

ROBERT H. DUMAS, City Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS 62523

BOARD OF DIRECTORS MEETING

AGENDA

DECEMBER 11, 1970

- I. CALL TO ORDER
ROBERT L. SCHUERMAN, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING OF NOVEMBER 13, 1970
- III. STATISTICAL REPORT
- IV. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
 - C. NEW CENTRAL LIBRARY BUILDING
 - D. PROPERTIES DISPOSITION
- V. OLD BUSINESS
- VI. NEW BUSINESS
 - A. ELECTION OF SECRETARY
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

MRS. BRANDT
MR. BUTLER
MR. DICK
MR. FARRELL
MR. MILLER
MR. OLSEN
MR. SAPPINGTON
MR. SCHUERMAN

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

MINUTES OF BOARD OF DIRECTORS MEETING - DECEMBER 11, 1970

The regular meeting of the Board of Library Directors of Decatur Public Library was held December 11, 1970 in the board room of the main library.

Members Present:

Mrs. Brandt
Mr. Butler
Mr. Farrell
Mr. Miller
Mr. Olsen
Mr. Sappington
Mr. Schuerman

Members Absent:

Mr. Dick
Mrs. Hedrick

Others Present:

Dawn Ricchio
(Herald & Review)
Mr. Dumas
Miss Schwegman

The meeting was called to order at 4:35 P.M. by Mr. Schuerman.

The minutes of the regular board meeting of November 13, 1970 were approved.

City Librarian Robert Dumas reported that the on again, off again, schedule of the library's closing has caused circulation to decline a little this month. Mr. Dumas further reported that he feels the move to the new building is running on schedule and that, barring any untoward accidents, things are going smoothly. He stated that he is most satisfied with the moving operation to date.

As Chairman of the Properties and Finance Committee, Mr. Butler gave an informational report on the situation of finances of the library through November 30, 1970 and bills approved through that date. Upon the motion of Mr. Butler that the report be approved, Mr. Sappington seconded the motion and it was unanimously approved by a roll-call vote.

Mr. Miller moved that the dedication of the new library building be held at 1:30 P.M. until 5:00 P.M. on January 3, 1971 and that the new library officially open at 9:00 A.M. January 4, 1971. Mr. Sappington seconded the motion and it was approved.

After a meeting with the Data Processing staff of the City of Decatur and a representative of the Circulation Department of the Library, Mr. Miller stated that efforts are being made to iron out problems on overdue notices. Mr. Miller stated that a representative of the Circulation Department of the library will meet each week with a person in the City Data Processing Department to discuss current problems.

Mr. Miller reported that institutions have been notified that furniture and equipment in the old building will be for sale after the move is completed, and that items not sold to institutions such as schools, libraries, and churches, will be sold at a public sale. A date for the sale has not been set.

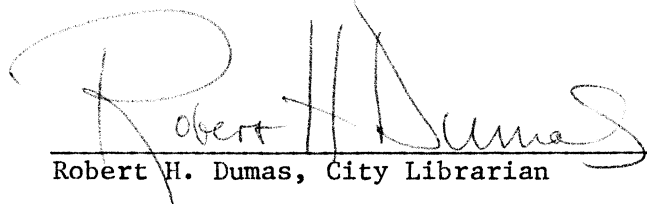
As Chairman of the Nominating Committee for a Secretary of the Board, Mr. Olsen moved that Mrs. Brandt be nominated for the office. Mr. Sappington seconded the motion and it was approved, and Mrs. Brandt was duly elected.

Mr. Schuerman appointed Mr. Farrell to serve on the Properties and Finance Committee and Mrs. Hedrick to serve on the Policies, Public Relations and Personnel Committee. Mr. Schuerman stated that the New Building Committee will probably be disbanded soon. Mr. Butler is to continue as representative of the library board to the Rolling Prairie Library system and Mrs. Brandt will continue as the library's representative to the Friends of the Library organization.

Mr. Miller moved that a Resolution be prepared to thank the Friends of the Library organization for the pre-opening reception given by them in honor of the opening of the new library. Mrs. Brandt seconded the motion and it was approved.

The next regularly scheduled meeting of the board will be held on January 15, 1971 at 4:30 P.M. in the Board Room of the new library.

The meeting was adjourned at 5:15 P.M.



Robert H. Dumas, City Librarian

For Secretary of the Board