

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

Date: May 23, 2013

Time: 4:30 p.m.

Location: Decatur Public Library Madden Auditorium

In Attendance: Teena Zindel-McWilliams, President **Staff:** Lee Ann Fisher, City Librarian
Jim Alpi Robert Edwards, Asst. City Librarian
Ed Costa
Mike Deatherage
Mary Gendry
Gail Crookshank
Eugene King
Garry Davis

Absent: Dr Priscilla Palmer

Guests: Amy McEvoy

Public comments:

1. Call to order

Mrs. Zindel-McWilliams called the meeting to order at 4:32 p.m.

2. Agenda

Motion made to approve agenda by Mr Costa, seconded by Mr Alpi. All approved.

3. Minutes of Previous Meeting

Motion made to approve minutes by Mr Deatherage, Mrs. Gendry

4. Communications from the Public

None

5. City Librarian's report

Ms. Fisher discussed the activities in IHLS and transition issues. Ms. Fisher mentioned that there will be a horse in the lot next week due to a downtown event going on. Ms. Fisher also explained that there had been recently been testing for the open positions. Mr. Alpi asked about the positions, if the

library was still hiring. Ms. Fisher explained that the library had to go through the testing process to fill the civil service list. She explained that the candidates would be on the list for up to two years. She Fis

6. Reports of Committees

The Personnel, Policy and Public Relations committee did not meet during the month of May Mr. Deatherage covered the expenses on the check register. Motion to approve by Mr. Deatherage, seconded by Mr Alpi, all approved

Mr. Deatherage discussed the budget report. He mentioned the budget had been examined by the Finance Board. There was discussion by the committee about the budget and how the board should proceed with other budget issues. Mr Costas mentioned about the payments to the city and the language on the agreement. Davis mentioned that there needed to be continued dialogue with the City The Zindel McWilliams agreed with Mr Davis.

Mr Deatherage gave his thoughts and an overview about the Local History project. He mentioned that there could be some changes such as not having a museum quality and that that would cut down on the cost. Explain that some of the areas could be modified and negotiated to increase savings. He also suggested that maybe Ms. Fisher should go ahead with Corrigan Clark. Ms. Fisher gave her thoughts on how savings could be made, she mentioned that she could contact Corrigan Clark and discuss the modifications. There was discussion about the Foundations commitment. There was discussion about the Foundation about getting numbers for what was obligated and what was committed. There was discussion about getting assistance from the foundation. Ms. Fisher mentioned she could ask Mr. Anthony, Corrigan Clark to get the committee a budget sheet.

Suggested motion made by Mr Alpi to ask Cordogan Clark to devise a plan that will revise costs. Motion made by Mr King, seconded by Mrs. Crookshank.

Mr Deatherage discussed the meeting with Greg Zeintara and Ed Booth. He discussed the documents presented at the meeting and different interpretation. He mentioned the Finance committee's thoughts about the plans. Mr. Costa mentioned the language. Mr Alpi mentioned that the City Council would be aware of the library's request at the next council meeting. Mr Deatherage discussed that there needed to be a plan by June. Mrs. Zindel-McWilliams updated the Board on the City Council's meeting dates. The Board discussed the revenue expended, the proposed cuts and future projections. Mr Deatherage mentioned that he thought everything should be ready by August 13 or 14. He mentioned that the cuts may be beneficial in the future. Ms. Fisher discussed the areas that would be affected in the library and the only areas were the Trust funds could be used. Mr Alpi mentioned that revenues may decrease. There was discussion about the reducing the hours of operation and salaries. Mrs. Gendry mentioned that she was worried about public perception. Ms. Fisher mentioned that she could bring back deeper cuts as suggested by the Board. Ms. Zindel-McWilliams asked when the next meeting should be. The Board agreed to a meeting on May 30th There was discussion about the meeting time.

7. Illinois Heartland Library System

Ms. Fisher discussed that she had been elected as the president of SHARE.

8. Friends of the Library

Mrs. Gendry reported the Friends success in the book sale. She mentioned the Friends recent purchase of mineral rights.

9. Foundation

Ms. Fisher announced that the meeting had been rescheduled

10. New Business

Mrs. Zindel-Williams discussed the recent renewal of officers and the replacement of Mrs. Crookshank.

11. Old Business

Ms. Fisher discussed the recent meeting and conversation with the vendor who supplied the library camera security. There was discussion about the contract.

12. Communication

None

Meeting Adjourned

Motion to adjourn by Mr King, seconded by Mr Deatherage
Meeting adjourned at 6:00 p.m.

Dates of 2013 Meetings

June 27, 2013

July 18, 2013

Scribe,

Robert L. Edwards
Assistant City Librarian

Approved 06/20/2013