96031	PILOT BOOKS	BOOKS	6.45
96032	PUTNAM PUBLISHING GROUP	BOOKS	4.95
96033	RANDOM HOUSE	BOOKS	3.95
96034	REYMONT ASSOCIATES	BOOKS	3.00
96035	SUN FEATURES INC	BOOKS	3.50
96043	TREAS PAYROLL FUND	PD ENDING 6-23-82	2,449.43
TOTAL OF ALL VOUCHER CHECKS =			4,315.24

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CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

06/15/82 THRU 06/30/82

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
96051	AUDIO BUFF CO INC	AUDIO VISUAL	189.73
96052	BOLAND ELECT SUPPLY CO	LAMPS	17.64
96053	CLEARY INTL	FAN BLADE	69.10
96054	DIVISION OF BOILER INSP	CERTIFICATES	20.00
96055	PETER EATON	BOOKS	11.04
96056	GAYLORD BROS INC	OFFICE SUPPLIES	230.08
96057	GLOBE PEQUOT PRESS	BOOKS	13.20
96058	HAINES & ESSICK CO	OFFICE SUPPLIES	61.68
96059	IBM CORP	MAINT CONTRACT	356.00
96060	MODERN BUSINESS SYSTEMS	MAINT CONTRACT	295.00
96061	REGENT BOOK CO INC	BOOKS	103.89
96062	SEABURY PRESS CO	BOOKS	8.95
96063	TREAS GNL OPERATING FUND	BOOK	5.25
96146	TREAS ILL MUNI RETIREMENT	JUNE RETIREMENT	8,902.94
96152	TREAS GNL OPERATING FUND	ADMINISTRATION	1,361.00
96164	BAKER & TAYLOR CO	BOOKS	623.85
96165	BAKER & TAYLOR CO	BOOKS	10,331.52
96166	BLACK & CO	HARDWARE	27.11
96167	DOUBLEDAY & CO INC	BOOKS	577.20
96168	FAMILY HANDYMAN	BOOKS	19.90
96171	ILL BELL TELEPHONE CO	TELEPHONE SERVICE	47.72
96172	LIBRARY CARDS LTD	CATALOG CARDS	272.60
96173	MACLEANS	BOOKS	99.00
96174	PUBLISHER'S CENTRAL BUR	BOOKS	9.27
96194	NATL CITIZENS COMMITTEE	BOOKS	2.00
96195	WOMEN'S LEGAL DEFENSE	BOOKS	2.00
96203	HERALD & REVIEW	ADVERTISING	49.10

TOTAL OF ALL VOUCHER CHECKS

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23,706.77

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

MAY 1, 1982 THRU JUN 30, 1982

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1982	383,118.00	0.00	520,174.94	137,056.94	
101	CURRENT YEAR TAXES	1,310,300.00	0.00	0.00	1,310,300.00	
101A	PRIOR YEARS TAXES	0.00	0.00	0.00	0.00	
524	INTEREST ON INVESTMENTS	40,000.00	5,911.49	7,752.36	32,247.64	
728	LIBRARY FINES & FEES	25,500.00	2,407.14	4,416.73	21,083.27	
728A	NON-RESIDENT FEES	2,500.00	1,102.00	1,102.00	1,398.00	
729	LOST & DAMAGED BOOKS	2,400.00	216.50	472.79	1,927.21	
730	PRINTS MADE ON COPY MACHINE	800.00	44.85	44.85	755.15	
733	ILL ST PER CAPITA GRANT	45,000.00	0.00	0.00	45,000.00	
799	MISCELLANEOUS INCOME	4,000.00	79.04	666.64	3,333.36	
	TOTAL REVENUE	1,813,618.00	9,761.02	534,630.31	1,278,987.69	29.48

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	887,938.00	0.00	63,602.59	123,988.37	763,949.63	
102 A	STRAIGHT OVERTIME	150.00	0.00	0.00	0.00	150.00	
103	RETIREMENT FUND	123,920.00	0.00	8,902.94	16,523.45	107,396.55	
105	WORKMEN'S COMPENSATION	3,201.00	0.00	0.00	0.00	3,201.00	
106	EMPLOYMENT COMPENSATION	3,806.00	0.00	0.00	0.00	3,806.00	
107	HOSPITALIZATION MEDICAL & LIFE INSURANCE	18,520.00	0.00	3,563.54	5,000.83	13,519.17	
109	TEMPORARY SALARIES	16,421.00	0.00	935.00	1,850.34	14,570.66	
201	ADVERTISING	500.00	0.00	49.10	49.10	450.90	
202	PRINTING & BINDING	5,500.00	0.00	395.05	600.25	4,899.75	
211	SERVICE TO MAINTAIN BUILDINGS	10,000.00	0.00	427.68	705.36	9,294.64	
212	SERVICE MAINTAIN IMPROV OTHR THAN BLDGS	750.00	0.00	16.50	33.00	717.00	
214	SERVICE TO MAINTAIN OFFICE EQUIPMENT	16,345.00	0.00	3,972.65	4,184.65	12,160.35	
215	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	2,500.00	0.00	48.50	73.00	2,427.00	
221	AUDITING SERVICES	650.00	0.00	0.00	0.00	650.00	
229	OTHER PROFESSIONAL SERVICES	1,000.00	0.00	0.00	60.00	940.00	
231	ELECTRICITY	53,000.00	0.00	4,526.23	8,794.63	44,205.37	
233	TELEPHONE	10,000.00	0.00	370.04	1,388.19	8,611.81	
234	WATER	500.00	0.00	0.00	0.00	500.00	
241	CONFERENCE AND OTHER TRAVEL EXPENSE	4,896.00	0.00	81.90	618.53	4,277.47	
245	POSTAGE	5,400.00	0.00	641.20	957.32	4,442.68	
284	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	1,380.00	0.00	83.19	88.15	1,291.85	
288	RENTALS	5,705.00	0.00	455.50	865.50	4,839.50	
310	GAS OIL & ANTIFREEZE	2,500.00	0.00	0.00	0.00	2,500.00	
312	JANITORIAL SUPPLIES	3,000.00	0.00	180.24	318.25	2,681.75	
320	MATERIALS TO MAINTAIN BLDNGS & IMPROVMT	11,000.00	0.00	203.99	514.30	10,485.70	
324	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	1,500.00	0.00	130.82	212.90	1,287.10	
330	MEDICAL & LABORATORY SUPPLIES	5.00	0.00	0.00	0.00	5.00	
345	OFFICE SUPPLIES	16,000.00	0.00	1,697.92	2,722.85	13,272.15	
403	TRANS ID G F (ADMIN SERV)	16,335.00	0.00	1,361.00	2,722.00	13,613.00	
415	SERVICE RECOGNITION PAYROLL	1,550.00	0.00	30.00	180.00	1,370.00	
423	INSURANCE	10,300.00	0.00	20.00	20.00	10,280.00	
	TOTAL OPERATING EXPENDITURES	1,234,272.00	0.00	91,695.54	172,480.97	1,061,791.03	13.97

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
510	AUTOMOTIVE EQUIPMENT	9,350.00	0.00	0.00	0.00	9,350.00	
515	OFFICE MACHINERY & EQUIPMENT	24,715.00	0.00	1,735.90	1,735.90	22,979.10	
520	OTHER MACHINERY & EQUIPMENT	1,500.00	0.00	811.40	811.40	688.60	
525	LIBRARY BOOKS RECORDS & EXHIBITS	160,000.00	0.00	12,954.36	21,318.79	138,681.21	
525 A	AUDIO VISUAL MATERIALS	30,400.00	0.00	840.68	840.68	29,559.32	
	TOTAL CAPITAL OUTLAY	225,965.00	0.00	16,343.34	25,306.77	200,658.23	11.20
	TOTAL EXPENDITURES	1,460,237.00	0.00	108,038.88	197,787.74	1,262,449.26	13.54

ACTIVITY 942 DECAJUR PUBLIC LIBRARY TRUST FUND

MAY 1, 1982 THRU JUN 30, 1982

REVENUE ITEMS

	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
56 FUND BALANCE MAY 1, 1982	76,553.00	0.00	78,154.81	1,601.61-	
524 INCOME	0.00	0.00	0.00	0.00	
799 INTEREST ON INVESTMENTS	7,653.00	0.00	3,117.44	4,537.56	
MISC INCOME	0.00	0.00	0.00	0.00	
TOTAL REVENUE	84,208.00	0.00	81,272.05	2,935.95	96.51

ACTIVITY 943 DECATUR PUBLIC LIBRARY CAPITAL FUND

MAY 1, 1982 THRU JUN 30, 1982

REVENUE ITEMS

	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
518 FUND BALANCE MAY 1, 1982	20,000.00	0.00	20,080.87	80.87-	
524 SALE OF CITY PROPERTY	0.00	0.00	0.00	0.00	
731 INTEREST SAVINGS	1,000.00	0.00	0.00	1,000.00	
TRANS FROM CITY OF DECATUR	0.00	0.00	0.00	0.00	
TOTAL REVENUE	21,000.00	0.00	20,080.87	919.13	95.62

ACTIVITY 944 DECATUR PUBLIC TRUST FUND (BRIDGES)

MAY 1, 1982 THRU JUN 30, 1982

REVENUE ITEMS

		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
56	FUND BALANCE MAY 1, 1982	2,950.00	0.00	3,472.55	522.55-	
524	REVENUE	0.00	0.00	0.00	0.00	
799	INTEREST ON INVESTMENTS	300.00	0.00	58.93	241.07	
	MISC INCOME	900.00	0.00	0.00	900.00	
	TOTAL REVENUE	4,150.00	0.00	3,531.48	618.52	85.10

OBJECT
CODE

OBJECT OF EXPENDITURE

		BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	2,000.00	0.00	22.47	234.08	1,765.92	11.70
	TOTAL EXPENDITURES	2,000.00	0.00	22.47	234.08	1,765.92	11.70