



DECATUR PUBLIC LIBRARY

247 EAST NORTH STREET DECATUR, ILLINOIS 62523

ROBERT H. DUMAS, City Librarian



BOARD OF DIRECTORS MEETING

AGENDA

NOVEMBER 17, 1972

- I. CALL TO ORDER
HUGH BUTLER, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING JULY 14, 1972
- III. STATISTICAL REPORT
- IV. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

MR. BUTLER
MR. FARRELL
MRS. HEDRICK
MR. LINDSAY
MR. PRINCE

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

MINUTES OF BOARD OF DIRECTORS MEETING - NOVEMBER 17, 1972

The regular meeting of the Board of Directors of the Decatur Public Library was held on November 17, 1972 in the board room of the main library.

Members Present:

Mr. Butler
Mr. Farrell
Mrs. Hedrick
Mr. Lindsay
Mr. Prince

Members Absent:

Mrs. Brandt
Mr. Whitacre

Others Present:

Sylvia Thompson
(Herald & Review)
Mr. Dumas
Miss Schwegman

The meeting was called to order at 4:35 P.M. by Mr. Butler. Mr. Butler welcomed the two new members appointed to the board, Mr. Lindsay and Mr. Prince.

The minutes of the regular board meeting of July 14, 1972 were approved. No board meetings were held for the months of August, September, and October because of lack of a quorum.

Mr. Butler stated that four guests were present at the meeting, Mr. A. Webber Borchers and three interested parents. Mr. Borchers voiced his dissatisfaction with the library policy on fines for inexpensive materials such as state donated pamphlets. He asked that the policy be reviewed by the board and that Mr. Dumas send him a letter explaining library policy on this matter. Mr. Borchers expressed his opposition to a book on the young adult shelves of the library and read excerpts from the book, Go Ask Alice, stating that the book is over the line of decency and should not be on the shelves of the library. Mr. Butler stated that the book is a diary of a 15 year old girl who is on drugs and should be read as a whole and not by paragraphs out of context. Mr. Butler stated that the book had received excellent reviews and was acclaimed best book of the year for young adults by the American Library Association. Mr. Dumas stated that when the ALA recommends a book, we assume they represent the best thinking of some of the most knowledgeable people in the country. The board made no decision as to whether any action against the book in question would be taken.

In his statistical report to the board, Mr. Dumas stated that circulation was up considerably this month over this month of last year, but that there may have been an error in statistics for October, 1971. Mr. Dumas further reported that registration is at an all-time high in the library, with a present total of 29,933 registrants. Mr. Dumas stated that the library has lost the services of Mr. McDowell as Supervisor of Technical Services the last part of August, and we are looking forward to his replacement, Mr. Joseph Babicki, coming to the library. He further reported that in our plan of continuous inventory, we have completed our inventory of the 400 and 600 classifications of the Dewey system since the board last met. The new bookmobiles and trucks have

been received. There is a great deal of detail work to be completed before the mobile units can go into operation, but that hopefully one would begin operation around the middle of December. Mr. Dumas stated that the Breckenridge estate is being settled, and that the library stands to receive around \$35,000. The Finance Committee will make a more detailed report at the next meeting on this matter.

Since the board had not met in regular session since July because of lack of a quorum, Mr. Farrell, as Chairman of the Properties and Finance Committee, gave an informational report on the summary of income and expenditures and bills approved for the months of July, August, September, and October, 1972. The motion for approval of the report by Mr. Farrell was seconded by Mrs. Hedrick and was unanimously approved by a roll-call vote.

Mr. Farrell further moved that \$200 be transferred to Code 312, Janitorial Supplies, from Code 402, Contingencies, and that \$350 be transferred to Code 324, Materials to Maintain Automotive Equipment, from Code 402, Contingencies. Mrs. Hedrick seconded the motion and it was approved.

Reporting for the Policies, Public Relations and Personnel Committee, Mrs. Hedrick moved that:

1. The City Librarian be authorized to engage a Supervisor of Technical Services at Step F of Pay Grade 27.
2. Residency within the city limits of Decatur be no longer required for staff of the library.
3. The schedule entitled "City of Decatur Pay Grades" adopted by reference in the Wages and Salaries Policy of the Decatur Public Library, passed July 12, 1968, and subsequently amended, be replaced by the current schedule entitled "City of Decatur Pay Grades, May 1, 1972", and that this adoption become effective on May 1, 1972;

and that this schedule be amended by an augmentation in each step and pay grade of 5%, and that the augmented schedule be adopted as the official library pay grade schedule effective on May 1, 1973.

The three motions were seconded by Mr. Farrell and were approved by the board.

Mrs. Hedrick stated that their committee had taken up the matter of fines being charged for inexpensive materials owned by the library. Mrs. Hedrick stated that it was decided that the library could not possibly charge fines on how much material was worth, as it would be too difficult to administer, and that the purpose of fines is for patrons to get the material back to the library, no matter what the cost of the material. It was the consensus of the committee that fines should remain uniform. The matter of rotation of legal counsel by the library board was studied by the committee and a good deal of research done. It was found that it is not the custom of local boards similar to the Library Board to rotate counsel, but rather that most organizations take pride that they have the same attorney for years. Attorneys are usually removed only for cause. Mr. Prince interpolated that continuity of legal representation is very desirable.

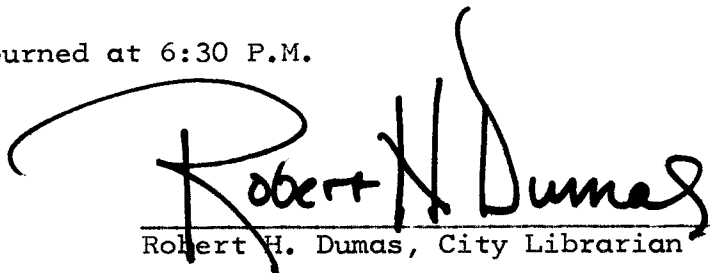
Resolutions of appreciation to Mr. Robert Schuerman and Mr. Al Miller were read by Mr. Butler, signed by the President and Secretary of the board, and are to become a part of these minutes.

A letter of resignation from board member Carl Dick, Jr. was read by Mr. Butler, and accepted with regret.

Mr. Butler queried the two new board members, Mr. Lindsay and Mr. Prince as to whether they had filed their statements of economic interests required by the Illinois Governmental Ethics Act. He was assured by both men that they had filed their reports.

The board voted that the salary of the City Librarian be increased by 5%, retroactive to May 1, 1972.

The meeting was adjourned at 6:30 P.M.



Robert H. Dumas, City Librarian

For Secretary of the Board