

City Librarian's Report
For the November 16, 1995 Meeting
of the
Decatur Public Library Board of Trustees

Work on the library roof continued during the month. The wet weather of the past several weeks has caused the project to fall behind schedule. As of Thursday November 9th the main roof section had been totally replaced, but not all the ballast had been placed upon the roof and there was flashing work that had not been completed. The penthouse roof was being removed and should be finished before day's end. With one week of decent weather, the project should be completed.

As with the roof, the work on the library's replacement bookmobile tractor was slowed during the month. The manufacturer of a kit needed for the brake connections between the tractor and trailer was out of a necessary component and this has slowed completion of this project.

I have asked four local individuals with focus group experience to submit to me by December 1st proposals for conducting a focus group on childrens' services during the February - March 1996 period. I hope to have these proposals available for discussion by board committees in December.

The City of Decatur is making available to library management staff a preferred provider organization (PPO) group health insurance plan on a voluntary basis. There will be meetings on November 15th and 16th for employees to learn the details of the PPO alternative.

Adult Services reports that evening use has increased and Saturdays and Sundays are filled with students seeking the latest information on some obscure person, animal or mineral. While material circulation continues to decrease, in-house use of periodicals, InfoTrac, SIRS and other resources is increasing. A month long survey of in-house use of library resources has been suggested as a way to get a better picture of this currently unrecorded materials use.

Attached to this report are new brochures produced by Adult Services staff during the past month. I thank each staff member for their hard work in the