

**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Finance and Properties Committee**  
**Minutes**

**Date:** May21, 2013

**Time:** 4:30 p.m.

**Location:** Decatur Public Library Board Room

**In Attendance:** Mike Deatherage (Chair)  
Garry Davis  
Mary Gendry  
Jim Alpi

**Staff:** Lee Ann Fisher, City Librarian  
Robert Edwards, Asst. City Librarian  
Rebecca Dampz

**Absent:** Teena Zindel-McWilliams (President)

**Guests:** Ed Booth

**1. Call to order**

Mr Deatherage called the meeting to order at 4.31 p.m.

**2. Agenda**

Motion made by Mrs. Gendry to approve the agenda, seconded by Mr Davis

**3. Minutes of Previous Meeting**

There was a motion made by Mr Davis to approve the minutes from the March 16, 2013 meeting, the motion was seconded by Mr Alpi

**4. Financial Reports**

There was discussion about the budget reports. Mr Deatherage a made motion for the budget reports to be presented to the full Board, seconded by Mr Alpi. All approved.

**5. OLD and NEW BUSINESS**

Mr Deatherage explained that members of the Board and Ed Booth had met with Wendy Morthland and Greg Zeintara to discuss the library expenditures. The group asked Ed Booth to prepare an agreement for Library and the City. The group also decided the City would continue to help the Library with the agreement in place. Mr Booth mentioned some of the complaints the City has with the library He mentioned that there complaints about health insurance that the union has, and the fact that they don't have to pay. The group discussed having an agreement ready by September Mr Booth discussed costs and operating expenses. They discuss the library's need to appoint a committee to work with the City. Mr Davis asked about the City's involvement in the contract talks in the past. Ms. Fisher explained

the history of the City's involvement in the contract talks. Mr Booth mentioned that the figure for insurance was not that significant. Ms. Fisher mentioned that the issue of insurance had not been mentioned by the City Council when the contract was signed. There was discussion about pass issues with the contracts and the City Mr Deatherage discussed his thoughts about the agreement; he mentioned that he thought that Mr Zeintara wanted the Board to come up with a solution. He also mentioned that he had attend attended the City Council meeting. He discussed his thoughts on what the City representatives had talked about after the meeting. Ms. Fisher discussed the budget and her thoughts on the budget cuts. Mr Alpi asked Ms. Fisher about the cuts should be made. Ms. Fisher mentioned that some of the cuts she had put in her proposal included; closing the library earlier, closing on Sundays and staff layoffs. Ms. Fisher discussed her thoughts on the consequences of closing on the hours proposed. She added that the library was already below state standards for hours. Ms. Fisher discussed options with the union and how they would have to be brought in on discussions about changing hours or eliminating days of work. Ms. Fisher also discussed that raises had been froze for management staff by the City Mr Alpi asked Ms. Fisher about the budget cuts and how much they added up to be. Ms. Fisher discuss the changes that she planned and amounts that they would add up to. Mr a mentioned that he thought the mouth was too low, Mr Deatherage mentioned that he thought them out was about \$600,000. Mr Alpi mentioned that there should be options. He mentioned that he thought the library need to look at what they wanted to do sooner and then later There was additional discussion by the Board. Mr Booth mentioned the option that he thought could that could be taken to the City Mr Deatherage discussed that he didn't think that option presented by Mr Booth would be the enough. Mr Alpi agreed. There was more discussion about how to reduce the costs in the library There was discussion about the Annex and its present condition. The Board asked Ms. Fisher to come up with more numbers between \$500,000 and \$700,000 in cuts. Mr Alpi mentioned that the Board have further discussion about the options to take. Ms. Fisher mentioned that it would take some time to come up with the options that the board wanted. Mr Booth mentioned he could put together another agreement.

Mr Deatherage discussed going with the lowest option. Ms. Fisher explained that the library would not be going with museum quality; she felt the library could go with the least expensive model. There was discussion about the budgets and the trust. Mr Alpi discussed idea of the sprinkler system and changing to a less expensive option for the Local History project. Ms. Fisher mentioned there were groups interested in the Annex and parking space rental. Mr Deatherage asked Mr Edwards about the bookmobiles. Mr Edwards explained that Tony had not been in to drop off the contract. There was discussion about the Vietnam wall and it's success.

### **Meeting Adjourned**

Motion to adjourn by Mr Alpi, seconded by Mrs. Gendry  
Meeting adjourned at 6:05 p.m.

Scribe,  
Robert L. Edwards  
Assistant City Librarian

Approved 06/25/2013