



CITY OF DECATUR ILLINOIS

#1 GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523-1196

December 30, 2010

James Kupish
1133 N Monroe St
Decatur, IL 62522

Dear Mr. Kupish:

It has been discovered that you received a payroll direct deposit on June 10, 2010. This was an error in payroll since you have been on administrative leave without pay since September, 2009. I am hereby requesting that you remit reimbursement of \$951.24.

If you have any questions, you may contact me at 217-424-2702.

Sincerely,

Ron E. Neufeld,
Director of Financial Management
City of Decatur
217-424-2702