

APPLICATION FOR GRANTS AVAILABLE TO ILLINOIS PUBLIC LIBRARIES

Pursuant to the provisions of the Illinois Compiled Statutes (ILCS), 75 ILCS 10/8 and 10/8.1, as amended, the undersigned PUBLIC LIBRARY hereby applies for an Equalization Aid Grant and/or a Per Capita Grant to be used for library purposes.

1. Legal name of library: Decatur Public Library
*Note any name changes due to mergers, conversion or other reasons.
- Formerly: _____
2. Address 247 E. North St. Decatur
Street or Box# City
Macon 62523-1128
County Zip+Four
3. Name of corporate authority that levies the tax supporting the library: City of Decatur
4. Type of library applying (check one): City County District Park Town
 Township Village Other _____
5. What county(s) does the library's primary service area include: Macon
6. Date library was legally established: 1876
7. Name of library system of which the library is a member: Rolling Prairie
8. Federal Tax Identification Number (FEIN#): 37-6001308
(Must be the same FEIN# as reported in the past unless there has been a change in legal entity. If so, include a copy of the Internal Revenue Service notification of the new FEIN#).
9. Number(s) for Illinois Legislative (Senate) District(s): 51
10. Number(s) for Illinois Representative District(s): 101 & 102
11. Number(s) for U.S. Congressional District(s): 19
12. The library's non-resident fee as calculated using the Illinois State Library formula would be:
\$ 50.88 for FY95.
13. The library's actual non-resident fee for FY95 is \$ 75.00
NOTE: if #13 is less than #12, please check the appropriate explanation:
 system average tax bill method other (explain) _____
14. Name and title of the person preparing this application: John A. Moorman
Name
City Librarian
Title

Library Phone Number: 217 424-2900
 Library Fax Number: 217 423-5741
 Main Library Hours: M 9 a.m. - 9 p.m. T 9 a.m. - 9 p.m. W 9 a.m. - 9 p.m.
 Th 9 a.m. - 9 p.m. F 9 a.m. - 9 p.m. Sa 9 a.m. - 5:30 p.m. Su 1 p.m. - 5 p.m.
 (Oct. - April)

ILLINOIS STATE LIBRARY PER CAPITA AND EQUALIZATION AID

15. Calculation of Equalization Aid Grant:

(NOTE: Sections a, b, and c must be completed in order to apply for a Per Capita Grant, even if you are not applying for an equalization aid grant.)

a. Value of all taxable property within the library's service area as of January 1, 1994, or the most recent year available (the assessed valuation against which tax revenue was most recently levied) and as equalized by the Department of Revenue, Property Tax Administration Bureau.....	\$	<u>528,096,882</u>
b. Said valuation multiplied by 0.0013 yields.....	\$	<u>686,526</u>
c. Levy at 0.13% divided by population served yields per capita of.....	\$	<u>8.18</u>
d. Population served multiplied by \$4.25 equals	\$	<u> </u>
e. Enter valuation multiplied by 0.0013 obtained in step (b)	\$	<u> </u>
f. Subtract (e) from (d) equals amount of equalization aid	\$	<u> </u>

16. Calculation of Per Capita Grant:

Population Served 83,900

ONLY THE OFFICIAL 1990 CENSUS (INCLUDING, CORRECTED OR REVISED) OR A SPECIAL FEDERAL CENSUS FOR THE AREA WILL BE ACCEPTED.

17. Attachments and Certifications Check-Off:

- a) Population verification: If library taxes are collected (not contractual) from more than one taxing jurisdiction (e.g., county, townships, city, district, or a part thereof) show population for each and a total. Attach sheet, if necessary, and include documentation for any population changes (such as a special census or U.S. Census corrections). Please check if applicable.
- b) County Clerk Certification(s): Attach the enclosed statement for notarization from your county clerk(s) certifying the tax rate levied for library purposes on the equalized assessed valuation of all taxable property within your library service area as of January 1, 1994, or the most recent year available (the assessed valuation against which tax revenue was most recently levied). Please check if applicable.
- c) In order to be eligible for either an Equalization Aid Grant or a Per Capita Grant, the corporate authorities, in lieu of a tax levy at a particular rate, may provide an amount equivalent to the amount to be produced by that levy. If your library is applying for a grant on this basis, attach appropriate official documentation. Please check if applicable.
- d) Please check if the library has filed a current annual report with the Illinois State Library.

NOTE: Omit (e) and (f), if the library has already filed an ADA self-evaluation or has submitted a Drug Free certificate.

- e) Americans with Disabilities Act (ADA) self-evaluation: If the library has not submitted an ADA self-evaluation to the Illinois State Library, please attach the evaluation and check if applicable.

ILLINOIS STATE LIBRARY PER CAPITA AND EQUALIZATION AID

18. Please certify that the library board has reviewed the Illinois Library Association's standards for public libraries, AVENUES TO EXCELLENCE II during July 1994 to June 1995.

YES NO

Please place an 'X' in the box beside each standard listed below that the library either met or made progress towards meeting in FY95 and provide the date of the Board's review of each standard. The Illinois State Library recognizes that progress may not be made on every standard.

AVENUES TO EXCELLENCE II

Checklist	Made Progress	Met	Actual Date of Review
I. Structure and Governance			
II. Finances		X	8-18-94
III. Administration		X	9-15-94
IV. Library Image		X	10-20-94
V. Users and Usage	X		11-17-94
VI. Reference Service		X	1-19-95
VII. Personnel	X		2-16-95
VIII. Materials		X	3-16-95
IX. Physical Facilities	X		4-20-95
X. System/ILLINET Membership Responsibilities		X	6-15-95
		X	6-15-95

NAME OF LIBRARY Decatur Public Library

PLANNED USE OF FY96 GRANT MONIES:

19. In order to meet standards in AVENUES TO EXCELLENCE II, we plan to use FY96 grant monies in the following way(s): *Capital expenditures - anything attached to the building will be considered a capital expenditure, will not be approved for per capita funds.*
- Continue support of the programs of the Business Information Center and Grant Assistance Center programs, services, and collections. Purchase materials and provide some support staffing.
 - Continue serving newborn infants and their parents through co-sponsoring of Baby TALK by purchasing materials, holding lapsits, and conducting special programs.
 - Support increased staff training and development. Provide for staff attendance at system and state library sponsored continuing education programs and other conferences and workshops which expand their knowledge and abilities.
 - Continue purchasing materials as a part of the Cooperative Collection Management Plan. Provide some support staffing for this effort.
 - Provide an active public relations program. Contractual personnel will be employed for this effort.

ILLINOIS STATE LIBRARY PER CAPITA AND EQUALIZATION AID

MISSION STATEMENT:

20. Please certify that the library has reviewed its Mission Statement and Selected Roles and made necessary modifications and redirections for the current planning cycle.

YES NO

Use this space to record your current Mission Statement and Selected Roles for the library.

The mission of the Decatur Public Library is to provide access to and promote the use of materials that serve the informational, recreational, educational, and cultural needs of the community. Access to information and ideas will be assured through an efficient and effective staff working in adequate facilities, commensurate with sound and responsible fiscal planning.

Selected roles for the Decatur Public Library are:

The Decatur Public Library has chosen the following roles as priorities for the provision of library service for the 1995 - 200 period. The roles are listed in priority order.

1. Popular Materials - requires that the library provide current, high-demand, high-interest materials in a variety of formats for all ages.
2. Reference - commits the library to providing timely, accurate, and useful information for community residents in their pursuit of job-related and personal interests.
3. Pre-teen Door To Learning - has been expanded from the previous "Pre-school Door to Learning" role to emphasize the Library's determination to work with the development of a reading and learning interest in the child from birth to the teen years. In this role the Library will continue to work with groups such as SPARK and Baby TALK in the provision of special programs and services.
4. Independent Learning Center - states that the Library will support individuals of all ages in their pursuit of self-educational goals.

ILLINOIS STATE LIBRARY PER CAPITA AND EQUALIZATION AID

PROFILE OF SPECIAL POPULATIONS SERVED:

21. Using community resources and statistics, please provide the size of the total service population and population figures and percentages for each of the special groups within the library's total service area listed below. Enter '0' if a category does not apply to the service area. If an exact figure is not available for a particular population, enter an estimate by adding 'est.' after the figure.

I. 83,900 Total Service Population

II. SPECIAL POPULATIONS:

Number	Percent	
<u>15,570</u>	<u>18.55</u> %	Persons aged 65 or over
<u>6,500 est.</u>	<u>7.74</u> %	Persons 16 or older with an education of 8th grade or less
<u>1,495</u>	<u>1.78</u> %	Persons with limited English speaking ability (ESL)
<u>1,250 est.</u>	<u>1.48</u> %	Hearing impaired persons
<u>1,250 est.</u>	<u>1.48</u> %	Visually impaired persons
<u>1,706</u>	<u>2.03</u> %	Physically impaired persons
<u>271</u>	<u>.32</u> %	Persons residing in county and locally funded prisons/jails
<u>111</u>	<u>.13</u> %	Persons residing in county and locally funded mental health centers
<u>1,361</u>	<u>1.62</u> %	Persons residing in nursing homes
<u>13,994</u>	<u>16.67</u> %	African Americans
<u>411</u>	<u>.48</u> %	Asians
<u>128</u>	<u>.15</u> %	American Indians
<u>152</u>	<u>.18</u> %	Hispanics
<u>2,793</u>	<u>3.32</u> %	Families with income below poverty level
<u>NA</u>	<u> </u> %	Other (please specify)

ILLINOIS STATE LIBRARY

ILLINOIS STATE LIBRARY PER CAPITA AND EQUALIZATION AID

PROFILE OF SPECIAL POPULATIONS SERVED:

- III. Using the space provided, please identify the largest special population groups in ranking order and discuss how the library has served this group (or groups), outreach measures, how the library needs to improve service to this population and challenges the library has in adequately serving the group.

The two largest special population groups in the Decatur Public Library service are persons 65 years or older and African Americans.

The Decatur Public Library provides service to the over 65 year age group in a variety of ways. Our regular materials collection has current materials dealing with the health, financial, and social needs of this age group. In recognition of the vision needs of many in this age group, the library has an active large print collection which is available at the main library, on the two bookmobiles, and for homebound individuals. A Visualek machine is provided at the library to further assist older individuals with vision problems in reading the printed word. Bookmobile stops are made to areas with high concentrations of over 65 year old individuals. Stops include high-rise senior citizen apartments, community centers and nursing homes. For individuals, most of whom are in the over 65 year old category, who are homebound with no family member to get library materials for them, the library provides home delivery and pick-up of requested library materials. In addition special programming of interest to the over 65 year age group is provided. One example of this is the monthly book between bites program where books and subjects of current interest are discussed.

Decatur's African American community represents almost 17% of the city's population. The library, through its collection development program, regularly purchases and promotes through bibliographies, bookmarks and other methods, materials in all formats that relate to the historical, social, and life needs and interests of the African American community. Bookmobile stops are made in predominately African American areas of the community and to community day care, housing and social agencies that provide service to members of this community group. The extension division is currently working with staff of the Boys and Girls Club on their homework centers collection and on increasing their clientele's use of library materials and services. Through the library's participation in the Baby TALK and SPARK programs, members of the African American community are introduced to library services and become active users of the library.

Any special population gives challenges to libraries in the provision of services. The over 65 age group gives special challenges in that their mobility is less than most other age groupings and as one ages vision and hearing tend to be less effective, thus necessitating presentation aids for all media forms. The Decatur Public Library will strive to improve service to this age group through the provision of computer assisted reading devices, the continued purchase of sufficient large print items and closed captioned video and through the provision of extension services that permit easy access to library collections and services. With the African American group, challenges include lack of mobility and a low socio-economic status.

The Decatur Public Library will strive to improve service to the African American community through collection development practices that increase the cultural diversity of the collection and through the provision of accessible, community-oriented, extension services that encourage African American use of library facilities and services.

USE OF LAST YEAR'S (FY95) PER CAPITA GRANT:

22. If a Per Capita Grant was received last year, describe how the Per Capita Grant monies were used in the library's progress toward meeting the Illinois Public Library Standards adopted by the Illinois State Library Association's, AVENUES TO EXCELLENCE II.
1. Purchased materials for the Business Information Center.
 2. Purchased materials for the Grant Assistance Center.
 3. Purchased materials in support of Baby TALK.
 4. Contracted with Baby TALK for lap-sit programs.
 5. Purchased computer equipment for Business Information Center.
 6. Paid part of the salaries of two graduate librarians. Business Specialist purchased materials to develop collection and worked with business community on expanding services to small businesses. Young Adult Librarian purchased materials to develop collection and continued to serve as library's ADA Coordinator.
 7. Purchased ILA memberships for Board of Library Trustee members.

EXPENDITURE OF FY95 PER CAPITA MONIES:

23. Total FY95 Per Capita Grant received: \$104,875

NOTE: List expenditures/obligations by general category and provide the obligation dates. Funds must be obligated by June 30, 1995.

CATEGORY	AMOUNT	DATE OF OBLIGATION (July 1, 1994 - June 30, 1995)
Children's Materials	\$ _____	_____
Adult Materials	\$ 21,717	7/1/94 - 4/30/95
Programs	\$ 3,300	7/1/94 - 6/30/95
Personnel (salaries, fringe benefits)	\$ 67,113	7/1/94 - 6/30/95
Supplies	\$ _____	_____
Equipment	\$ 12,360	10/94
Travel	\$ _____	_____
Contractual Services (please specify)	\$ _____	_____
Other (please specify)	\$ 385	12/94 - 1/95
<u>ILA memberships for Trustees</u>		
TOTAL (Total must equal FY95 Per Capita Grant)	\$ 104,875	

ILLINOIS STATE LIBRARY PER CAPITA AND EQUALIZATION AID

USE OF LAST YEAR'S (FY95) EQUALIZATION AID GRANT:

24. If an Equalization Aid Grant was received last year, describe the use of grant monies and the impact of the grant on public library services in your community.

EXPENDITURE OF FY95 EQUALIZATION AID MONIES:

23. Total FY95 Equalization Aid Grant received: _____

NOTE: List expenditures/obligations by general category and provide the obligation dates. Funds must be obligated by June 30, 1995.

CATEGORY	AMOUNT	DATE OF OBLIGATION (July 1, 1994 - June 30, 1995)
Children's Materials	\$ _____	_____
Adult Materials	\$ _____	_____
Programs	\$ _____	_____
Personnel (salaries, fringe benefits)	\$ _____	_____
Supplies	\$ _____	_____
Equipment	\$ _____	_____
Travel	\$ _____	_____
Contractual Services <i>(please specify)</i>	\$ _____	_____
Other <i>(please specify)</i>	\$ _____	_____
TOTAL <i>(Total must equal FY95 Equalization Aid Grant)</i>	\$ _____	

RESOLUTION DETERMINING PREVAILING WAGE RATES

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the state, county, city, or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended, (Illinois Revised Statutes 1987, Chapter 48, para. 39s-1 et seq. as amended by Public Acts 86-799 and 86-693) and

WHEREAS, the aforesaid Act requires that the Decatur Public Library Board of Trustees of the City of Decatur investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics, and other workers in the locality of said city employed in performing construction of public works for said Decatur Public Library.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE DECATUR PUBLIC LIBRARY:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics, and other workers employed in any public works by the state, county, city, or any public body, or any political subdivision, or by anyone under contract for public works", approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics, and other workers engaged in the construction of public works coming under the jurisdiction of the Decatur Public Library is hereby ascertained to be the same as the prevailing wages for construction work in Macon County area as determined by the Department of Labor of the State of Illinois as of June, 1995, a copy of that determination being attached hereto and incorporated herein by reference. The definition of any terms appearing in this Ordinance which are also used in the aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Decatur Public Library to the extent required by the aforesaid Act.

SECTION 3: The Secretary of the Board of Trustees shall publicly post or keep available for inspection by any interested party in the main office of the Decatur Public Library this determination of such prevailing rate of wage.

SECTION 4: The Secretary of the Board of Trustees shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting

copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Secretary of the Board of Trustees shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Secretary of the Board of Trustees shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 15th day of June, 1995.

APPROVED:



President of the Board of Trustees

ATTEST:



Secretary