

Article 1.            LIBRARY BOARD

The Library Board shall, subject to the provisions of Chapter 19 of the City Code, have power to make and enforce all rules and regulations necessary for the administration and government of the library, and to exercise and administer any trust declared or created for such library.

Officers

The officers of the Board shall be President, Vice-President, and Secretary.

Duties

The President shall preside at all meetings of the Board and shall appoint all committees, issue calls for special meetings, approve the agenda and perform all other usual duties of a presiding officer.

The Vice-President shall assume the duties of the President in the absence or incapacity of that officer.

The Secretary shall keep a true and accurate account of all proceedings of the board meetings; shall issue notices of all meetings, and shall provide for safekeeping of all minutes and records of the board.

These officers are empowered to execute contracts relating to library service outside of the City upon such terms and conditions as the Library board shall deem best; provided that the contract is not in conflict with the Statute or ordinances of the City.

Article 2.            Meetings

The Board shall meet regularly on the third Thursday of each month, except May, at 4:30 p.m. in the Main Library Building. In the month of May the Board shall meet on the fourth Thursday at 4:30 p.m. In the event that the Thursday falls on a holiday, the regular meeting will be held on the next Thursday. This meeting time may be changed by majority agreement of the Board, provided written notice is given seven days prior to the meeting. The Board, by majority agreement, may waive a monthly meeting, but in no event shall more than two successive months pass without a regular meeting of the Board. Meetings shall be open to the public as provided by Statute.

Annual Meeting

The Annual Meeting shall be held on the same day as the regular May meeting of the Board. Reports of the City Librarian, Secretary, and Board of Trustees shall be presented for approval.