

ROBERT H. DUMAS, City Librarian 457 NORTH MAIN STREET DECATUR, ILLINOIS 62523

BOARD OF DIRECTORS MEETING

AGENDA

FEBRUARY 12, 1971

- I. CALL TO ORDER
ROBERT L. SCHUERMAN, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING JANUARY 15, 1971
- III. COMMUNICATIONS
- IV. STATISTICAL REPORT
- V. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
 - C. NEW CENTRAL LIBRARY BUILDING
 - D. PROPERTIES DISPOSAL
- VI. OLD BUSINESS
- VII. NEW BUSINESS
- VIII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

MRS. BRANDT
MR. BUTLER
MR. FARRELL
MR. MILLER
MR. OLSEN
MR. SAPPINGTON
MR. SCHUERMAN

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

MINUTES OF BOARD OF DIRECTORS MEETING - FEBRUARY 12, 1971

The regular meeting of the Board of Directors of the Decatur Public Library was held February 12, 1971 in the Board Room of the main library.

<u>Members Present:</u>	<u>Members Absent:</u>	<u>Others Present:</u>
Mrs. Brandt	Mr. Dick	Dawn Ricchio
Mr. Butler	Mrs. Hedrick	(Herald & Review)
Mr. Farrell		Mr. Dumas
Mr. Miller		Miss Schwegman
Mr. Olsen		
Mr. Sappington		
Mr. Schuerman		

The meeting was called to order at 4:30 P.M. by Mr. Schuerman.

The minutes of the regular board meeting of January 15, 1971 were approved.

Mr. Dumas reported that circulation in the library in January 1971 was about 20% above January, 1970, and that circulation in the Children's Department was up around 50%. Mr. Dumas further reported that the registration figure of 420 for the month was in error in that all the registrations had not been turned into the City Computer Center, and that the true figure was somewhere around 2000. Concern was voiced by Mr. Dumas in that new patrons may register now and not be able to find what they want on the shelf because so many books are checked out. He stated that this must be taken into consideration in the preparation of the book buying budget for the coming year.

As Chairman of the Properties and Finance Committee, Mr. Butler reported that sales from the auction of library materials totaled \$7,584. Of that total, \$1,668.48 was auctioneer Hugh James' commission for conducting the sale, and the net total was \$5,915.52.

Mr. Butler moved that \$10,000 be transferred from Contingencies, Account No. 402, to the Books Account No. 525. Mr. Sappington seconded the motion and it was approved.

It was further stated by Mr. Butler that his committee had decided to go to the purchasing agent of the city to get firms to submit proposals as to what they would do for the custodial care of the building.

Mr. Butler gave an informational report on the summary of income and expenditures through January 31, 1971 and bills approved through January 31, 1971. The motion for approval of the report by Mr. Butler was seconded by Mr. Miller and was unanimously approved by a roll-call vote.

As Chairman of the Policies, Public Relations, and Personnel Committee, Mr. Sappington moved that the central library close at 5:30 P.M. on Saturdays. Mr. Butler seconded the motion and it was approved.

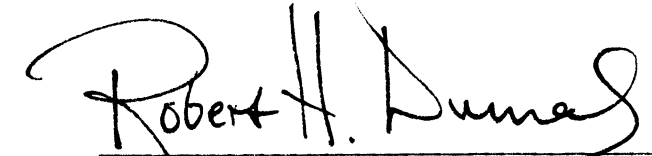
Mr. Sappington moved that when lost books or other materials are returned, the fine accrued shall not exceed the cost of the materials plus fines already collected. Mr. Miller seconded the motion and it was approved.

It was further moved by Mr. Sappington that this board hereby affirm and approve a statement released to the press by the President of the Board following an executive personnel session Wednesday, February 3, 1971, and that this statement be made a part of the minutes of this meeting. Mr. Miller seconded the motion and it was approved.

Mr. Schuerman stated that some additional artwork for the new library had been selected which is very attractive, and that the costs of the materials had been reviewed with the architect.

The security of the new building was discussed by the board and will be subject to further study.

The meeting was adjourned at 5:20 P.M.

A handwritten signature in cursive script that reads "Robert H. Dumas". The signature is written in black ink and is positioned above a horizontal line.

Robert H. Dumas, City Librarian

For Secretary of the Board