

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Meeting
December 16, 2010

I. CALL TO ORDER:

Teena Zindel-McWilliams, president called the meeting to order at 4:30 p.m. Members present: Michael Deatherage, Mary Gendry, Eugene King, Edward Costa, Gail Crookshank, Darryl Barbee and James Alpi (arrived at 4:40pm). Carol Craig was absent. Staff present: Lee Ann Fisher, City Librarian and Karen Bjorkman, assist. city librarian. Others present Amy McEvoy,

II. AGENDA

Motion by Mr. Deatherage and seconded by Mrs. Gendry to remove 6Biv (Litigation Matters: Closed Session (5 ILCS 120/2(c)(11))I move that the Board enter into closed session for the purpose of discussing pending litigation.) from the agenda. Motion carried unanimously.

III. MINUTES:

Motion by Mrs. Crookshank and seconded by Mr. King to approve the minutes of the November 18, meeting. Motion carried with unanimously.

IV. COMMUNICATIONS FROM THE PUBLIC:

Ms. Fisher presented a poem she received at the library Holiday Open House.

V. LIBRARIAN'S REPORT:

Ms. Fisher's report was presented for information.

Mrs. Zindell-McWilliams asked about the "Library-On-The-Go" and Ms. Fisher explained that there were classes being offered and that the majority of the devices would work. The Kindle from Amazon is not compatible.

Mr. Deatherage inquired about the status of the bookmobiles. He had noticed that they were not parked in their usual area for sometime and then they were back. Ms. Fisher explained that they had needed winter servicing. Ms. Fisher stated that she has had interest in purchasing them but that they are currently parked. Ms. Fisher said that the extension collection has been merged into the regular collection and that the Long Range Plan update would include suggestions for the bookmobiles.

Mr. Deatherage asked if the library would need to obtain bids to sell the bookmobiles. Ms. Fisher stated that they would be closed bids and sold as is.

VI. REPORTS OF COMMITTEES:

Personnel, Policy, and Public Relations Committee:

Motion by Mr. King at 4:50 p.m. that pursuant to ILCS 120/2(c)(1) the Board enter into closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Seconded by Mrs. Gendry. Motion carried on a roll call vote of all yes.

Motion by Ms. Craig at 5:00 p.m. that the Board return to open session. Seconded by Mr. Alpi. Motion carried on a roll call vote of all yes.

Finance and Properties Committee:

Mr. Deatherage presented the check register.

Mr. Alpi asked about the electrical bill since we appeared to have written two checks for similar amounts. One to Ameren for \$8,864.90 and one to Integrys Energy Services, Inc for \$9,171.33. Ms. Fisher stated she would check with the city as to what these were. Mr. Alpi looked over them and wondered if one was for electricity and one was for the deliver of the electricity. Mr. Costa requested more background information on the electrical. Ms. Fisher said that we would do a flowchart showing the amounts paid and going back 6 to 8 months.

Motion by Mr. Deatherage and seconded by Mr. Costa to approve the bills for November 2010. Motion carried on a roll call vote yes.

Mr. Deatherage presented the budget for discussion. Mr. Deatherage asked about the workman's compensation being at 133.9% and why it would be about \$30,000.00 over for the year. Ms. Fisher explained that the figures that were received from the city had been lower and that both workman's compensation and IMRF were set after the budget was approved. Mr. Deatherage mentioned the expenses that are being incurred with the library annex.

Ms. Fisher stated that the Fire panel has been installed and that it will run about \$300.00 a year to monitor it. The system is operating correctly.

Mr. Deatherage stated that he had received a copy of the 2006 Preservation Report and would like to see work going forward on preserving the material in the storage room and in the Local History Room. Ms. Fisher will contact an archivist about the material.

Rolling Prairie Library System:

Ms. Gendry stated that the Board will meet next week. The merger is currently at a standstill. Ms. Fisher passed out the current system map showing all the systems in Illinois. Presently it appears that there will be a Northern System, a Chicago System, and a Southern System. Half of the Alliance Library System will probably be merging with the Southern System at a later date. Effingham is being considered as the center of the new Southern System.

Friends of the Decatur Public Library:

Amy McEvoy reported that the Friends gross from the Second Saturday sale was \$586.00.

Mrs. Zindell-McWilliams appointed Mrs. Gendry to be the Board Representative to the Friends.

Foundation:

There is currently no meeting scheduled.

Ms. Fisher stated that the Board still needs to have a representative to the Foundation and that we need 2 other outside representatives on the Foundation Board. One member should handle connections to the community and one member should have a financial background. The Foundation Board meets 4 times per year and additional meetings can be called as needed.

VII. OLD BUSINESS:

Meeting Location – Ms. Fisher is still trying to discuss this with Billy Tyus but they have not yet connected.

Annex – Baby Talk had a visit from the Federal Office in Chicago for an inspection.

Ms. Fisher showed the property and also took the group on a tour of the 2nd floor of the library.

Presented the letter from Mark Gibson, library attorney and it was referred to the committee.

VIII. NEW BUSINESS:

IX. SERVING OUR PUBLIC:

Serving Our Public 2.0: Standards for Illinois Public Libraries: Ms. Fisher went over Chapter 2: Governance and Administration and pointed out that we meet all the standards except for two on the check list: 1. Library board members participate in local, state, regional, and national decision making that will benefit libraries. 2. Library board members attend local, regional, state, and national conferences pertinent to libraries.

X. COMMENTS FROM PUBLIC:

None

XI. ADJOURNMENT:

Motion by Mr. King and seconded by Mr. Alpi to adjourn the meeting at 5:20 p.m. Motion carried unanimously.

Meeting adjourned at 5:20 p.m.

Respectfully submitted,
Karen Bjorkman
Assistant City Librarian

Approval at the 1/20/2011 meeting.