

BOARD OF DIRECTORS MEETING

AGENDA

OCTOBER 18, 1979

- I. CALL TO ORDER
DEAN HOLCOMB, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING SEPTEMBER 20, 1979
- III. LIBRARIAN'S REPORT
- IV. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 1. Motion for sale of bookmobile trailer
 2. Motion awarding roofing repair work
 - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
 1. Policy Code amendment re Library display facilities
 2. Policy Code amendment re Youth Book Selection
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

Mrs. Batterham
Mr. Borchers
Mr. Grieve
Mr. Holcomb
Mrs. Jackson
Mr. Marshall
Mrs. Moore
Mr. Stewart

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

Minutes of Board of Directors Meeting - October 18, 1979

The regular meeting of the Board of Directors of the Decatur Public Library was held October 18, 1979 in the board room of the main Library.

<u>Members Present:</u>	<u>Members Absent:</u>	<u>Others Present:</u>
Mrs. Batterham	None	Mr. Dumas
Mr. Borchers		Mr. Poertner
Mr. Grieve		Miss Schwegman
Mr. Holcomb		
Mrs. Jackson		
Mr. Marshall		
Mrs. Moore		
Mr. Stewart		

The meeting was called to order at 4:30 p.m. by Mr. Holcomb.

The minutes of the regular board meeting of September 20, 1979 were approved.

Presenting his monthly report, Mr. Dumas stated that circulation dropped 1.5% in September. We were wounded by the calendar as there were fewer service days in September this year than last year. Two circulation clerks resigned - Mrs. Shaw to accept a position at the City in the Human Relations Department and Miss Belcher to move to Kentucky. The Library's last CETA employee resigned in September. Mrs. Smith left to take a position in Chicago. Audrey Smith, CETA coordinator for the City, is trying to find replacements for our CETA staff, but a new lower ceiling on wages, the fact that agencies can no longer supplement CETA wages, and more strict economic guidelines are all making it more difficult to find qualified CETA applicants, Mr. Dumas commented.

Further reporting, Mr. Dumas stated that the Library had its annual "Christmas in September" bazaar. Eleven groups displayed a vast array of craft projects for four evenings with good patron interest and some newspaper coverage. Puppet making classes as well as registration for a new series of pre-school story times were held in the Children's Room. The kids loved the puppet making. The bookmark lists currently in use in the Home Reading Department at the suggestion of Mr. Poertner, have found favor with various newsletters in Illinois, and sets of the bookmarks are being sent to other libraries. Mr. Seidl reports an enthusiastic reception by patrons for the new bookmobile trailer. Everyone says it seems larger. September was both hectic and tragic in the Extension Department; two staff had birthdays, one staff member's son was married, and it was a sad and tragic occurrence when Mrs. Crawford lost her husband in an automobile accident.

As Chairman of the Properties and Finance Committee, Mr. Marshall gave an informational report on the summary of income and expenditures through September 30, 1979 and bills approved through that date. The motion for approval of the report by Mr. Marshall was seconded by Mr. Borchers and was unanimously approved by a roll-call vote.

Mr. Marshall further moved that the bid of \$3,000 by the South Macon Township Library Board for the bookmobile trailer as advertised and offered for sale be accepted and that the City Librarian be and is authorized and directed to convey title of this trailer to the South Macon Township Library Board for \$3,000. Mr. Stewart seconded the motion and it was approved. Mr. Marshall stated this was the only bid received for the trailer and was for a greater amount than we had expected.

It was explained by Mr. Marshall that certain roofing repairs to the Library building are needed as the flashing on the parapet walls and curb boxes has completely deteriorated. Therefore, he moved that the contract for certain roofing repairs to the Central Library building be awarded to Longbons Roofing and Sheet Metal Company, Decatur, Illinois, for the sum of \$4,998 in accordance with their proposal and quotation of September 4, 1979. Mr. Borchers seconded the motion and it was approved unanimously by a roll call vote. Mr. Dumas commented that Account 320, Building Improvements, will be short this year as a new hot water heater is also needed which will cost around \$1,500, and that the freight elevator cables need replacing, which will cost between \$4,000 and \$5,000; it is felt, however, that replacement of these cables can be safely deferred until next year since the elevator is rated well over any load we put on it.

As Chairman of the Policies, Public Relations and Personnel Committee, Mrs. Moore moved that Article IV, "Organization of Resources and Extension of Services", be amended in Paragraph F (p. 43) by the addition of the following section:

Section 3. Distribution of material on Library property and use of Library display facilities by other organizations is not normally permitted, but materials may be submitted to the Library for consideration for these purposes provided that the material is of an educational, civic, or cultural nature. Acceptance of such material will be based upon availability of space and relevance to the Library's program.

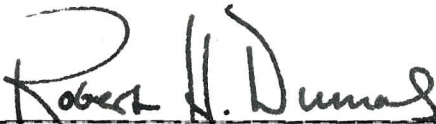
and that the present Section 3 and subsequent sections of Paragraph F be renumbered. Mr. Grieve seconded the motion and it was approved. Mrs. Moore explained that this policy is already being followed, but it was felt it should be spelled out in the Code.

Mrs. Moore further moved that Article V, "Material Selection and Collection Development", of the Code of Library Policy be amended by substitution of the following subsection (a) for the present subsection (a) of paragraph C, Section 2 (p. 54), to wit:

- (a) Materials selected should appeal to interests and rapidly growing reading ability and sophistication of the age group, fourteen through eighteen, as demonstrated by satisfactory reviews in review media for that age group or, with the permission of the Supervisor of Adult Services, by a satisfactory review by a Staff Young Adult specialist of material already represented in the Home Reading Department or other collections of the Library.

Mrs. Batterham seconded the motion and it was approved. Mr. Dumas stated that this change in policy will give the Young Adult staff greater latitude in the selection of materials for that department in that we can now add materials currently in the Home Reading and Children's collections without the necessity of finding a YA review, which is sometimes difficult to come by.

There being no Old or New Business to come before the Board, the meeting was adjourned at 5:10 p.m.


Robert H. Dumas, City Librarian

For Secretary of the Board

STATISTICAL REPORT

September, 1979

CIRCULATION

	<u>Adult</u>	<u>Youth</u>	<u>Juvenile</u>	<u>Total</u>	<u>Y-Date</u>
Total Books, 1979 -	23,168	2,087	15,686	40,941	232,291
1978 -	22,475	2,246	16,887	41,608	225,903
A-V Materials, 1979 -	1,267	N/A	90	1,357	7,189
1978 -	1,250	N/A	76	1,326	5,350
Total Circulation, 1979 -	24,435	2,087	15,776	42,298	239,480
1978 -	23,725	2,246	16,963	42,934	231,253

TECHNICAL PROCESSING

<u>Cataloging</u>		<u>Acquisitions</u>	
New books added	919	Books checked in	649
New titles added	422	Telephone Directories	1
Books withdrawn	1,190	Pamphlets	256
Books mended	898	Gifts	83

Materials in the State of Processing

Materials (physical items) - 737
Titles - 512

FINANCIAL REPORT

	<u>Budgeted</u>	<u>YTD Expended</u> <u>1978/79</u>	<u>YTD Expended</u> <u>1979/80</u>	<u>P.O.'s</u> <u>Out</u>	<u>Unencumbered</u>
Personal Services	780,436	282,290	265,597	--	514,839
Operating	175,886	50,308	50,824	25,912	99,150
Capital and Books	155,756	48,899	72,192	8,593	74,971

STAFF STRENGTH

	<u>Strength</u> <u>Previous Month</u>	<u>Terminations</u>	<u>New Staff</u>	<u>Present</u> <u>Strength</u>
Professional	6	--	1	7
Library Assistants	8 + 1 (80 hours)	--	--	8 + 1 (80 hrs)
Clerical	22 + 12 (890 hrs)	2	--	20 + 12 (869 hrs)
CETA	3	3	--	0
Maintenance	3	--	--	3

Current Vacancies: 3 Technical Services Clerks I
Audio-Visual/Young Adult Librarian
2 Library Clerks I

#03604

Certificate of Publication

STATE OF ILLINOIS }
Macon County } ss.

DECATUR HERALD AND REVIEW, Inc., a corporation, does hereby certify that it is the publisher of the Decatur Herald & Decatur Daily Review, daily secular newspapers of general circulation in said County, printed and published in the City of Decatur, in said County and State, and that said newspapers are newspapers as defined in "An Act to revise the law in relation to notices," approved February 13, 1874, as amended, and that the advertisement or notice hereunto annexed and made a part of this certificate has been published in said newspapers

at least once each week for one time successive weeks in each and every copy and impression of the final edition thereof, and that the first publication thereof was in the final edition of said newspapers on Monday, the 1st

day of October, A.D. 19 79, and said publication was continued at least once each week in said final edition of said newspapers, and in each copy thereof until the

day of, A.D. 19 79, which was the last day of the publication of said notice, and that Mary Crisler by resolution of the Board of Directors, has authority to make this certificate.

IN TESTIMONY WHEREOF, the said Mary Crisler has hereunto affixed the name of said Company, this 1st day of October,

A.D. 19 79.
Fee . . . \$ 5.70

Received \$ _____
19 _____

DECATUR HERALD AND REVIEW, Inc.

By _____ By Mary Crisler



DECATUR
PUBLIC LIBRARY
OCT 22 1979
DECATUR, ILL.

#03605

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IN TESTIMONY WHEREOF, the said Mary Crisler has hereunto affixed the name of said Company, this 1st day of October, A.D. 19 79.

Fee . . . \$ 6.60
Received \$ _____
19 _____

DECATUR HERALD AND REVIEW, Inc.

By _____ By Mary Crisler

DECATUR PUBLIC LIBRARY
OCT 22 1979
DECATUR, ILL

October 4, 1979

TO: BOARD OF DIRECTORS
DECATUR PUBLIC LIBRARY
247 EAST NORTH
DECATUR, ILLINOIS 62523

THE SOUTH MACON TOWNSHIP LIBRARY BOARD bids the sum
of \$3000.00 _____ for the following:

One (1) trailer; Box 36 x 8 ft overall with heat pump
toilet facilities, lighting, desks, shelving etc.
Ball-type hitch, electrical brakes, 3 axles

(suitable for semi mobile office use or stationery storage)

Dated this 4th day of October, 1979.

SOUTH MACON TOWNSHIP LIBRARY BOARD

BY: _____

Shirley Burns
SHIRLEY BURNS, PLS, Secretary-Treasurer

THIS bid made pursuant to a motion duly made, seconded and passed
unanimously at a special meeting of the South Macon Township
Library Board at which all directors were present according to
the records of such Board, as certified by myself as the
duly elected and acting Secretary of such Board.

Shirley Burns
SHIRLEY BURNS, PLS

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND
MAY 1, 1979 THRU SEP 30, 1979

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1979	117,205.00	0.00	186,623.67	69,418.67	
CURRENT YEARS TAXES	991,230.00	144,840.00	144,840.00	846,390.00	
INVESTMENTS	0.00	0.00	0.00	0.00	
LIBRARY FINES	10,000.00	0.00	4,193.32	5,806.68	
NON-RESIDENT FEES	16,000.00	1,461.47	9,159.40	6,840.60	
LIBRARY BOOKS	2,700.00	54.00	378.00	322.00	
PRINTING DAMAGED BOOKS	2,700.00	61.45	890.05	1,409.95	
PRINTING COPY MACHINE	700.00	0.00	321.97	378.03	
ILLUSTRATION COPY GRANT	0.00	0.00	24,422.34	24,422.34	
MISCELLANEOUS INCOME	5,700.00	474.80	2,832.94	2,867.06	
TOTAL REVENUE	1,143,835.00	146,980.37	373,661.69	770,173.31	32.67

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101 A	REGULAR SALARIES	643,804.00	0.00	44,173.54	244,514.03	399,289.97	
102	STRAIGHT OVERTIME	150.00	0.00	0.00	0.00	150.00	
103	RETIREMENT FUND	97,826.00	0.00	0.00	7,030.53	90,795.47	
106	EMPLOYMENT COMPENSATION	3,180.00	0.00	0.00	7,893.07	2,286.93	
107	HOSPITALIZATION MEDICAL & LIFE INSURANCE	19,357.00	0.00	1,266.81	6,223.21	12,133.79	
109	TEMPORARY SALARIES	16,250.00	0.00	1,631.89	6,936.71	10,182.20	
201	ADVERTISING	5,000.00	60.00	74.84	364.29	1,444.81	
202	PRINTING & BINDING	10,000.00	1,991.40	2,035.02	1,710.28	6,372.70	
211	SERVICE TO MAINTAIN BUILDINGS	10,000.00	1,991.40	5,305.49	1,710.28	6,372.70	
212	SERVICE TO MAINTAIN OFFICE	11,713.00	3,093.00	2,233.50	5,569.90	3,052.10	
214	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	1,713.00	1,001.92	653.00	929.07	2,222.93	
221	AUTHORITY SERVICES	600.00	0.00	0.00	0.00	600.00	
223	TELEPHONE	1,000.00	420.97	350.00	1,829.07	277.93	
231	WATER	3,400.00	4,060.00	0.00	1,258.07	16,859.93	
233	CONFERENCE ATTENDANCE EXPENSE	3,131.00	2,130.00	938.83	1,917.31	1,892.41	
241	POSTAGE	1,000.00	0.00	0.00	0.00	1,000.00	
245	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	1,195.00	2,481.00	0.00	1,248.90	1,855.93	
288	RENTALS	1,500.00	0.00	187.91	1,396.93	1,546.93	
310	GAS	1,500.00	36.50	88.11	1,014.06	495.94	
312	JANITORIAL	2,500.00	781.92	266.85	2,294.22	1,955.78	
320	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	5.00	0.00	0.00	1,005.70	712.30	
324	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	15,600.00	1,713.67	1,520.50	6,258.79	5,627.54	
342	OFFICE SUPPLIES	1,200.00	0.00	0.00	2,069.16	11,175.00	
343	OFFICE SUPPLIES	1,215.00	0.00	0.00	2,069.16	10,345.84	
403	TRANS TO G (ADMIN SERV)	10,000.00	400.00	1,713.99	4,409.99	5,190.01	
413	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	10,000.00	400.00	1,713.99	4,409.99	5,190.01	
TOTAL OPERATING EXPENDITURES	956,322.00	25,912.02	59,215.36	316,421.27	613,988.71	33.09	
515	OFFICE MACHINERY & EQUIPMENT	24,500.00	5,250.00	1,750.00	5,830.38	13,419.62	
520	OTHER MACHINERY & EQUIPMENT	24,256.00	339.60	23,445.68	477.72	477.72	
525	LIBRARY BOOKS RECORDS & EXHIBITS	100,000.00	999.50	11,174.30	38,183.25	60,817.24	

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

MAY 1, 1979 THRU SEP 30, 1979

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
525 A	AUDIO-VISUAL MATERIALS	7,000.00	2,011.24	606.87	4,733.29	255.47	
	TOTAL CAPITAL OUTLAY	155,756.00	8,593.34	36,976.85	72,192.61	74,970.05	46.35
	TOTAL EXPENDITURES	1,112,078.00	34,505.36	96,192.21	388,613.88	688,958.76	34.94

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ACTIVITY 941A DECATUR PUBLIC LIBRARY BOND & INTEREST FUND

MAY 1, 1979 THRU SEP 30, 1979

% OF EST.

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
FUND BALANCE MAY 1, 1979	36,863.00	0.00	40,419.94	0.00	100.00	0.00
CURRENT YEAR TAXES	113,470.00	0.00	0.00	0.00	106,735.00	5.94
PRIOR YEARS TAXES	0.00	0.00	0.00	6,735.00	106,835.00	5.93
INTEREST ON INVESTMENTS	2,000.00	0.00	1,567.94	6,735.00		
TOTAL REVENUE	152,333.00	0.00	41,987.88	6,735.00		27.56

OBJECT CODE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	100.00	0.00	0.00	0.00	100.00	0.00
410	113,470.00	0.00	0.00	6,735.00	106,735.00	5.94
TOTAL EXPENDITURES	113,570.00	0.00	0.00	6,735.00	106,835.00	5.93

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ACTIVITY 942 DECATUR PUBLIC LIBRARY TRUST FUND

MAY 1, 1979 THRU SEP 30, 1979

3 OF EST.

REVENUE ITEMS

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE
FUND BALANCE MAY 1, 1979	55,743.00	0.00	56,271.99	528.99-
INCOME	0.00	0.00	0.00	0.00
INTEREST ON INVESTMENTS	3,500.00	157.67	2,660.44	839.56
TOTAL REVENUE	59,243.00	157.67	58,932.43	310.57

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ACTIVITY 943 DECATUR PUBLIC LIBRARY - C E T A
MAY 1, 1979 THRU SEP 30, 1979

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1979	0.00	0.00	0.00	0.00	
TRANS FROM CITY OF DECATUR	24,963.00	2,262.14	11,440.38	13,522.62	
TOTAL REVENUE	24,963.00	2,262.14	11,440.38	13,522.62	45.83

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	21,086.00	0.00	652.00	10,081.02	11,004.98	
103	RETIREMENT FUND	3,170.00	0.00	98.92	1,480.83	1,689.15	
105	WORKMENS COMPENSATION	0.00	0.00	0.00	0.00	0.00	
107	HOSPITALIZATION & MEDICAL INSURANCE	700.00	0.00	22.21	310.94	389.06	
107 A	GROUP LIFE INSURANCE	7.00	0.00	2.58	36.12	29.12-	
109	TEMP SALARIES	0.00	0.00	0.00	314.16	314.16-	
TOTAL OPERATING EXPENDITURES		24,963.00	0.00	782.71	12,223.09	12,739.91	48.96
TOTAL EXPENDITURES		24,963.00	0.00	782.71	12,223.09	12,739.91	48.96

ACTIVITY 944 DECATUR PUBLIC TRUST FUND (BRIDGES)

MAY 1, 1979 THRU SEP 30, 1979

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1979	1,255.00	0.00	2,001.36	746.36-	
REVENUE	0.00	0.00	0.00	0.00	
INTEREST ON INVESTMENTS	60.00	31.04	137.91	77.91-	
MISC INCOME	900.00	0.00	0.00	900.00	
TOTAL REVENUE	2,215.00	31.04	2,139.27	75.73	96.58

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	800.00	0.00	0.00	0.00	800.00	0.00
	TOTAL EXPENDITURES	800.00	0.00	0.00	0.00	800.00	0.00

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CITY OF DECATUR, ILLINOIS

Decatur Public Library

September, 1979

<u>NO.</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
59365	New Book of Knowledge	Books	239.00
59387	Postmaster	Postage	9.90
59398	Ill Power Co.	Electricity	2,300.16
59407	Treas-% Employee's Ins Fund	Life & hosp ins	1,291.60
59411	James Seidl	Travel advance	100.00
59435	Treas-% Payroll Fund	Pd ending 9-5-79	775.32
59529	Treas-% Petty Cash Fund	Reimbursement .	54.38
59530	American Library Assn.	Books	1.80
59531	Audio Buff Co.	Audio visual materials	156.36
59532	Boland Electric Supply	Fusetrons	18.55
59533	C L Systems, Inc.	Maintenance	1,098.00
59534	Dash Disposal	Service for month	15.00
59535	Carl Davis	Training expense	28.24
59536	George Edward Day Sons	Paint	87.73
59537	Robert H Dumas	Travel reimbursement	426.11
59538	Field & Shorb Co.	Small parts	1.80
59539	Gaylord Bros. Inc.	Record cases, catalog cards	1,126.75
59540	Haines & Essick	Office supplies	312.62
59541	Holy Cow Press	Books	4.50
59542	Ill Bell Telephone Co.	Telephone service	468.38
59543	Ill Power Co.	Gas bill	29.28
59546	Jan San Supply Co.	Janitorial supplies	75.04
29547	Kolbeck Electric Co.	Motor	29.87
59548	Library Cards Ltd.	Catalog cards	59.29
59549	Miller O'Neill, Inc.	Carpet remnant	10.50
59550	Natl Geographic Society	Books	17.25
59551	Natl Record Plan	Audio visual materials	20.54

<u>VOU.NO.</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
59552	Norman's Cleaning	Laundry service	2.99
59553	Otis Elevator Co.	Service for month	246.02
59554	Bill Owens	Books	8.95
59555	Perfect Window Cleaners	Washed windows	24.50
59556	Physicians Art Service, Inc.	Books	1.25
59557	Rolling Prairie Libraries	Books	240.00
59558	Scholastic Paperbacks <i>PO. 026</i>	"	2.38
59559	Standard Farms, Inc.	Weed killer	18.38
59560	Supt of Documents	Books	7.00
59561	U S Pencil Co.	Office supplies	46.09
59562	Wisconsin Library Assn.	Books	2.00
59675	Decatur Clinic	Professional services	30.00
59680	" Herald & Review	Advertising expense	64.66
59792	Treas-% Payroll Fund	Pd ending 9-12-79	21,875.56
59816	J D Johnson & Son, Inc.	Workmens comp premium	1,371.79
59859	Audio Buff Co.	Audio visual supplies	328.54
59861	Badorek's Garage	Repair to station wagon	91.22
59863	Robert Bentley, Inc.	Books	42.09
59864	Black & Co.	Hardware supplies	11.28
59865	Boland Electric Supply	Battery	168.30
59866	Peter Eaton	Books	51.22
59867	First National Bank of Decatur	Roof repair billed by Longbons Roofing	95.63
59868	Forest Press	Books	90.73
59869	Haines & Essick Co.	Office supplies	19.54
39870	Ill History	Books	1.50
59871	Kolbeck Electric	Motor repair	39.49
59872	Natl Council of Teachers	Books	1.25
59873	Natl Geographic Society	"	15.90
59874	Postmaster	Postage	907.50
59875	Regent Book Co., Inc.	Books	25.94

<u>VOU.NO.</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
59876	Scholastic Book Services 12/17/75	Books	8.90
59877	Treasurer-City of Decatur	Due other funds	29.58
59902	Treas-% Central Service Fund	Gas for bookmobile (Jul & Aug)	187.51
59889	Treas-% Payroll Fund	Pd ending 9-19-79	843.12
59892	F W Means Co.	Shop towels	18.00
59994	Schumacher, Inc.	Bookmobile trailer	23,350.05
60067	Mary Fetrow	Reimb for expenses	21.04
60076	Treas-% Payroll Fund	Service recog pay for Sept.	175.00
60079	American Library Assn.	Advertising expense	10.00
60080	Audio Buff Co.	Audio visual supplies	101.43
60081	Baker & Taylor Company (N.Y.)	Books	239.21
60082	" (Chicago)	"	1,652.54
60083	Biblio Dist Centre	"	12.09
60084	Boland Electric Supply Co.	Bulbs	29.70
60085	Brooks Brothers Trailers	Repair to tractor	253.59
60086	Decatur Genealogical Society	Books	4.80
60087	" Refrigeration	Repair service & motor	630.37
60088	Alan J Dixon	License plates	32.00
60089	Doubleday & Co., Inc.	Books	481.25
60090	Peter Eaton	"	17.03
60091	Kolbeck Electric	Motor	53.48
60092	Library Cards Ltd.	Catalog cards	172.55
60093	McGregor Magazine	Books	7,715.47
60094	Rolling Prairie Libraries	Circulation control system	2,855.50
60095	Standard Rate & Data Service	Books	290.00
60144	Treas-% MVPS Revenue Fund	Gen liability ins	539.20
60153	Graves & Graves	Auditing service	650.00
60258	Treas-% Payroll Fund	Pd ending 9-26-79	21,970.43
60302	Treas-% I M R Fund	Sept retirement (CETA)	98.92
TOTAL DPL VOUCHERS			<u>\$97,032.43</u>