

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Thursday, March 23, 2000 4:30 p.m.

AGENDA

- I. Call to order - Shirley Moore, President
- II. Approval of minutes
 - A. Regular meeting of February 17, 2000
 - B. Lease of real property--closed executive session
- III. Communication from the public
- IV. City Librarian's report
- V. Reports of committees
 - A. Personnel, Policy, and Public Relations Committee
 1. No meeting
 - B. Finance and Properties Committee
 1. Approval of bills for February 2000
 2. No meeting
 - C. Rolling Prairie Library System
 1. Report on March 2000 system board meeting
 - D. Friends of the Library
 1. Meeting of March 9, 2000
 - E. Foundation
 1. No meeting
- VI. Serving our Public: Standard for Illinois Public Libraries
 - A. Chapter VI, Programming
- VII. Old business
 - A. Update on Agribusiness Center
 - B. Report on library automation vendors
- VIII. New business
- IX. Adjournment

PLEASE BRING YOUR PACKET FROM 3/16/00

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
March 23, 2000

I. CALL TO ORDER

The meeting was called to order at 4:30 pm by Shirley Moore, President. Members present: Mrs. Moore, Sherri Arnold, Wayne Dunning, Mark Gibson, Mary Gladney and Judi Moss. Absent: Pat Greanias, Russell Reimer and John Stengel. Staff present: John Moorman and Sheila Robinson.

II. APPROVAL OF MINUTES

The minutes of the meeting of February 17, 2000, were approved as mailed.

III. COMMUNICATION FROM THE PUBLIC

No one from the public addressed the Board.

IV. CITY LIBRARIAN'S REPORT

The City Librarian's written report was previously mailed.

Mr. Moorman reported that a local individual would like to commission a painting for the Children's Area to honor her husband.

Downtown Decatur Council presented a plaque to the Library for "downtown improvement of the year." It will be placed in the entryway.

A new logo to represent the Library was designed and received board consensus.

The Library has a new website on the Internet which will be regularly updated.

The Board agreed that the maximum number of times a meeting room can be rented annually by a group or individual(s) is twelve. No exceptions are to be made.

Mr. Gibson made a motion to adjourn to closed executive session to discuss the lease of real property. The motion was seconded by Wayne Dunning and unanimously approved on roll call vote. The Board went into executive session at 4:45 pm. The meeting was reconvened at 5:02 pm.

V. REPORTS OF COMMITTEES

Personnel, Policy and Public Relations Committee: A new internal policy regarding the purchase of software to protect people's privacy on the Internet is being considered.

The DPL Foundation is about to embark on a fund drive to raise funds for new bookmobiles.

Mr. Moorman informed the board that the Circulation Division is producing printouts for patrons when books are checked out versus inserting the date due cards.

Finance and Properties Committee: The committee did not meet in March. The April 4, 2000, committee meeting has been cancelled.

Mr. Gibson made a motion to approve the February bills. The motion was seconded by Mrs. Arnold and unanimously carried on roll call vote.

Mr. Moorman reported that Master Gardeners will be doing the landscaping around the library building, planting a variety of flowers, grasses and bent, starting in approximately two weeks. Mrs. Arnold made a motion to authorize this project and the expenditure of \$2,000 toward this project. The motion was seconded by Mrs. Moss and unanimously approved.

Mr. Moorman also reported that the three sets of stairs in the library building - north, south and west - must be brought up to ADA code in order for the library to acquire permanent occupancy. Mr. Gibson made a motion to approve construction and repair of the stairs for ADA access. Mrs. Arnold seconded the motion and unanimously carried on roll call vote.

Rolling Prairie Library System: Mrs. Moore attended the meeting.

Friends of the Library: The Friends of the Library board met on March 9, 2000. A proposed budget was adopted for 2000.

Foundation: The Foundation Board of Directors did not meet in March, 2000. The next meeting will be held on April 18, 2000, at 4:00 pm.

VI. SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES

Chapter VI was reviewed.

VII. OLD BUSINESS

Regarding the Agribusiness Center, Mr. Moorman stated that \$200,000 will be received toward

completing the first part of the project, including soundproofing of the Madden Auditorium and additional video equipment, as well as the provision of a hydroponics exhibit within the library building.

Mr. Moorman requested board authorization for him to begin negotiations with RPLS to join the DRA automated software library system. Mr. Gibson made a motion to authorize this negotiation with RPLS. The motion was seconded by Mrs. Moss and unanimously approved.

VIII. NEW BUSINESS

There was no new business.

IX. ADJOURNMENT

Mrs. Moore adjourned the meeting at 6:05 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mary Gladney".

Mary Gladney, Secretary
Decatur Public Library Board of Trustees