

**Personnel, Policy, and Public Relations Committee**  
**December 5, 1994**

Mr. Pritts called the meeting to order at 4:00 p.m. Members present: Mr. Pritts, Stan Sitton, Ellen Spycher, and John Stengel. Absent: Gary Pasek. Staff present: John Moorman and Linda Humphreys.

Material Selection and Collection Development Policy: Mr. Moorman updated the addendum which had new dates but were not substantially changed. The consensus was to recommend the proposal as amended to the Board for approval.

Sick Leave Bank for Management Staff: The concept of a sick leave bank was discussed at length. The Committee was not in favor of the establishment of a formal plan. The Committee agreed that Mr. Moorman should make them aware of any special needs which may develop in the future.

Library Security Policy: After discussion, the Committee agreed to recommend approval of modifying the DECATUR PUBLIC LIBRARY SECURITY POLICY by adding the following two sentences to the beginning of the policy: "Sleeping in the library is not an activity associated with the use of the Library. If sleeping interferes with the use or enjoyment of the Library by others, the individual sleeping will be asked to leave the building." In addition, the following two sentences will be added to the beginning of Section II E: "Patrons shall be engaged in activities associated with the use of the public library while in the building. Patrons not engaged in reading, studying, or using library materials may be required to leave the building." The Committee also reviewed a Library Patron Policy from the Joint Free Public Library of Morristown and Morris Township in New Jersey. Mr. Moorman will compare this policy for consistency to what we have and prepare a draft for the next Committee meeting.

Mr. Stengel made a motion to adjourn to closed executive session to consider information regarding the appointment, employment, or dismissal of an employee. The motion was seconded by Mrs. Spycher and unanimously carried on roll call vote. The Board went into closed session at 4:55 p.m. The meeting was re-convened at 5:36 p.m.

There was no further business. The meeting was adjourned at 5:36 p.m.