



DECATUR PUBLIC LIBRARY

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AGENDA

REGULAR MEETING

BOARD OF TRUSTEES

Thursday, September 16, 2021

4:30 p.m.

Decatur Public Library

Children's Auditorium

- I. **Call to order** – Samantha Carroll
- II. **Consent Agenda (Approval of Agenda; Approval of August 19, 2021 Regular Meeting Minutes)**
(Action)
- III. **Public comments.** 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. No immediate response will be given by the Library Trustees or Library staff members.
- IV. **Election to Fill Vacant Officer Seat(s)** (Action)
- V. **Written Communications from the public**
- VI. **City Librarian's report** –Rick Meyer (Discussion)
- VII. **Division Head reports**—Becky Dampitz, Alissa Henkel, Matt Wilkerson, Carol Ziese
- VIII. **Reports of committees**
 - A. **Personnel, Policy & Public Relations Committee**-Kate Wrigley
 - i. Personnel Update (Discussion)
 - ii. DEI (Discussion)
 - iii. Remote Work Policy (Discussion)
 - iv. Asset Disposition Policy (Discussion)
 - v. Circulation Policy (Discussion)
 - vi. COVID-19 Vaccination Policy (Discussion)
 - vii. Other (Discussion)
 - B. **Finance and Properties Committee**—Sofia Xethalis
 - i. August 2021 Check Register (Action)
 - ii. 2021 Budget Actuals & Projection (Discussion)
 - iii. 2022 Budget Proposal (Discussion)
 - iv. Other (Discussion)

C. Foundation (No Meeting)

D. Friend of the Library – Sofia Xethalis/Rick Meyer

- i. September 9 Meeting (Discussion)

E. Illinois Heartland Library System—Rick Meyer

- i. Solus App

IX. Old Business

- A. Board Opening (Discussion)
- B. Electronic Sign (Discussion)
- C. Friends of the Library Relocation (Discussion)
- D. Other

X. New Business

- A. Other (Discussion)
- B. Committee Chair Appointments

XI. Adjournment

If you have questions please contact: Rick Meyer, City Librarian
421-9713 or rmeyer@decaturlibrary.org



DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
August 19, 2021 Meeting
Minutes

Date: August 19, 2021

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

Board President: Samantha Carroll **Board Members:** Sofia Xethalis, Susan Avery, Karl Coleman, Kathleen Wrigley

Present: Samantha Carroll

Sofia Xethalis (via zoom)

Karl Coleman

Kathleen Wrigley

New Trustees:

Alana Banks

Anay Hunt

Absent:

Shelly Brunner – New Trustee

Staff: Rick Meyer, City Librarian

Michelle Whitehead

Guests: Robert Edwards (via Zoom)

Call to Order:

Samantha Carroll called the meeting to order at 4:32 p.m.

Swearing in of new trustees

Mr. Meyer swore in the new trustees Alana Banks, and Anay Hunt.

Public comments: No Public Comments.

Consent Agenda (Approval of Agenda, Approval of July 15, 2021 Regular Meeting Minutes (Action) Ms. Banks made a motion to approve the Agenda and the July 15, 2021 Board of Trustee meeting minutes, seconded by Mr. Coleman. The motion was adopted.

Written Communications from the Public: None

City Librarian's Report (Discussion)

Mr. Meyer presented actual, and projected changes in circulation materials from 2019, 2020, and 2021. Mr. Meyer also presented graphs to portray these changes and trends. He revisited Robert Edwards last day and how the handoff went smoothly. Dolly Pardon's Imagination Library event was a success. The visit from Senator Turner was enjoyable. The Library accepted the Best Use of Flowers award from Let's Keep Decatur and Macon County Beautiful. The Master Gardener's are responsible for the flowers and were given the free pizza a month for a year trophy, which they intend to donate to Dove, Inc. The Library had 1 FOIA request in July. Our FOIA officer is Mr. Meyer. Library circulation is up 17%. The door count is down 59% from 2019 although, there is only a 32% decline in items checked out. Program attendance, including virtual and passive programs is up 12% from 2020. Currently, it's hard to project numbers because we don't have a good model due to the pandemic.

Division Head Reports (Discussion) Reports given by Mr. Meyer.

Alissa Henkel, Head of Programs, Resources & Services- Updating theme book lists and QR codes. Susan Bishop is taking over the Rebecca Caudill book discussion group, Tabitha Bilyeu is changing the spice club to a cook book club.

Matt Wilkerson, Systems Administrator – Mr. Wilkerson and Chris Nihiser make sure our information technology systems are running smoothly and they are great problem solvers.

Carol Ziese, Head of Technical Services and Interim Head of Circulation – Carol took over as interim Head of Circulation on July 31st.

Rebecca Damptz, Head of Local History – Local History volunteer, Gary Geisler, makes incredible historical videos. Ms. Damptz is bringing the Illinois Freedom project here and is currently presenting the 911 poster display. Project Thinkwell ended this month.

Reports of Committees:

A. Personnel, Policy, & Public Relations Committee (Discussion)

- a. Personnel Update (Discussion) Mr. Meyer assigned Carol Ziese as the interim Head of Circulation along with her role as Head of Technical Services. Kristie was promoted to full-time Library Assistant. We have a half-time Library Assistant position open.
- b. Diversity Committee (Discussion) Mr. Meyer asked Mr. Coleman to become the Chair of this committee and Ms. Wrigley be the staff liaison. A discussion was held to determine what the Board leaders want from the DEI committee. It was suggested to review collections, policies, and programs as well as reviewing the content of the proposals and how it could fit into the Library's budget.
- c. FMLA Leave Expansion and Emergency Sick Leave (Action) Ms. Banks made the motion to extend the policy until the end of December 2021, seconded by Mr. Coleman. The motion was adopted.
- d. Remote Work Policy (Discussion) Mr. Meyer reported that the Division head discussion is moving toward making the boundary narrow, and to put a cap on the number of days offered in a year. Mr. Meyer will pursue this as part of the policy. The discussion included holding employees accountable for Library property that is damaged at home. The policy would also be dependent on the

individuals work duties.

- e. Asset Disposition Policy (Discussion) Tabled discussion.
- f. Gates Lab Policy (Action) Mr. Coleman made the motion to accept the policy as presented, seconded by Ms. Banks. The motion was adopted.
- g. Other – Discussed the Library is still following the mask mandate. The Macon County Health department says they are highly recommended.

B. Finance and Properties Committee (No meeting)

C. Foundation (No meeting)

D. Friends of the Library

- a. August 12, Meeting (Discussion) – Ms. Carroll said there were several funding requests that totaled around \$1,000.00. Books between bites book discussion will be held the first Wednesday of each month.

E. Committee Assignments (Discussion) Ms. Carroll stated current Personnel, Policy, and Public Relations committee is made up of Mr. Coleman, Ms. Avery, Ms. Wrigley, Ms. Brunner, and myself. The Finance and Property committee includes Ms. Banks, Ms. Carroll, Ms. Hunt, and Ms. Xethalis is the Chair. The Foundation representative will be Ms. Brunner. Mr. Coleman is the diversity chair. Friends of the Library committee assignments start in September with Ms. Xethalis. This is held on the 2nd Thursday of each month. Samantha will provide a detailed list of assignments. The P, P, & PR chair is pending.

F. Illinois Heartland Library System – No report.

Old Business

Board Opening (Discussion) Ms. Carroll reached out to Mayor Wolfe to see if a candidate is being reviewed. We still have 1 position open. It's important to keep the appointment of a new board member diverse if possible.

Electronic Sign (Discussion) Mr. Meyer mentioned the foundation has approved the full payment and the board approved the electronic sign and message board. The City would like to pay a portion of the invoice and take part in the message board system. Mr. Meyer is still working with the City council for final approval.

Friends of the Library Relocation (Action) City Manager Wrighton has not made a decision on this topic yet. The intention is to move workforce solutions to the lease space. The City will have to perform a build-out in order to accomplish that. Ideally, the Friends would liquidate their inventory and move their extra storage into the lease space for now. Once workforce has relocated, Friends would move into their old space downstairs. The Board must give written permission to move The Friends out of their space. Written permission will give approval to the City to move the Friends. Mr. Coleman made a motion to review the lease agreement before making a decision, and to table this until the next board meeting. Ms. Banks seconded the motion. The motion was adopted.

New Business

July 2021 Check Register (Action) Mr Coleman made a motion for the Board to approve the July 2021 check register, seconded by Ms. Xethalis.. A roll call vote followed; Mr. Coleman, yes, Ms. Banks, yes, Ms. Hunt, yes, Ms. Wrigley, yes, Ms. Carroll, yes, and Ms. Xethalis, yes.

The motion was adopted

2021 Budget Report & Projection (Discussion) Mr. Meyer said revenue has been more robust than expected. We are on track with expenses. Building related costs are under budget. Our cash position is good.

Adjournment

Ms. Carroll requested a motion for adjournment at 6:11 p.m. Mr. Coleman made the motion to adjourn, seconded by Ms. Hunt. The motion was adopted.

Scribe,
Michelle Whitehead, Administrative Secretary



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City Librarian's Report for August 2021

Administration

- August was largely a blur of meetings. Meetings with Friends of the Library, City staff, ILA Committees and subcommittees.
- Plans were finalized for Friends of the Library temporary relocation.
- On the 5th I met with new Trustees Alana Banks, Shelli Brunner, and Anay Hunt for library tour and orientation.
- I began work on the 2022 budget.
- Two months in a row now I've used the cut and past method. Will try and change that next month.

Circulation

- **Please see statistical spreadsheet/charts.**
- Carol Ziese to give report.

Technical Services

- **See statistical spreadsheet**
- Carol attended demos for Aspen and Vega (discovery services) and one meeting regarding the Solus App through the Share Executive Council.

Programs, Resources, and Services

- **Please see attached spreadsheet for statistics.**
- John is bringing a Homeschooling workshop to DPL patrons via Zoom. He attended the program last year.
- Amanda is working on using the remainder of Memorial money given specifically for juvenile materials.
- Alix and Jess will be presenting with Jennifer Pride for an ILA Noon Network.
- Alix brought the posters from the 9//11 Memorial and Museum to DPL.
- Alissa participated in 4.5 hours' worth of demos for SHARE. Specifically, the Basic SHARE Mobile App from Solus was unveiled and tested. And, Aspen and Vega discovery solutions were presented.
- Alissa updated both the Civil Service Test and the Interview Questions for the Library Assistant (Pat-Time) position.

Systems Administration

- **See spreadsheet for statistical information.**

- Installed Cassie User Station version 4.1.0 on August 2nd. Spent the next 25 days working with Cassie to correct the issues. We also sent one of the problem computers to them for evaluation. Version 4.1.3 corrected the issue. We even got mentioned in the release notes for version 4.1.3 "Attempts at resolving a User Station installation package error that was being observed by **one customer** on a limited number of their computers, under a specific (and rare) set of circumstances including group policy settings, local administrators through Restricted Groups and User Account Control (UAC)."
- Deep Freeze patch installed on August 2nd did not correct a Patron computer freezing problem. Deep Freeze Technical Support did say at time of release that Microsoft had Windows 10 issue(s) to correct if the Deep Freeze fix did not solve freeze-up issue.
- We have a replacement for Internet Explorer when connecting to Polaris which we will implement next month.
- Moved self-check 102 back to Circulation area.
- Chris moved spare monitors and other items to the C closet at northwest corner of 1st floor.
- Removed old uninterrupted power supplies from Computer room and replaced with two new ones.
- Watts installed a printer in Technical Services for printing labels.
- Prepared a pallet of computers and other computer related items that will be picked up September 8th.

Archives and Special Collections (formerly Local History)

- **Please see spreadsheet for statistics.**
- Becky met with Clay Jackson from the Herald & Review on August 4th for a promotional video that he was putting together on the Local History Room.
- Leeann has almost finished scanning the Charlotte Meyer Collection. Once the collection is scanned, it will be added to Omeka.
- Joyce and Dick came back this month from their long hiatus. We're happy to have them back! They've resumed the projects they were working on in May.
- Becky met with Melissa from the African-American Cultural and Genealogical Society on August 9th to show her how to use the large format scanner. The AACGS just purchased an Epson Expression 12000XL, which is the same scanner we have.
- Becky also met with Paula Cross and Susan on August 10 to coordinate the Illinois Freedom Project Exhibit. The exhibit was set up on August 31, and we will have a small opening on September 3. The exhibit will be at the library until October 1.
- Becky reviewed 3 grants for the National Historical Publications and Records Commission (NHPRC) this month.
- Becky finished the League of Women Voters Collection and added the finding aid to Omeka. She started working on the Study Class Collection at the end of August.
- Dennis cleaned up and organized some of the photos on our share drive.

Sincerely,

Rick Meyer

City Librarian

Circulation by Audience Physical & Electronic	Aug-19	Aug-20	Aug-21	% of Total	Change from 2020	Change from 2019	2019 Total	2020 Total	2021 Projection	Projected change from 2020	Projected Change from 2019	September 2018-August 2019	September 2019-August 2020	August 2020-July 2021	% Change from 2020	% Change from 2019
Number of Adult Materials Loaned	18,359	13,942	14,401	70.8%	3.3%	-21.6%	210,311	145,040	156,726	8.1%	-25.5%	213,752	162,821	152,122	-7%	-29%
Number of Young Adult Materials Loaned	882	669	688	3.4%	2.8%	-22.0%	9,272	5,283	7,684	45.5%	-17.1%	9,537	6,133	6,927	13%	-27%
Number of Children's Materials Loaned	7,662	6,224	5,242	25.8%	-15.8%	-31.6%	96,991	53,984	73,485	36.1%	-24.2%	95,830	61,653	66,936	9%	-30%
Total Number of Materials Loaned	26,903	20,835	20,331		-2.4%	-24.4%	316,574	204,307	237,895	16.4%	-24.9%	319,119	230,607	225,985	-2%	-29%
Circulation by Material Type	Aug-19	Aug-20	Aug-21	% of Total	Change from 2020	Change from 2019	2019 Total	2020 Total	2021 Projection	Projected change from 2020	Projected Change from 2019	September 2018-August 2019	September 2019-August 2020	August 2020-July 2021	% Change from 2020	% Change from 2019
Books Loaned--Physical	17,030	12,881	12,869	63.3%	-0.1%	-24.4%	201,408	118,284	182,764	54.5%	-9.3%	203,559	134,357	141,601	5%	-30%
Videos/DVDs Loaned--Physical	5,123	2,968	2,655	13.1%	-10.5%	-48.2%	59,688	28,714	26,547	-7.5%	-55.5%	60,967	38,488	27,198	-29%	-55%
Audios, Including Music Loaned--Physical	1,240	703	654	3.2%	-7.0%	-47.3%	14,977	7,322	7,870	7.5%	-47.5%	15,515	9,791	7,695	-21%	-50%
Magazines/Periodicals Loaned--Physical	450	323	224	1.1%	-30.7%	-50.2%	5,215	3,083	2,950	-4.3%	-43.4%	5,448	3,772	2,988	-21%	-45%
Other Items Loaned--Physical	107	133	156	0.8%	17.3%	45.8%	1,919	1,577	1,908	21.0%	-0.5%	1,456	1,798	1,804	0%	24%
Use of Circulating Electronic Materials	2,953	3,827	3,773	18.6%	-1.4%	27.8%	33,367	45,327	44,417	-2.0%	33.1%	32,174	42,401	44,699	5%	39%
Total	26,903	20,835	20,331		-2.4%	-24.4%	316,574	204,307	266,456	30.4%	-15.8%	319,119	230,607	225,985	-2%	-29%
Successful Retrieval of Electronic Information	2,965	1,896	14,703	42.0%	675.5%	395.9%	32,863	39,210	163,585	317.2%	397.8%	37,682	29,893	106,400	256%	182%
Electronic Content Use	5,918	5,723	18,476	52.7%	222.8%	212.2%	66,230	84,537	208,002	146.0%	214.1%	69,856	72,294	151,099	109%	116%
Total Collection Use	Aug-19	Aug-20	Aug-21		Change from 2020	Change from 2019	2019 Total	2020 Total	2021 Projection	Projected change from 2020	Projected Change from 2019	September 2018-August 2019	September 2019-August 2020	August 2020-July 2021	% Change from 2020	% Change from 2019
Total Collection Use	29,868	22,731	35,034		54.1%	17.3%	349,437	243,517	430,042	76.6%	23.1%	356,801	260,500	332,385	28%	-7%
Interlibrary Loans Provided To Other Libraries	3,184	1,947	3,546	60.4%	82.1%	11.4%	46,259	24,966	48,707	95.1%	5.3%	47,387	29,661	35,954	21%	-24%
Interlibrary Loans Received FROM Other Libraries	3,589	2,050	2,326	39.6%	13.5%	-35.2%	40,327	22,884	31,776	38.9%	-21.2%	40,226	26,644	29,532	11%	-27%
Total ILL Transactions	6,773	3,997	5,872		46.9%	-13.3%	86,586	47,850	80,483	68.2%	-7.0%	87,613	56,305	65,486	16%	-25%
New Patron Registrations	212	104	103		-1.0%	-51.4%	2,451	2,848	1,134	-60.2%	-53.7%	2,506	2,990	1,463	-51%	-42%
# of Visitors (Security Gate)	19,766	8,035	8,852		10.2%	-55.2%	229,935	78,509	88,766	13.1%	-61.4%	234,054	124,378	85,731	-31%	-63%
# Visitors Lobby Counter	n/a	8,634	11,064		28.1%	#VALUE!	79,903	84,502	683,180	708.5%	755.0%	18,391	121,290	94,528	-22%	414%
Local History # of visitors	53	24	24		0.0%	-54.7%	762	298	234	-21.6%	-69.3%	828	476	246	-48%	-70%
Adult Programs Active	934	0	175		#DIV/0!	-81.3%	8,472	1,121	737	-34.3%	-91.3%	9,427	2,673	754	-72%	-92%
Adult Programs Passive	0	322	285		#DIV/0!	#DIV/0!	0	1,207	1,680	39.2%	#DIV/0!	0	1,057	1,621	53%	#DIV/0!
Adult Programs Virtual Live	0	2	0		#DIV/0!	#DIV/0!	0	22	833	3687.5%	#DIV/0!	0	8	317	3863%	#DIV/0!
Adult Programs Virtual Recorded	0	30	0		#DIV/0!	#DIV/0!	0	193	523	171.0%	#DIV/0!	0	183	506	177%	#DIV/0!
YA Programs Active	145	0	0		#DIV/0!	-100.0%	829	0	#DIV/0!	#DIV/0!	#DIV/0!	716	113	0	-100%	-100%
YA Programs Passive	0	110	55		#DIV/0!	#DIV/0!	0	409	512	25.3%	#DIV/0!	0	293	483	65%	#DIV/0!
YA Virtual Live	0	0	0		#DIV/0!	#DIV/0!	0	0	#DIV/0!	#DIV/0!	#DIV/0!	0	0	0	#DIV/0!	#DIV/0!
YA Virtual Recorded	0	0	0		#DIV/0!	#DIV/0!	0	57	#DIV/0!	#DIV/0!	#DIV/0!	0	57	0	-100%	#DIV/0!
Children's Programs Active	1,615	0	115		#DIV/0!	-92.9%	19,110	1,354	262	-80.6%	-98.6%	18,728	5,669	262	-95%	-99%
Children's Programs Passive	0	435	951		#DIV/0!	#DIV/0!	0	2,599	3,581	37.8%	#DIV/0!	0	2,493	3,541	42%	#DIV/0!
Children's Virtual Live	0	0	0		#DIV/0!	#DIV/0!	0	185	#DIV/0!	#DIV/0!	#DIV/0!	0	11	402	3555%	#DIV/0!
Children's Virtual Recorded	0	252	0		#DIV/0!	#DIV/0!	0	5,141	8,507	65.5%	#DIV/0!	0	4,409	1,149	-74%	#DIV/0!
Total Programs	2,694	1,151	1,581		37.4%	-41.3%	28,411	12,288	8,633	-29.7%	-69.6%	19,444	14,293	9,035	-37%	-54%
Public Sessions	2,984	1,489	1,668		12.0%	-44.1%	34,947	14,620	18,081	23.7%	-48.3%	37,043	20,040	16,930	-16%	-54%
Wireless Sessions	1,205	471	1,117		137.2%	-7.3%	11,687	5,691	7,491	31.6%	-35.9%	10,040	7,934	6,953	-12%	-31%
Website Sessions	11,730	10,430	10,858		4.1%	-7.4%	126,997	113,083	135,625	19.9%	6.8%	121,174	118,124	128,162	8%	6%
Unique Visits	7,486	5,071	6,459		27.4%	-13.7%	78,796	63,468	75,007	18.2%	-4.8%	75,308	70,931	71,500	1%	-5%
Page Views	45,319	44,202	40,046		-9.4%	-11.6%	445,386	485,031	518,126	6.8%	16.3%	342,391	494,843	507,679	3%	48%
Self Checks	8,941	4,535	5,423		19.6%	-39.3%	113,374	43,324	54,083	24.8%	-52.3%	114,538	61,247	51,125	-17%	-55%
Percentage of Self Checks	0	0	0		7.5%	-3.7%				#DIV/0!	#DIV/0!		1		#DIV/0!	#DIV/0!
Assists Adult	4,033	2,336	2,655		13.7%	-34.2%	45,411	22,718	31,161	37.2%	-31.4%	46,843	27,170	28,142	4%	-40%
Assists Children	1,213	1,136	1,008		-11.3%	-16.9%	15,761	9,181	14,091	53.5%	-10.6%	16,478	10,073	12,311	22%	-25%
Assists Local history	183	79	133		68.4%	-27.3%	1,891	956	1,265	32.4%	-33.1%	1,869	1,261	1,178	-7%	-37%
IT help calls	93	132	144		9.1%	54.8%	1,132	1,154	1,586	37.4%	40.1%	1,046	1,102	1,434	30%	37%
Searches in Catalog	61,138	84,612	17,382		-79.5%	-71.6%	843,956	848,610	204,001	-76.0%	-75.8%	771,781	989,002	340,367	-66%	-56%
Number of Items processed	1,937	1,965	1,848		-6.0%	-4.6%	23,490	18,575	24,136	29.9%	2.7%	15,589	19,542	22,060	13%	42%
Number of Items Withdrawn from Collection	1,180	552	1,971		257.1%	67.0%	18,567	19,237	30,588	59.0%	64.7%	12,639	14,478	24,282	68%	92%
Number of mended items	392	237	462		94.9%	17.9%	4,161	2,189	4,100	87.3%	-1.5%	2,839	2,749	3,435	25%	21%
Number of items ordered	746	879	539		-38.7%	-27.7%	9,698	8,213	10,119	23.2%	4.3%	6,100	8,579	9,369	9%	54%
Number of records added to database	1,545	1,728	1,386		-19.8%	-10.3%	19,329	15,824	20,416	29.0%	5.6%	12,750	16,231	18,625	15%	46%

**CITY OF DECATUR
LIBRARY FUNDS CHECK REGISTER**

DATE: 9/3/2021

TIME: 3:57:09PM

FOR INVOICES FROM 8/1/2021 TO 8/31/2021

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>VENDOR</u>	<u>ITEM AMOUNT</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>
35 LIBRARY FUND					
142236	8/3/2021 12:00:00 AM	BAKER & TAYLOR CO	3.96	BOOKS AND ENTERTAINMENT 2021	OFFICE SUPPLIES
142236	8/3/2021 12:00:00 AM	BAKER & TAYLOR CO	16.98		OFFICE SUPPLIES
142236	8/3/2021 12:00:00 AM	BAKER & TAYLOR CO	23.52		OFFICE SUPPLIES
142236	8/3/2021 12:00:00 AM	BAKER & TAYLOR CO	25.08		OFFICE SUPPLIES
142236	8/3/2021 12:00:00 AM	BAKER & TAYLOR CO	26.82		OFFICE SUPPLIES
142236	8/3/2021 12:00:00 AM	BAKER & TAYLOR CO	49.11		OFFICE SUPPLIES
142236	8/3/2021 12:00:00 AM	BAKER & TAYLOR CO	73.96		BOOKS & PERIODICALS
142236	8/3/2021 12:00:00 AM	BAKER & TAYLOR CO	347.50		BOOKS & PERIODICALS
142236	8/3/2021 12:00:00 AM	BAKER & TAYLOR CO	435.77		BOOKS & PERIODICALS
142236	8/3/2021 12:00:00 AM	BAKER & TAYLOR CO	502.30		BOOKS & PERIODICALS
142236	8/3/2021 12:00:00 AM	BAKER & TAYLOR CO	509.10		BOOKS & PERIODICALS
142236	8/3/2021 12:00:00 AM	BAKER & TAYLOR CO	853.54		BOOKS & PERIODICALS
142267	8/3/2021 12:00:00 AM	GE MONEY BANK/AMAZON	55.85	ACCT 8641	BANKING SERVICE CHARGES
142267	8/3/2021 12:00:00 AM	GE MONEY BANK/AMAZON	646.26		OTHER LIBRARY GRANT EXPENSE
142267	8/3/2021 12:00:00 AM	GE MONEY BANK/AMAZON	266.55		OFFICE SUPPLIES
142267	8/3/2021 12:00:00 AM	GE MONEY BANK/AMAZON	797.39		SMALL CAPITAL ITEMS
142267	8/3/2021 12:00:00 AM	GE MONEY BANK/AMAZON	127.10		BOOKS & PERIODICALS
142286	8/3/2021 12:00:00 AM	MIDWEST TAPE, LLC	3.45	AV MATERIALS AND HOOPLA	OFFICE SUPPLIES
142286	8/3/2021 12:00:00 AM	MIDWEST TAPE, LLC	19.32		OFFICE SUPPLIES
142286	8/3/2021 12:00:00 AM	MIDWEST TAPE, LLC	35.97		BOOKS & PERIODICALS
142286	8/3/2021 12:00:00 AM	MIDWEST TAPE, LLC	39.99	AV MATERIALS AND HOOPLA	BOOKS & PERIODICALS
142286	8/3/2021 12:00:00 AM	MIDWEST TAPE, LLC	122.16		BOOKS & PERIODICALS
142311	8/3/2021 12:00:00 AM	VERIZON WIRELESS	1,355.54	ACCT #980380645-00001	TELEPHONE
142325	8/10/2021 12:00:00 AM	BAKER & TAYLOR CO	4.14	BOOKS AND ENTERTAINMENT 2021	OFFICE SUPPLIES

142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	6.81	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	6.90	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	12.30	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	13.53	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	15.24	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	15.84	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	16.11	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	17.94	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	19.44	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	20.25	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	21.72	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	23.19	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	23.25	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	27.57	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	29.28	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	29.97	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	32.13	OFFICE SUPPLIES
				BOOKS AND ENTERTAINMENT 2021	
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	34.77	OFFICE SUPPLIES
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	5.56	BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	56.26	BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	162.80	BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	165.92	BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	298.09	BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	325.29	BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	328.77	BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	329.76	BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	349.99	BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	353.80	BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	455.33	BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	498.78	BOOKS & PERIODICALS

142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	513.62		BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	533.24		BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	559.44		BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	561.97		BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	606.95		BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	641.85		BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	691.98		BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	905.12	BOOKS AND ENTERTAINMENT 2021	BOOKS & PERIODICALS
142326	8/10/2021	12:00:00 AM	BELLEVILLE PUBLIC LIBRARY	20.95		LOST OR DAMAGED BOOKS
					LOST OR DAMAGED MATERIALS	
142327	8/10/2021	12:00:00 AM	BENNET, DANIEL PATRICK	300.00		PROFESSIONAL SERVICES
					AUG 17TH PERFORMANCE	
142340	8/10/2021	12:00:00 AM	COMMERCIAL MAIL SERVICES	228.55		POSTAGE
					JULY 16 - JULY 30, 21	
142381	8/10/2021	12:00:00 AM	LINCOLN PUBLIC LIBRARY	23.00		LOST OR DAMAGED BOOKS
					LOST OR DAMAGED MATERIALS	
142391	8/10/2021	12:00:00 AM	MIDWEST TAPE, LLC	1.15		OFFICE SUPPLIES
					AV MATERIALS AND HOOPLA	
142391	8/10/2021	12:00:00 AM	MIDWEST TAPE, LLC	5.01		OFFICE SUPPLIES
142391	8/10/2021	12:00:00 AM	MIDWEST TAPE, LLC	14.62		OFFICE SUPPLIES
142391	8/10/2021	12:00:00 AM	MIDWEST TAPE, LLC	20.37		OFFICE SUPPLIES
142391	8/10/2021	12:00:00 AM	MIDWEST TAPE, LLC	4.49		BOOKS & PERIODICALS
142391	8/10/2021	12:00:00 AM	MIDWEST TAPE, LLC	44.99		BOOKS & PERIODICALS
142391	8/10/2021	12:00:00 AM	MIDWEST TAPE, LLC	59.95		BOOKS & PERIODICALS
142391	8/10/2021	12:00:00 AM	MIDWEST TAPE, LLC	89.96		BOOKS & PERIODICALS
142391	8/10/2021	12:00:00 AM	MIDWEST TAPE, LLC	368.92		BOOKS & PERIODICALS
142401	8/10/2021	12:00:00 AM	NEWSBANK, INC.	15,691.00		BOOKS & PERIODICALS
					ANNUAL SUBSCRIPTION OCT'21-SEPT'22	
142402	8/10/2021	12:00:00 AM	PAETEC	87.68		TELEPHONE
					ACCT 633292627001	
142408	8/10/2021	12:00:00 AM	REBECCA CAUDILL YOUNG READERS BOOK AW.	10.00		MEMBERSHIP FEES
					SUSAN BISHOP 2022 MEMBERSHIP RENEWAL	
142412	8/10/2021	12:00:00 AM	SIX MILE REGIONAL LIBRARY DISTRICT	15.95		LOST OR DAMAGED BOOKS
					LOST OR DAMAGED MATERIALS	
142431	8/10/2021	12:00:00 AM	WATTS COPY SYSTEMS	668.41		SERV-OFFICE EQUIPMENT
					WATT COPY SYSTEMS SERVICES	
142434	8/10/2021	12:00:00 AM	WORLD ARCHIVES MIDCO, LLC	5,681.00		BOOKS & PERIODICALS
					ACCESS ARCHIVES OCT'21-SEPT'22	
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	3.36		OFFICE SUPPLIES
					BOOKS AND ENTERTAINMENT 2021	
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	4.05		OFFICE SUPPLIES

142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	4.83	OFFICE SUPPLIES
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	5.06	OFFICE SUPPLIES
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	6.90	OFFICE SUPPLIES
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	11.55	OFFICE SUPPLIES
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	16.62	OFFICE SUPPLIES
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	24.06	OFFICE SUPPLIES
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	26.22	OFFICE SUPPLIES
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	30.61	BOOKS & PERIODICALS
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	58.68	BOOKS & PERIODICALS
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	60.48	BOOKS & PERIODICALS
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	99.88	BOOKS & PERIODICALS
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	168.49	BOOKS & PERIODICALS
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	231.99	BOOKS & PERIODICALS
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	304.30	BOOKS & PERIODICALS
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	365.09	BOOKS & PERIODICALS
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	396.15	BOOKS & PERIODICALS
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	460.77	BOOKS & PERIODICALS
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	528.53	BOOKS & PERIODICALS
142451	8/17/2021	12:00:00 AM	BECK'S ENGRAVING & RUBBER STAMPS	12.00	BOOKS AND ENTERTAINMENT 2021 OFFICE SUPPLIES
142459	8/17/2021	12:00:00 AM	CDW GOVERNMENT INC	379.04	NAME BADGE/MAGNET SMALL CAPITAL ITEMS
142469	8/17/2021	12:00:00 AM	ERICKSON DAVIS, ATTORNEYS	165.00	COMPUTER HARDWARE PROFESSIONAL SERVICES
142503	8/17/2021	12:00:00 AM	MIDWEST TAPE, LLC	1.15	LEGAL SERVICES OFFICE SUPPLIES
142503	8/17/2021	12:00:00 AM	MIDWEST TAPE, LLC	5.01	AV MATERIALS AND HOOPLA OFFICE SUPPLIES
142503	8/17/2021	12:00:00 AM	MIDWEST TAPE, LLC	7.31	OFFICE SUPPLIES
142503	8/17/2021	12:00:00 AM	MIDWEST TAPE, LLC	21.62	OFFICE SUPPLIES
142503	8/17/2021	12:00:00 AM	MIDWEST TAPE, LLC	29.65	OFFICE SUPPLIES
142503	8/17/2021	12:00:00 AM	MIDWEST TAPE, LLC	5.24	BOOKS & PERIODICALS
142503	8/17/2021	12:00:00 AM	MIDWEST TAPE, LLC	7.49	BOOKS & PERIODICALS
142503	8/17/2021	12:00:00 AM	MIDWEST TAPE, LLC	14.99	BOOKS & PERIODICALS
142503	8/17/2021	12:00:00 AM	MIDWEST TAPE, LLC	59.97	BOOKS & PERIODICALS

142503	8/17/2021	12:00:00 AM	MIDWEST TAPE, LLC	137.17		BOOKS & PERIODICALS
142503	8/17/2021	12:00:00 AM	MIDWEST TAPE, LLC	161.13		BOOKS & PERIODICALS
142503	8/17/2021	12:00:00 AM	MIDWEST TAPE, LLC	224.94		BOOKS & PERIODICALS
142514	8/17/2021	12:00:00 AM	NCI BUSINESS SYSTEMS	39.75	NCI-ANNUAL PO FOR DUPLICATOR-2	SERV-OFFICE EQUIPMENT
142516	8/17/2021	12:00:00 AM	PAETEC	39.69	ACCT 633318933001	TELEPHONE
142527	8/17/2021	12:00:00 AM	SEN SOURCE	180.00	ANNUAL DATA HOSTING SERVICE	COMPUTER SOFTWARE
142529	8/17/2021	12:00:00 AM	ROSE DREW, INC	375.84	DVD FULL SLEEVES	OFFICE SUPPLIES
142572	8/24/2021	12:00:00 AM	BAKER & TAYLOR CO	2.07	BOOKS AND ENTERTAINMENT 2021	OFFICE SUPPLIES
142572	8/24/2021	12:00:00 AM	BAKER & TAYLOR CO	2.76		OFFICE SUPPLIES
142572	8/24/2021	12:00:00 AM	BAKER & TAYLOR CO	4.14		OFFICE SUPPLIES
142572	8/24/2021	12:00:00 AM	BAKER & TAYLOR CO	26.53		BOOKS & PERIODICALS
142572	8/24/2021	12:00:00 AM	BAKER & TAYLOR CO	65.58		BOOKS & PERIODICALS
142572	8/24/2021	12:00:00 AM	BAKER & TAYLOR CO	90.78		BOOKS & PERIODICALS
142572	8/24/2021	12:00:00 AM	BAKER & TAYLOR CO	90.79		BOOKS & PERIODICALS
142585	8/24/2021	12:00:00 AM	CALL ONE	742.00	ACCT 1212890	TELEPHONE
142610	8/24/2021	12:00:00 AM	EBSCO INDUSTRIES, INC	16,478.18	PREPAY FOR SERIAL SUBSCRIPTIONS	PER CAPITA GRANT EXPENSE
142625	8/24/2021	12:00:00 AM	ILLINOIS LIBRARY ASSOCIATION	125.00	A HENKEL MEMBER ID#831339 REGISTRATION FEE	CONFERENCES & TRAVEL
142626	8/24/2021	12:00:00 AM	ILLINOIS LIBRARY ASSOCIATION	125.00	J HILL MEMBER ID#845754 REGISTRATION FEE	CONFERENCES & TRAVEL
142627	8/24/2021	12:00:00 AM	ILLINOIS LIBRARY ASSOCIATION	125.00	A FRAZIER MEMBER ID#837576 REGISTRATION FEE	CONFERENCES & TRAVEL
142630	8/24/2021	12:00:00 AM	JESSICA HILL CONSULTING LLC	894.35	AUG 6 - AUG 14'21	OTHER LIBRARY GRANT EXPENSE
142632	8/24/2021	12:00:00 AM	JONES & THOMAS	400.00	WEB SERVICES	PROFESSIONAL SERVICES
142646	8/24/2021	12:00:00 AM	MIDWEST TAPE, LLC	9.99	AV MATERIALS AND HOOPLA	BOOKS & PERIODICALS
142664	8/24/2021	12:00:00 AM	SCHOLASTIC LIBRARY PUBLISHING	163.39	PRIZE BOOKS SUMMER READING PROGRAM	OTHER LIBRARY GRANT EXPENSE
142674	8/24/2021	12:00:00 AM	THE ACADEMY OF CERTIFIED ARCHIVISTS	75.00	R DAMPTZ MEMBERSHIP	MEMBERSHIP FEES
142682	8/24/2021	12:00:00 AM	VERIZON WIRELESS	1,354.97	ACCT #980380645-00001	TELEPHONE
142694	8/31/2021	12:00:00 AM	BAKER & TAYLOR CO	6.12	BOOKS AND ENTERTAINMENT 2021	OFFICE SUPPLIES
142694	8/31/2021	12:00:00 AM	BAKER & TAYLOR CO	14.49		OFFICE SUPPLIES
142694	8/31/2021	12:00:00 AM	BAKER & TAYLOR CO	24.54	BOOKS AND ENTERTAINMENT 2021	OFFICE SUPPLIES
142694	8/31/2021	12:00:00 AM	BAKER & TAYLOR CO	25.53		OFFICE SUPPLIES

142694	8/31/2021	12:00:00 AM	BAKER & TAYLOR CO	26.70		OFFICE SUPPLIES
142694	8/31/2021	12:00:00 AM	BAKER & TAYLOR CO	12.12		BOOKS & PERIODICALS
142694	8/31/2021	12:00:00 AM	BAKER & TAYLOR CO	22.87		BOOKS & PERIODICALS
142694	8/31/2021	12:00:00 AM	BAKER & TAYLOR CO	132.31		BOOKS & PERIODICALS
142694	8/31/2021	12:00:00 AM	BAKER & TAYLOR CO	422.26		BOOKS & PERIODICALS
142694	8/31/2021	12:00:00 AM	BAKER & TAYLOR CO	473.65		BOOKS & PERIODICALS
142694	8/31/2021	12:00:00 AM	BAKER & TAYLOR CO	498.60		BOOKS & PERIODICALS
142694	8/31/2021	12:00:00 AM	BAKER & TAYLOR CO	697.56		BOOKS & PERIODICALS
142704	8/31/2021	12:00:00 AM	CDW GOVERNMENT INC	56.10		OFFICE SUPPLIES
142704	8/31/2021	12:00:00 AM	CDW GOVERNMENT INC	120.70	CUST # 11582831 / WHITE INKJET	OFFICE SUPPLIES
142705	8/31/2021	12:00:00 AM	CHICAGO DISTRIBUTION CENTER	29.27	CUST # 11582831 / CYAN & YELLOW INKJET	OFFICE SUPPLIES
142725	8/31/2021	12:00:00 AM	GE MONEY BANK/AMAZON	-20.85	ACCT 109000	BANKING SERVICE CHARGES
142725	8/31/2021	12:00:00 AM	GE MONEY BANK/AMAZON	-73.00	ACCT 8641	OTHER LIBRARY GRANT EXPENSE
142725	8/31/2021	12:00:00 AM	GE MONEY BANK/AMAZON	697.87		OTHER LIBRARY GRANT EXPENSE
142725	8/31/2021	12:00:00 AM	GE MONEY BANK/AMAZON	294.80		OFFICE SUPPLIES
142725	8/31/2021	12:00:00 AM	GE MONEY BANK/AMAZON	373.62		SMALL CAPITAL ITEMS
142725	8/31/2021	12:00:00 AM	GE MONEY BANK/AMAZON	604.66		BOOKS & PERIODICALS
142734	8/31/2021	12:00:00 AM	INFOGROUP	355.00		PER CAPITA GRANT EXPENSE
142737	8/31/2021	12:00:00 AM	JESSICA HILL CONSULTING LLC	1,298.25	CITY DIRECTORIES FOR REFERENCE/LOCAL HISTORY ROOM	OTHER LIBRARY GRANT EXPENSE
142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	1.15	AUG 17 - AUG 27'21	OFFICE SUPPLIES
142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	3.65	AV MATERIALS AND HOOPLA	OFFICE SUPPLIES
142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	5.01		OFFICE SUPPLIES
142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	9.71		OFFICE SUPPLIES
142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	10.02		OFFICE SUPPLIES
142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	13.06		OFFICE SUPPLIES
142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	24.23		OFFICE SUPPLIES
142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	9.99		BOOKS & PERIODICALS
142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	14.99		BOOKS & PERIODICALS
142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	23.99		BOOKS & PERIODICALS

142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	41.22		BOOKS & PERIODICALS
142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	63.71		BOOKS & PERIODICALS
142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	150.67		BOOKS & PERIODICALS
142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	153.70		BOOKS & PERIODICALS
142747	8/31/2021	12:00:00 AM	MIDWEST TAPE, LLC	2,306.89		BOOKS & PERIODICALS
923004724	8/17/2021	12:00:00 AM	REGIONS/CREDIT CARD	125.00		CONFERENCES & TRAVEL
					ACCT 3978	

35 LIBRARY FUND Total 72,888.42

59 LIBRARY TRUST FUNDS

142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	13.52		BOOKS & PERIODICALS
					BOOKS AND ENTERTAINMENT 2021	
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	18.45		BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	50.95		BOOKS & PERIODICALS
					BOOKS AND ENTERTAINMENT 2021	
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	51.44		BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	52.44		BOOKS & PERIODICALS
142325	8/10/2021	12:00:00 AM	BAKER & TAYLOR CO	56.58		BOOKS & PERIODICALS
142447	8/17/2021	12:00:00 AM	BAKER & TAYLOR CO	22.78		BOOKS & PERIODICALS
142734	8/31/2021	12:00:00 AM	INFOGROUP	325.00		BOOK AND PERIODICALS
					CITY DIRECTORIES FOR REFERENCE/LOCAL HISTORY ROOM	

59 LIBRARY TRUST FUNDS Total 591.16

WARRANT TOTAL: **73,479.58**

DPL FY 2021 Budget Report

Prepared: September 3, 2021

At the end of August 67% of the year has passed

Revenue

	FY 2021 Budgeted	% of Budget	Actual YTD	% Collected	FY20 YTD	% Change
Property Taxes	\$ 2,842,000	72.9%	\$ 1,708,908.06	60.1%	\$ 1,592,816.05	7.3%
All Other	\$ 1,055,252	27.1%	\$ 930,546.17	88.2%	\$ 777,206.17	19.7%
Total Revenue	\$ 3,897,252		\$ 2,639,454.23	67.7%	\$ 2,370,022.22	11.4%

Expense

				% Expended		
Personnel						
Payroll	\$ 1,646,241		\$ 1,092,103.33		\$ 1,036,319.79	5.4%
Benefits	\$ 797,034		\$ 515,628.55		\$ 508,361.58	1.4%
	\$ 2,443,275	61.9%	\$ 1,607,731.88	65.8%	\$ 1,544,681.37	4.1%

Library Materials

Books, Periodicals, et	\$ 245,000		\$ 250,003.45	102.0%	\$ 206,012.76	21.4%
Per Capita	\$ 103,250		\$ 16,833.18	16.3%	\$ -	#DIV/0!
Lost/Damage	\$ 3,000.00		\$ 1,352.19	45.1%	\$ 1,013.48	n/a
Total Materials	\$ 351,250	9.3%	\$ 268,188.82	76.4%	\$ 207,026.24	29.5%

Professional Services

Professional Services	\$ 40,000		\$ 7,195.99	18.0%	\$ 20,699.14	-65.2%
Temp Agency	\$ 500		\$ 3,531.16	706.2%	\$ -	#DIV/0!
Bank Service Charges	\$ 150		\$ 271.61	181.1%	\$ 85.29	2.184547
Total	\$ 40,650	1.1%	\$ 10,998.76	27.1%	\$ 20,784.43	-47.1%

Allocations

Administrative Fee	\$ 124,872		\$ 83,248.00	66.7%	\$ 61,936.00	34.4%
MIS	\$ 40,116		\$ 26,744.00	66.7%	\$ 26,000.00	2.9%
	\$ 164,988	4.4%	\$ 109,992.00	66.7%	\$ 87,936.00	25.1%

Grants

PNG	\$ -		\$ -	#DIV/0!	\$ 9,973.23	-100.0%
Other grants	\$ 75,000		\$ 22,699.54	30.3%	\$ 3,266.63	594.9%
	\$ 75,000	2.0%	\$ 22,699.54	30.3%	\$ 13,239.86	71.4%

Advertising	\$ 500	0.01%	\$ 421.00	84.2%	\$ 70.00	501%
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Office Supplies/Maintenance

Printing/Binding	\$ 300		\$ -	0.0%	\$ -	#DIV/0!
Postage	\$ 8,000		\$ 3,068.01	38.4%	\$ 4,739.34	-35.3%
Service to Office Equi	\$ 20,000		\$ 8,567.37	42.8%	\$ 14,914.44	-42.6%
Telephone	\$ 15,000		\$ 16,935.52	112.9%	\$ 10,698.68	58.3%
Software	\$ 40,000		\$ 43,473.93	108.7%	\$ 37,659.51	15.4%
Office Supplies	\$ 25,000		\$ 17,332.41	69.3%	\$ 11,079.66	56.4%
Small Capital	\$ 30,000		\$ 6,280.56	20.9%	\$ 24,432.96	-74.3%
	\$ 138,300	3.7%	\$ 95,657.80	69.2%	\$ 103,524.59	-7.6%

Staff Development

Conferences/Training	\$ 15,000		\$ 3,027.00	20.2%	\$ 5,409.14	-44.0%
Tuition Reimburseme	\$ 4,000		\$ -	0.0%	\$ -	#DIV/0!
Membership	\$ 57,000		\$ 48,639.36	85.3%	\$ 52,469.84	-7.3%
	\$ 76,000	2.0%	\$ 51,666.36	68.0%	\$ 57,878.98	-10.7%

Insurance

Unemployment	\$ 1,332		\$ 888.00	66.7%	\$ 896.00	-0.9%
Medical expenses/CC	\$ -		\$ -	#DIV/0!	\$ 17,747.25	-100.0%
Risk Management	\$ 71,484		\$ 47,656.00	66.7%	\$ 51,264.00	-7.0%
	\$ 72,816	1.9%	\$ 48,544.00	66.7%	\$ 69,907.25	-30.6%

Building Costs

Rent	\$	584,583.00	\$	388,128.00	66.4%	\$	383,336.00	1.3%
Supplies	\$	500	\$	106.11	21.2%	\$	-	#DIV/0!
Maintenace	\$	500	\$	-	0.0%	\$	-	#DIV/0!
Total Building	\$	585,583	15.5%	\$ 388,234.11		\$	383,336.00	1.3%
Total Operations/Ser	\$	1,505,087	39.8%	\$ 996,402.39	66.2%	\$	943,703.35	5.6%

Total Expenses	\$	3,948,362	\$	2,604,134.27	66.0%	\$	2,488,384.72	4.7%
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Revenue Minus Expei	\$	(51,110)	\$	35,319.96		\$	(118,362.50)	-129.8%
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Operating fund

Date	Beginning	Revenue	Expense	Balance Sheet Equals
1/1/2021	\$ 1,469,875.45	\$ 154,733.58	\$ 272,747.53	\$ - \$ 1,351,861.50
2/1/2021	\$ 1,351,861.50	\$ 54,976.71	\$ 308,131.12	\$ - \$ 1,098,707.09
3/1/2021	\$ 1,098,707.09	\$ 72,357.25	\$ 337,087.82	\$ - \$ 833,976.52
4/1/2021	\$ 833,976.52	\$ 146,409.56	\$ 397,676.22	\$ - \$ 582,709.86
5/1/2021	\$ 582,709.86	\$ 179,879.36	\$ 299,502.23	\$ - \$ 463,086.99
6/1/2021	\$ 463,086.99	\$ 54,856.54	\$ 305,091.33	\$ - \$ 212,852.20
7/1/2021	\$ 212,852.20	\$ 1,725,157.35	\$ 347,151.04	\$ - \$ 1,590,858.51
8/1/2021	\$ 1,590,858.51	\$ 251,083.88	\$ 336,746.98	\$ - \$ 1,505,195.41
9/1/2021	\$ 1,505,195.41			
10/1/2021	\$ -			
11/1/2021	\$ -			
12/1/2021	\$ -			
1/1/2022	\$ -			

Capital Fund Revenue Expected: \$250,000 Expense Expected: \$250,000

Date	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2021	\$ 334,994.89	\$ -	\$ -	\$ 334,994.89
2/1/2021	\$ 334,994.89	\$ -	\$ -	\$ 334,994.89
3/1/2021	\$ 334,994.89	\$ 92.11	\$ -	\$ 335,087.00
4/1/2021	\$ 335,087.00	\$ -	\$ -	\$ 335,087.00
5/1/2021	\$ 335,087.00	\$ -	\$ -	\$ 335,087.00
6/1/2021	\$ 335,087.00	\$ -	\$ -	\$ 335,087.00
7/1/2021	\$ 335,087.00	\$ 236.19	\$ -	\$ 335,323.19
8/1/2021	\$ 335,323.19	\$ -	\$ -	\$ 335,323.19
9/1/2021	\$ 335,323.19			
10/1/2021	\$ -			
11/1/2021	\$ -			
12/1/2021	\$ -			
1/1/2022	\$ -			

Trust Accounts

Cantoni

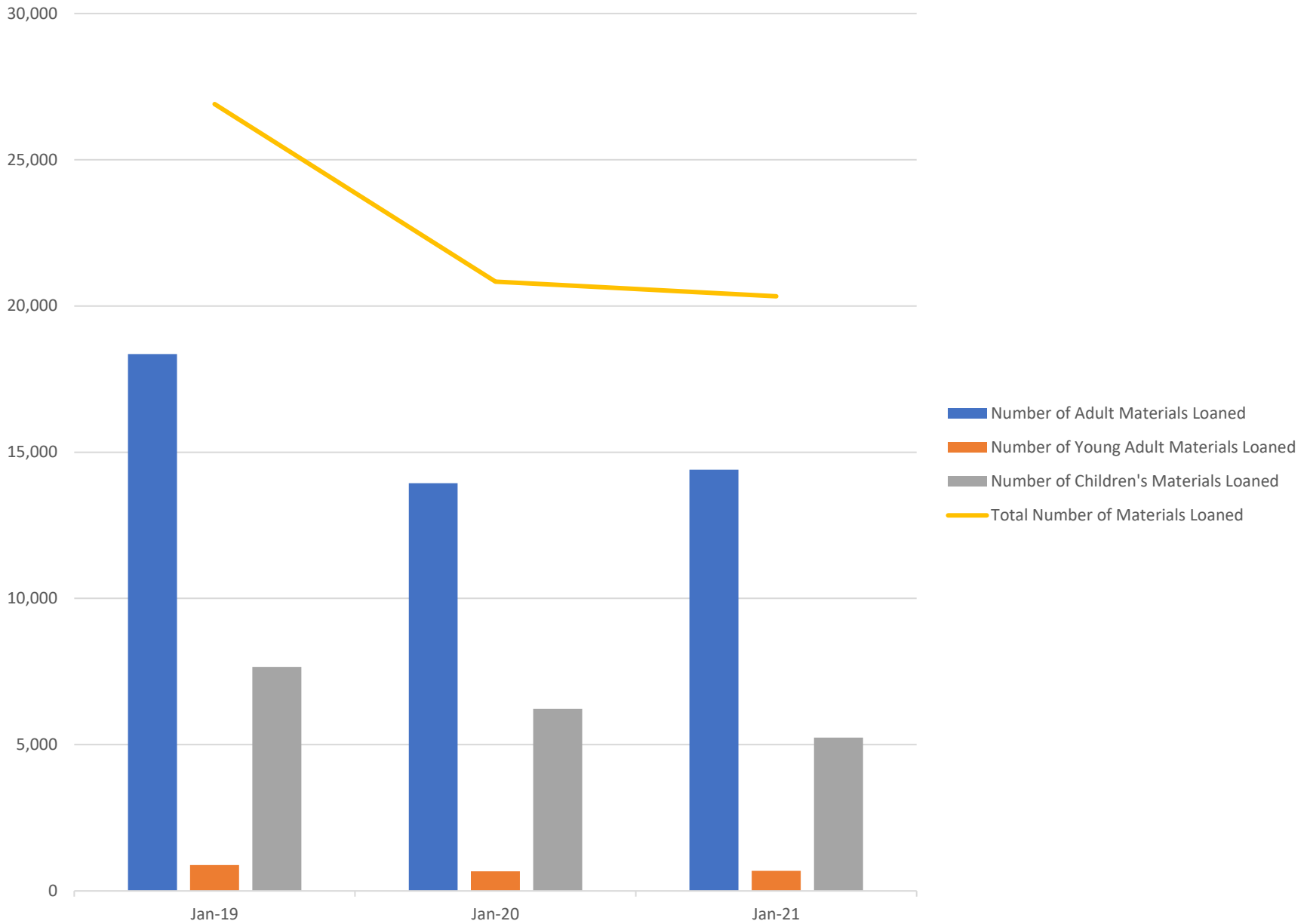
Date	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2021	\$ 58,479.83	\$ -	\$ -	\$ 58,479.83
2/1/2021	\$ 58,479.83	\$ -	\$ -	\$ 58,479.83
3/1/2021	\$ 58,479.83	\$ -	\$ -	\$ 58,479.83
4/1/2021	\$ 58,479.83	\$ -	\$ -	\$ 58,479.83
5/1/2021	\$ 58,479.83	\$ -	\$ -	\$ 58,479.83
6/1/2021	\$ 58,479.83	\$ -	\$ -	\$ 58,479.83
7/1/2021	\$ 58,479.83	\$ -	\$ -	\$ 58,479.83
8/1/2021	\$ 58,479.83	\$ -	\$ -	\$ 58,479.83
9/1/2021	\$ 58,479.83			
10/1/2021	\$ -			
11/1/2021	\$ -			
12/1/2021	\$ -			
1/1/2022	\$ -			

Meyer

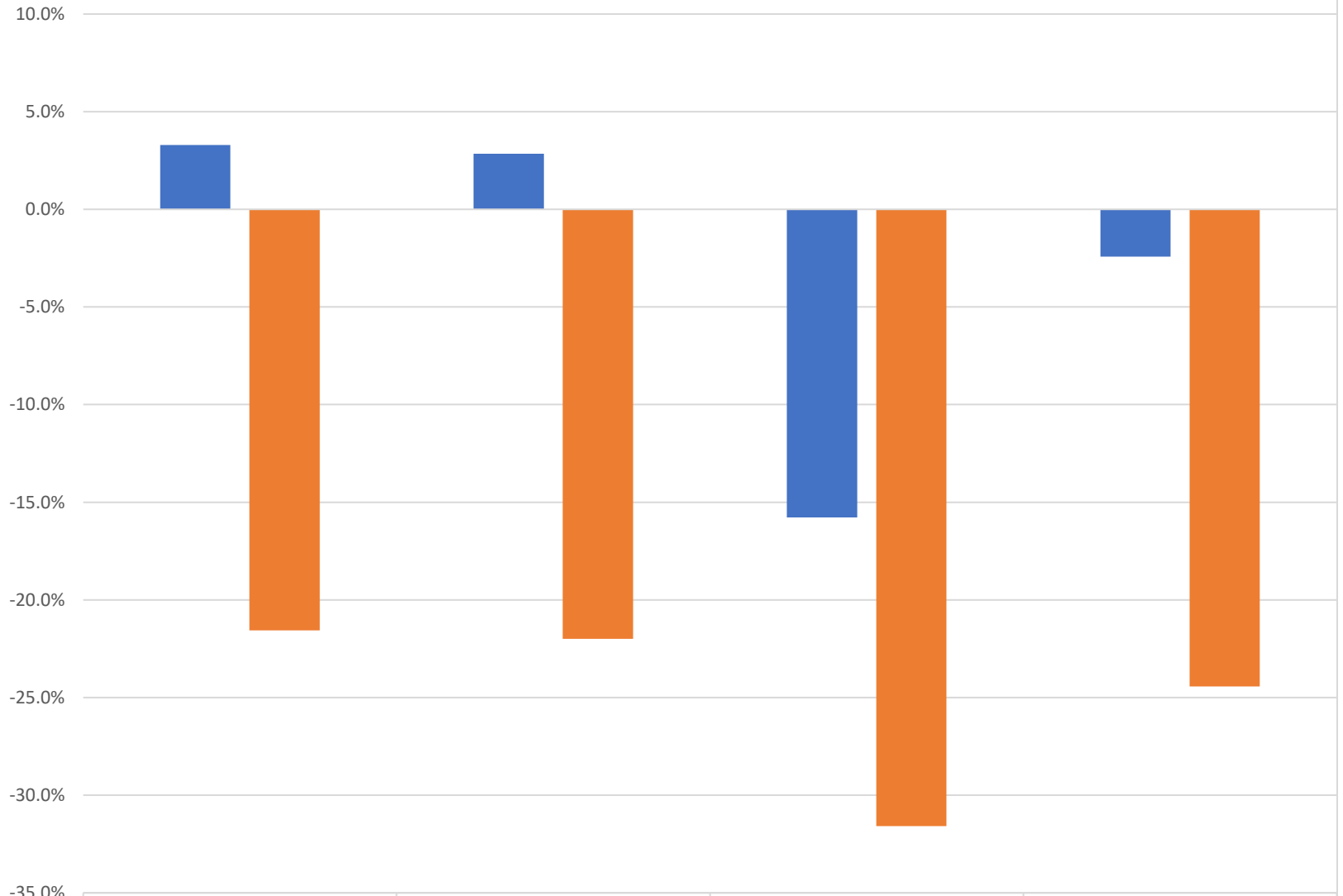
Date	Beginning	Plus Received	Minus Expense	Equals Ending
1/1/2021	\$ 82,832.74	\$ -	\$ 2,036.58	\$ 80,796.16
2/1/2021	\$ 80,796.16	\$ -	\$ 2,266.51	\$ 78,529.65
3/1/2021	\$ 78,529.65	\$ -	\$ 2,367.36	\$ 76,162.29
4/1/2021	\$ 76,162.29	\$ -	\$ 3,078.54	\$ 73,083.75
5/1/2021	\$ 73,083.75	\$ -	\$ 2,586.05	\$ 70,497.70
6/1/2021	\$ 70,497.70	\$ -	\$ 2,080.36	\$ 68,417.34
7/1/2021	\$ 68,417.34	\$ -	\$ 2,740.44	\$ 65,676.90
8/1/2021	\$ 65,676.90	\$ -	\$ 2,377.38	\$ 63,299.52
9/1/2021	\$ 63,299.52			

10/1/2021	\$	-				
11/1/2021	\$	-				
12/1/2021	\$	-				
1/1/2022	\$	-				
Memorials/Donations						
Date	Beginning	Plus Received	Minus Expense	Equals	Ending	
1/1/2021	\$	25,606.07	\$ 1,180.00	\$ 357.08	\$	26,428.99
2/1/2021	\$	26,428.99	\$ 130.00	\$ 1,971.42	\$	24,587.57
3/1/2021	\$	24,587.57	\$ 530.00	\$ 610.30	\$	24,507.27
4/1/2021	\$	24,507.27	\$ 50.00	\$ 627.74	\$	23,929.53
5/1/2021	\$	23,929.53	\$ 270.00	\$ 336.46	\$	23,863.07
6/1/2021	\$	23,863.07	\$ -	\$ 140.69	\$	23,722.38
7/1/2021	\$	23,722.38	\$ 400.00	\$ 349.07	\$	23,773.31
8/1/2021	\$	23,773.31	\$ 200.00	\$ 266.16	\$	23,707.15
9/1/2021	\$	23,707.15				
10/1/2021	\$	-				
11/1/2021	\$	-				
12/1/2021	\$	-				
1/1/2022	\$	-				
Total	Beginning	Plus Received	Minus Expense	Balance Sheet	Ending	
1/1/2021	\$	1,898,769.18	\$ 155,913.58	\$ 275,141.19	\$ -	\$ 1,779,541.57
2/1/2021	\$	1,779,541.57	\$ 55,106.71	\$ 312,369.05	\$ -	\$ 1,522,279.23
3/1/2021	\$	1,522,279.23	\$ 72,979.36	\$ 340,065.48	\$ -	\$ 1,255,193.11
4/1/2021	\$	1,255,193.11	\$ 146,459.56	\$ 401,382.50	\$ -	\$ 1,000,270.17
5/1/2021	\$	1,000,270.17	\$ 180,149.36	\$ 302,424.74	\$ -	\$ 877,994.79
6/1/2021	\$	877,994.79	\$ 54,856.54	\$ 307,312.38	\$ -	\$ 625,538.95
7/1/2021	\$	625,538.95	\$ 1,725,793.54	\$ 350,240.55	\$ -	\$ 2,001,091.94
8/1/2021	\$	2,001,091.94	\$ 251,283.88	\$ 337,013.14	\$ -	\$ 1,915,362.68
9/1/2021	\$	1,915,362.68				
10/1/2021	\$	-				
11/1/2021	\$	-				
12/1/2021	\$	-				
1/1/2022	\$	-				

August Circulation by Audience



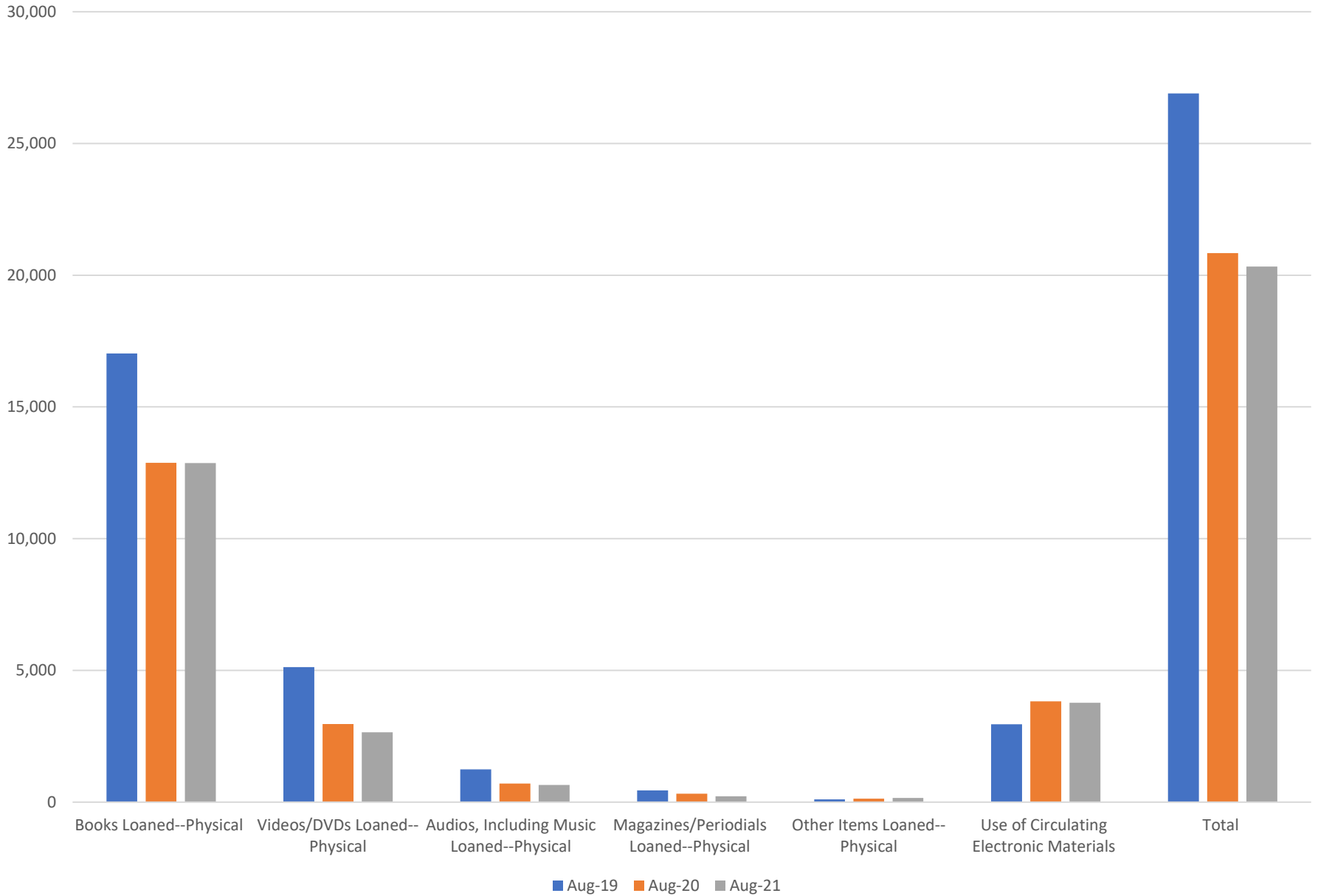
August Circulation Change by Audience



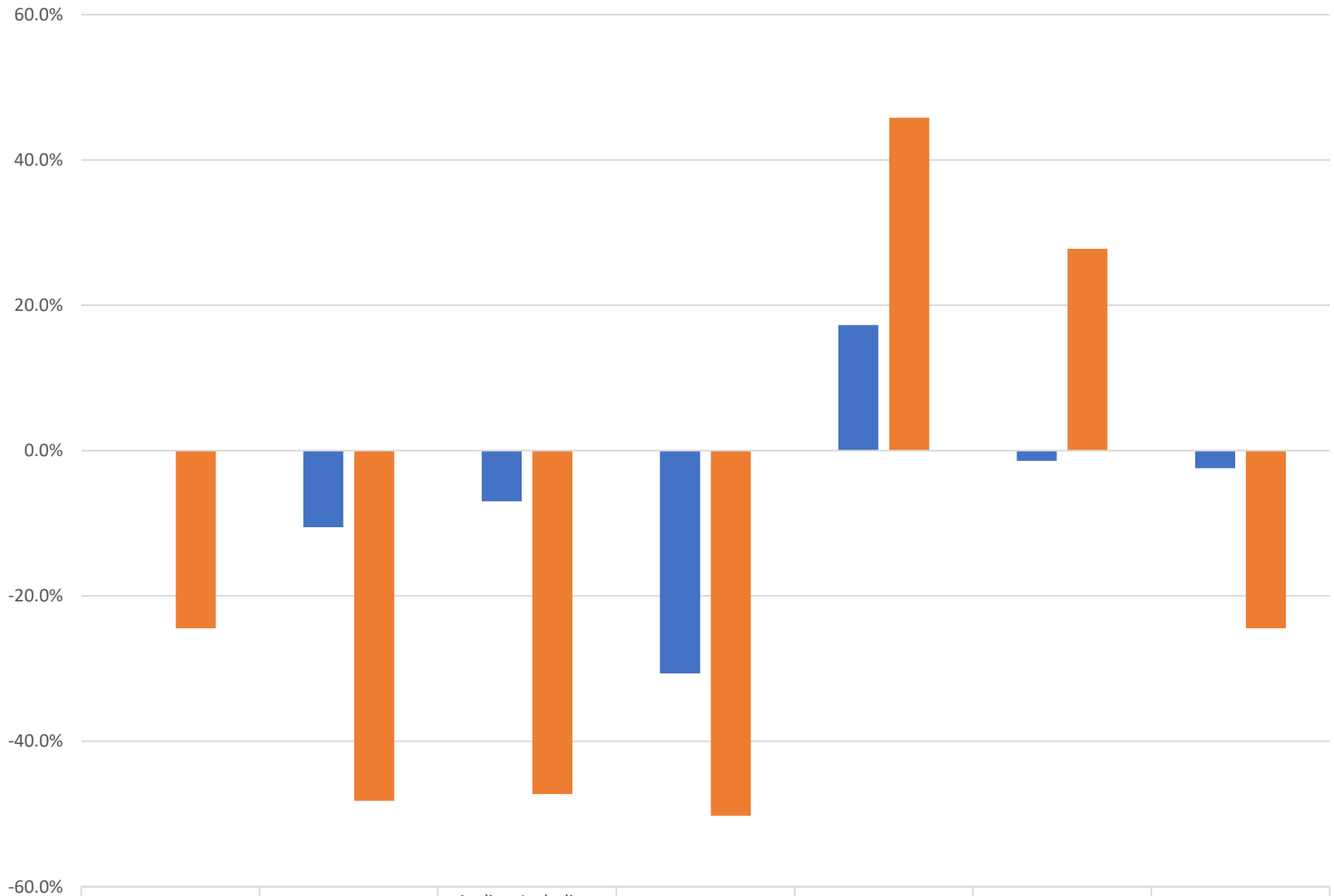
	Number of Adult Materials Loaned	Number of Young Adult Materials Loaned	Number of Children's Materials Loaned	Total Number of Materials Loaned
Change from 2020	3.3%	2.8%	-15.8%	-2.4%
Change from 2019	-21.6%	-22.0%	-31.6%	-24.4%

Change from 2020 Change from 2019

August Circulation by Material Type



August Change by Material Type



	Books Loaned--Physical	Videos/DVDs Loaned--Physical	Audios, Including Music Loaned--Physical	Magazines/Periodicals Loaned--Physical	Other Items Loaned--Physical	Use of Circulating Electronic Materials	Total
■ Change from 2020	-0.1%	-10.5%	-7.0%	-30.7%	17.3%	-1.4%	-2.4%
■ Change from 2019	-24.4%	-48.2%	-47.3%	-50.2%	45.8%	27.8%	-24.4%

■ Change from 2020 ■ Change from 2019

Library Operating Revenue

Fund	Budgeted	Projected	Difference
Real Estate Taxes	\$ 2,842,000	\$ 2,842,000	\$ -
PPRT	\$ 259,920	\$ 462,599	\$ 202,679
State Grants or other	\$ 103,250	\$ 112,280	\$ 9,030
Other Grants	\$ 75,000	\$ 48,718	\$ (26,282)
PILOT	\$ 563,832	\$ 563,832	\$ -
Fines	\$ 5,000	\$ 4,469	\$ (531)
Non-Resident Fee	\$ 150	\$ 173	\$ 23
Lost or Damaged Items	\$ 2,300	\$ 4,566	\$ 2,266
Copies/Miscellaneous	\$ 3,500	\$ 14,663	\$ 11,163
Meeting Room Fees	\$ 4,500	\$ 327	\$ (4,173)
Transfer from Meyer Fund	\$ 28,000	\$ 26,661	\$ (1,339)
Interest Income	\$ 2,600	\$ 4	\$ (2,596)
Investment Income	\$ 4,700	\$ 1,290	\$ (3,410)
Sale of Property	\$ -	\$ -	\$ -
Sublease	\$ 1,500	\$ 1,500	\$ -
Miscellaneous Income	\$ 1,000	\$ 85	\$ (915)
Transfer from	\$ -	\$ -	\$ -
Totals	\$ 3,897,252	\$ 4,083,166	\$ 185,914

\$ 527,363.42

Expenditures

Fund	Budgeted	Projected	Difference
Salaries	\$ 1,646,241	\$ 1,667,814	\$ (21,573)
Overtime	\$ -	\$ 358	\$ (358)
IMRF	\$ 199,182	\$ 199,702	\$ (520)
FICA/Medicare	\$ 126,011	\$ 125,613	\$ 398
Life insurance	\$ 3,078	\$ 2,826	\$ 252
Medical insurance	\$ 452,400	\$ 445,120	\$ 7,280
Service recognition	\$ 16,363	\$ 17,101	\$ (738)
Total Personnel	\$ 2,443,275	\$ 2,458,534	\$ (15,259)

\$ 1,667,814	\$ 1,638,155	\$ 128,612	\$ 1,669,758	\$ 1,661,549.00
#DIV/0!	\$ 309	\$ 29	\$ 295	\$ 358.00
\$ 199,702	\$ 193,276	\$ 13,023	\$ 175,635	\$ 196,264.00
\$ 125,613	\$ 123,501	\$ 8,322	\$ 112,228	\$ 125,284.00
\$ 2,826	\$ 2,755	\$ 183	\$ 2,497	\$ 2,816.00
\$ 443,823	\$ 436,500	\$ 29,229	\$ 395,486	\$ 445,120.00
\$ 15,464	\$ 17,101	\$ -	\$ 17,101	

Fund	Budgeted	Projected	Difference
Unemployment insurance	\$ 1,332	\$ 1,332	\$ -
Advertising	\$ 500	\$ 632	\$ (132)
Printing/binding	\$ 300	\$ -	\$ 300
Service to maintain Building	\$ 500	\$ -	\$ 500
Service to Office Equipment	\$ 20,000	\$ 11,740	\$ 8,260
IT Services	\$ 40,116	\$ 40,116	\$ -
Telephone	\$ 15,000	\$ 24,941	\$ (9,941)
Banking Service Charges	\$ 150	\$ 739	\$ (589)
Conferences/Travel/Continuing Education	\$ 15,000	\$ 4,028	\$ 10,972
General Fund	\$ 124,872	\$ 124,872	\$ -
Postage	\$ 8,000	\$ 4,357	\$ 3,643
Computer Software	\$ 40,000	\$ 48,615	\$ (8,615)
Medical Expenses/ COVID-19	\$ -	\$ -	\$ -
Temp Agency Services	\$ 500	\$ 3,531	\$ (3,031)
Tuition Reimbursement	\$ 4,000	\$ 4,000	\$ -
Professional Services	\$ 40,000	\$ 8,771	\$ 31,229
Membership Fees	\$ 57,000	\$ 49,219	\$ 7,781
Materials for Buildings	\$ 500	\$ 200	\$ 300
PNG Grant	\$ -	\$ -	\$ -
Per Capita Grant	\$ 103,250	\$ 112,280	\$ (9,030)
Other Grant	\$ 75,000	\$ 41,754	\$ 33,246
Office Supplies	\$ 25,000	\$ 32,399	\$ (7,399)
Risk Management	\$ 71,484	\$ 71,484	\$ -
Small Capital	\$ 30,000	\$ 7,252	\$ 22,748
Rent	\$ 584,583	\$ 584,583	\$ -
Books & Other Materials	\$ 245,000	\$ 245,000	\$ -
Lost or Damaged	\$ 3,000	\$ 1,822	\$ 1,178
Total operating	\$ 1,505,087	\$ 1,423,668	\$ 81,419
Total expense	\$ 3,948,362	\$ 3,882,202	\$ 66,160
Surplus (deficit)	\$ (51,110.00)	\$ 200,963.39	\$ (252,073)